

**SERVICE CONTRACT
DAYTON INDEPENDENT SCHOOLS
AND
COLLEEN SCULLY
(OCCUPATIONAL THERAPY SERVICES)**

This agreement is between Dayton Independent Schools, Dayton Kentucky referred to as the First Party and Colleen Scully OTR/L (License #R0060) referred to as the Second Party.

- I. In consideration for the services described below, the First Party agrees to:
 - A. Reimburse the Second Party for delivered Occupational Therapy Service including direct and indirect service to students identified by Special Education Director, required documentation, meetings with administration at request of Special Education Director and travel time.
 - B. Said reimbursement for Occupation Therapy Services, required documentation and travel time to be for the period between August 2016 and June 2017 in accordance with the District Calendar.
 - C. Itemized billing will be received by Special Education Director on a monthly basis. Special Education Director will provide dates by which billing needs to be submitted for approval to allow for reimbursement the following month.

- II. The Second Party agrees to provide the First Party with the following services:
 - A. Occupational Therapy Services and required documentation in the period between August 2016 and June 2017 in accordance with the District Calendar and said services to be delivered at a rate of \$56.00 dollars per hour for services including direct and indirect service to students identified by Special Education Director, required documentation, meetings with administration at request of Special Education Director and travel time.
 - B. Provide written evaluations within 30 days from receipt of completed referral unless completion of assessment on this timeline is hindered due to no fault of therapist. Therapist will inform Special Education Director when this situation occurs. Therapy notes and other documentation required by District to be provided on timeline and in form that have been established by Special Education Director.
 - C. Submit itemized billing to Special Education Director for approval on a monthly basis by dates provided by the district.
 - D. Deliver such services to students or staff in Dayton Independent School District as identified by Special Education Director.
 - E. Maintain professional liability insurance to cover any errors or omissions stemming from contact with a student.

- III. Both Parties agree to:
 - A. Have the right to terminate and cancel this agreement upon thirty (30) days notice served upon the other party.
 - B. Comply with state and federal regulations as may apply to this project.

Signatures:

First Party

Second Party

Jay Brewer
Superintendent
Dayton Independent Schools

Colleen Scully OTR/L
Occupational Therapist
License #R0060

Date

Date