**Spencer County Board of Education**

**Regular Monthly Meeting**

**6:30 p.m. Monday, July 25, 2016**

**Spencer County Middle School Media Center**

**Board Members Present:**

Ms. Debbie Herndon Board Chair

Ms. Janet Bonham Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Matt Mercer, Mark Thomas, Steve Rucker, Curt Haun, Todd Russell, Jim Oliver, Vicki Goodlett, Diana Thomas, Roy Bale, Michelle Pietz, Michele Barlow, Pete Clevenger, and others.

**ORDER # 1**

**CALL TO ORDER**

The meeting was called to order by Ms. Debbie Herndon, Board Chair at 6:32 p.m.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 2**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the July 25, 2016 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS – N/A**

**CITIZENS AND DELEGATIONS**

No citizens addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHEIVEMENT**

**ACADEMIC SPOTLIGHT** – N/A

**ACADEMIC REPORT**: Mr. Chuck Abell reviewed the 2016 ACT Scores for Grade 11.

**SUPERINTENDENT’S REPORT:** Superintendent Adams and Board discussed implementation of Soft Skills, whether it be made a graduation requirement or integrate into standing curriculum at the school level though SBDM Councils. Currently SCMS offers some soft skills at Grizzly Beyond the Bell. SCHS also offers some soft skills classes, but these are offered as “electives” or during 5th period though Pathways.

Other items discussed KSBA Policy/Procedure Reviews, New Elementary School Construction, Dual Credit Scholarships, Workforce Development Funds, Fair Labor Standards Act (FLSA) and New Elementary Entrance.

**ACTION WITH DISCUSSION**

**ORDER # 3**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the June 27, 2016 Regular Monthly Minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 4**

**KSBA POLICY AND PROCEDURE UPDATES – FIRST READING**

The following KSBA Policy and Procedures received a first reading:

**Policy Numbers**: 01.0; 01.61; 03.11; 03.111; 03.112; 03.14; 03.18; 03.211; 03.24; 03.5; 04.0; 05.11; 06.23; 08.1121; 08.1312; 08.133; 08.3; 09.11; 09.122; 09.123; 09.1231; 09.12311; 09.14; 09.227; 09.313; 09.36; 09.422; 09.438; 03.1321; 03.1327; 03.2321; 03.2327; 05.31; 06.221; 09.224; and 10.5.

**Procedure Updates**: 01.61 AP11; 03.112 AP22; 03.5 AP1; 03.6 AP21; 05.11 AP11; 05.11 AP.21; 08.133 AP1; 09.11 AP23; 09.1231 AP21; 09.14 AP1; 09.14 AP11; 09.14 AP111; 09.14 AP12; 09.14 AP24; 09.221 AP1; 09.4361 AP21; 09.438 AP1; 10.5 AP1; 05.31 AP 21; 06.34 AP2; 09.224 AP1; 09.2241 AP22; 04.31 AP1; and 05.3 AP1

The Board decided to keep designated smoking areas at each campus with no changes being made to current policies or procedures. This will include 03.1321; 03.1327; 03.2321; 03.2327; 05.31; 06.221; 10.5; and 05.31 AP.21.

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the First Reading with changes made as noted.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 5**

**TITLE 1/TRI COORDINATOR CONTRACT**

The responsibilities for the Title 1/RTI Coordinator have increased over the past several years including additional expectations for the summer months. Requesting for contract to be extended five additional days. These funds will come out of the District Title 1 allocation and will have no impact on the general funds.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the

RTI/Title 1 position by (5) five days as requested.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 6**

**SCMS INSTRUCTIONAL ASSISTANT POSITION**

Due to the reduction in Title 1 funds, SCMS was cut ½ of an IA position for the 2016-2017 school year. SCMS is requesting the Board’s consideration of funding the other ½ of this position to bring this to full time. The position would provide Math/Reading intervention from the Title 1 Allocation and Social Studies intervention with the Board funded allocation. The scenario will assist SCMS to implement practices to improve our student’s academic growth in Math/Reading and Social Studies. This will also produce a savings in Title 1 budget due to the reduction in federal health insurance reimbursement on ½ federal ½ general fund position. The savings will be used to provide certified tutors for additional interventions.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the ½ time IA as requested as part of the annual Needs Assessment conducted in October.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 7**

**SCHS 0.5 ARC CHAIRPERSON**

0.5 ARC Chairperson is requested for all SCHS Special Education Annual IEP reviews along with any District ARC Meeting with circumstances beyond normal. This will free up the principal, assistant principals, and college coach at SCHS to enhance what is already taking place. Currently these individuals are splitting over 200+ ARC meetings a year, not to mention any requested meetings.

Estimated cost ranges from $34,000 if paid from general fund or $38,000 if paid from IDEA-B. We have adequate carryover funds in IDEA-B to fund this request from IDEA-B for the 2016-17 school year.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark too approve the establishment of a 0.5 ARC Chairperson at SCHS for 2016-2017 and revisit next year.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 8**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH JULY 25, 2016**

The following invoices were presented for approval:

* American Engineers, Inc. $ 11,876.54
* Morel Construction $531,256.50
* Sherman Carter Barnhart $ 3,615.19
* Structural Systems $ 6,300.00

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the invoices as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 9**

**CHANGE ORDER #1 1257 BG 15-310 AND CHANGE ORDE #1 DPO #16362025 NEW SPENCER COUNTY ELEMENTARY SCHOOL**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Change Order #1 1257 BG 15-310 And Change Order #1 DPO #16362025 New Spencer County Elementary School as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 10**

**CHANGE ORDER #2 1257 BG# 15-310 NEW SPENCER COUNTY ELEMENTARY SCHOOL**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve The Change Order #2 1257 BG# 15-310 New Spencer County Elementary School as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 11**

**SCHS DIGITAL SCORE TABLE / AED DEVICE**

Spencer County High School would like Board approval to purchase a “digital scorer’s table”. The items would be purchased using the SCHS Boy’s Basketball funds form the activity account. The digital scorer’s table would be utilized by the Boys and Girls Basketball teams along with Girls Volleyball. Three quotes from requested and he is requesting Booster Digital Displays. The digital scorer’s table will serve as a source of income for athletics moving forward and is approximately $6,400 with the 50/50 scenario.

The AED Device is a mobile defibrillator in case of a heart attack or issues where the heart quits. This will allow the Athletic Trainer to take to the field or on away games so we will have a device closer than the one that is located in the building. Quote is for $1,373.00.

The Board’s portion will come from the budgeted contingency.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the digital scorer’s table and the portable AED as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 12**

**SCHS TRIUMPH TCA –ACT PREP**

This is an online ACT Prep program. SCHS is planning to take the juniors who scored in the top 50% of their class on the practice ACT through the Prep program from Triumph. The bottom ½ of the class will go through a free ACT Prep program that is offered through March2Success.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the purchase of the Triumph TCA – ACT Prep in the amount of $5,500.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 13**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the Action by Consent Items (as presented – see below).

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* Orders of the Treasurer
* School Financial Reports
* District Financial Reports
* Invoices for Approval – N/A
* Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer Co Preschool Taylorsville Elementary**

Brittney Israel, IA Annette King, Program Director 21st Century Program

Stacey Kuhner, Family Advocate – 21st Century Program

Sarah Jump, Elementary Teacher, Rank 2

**Spencer County Middle School**

Alicia Dunaway, Special Ed – LBD Teacher, Rank 3

**Spencer County High School Other**

Darryl Matherly, Assist. Principal, Rank 1 Crystal Husband, Bus Driver (full-time)

Travis Downing, IA Sarah Kendall, Sub Classified

Kevin Herndon, Ag Teacher Rank 3

**Resignations Suspension**

Beverly Hill, Certified Sub Teacher, Eff 6/23/16 Tracy Sztanya, Teacher TES w/o pay 4/6/16

Christi Burke, Music Teacher, SCES eff 7/1/16

Brian Humphrey, IA Hillview Academy 7/7/16

Lindsay DeVary, Emergency Cert Sub Teacher 7/13/16

Sarah Kendall, IA Assistant Preschool

Austin Lunn, English Teacher, SCHS 8/1/16

Gina Brian, District Student Information Coordinator 8/24/16

**Transfers**

Sandra Ford, Bus Driver, Transportation Dep to Cafeteria Worker SCMS/Bus Monitor Preschool

* Field Trip Approvals (Overnight and Out-of-State)
  + FFA Dairy Team Trip Requests – Milwaukee, WI
  + SCHS Football – Morehead State
* Fundraiser Approvals

Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FFA | Toy Show | 12/11-12/12, 2016 | Chapter Member Expenses | Adults/Students |
| FFA | Peeler Cards | 8/12- 9/15 2016 | Chapter Member Expenses | Adults/Students |
| FFA | Fruit Sale | 10/25-12/1 2016 | FFA Banquet | Adults/Students |
| FFA | Dancing with the Stars | March or April | Chapter Member Expenses | Adults/Students |
| FFA | RAM Truck | 12/1-4/15 2017 | Chapter Member Expenses | Adults/Students |
| FBLA 315 | Frosty Fruit Slushies | School Year | FBLA Events and Activities | Adults/Students |
| Girls  Soccer | Candles | August 2016 | Equipment, uniforms, and banquet | Adults/Students |
| Choir Club | Century Resources  Candy/Sausage | August – September 2016 | NY Trip – Hotel, Bus, Food | Adults/Students |
| Choir Club | Talent Show | November 17, 2016 | Pianist Fees, Subs, room equipment and music | Adults/Students |
| Girls Soccer | Car Wash  Bake Sale | July & August 2016 | Uniforms, banquet, soccer equipment, and transportation | Adults/Students |
| Girls Soccer | Golf Scramble | September 17, 2016 | Uniforms, Equipment, Transportation, Banquet | Adults/Students |
| Choir Board | Trash Pick Up | Fall/Spring | Accompany Fees, Percussion fees, purchase music, classroom equipment | \*\*ADULTS ONLY\*\* |
| Choir Club | Little Caesars | October/November  2016 | New York Trip fees, Hotel, transportation, and food | Adults/Students |
| Choir Club | Car Wash  Bake Sale | August 2016 | Transportation, ACDA Honor Choir, KMEA All State, KMEA Registration Fees | Adults/Students |
| Class 2017 | Yard Sale | August 13  \*Date Change  Fundraiser already approved | Project Graduation | Adults/Students |
| Golf B/G | Putt-a-Thon | July 27, 2016 | Golf Entry Fees and Banquet | Adults/Students |
| HOSA | FireFresh  Collect Tips | Monthly  School Year | State and National Conference/Competition | Adults/Students |
| HOSA | Cookie Dough | Oct – Nov 18, 2016 and March 2017 | Chapter Dues and HOSA Leadership State/National Competition | Adults/Students |
| HOSA | Bunco Night | November 13 | Chapter Dues and HOSA Leadership State/National Competition | Adults/Students |
| HOSA | Pancake Breakfast | December 17  February 11  March 18 | Chapter Dues and HOSA Leadership State/National Competition | Adults/Students |
| Class 2017 PG | Amazon Smiles - % of Purchases | School Year | Project Graduation | Adults/Students |
| Class 2017 PG | FFA Invitational Luncheon | February 2017 | Project Graduation | Adults/Students |
| Class 2017 PG | Craft Show | November 5, 2016 | Project Graduation | Adults/Students |
| Class 2017 PG | Krispy Kreme | Fall/Winter 2016-2017 | Project Graduation | Adults/Students |
| Class  2017 PG | Chili Supper  Homecoming | Homecoming Game Night | Project Graduation | Adults/Students |
| Class  2017 PG | City Saver Coupon Book | Aug – May 2017 | Project Graduation | Adults/Students |
| Class 2017 PG | Mum Sales | Fall 2016 | Project Graduation | Adults/Students |
| Class 2017 PG | Tervis Tumbler | School Year | Project Graduation | Adults/Students |
| Class  2017 PG | Hometown Pizza | School Year  Monthly | Project Graduation | Adults/Students |
| Class 2017 PG | Papa John’s Nights | School Year  Monthly | Project Graduation | Adults/Students |
| Class  2017 PG | Buffalo Wild Wings | School Year  Monthly | Project Graduation | Adults/Students |

Spencer County Middle School

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| --- | --- | --- | --- | --- |
| Dance Team | Kroger Community Rewards | School Year | Competition Fees,  Choreography, uniforms | Adults/Students |
| Dance Team | Krispy Kreme Sales | July-Sept. 2016 | Hip-hop Uniforms  Competition Fees | Adults/Students |

Taylorsville Elementary

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| --- | --- | --- | --- | --- |
| TES PTO | Spirit Wear | August /Sept | Teacher and Student Appreciation Events, K-Prep, Student Awards | Adults |
| TES PTO | Membership Drive | Aug/Sept | Teacher and Student Appreciation Events, K-Prep, Student Awards | Adults |
| TES PTO | Princess Tea Party | Oct. TBD | Teacher and Student Appreciation Events, K-Prep, Student Awards | Adults |
| TES PTO | Super Hero Breakfast | Oct TBD | Teacher and Student Appreciation Events, K-Prep, Student Awards | Adults |
| District Activity | Pictures | Year Round | Student Rewards, Classroom Supplies, Books, Technology, before/after school programs and activities | Adults |
| District Activity | Santa Shop | December 2016 | Library needs/classroom books, technology, classroom supplies, programs, and student rewards | Adults |
| District Activity | Bookfair | Fall and Spring | Library/Classroom books/technology, classroom supplies, programs, assemblies, family nights, and student rewards and incentives | Adults |
| District Activity | Kroger Rewards Card | School Year | Library/classroom books, technology, classroom supplies, programs, before and after school; family and student involvement activities | Adults |
| District Activity | Box Top for Education | School Year | Library/classroom books, technology, classroom supplies, programs, before and after school; family and student involvement activities | Adults |
| District Activity | Spring Fling | April 2017 | Library/classroom books, technology, classroom supplies, curriculum, programs, student incentives, and rewards | Adults |
|  |  |  |  |  |

* Fee Requests

Spencer County High School

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| --- | --- | --- |
| FBLA | $20 | Student Dues |
| Athletics | $75 | Adults Sports Pass |
| Athletics | $35 | Student Sports Pass |

* Surplus Items: 100 Student Desks from SCES and TES.
* Maternity Leave Requests: Taylor Stampfer
* Request to Approval Fuel Bids:

Recommend: A&M Oil Co.

Bid Results:  
Diesel/gal $1.5805/gal  
Gas/gal $1.6012/gal

* Governor’s Work Ready Skills Initiative Grant
* Approval of Annual Bids



* KSBA Membership Dues for 2016-2017: $4,599.39
* KSBA Custom Policy/Procedure Service and eMeeting Maintenance 2016-2017: $4,560.00
* Substitute Certified and Substitute Classified List for 2016-2017 – list approved as presented.
* FRYSC Corps Memorandum of Agreement 2016-2017

**COMMUNICATIONS**

**Board Members**

* Ms. Sandy Clevenger inquired about FRYSC finances and her concern that they may need additional funding. Ms. Vicki Goodlett shared that on top of the $1,000, the District also pays their phone bill.

**SCES Update**

* Ms. Stacy Heib invited the Board to attend the New Teacher luncheon on August 3 at SCHS.

**Written Communications**

The following items were provided but were not discussed.

* Attendance Report – N/A
* Bus Maintenance Report
* Building Inspections
* Indirect Cost Rates 2016-2017
* SBDM Minutes
* Donations
* Health Office Visits
* FYRSC Advisory Council
* Local Field Trips

**DIALOGUE AND FUTURE AGENDA TOPICS**

N/A

**ORDER # 14**

**MOTION TO MAKE AGENDA PART OF THE OFFICAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the July 25, 2016 agenda as part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 15**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to adjourn meet at 8:32 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes