

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Kindergarten staff

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION Devine's maze park ADDRESS 623 Talmage Rd PHONE 859-68-6920
☐ Out of State ☐ Out of County ☐ Within County Harrodsburg KY 40330

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP 9-30 DEPARTURE TIME 9:00 RETURN TIME 3:15

PURPOSE/EDUCATIONAL VALUE Life cycles

SOURCE OF FUNDING FOR TRIP _____

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 150 FACULTY SPONSORS 14 OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 164

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☐ YES, SEE PROCEDURE 09.36 AP.212.

☒ CERTIFICATED COMMON CARRIER; SPECIFY Miller

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☐ YES ☐ NO

Betty Jarm
Signature of Faculty Sponsor

8-9-16
Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

[Signature]
Signature of Superintendent/Designee

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Ingram

Class: Kindergarten

Date: 9-30-16

Class Size: 144

Instruction Plan

PRE Activities

Journal
Discuss Life Cycles of plants & Animals

POST Activities

Journal
Weighing and record pumpkin weight

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies (Use any that apply)

Life cycles of plants & Animals
K. MD. 1 Measurement & Data
K. MD. 2

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt: _____
- ☐ Student Product: _____
- ☐ Performance Event: _____
- ☐ Writing for Authentic Audience: Journal

Adaptations or Special Strategies (if applicable)