

STUDENTS

09.36 AP.21

(CONTINUED)

**Field Trip Request Form- Overnight & Out-of-State Activity Request**

School Bloomfield Elementary Grade & Number of Students Attending 4-5

Person Making Request Mitzi Avritt Position Beta Sponsor

Overnight Activity ☒ Out-of State Activity ☒ Dates Scheduled Sept 21-23, 2016

Name of Activity Beta Leadership Summit

Location of Activity Pigeon Forge, TN

Objectives of Activity College and career ready Leadership Summits curriculum advances core standards beyond the classroom and offers hands on experiences for students to evaluate leadership skills both critically and constructively. The program defines qualities + achievements students need to be successful.

Pre-trip preparatory activities planned (please attach appropriate documents) see attachment

Post-trip culminating activities planned (please attach appropriate documents) see attachment

Oral student presentations planned after trip see attachment

Name(s) of certified staff attending Mitzi Avritt

Name(s) of other adults attending To be determined by number of students attending

Plan for handling student medication needs When out of state, medication must be self administered. Mitzi Avritt, school nurse, can keep medications and give to student to take at prescribed time.

Plan for supervision (day) Students and chaperones will stay together as a group

Plan for supervision (night - please be specific for all hours of the night) If suites, chaperones will be in room if not, room beside students.

Signed Mitzi Avritt

Date 8-1-16

Principal Stephanie Spoo

Date Approved 8-1-16

Superintendent Kim Marie Williams

Date Approved \_\_\_\_\_

Review/Revised: 5/17/11

STUDENTS

09.36 AP.21

**Field Trip Request and Permission Forms**

**NELSON COUNTY BOARD OF EDUCATION**

**FIELD TRIP PERMISSION FORM**

**General Information:**

Teacher Name Mitzi Arritt School Bloomfield Elementary  
Grade/Subject 4-5 Funding Source Beta Members/Beta Club  
Destination & Address Beta Leadership Summit Date of Trip Sept 21-23, 2016  
Pigeon Forge, TN

**Academic Information:**

Core Content +/-or Exiting Criteria Covered \_\_\_\_\_

Academic Objective of Trip \_\_\_\_\_

Academic Pre-Trip Activities (Please attach plan.) \_\_\_\_\_

Academic Post-Trip Activities (Please attach plan.) \_\_\_\_\_

Evaluation Procedures \_\_\_\_\_

*See attachment*

**Transportation:** Charter bus with other Kentucky Beta Clubs

Number of Buses Needed \_\_\_\_\_ Time Leaving Sept 21<sup>st</sup> am Time Returning Sept 23<sup>rd</sup> pm

Number of Students un known at this time Number of Adults appropriate for number of students Compartments Needed \_\_\_\_\_  
(CENTRAL OFFICE USE ONLY)

Date Called for Buses \_\_\_\_\_ Driver(s) Assigned \_\_\_\_\_

Itemized Cost: Bus Drivers \$ \_\_\_\_\_ Mileage \$ \_\_\_\_\_ Cost per Child \$ \_\_\_\_\_

**Signatures:**

Mitzi Arritt  
Teacher

8-1-16  
Date

Stephen Smy  
Principal

8-1-16  
Date

\_\_\_\_\_  
Superintendent/Director of Transportation

\_\_\_\_\_  
Date

#### Pre-trip preparatory activities:

At this time Beta members are unaware of the opportunity to attend the Beta Leadership Summit in Gatlinburg, Tennessee. Letters will be sent home informing parents about the possibility of attending the summit pending board approval. They will be given a copy of the agenda and benefits their child will receive by attending. As the trip approaches parents/Betas will be informed of any updates or changes. Beta sponsor will collaborate with teachers to prepare in advance for areas in which those attending can share information with the classroom upon return. Beta sponsor is collaborating with other Kentucky Beta Clubs for joined transportation via charter bus to the summit.

#### Post-trip activates:

The National Beta Club provides its member the opportunity to be challenged as leaders in the school as well as in the community. Beta members attending the leadership summit will come back with skills enhancing their ability to move into those leadership roles. Beta members will be expected to participate in school and community service projects.

#### Oral student presentation:

Beta sponsors will collaborate with teachers and students so that they are aware of materials they will be expected to cover in their classroom presentations. Having experienced the leadership summit, students will be prepared to take the lead role in any group discussions, activities or oral presentations.

The number of students attending is unknown at this time. The opportunity to attend the summit will be offered to all Beta Members of Bloomfield Middle School, Bloomfield Elementary School and Cocks Creek Elementary School. The board will be made aware of the number of students and chaperones when we have our final commitments.