

Draft (08/08/16)

PERSONNEL

03.11 AP.25

- CERTIFIED PERSONNEL -

Recommendation for Certified Employment

CANDIDATE NAME		GENDER		RACE	
POSITION TO BE FILLED		NEW TEACHER INTERN		<input type="checkbox"/> YES	<input type="checkbox"/> NO
PERSON REPLACING		NEW POSITION		<input type="checkbox"/> YES	<input type="checkbox"/> NO
RANK	TOTAL YEARS' EXPERIENCE	REFERENCES CHECKED		<input type="checkbox"/> YES	<input type="checkbox"/> NO
THIS PERSON TO BE	<input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME	RECOMMENDED START DATE			

ETHNICITIES

AI/AN= American Indian/Alaskan Native A=Asian B/AA=Black/African American H/L = Hispanic/Latino
 NH/OPI = Native Hawaiian/Other Pacific Islander W= White O= Other ENS = Ethnicity Not Specified

For the purpose of this report "eligible applicant" refers to applicants that have Full State Certification. This refers to those who provide evidence that they have Full State Certification or can provide assurances that they will received Full State Certification by the time this positions begins. This also includes applicants with a Statement of Eligibility as well as those with written verification from the enrolling university of their acceptance into the alternative certification program.

Or if: No certified and highly qualified candidate is available for this position; then consideration can be given to applicants that are Not Full State Certified. These applicants would qualify for emergency, conditional, temporary or adjunct certification. Careful documentation should be made in these rare circumstances.

Minority Educator Recruitment and Retention Hiring Information									
Question	AI	AP	B/AA	H/L	NA/OI	W	O	ENS	TOTAL
1. How many total applications were received for this vacancy?									
24. How many eligible applicants received an official interview?									
a. Of these eligible applicants, how many also hold out of state credentials?									
b. Of these eligible applicants who received only one interview?									
Were hired?									
Were not hired?									
Declined the position?									
c. Of these eligible applicants who received multiple interviews?									
23. How many Not Full State Certified applicants received an official interview? And:									
Were hired?									
Were not hired?									
Declined the position?									

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YEARLY COMPENSATION BY SUPERINTENDENT

Base: Rank _____ Step _____ \$ _____
 Extra Days _____ \$ _____
 Extra Duty: _____ \$ _____
 Extra Duty: _____ \$ _____
 Extra Duty: _____ \$ _____
TOTAL \$ _____

Administrator's Signature: _____ DATE _____

Superintendent's Signature: _____ DATE _____

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