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Teresa Combs

MEMBER SUPPORT SERVICES
Brad Hughes

POLICY & PROCEDURES SERVICES
Katrina Kinman

June 29, 2016

Dear Special Education Cooperative Directors:

Please know that effective with the close of business on Thursday, June 30th, 2016, Teresa Combs will cease her employment with KSBA. After much introspection and reflection, Teresa has accepted an offer of full-time employment in the Lexington office with the Cleveland-based law firm of Mazanec, Raskin & Ryder Co., L.P.A.

In doing so, Teresa will continue to provide the special education and Section 504 trainings, conferences, and current awareness publications work for school districts. Accordingly, this transition will result in the realization that KSBA does not intend to provide these specific content services – to the breadth and depth that Teresa did while working at KSBA.

I share this information with you to give you a "heads-up" in anticipation that your telephones and e-mail may well see an increase in activity both immediately – as this long-standing service is transitioned away from KSBA, and long-term – as perhaps local school building/school district staff might instead now look with even greater regularity and predictability to their special education cooperative for advice, insight, and direction.

Having said that, KSBA will continue to respond to any/all telephonic and/or e-mail questions. As always, our KSBA staff attorney, John Fogle, will respond to questions/inquiries. And Katrina Kinman's Policy Unit will continue to respond to inquiries specific to local school district Policies and Procedures.

As a former Director at the Division of Exceptional Children Services at KDE, I have been intimately involved with Kentucky's special education cooperatives. Accordingly, I have the absolute highest trust, faith, and confidence in your abilities to meet the needs of your local cooperative members.

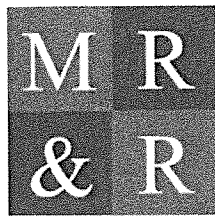
Join with me in wishing Teresa the very best with her new endeavor. And if you have questions or concerns about this matter, please don't hesitate to contact me.

Respectfully,



Mike Armstrong, Executive Director
Kentucky School Boards Association

Cc: Education Cooperative Chief Executive Officer/Director



MAZANEC, RASKIN & RYDER Co., L.P.A.

ATTORNEYS AND COUNSELLORS AT LAW

Celebrating More than 35 Years of Excellence

Please find included with this letter an invoice with the Special Education Service I will be providing at my new law firm Mazanec, Raskin & Ryder Co., L.P.A. (MRR). This service is \$1,200 for the 2016-2017 school year. This will be the same service that you received with me at KSBA. Below is a description of what you will receive with this service. If you have any questions, please feel free to contact either myself or Jolene Shearer by phone or e-mail.

Trainings/Consultation Opportunities

We offer specialized in-district or on-site legal/administrative training to districts, educational cooperatives, and other professional groups. The on-site training topics are listed below. Consultation/training is individualized to district/group needs:

- Addressing Legal and Policy Requirements in the Schools
- Addressing Student Needs Under Section 504
- Americans with Disabilities Act Responsibilities
- ARC Chair Responsibilities
- Bullying and Harassment
- Certified Evaluation Appeal Panel Responsibilities
- Child Abuse Reporting and Intervention Resources
- HB 91 "Bullying Training"
- Investigating, Reporting, and Addressing Harassment Allegations
- Juvenile Justice Reform
- Legal Update on Special Education and Section 504
- Personnel Issues in the Schools
- Restraint and Seclusion Regulation Training
- School District Financial Oversight Responsibilities
- School Law and Policy Update
- Special Education and Section 504 Discipline
- Special Education Legal Requirements and Procedures
- Student Discipline
- Student Records Confidentiality (FERPA)
- Supervisors of Classified Personnel Training

Unlimited legal research and telephone consultation from an experienced attorney;
A monthly newsletter with the latest information on IDEA, Section 504, FERPA and related topics such as ESSA implications – This includes recent court cases and Office of Civil Rights outcomes; representation of the local district perspective at important government hearings and meetings; Development of IDEA and Section 504 procedures, including timely updates.

Reply to:

☒ Cleveland

100 Franklin's Row, 34305 Solon Road
Cleveland, OH 44139
Phone: 440.248.7906 Fax: 440.248.8861
Web: mrrlaw.com

☐ Columbus

175 South Third Street, Suite 1000
Columbus, OH 43215
Phone: 614.228.5931 Fax: 614.228.5934
Web: mrrlaw.com

☐ Lexington

230 Lexington Green Circle, Suite 605
Lexington, KY 40503
Phone: 859.899.8499 Fax: 859.899.8498
Web: mrrlaw.com

Development of user-friendly manuals, including updates in areas such as student discipline, ARC Chair responsibilities, etc.

Attendance at Special Education and Section 504 conferences at greatly reduced rates.

Sincerely,



Teresa T. Combs
Partner
Mazanec, Raskin & Ryder Co. L.P.A.
859-899-8519
teresacombs@mrrlaw.com

Jolene Shearer
Legal Assistant
Mazanec, Raskin & Ryder Co., L.P.A.
859-899-8499 ext. 312
jshearer@mrrlaw.com

Enclosures

As we are starting fresh with this service at a new location, we would like to make sure that we have all the correct information for this service and future services we might offer to better assist you and your district. Please provide the below information and return to Jolene Shearer.

Superintendent: Greg Duty

E-mail: greg.duty@southgate.kyschools.us

Director of Special Education: Marlene Jones

E-mail: marlene.jones@southgate.kyschools.us

Section 504 Coordinator: Marlene Jones

E-mail: same as above

Director of Human Resources: Greg Duty

E-mail: same as above

With the Special Education Service three people in your district receive the monthly newsletter. The superintendent and director of special education are the first two, but you can designate who you would like to receive the third newsletter. Below please supply their name and e-mail address.

Name: Eddie Franke

E-mail: eddie.franke@southgate.kyschools.us