



**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 8/8/2016

TOPIC: Award of Bids/Proposals

PREPARED BY: Matt Moore, Purchasing

Recommended Action on: 8/22/2016

Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve the award recommendations for the listed bids, RFP's and extensions.

Background/Rationale: A summary of bids/proposals and any bid extensions submitted from the Purchasing Department for approval.

Policy: KRS 45A.365, KRS 45A.370

Fiscal Impact: Included in attachment

Attachments(s): Award of Bids/Proposals

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Amanda Ferguson, Vice Chair • Douglas Barnett • Daryl Love • Raymond Daniels

Superintendent Emmanuel Caulk

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AWARD OF BIDS/PROPOSALS

PLACEHOLDER

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

BID	MAILING ROSTER	DEPARTMENT	RESPONSE - NUMBER RECEIVED
1. RFP 26-16 Give 10 Volunteer Program	1. Lexington Commerce 2. TSMDC 3. Economic Engine	Office of Equity, School Support & Community Engagement	1
2. Bid 20-16 Boilers Preventative Maintenance	1. Lexington Commerce 2. TSMDC 3. Economic Engine	Maintenance	
3. RFP 28-16 Sanitation and Cleaning Supplies Program for School Cafeterias	1. Lexington Commerce 2. TSMDC 3. Economic Engine	Food Service	2
4. RFP 35-16 Nurses for Field Trips	1. Lexington Commerce 2. TSMDC 3. Economic Engine	Risk Management Safety/Health Coordinator	

BID CONTRACT EXTENSIONS	VENDOR	DEPARTMENT	YEAR OF EXTENSION
1. RFP 42-15 Reconditioning of Middle and High School Football Helmets	Riddell Athletic Products	Athletics	1
2. Bid 46-15 Integrated Pest Management	Terminix	Plant Operations	1
3. Bid 42-14 Ice Melt	Hillyard Kentucky	Plant Operations	2

PLACEHOLDER

AWARD OF BIDS/PROPOSALS

1. RFP 26-16 Give 10 Volunteer Program

BACKGROUND AND RATIONALE:

This RFP was sent out to find vendors that could assist in the development and execution of the Superintendents "Give 10" program. United Way of the Bluegrass was the only response.

Key to Markings
- Recommended Bid Award

United Way of the Bluegrass ###

Contract Period: September 1, 2016 through August 31, 2018

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Give 10 Program	\$110,000.00	General Fund	Nonrecurring	Will assist in the Give 10 Program

Funding key: General Fund

STAFF CONTACT: Darryl Thompson, Office of Equity, School Support & Community Engagement

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
"Accept the proposal from United Way of the Bluegrass"

PLACEHOLDER

2. 20-16 Boilers Preventive Maintenance

BACKGROUND AND RATIONALE:

FCPS has several domestic boilers and heating boilers. Acceptance of the bid allows for the continued safe operation of boilers and provides for required inspections.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings

Recommended Bid Award

Contract Period: Beginning October 1, 2016 and ending September 30, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Boilers Preventive Maintenance	Last year's expenditure was approximately \$43,998.00	920 1 134 0340C2	Recurring	Immediate impact due to safe and efficient operation of boilers

Funding key: 920 – Maintenance, 1 – General Fund,
134 – Maintenance Shop Operations,
0340C2 – Boiler Inspection Services

STAFF CONTACT: Doug Botkin, HVAC/Mechanical Supervisor; Jack Murrell, Director of Maintenance

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Accept the low bid from _____."

PLACEHOLDER

3. RFP 28-16 Sanitation and Cleaning Supplies Program for School Cafeterias

BACKGROUND AND RATIONALE:

Fayette County Public Schools Child Nutrition is requesting proposals for a Sanitation and Cleaning Supplies Program for school cafeterias. This Program will also provide training and HACCP manuals.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings
Recommended Bid Award

Contract Period: September 1, 2016 through August 31, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Sanitation and Cleaning Supplies Program	Last year's expenditure was approximately \$185,000.00	Food Service Accounts	Recurring	Will permit the school cafeteria's to maintain clean/sanitized operation and follow all HACCP requirements.

Funding key: Food Service Accounts

STAFF CONTACT: Janus Mankovich, Food Services

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
"Accept the proposal from _____".

PLACEHOLDER

4. RFP 35-16 Nursing Services for School Field Trips

BACKGROUND AND RATIONALE:

This RFP was sent out to find vendors that could provide nurses to cover out of state/overnight field trips where states do not accept Kentucky's Nurse Provider delegation, also to provide coverage for in-state trips for medical services (catheters, feed tubes, etc.) for students with physical medical needs.

Key to Markings
- Recommended Bid Award

Contract Period: September 1, 2016 through August 31, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
		General Fund	Nonrecurring	Will allow students with medical issues to participate in field trips and will keep the district compliant with medication dispensing laws in other states.

Funding key: General Fund

STAFF CONTACT: Debbie Boian, Risk Management and Safety, Health and Wellness Coordinator

POLICY REFERENCE: 45A.370

RECOMMENDATION: A motion is in order to:
"Accept the proposals from vendors listed"

PLACEHOLDER

APPROVAL FOR BID CONTRACT EXTENSION

1. RFP 42-15 Reconditioning of Middle School and High School Football Helmets

BACKGROUND AND RATIONALE:

Football Helmets used by Middle Schools and High Schools must be reconditioned and recertified to make sure they meet the strict safety guidelines issued for football equipment. This helps with student safety and liabilities for student injuries that may be caused by faulty equipment. This RFP was issued to determine an approved vendor that has the procedures, insurance and prices to provide the best value to the district to perform these services. The contract includes an option to extend on an annual basis. The current vendor has indicated they would like to extend the current contract at the same terms and conditions. This would be the first extension.

Vendor: **Riddell Athletic Products**

Contract Term: Beginning November 1, 2016 and ending October 31, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Reconditioning Football Helmets	Approximately \$37,000	Individual School Accounts	Recurring	2016/1017 School Year

Funding Key: Individual School Accounts

STAFF CONTACT: Rob Sayre, Athletics Director

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"extend the contract for one year with Riddell Athletic Products."

PLACEHOLDER

2. Bid 46-15 Integrated Pest Management Program

BACKGROUND AND RATIONALE:

FCPS Board Policy states the District must maintain an Integrated Pest Management Program in an effort to effectively control the pest population in FCPS administrative buildings and schools. This was bid last year with the option to extend on an annual basis. Terminix has been the district's Pest Management Program provider for the last several years and has requested to extend the contract for an additional year at the same terms and conditions.

Vendor: Terminix International

Contract Term: Beginning December 1, 2016 and ending November 30, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Integrated Pest Management Program	Last Fiscal year's expenditure was approximately \$51,000.00	920 01 087 0425	Recurring	Allows for no disruption of the educational process due to unsanitary conditions.

Funding Key: 920 – Maintenance; 1 – General Fund; 087 – Plant Operations;
– 0425 – Pest Control Service

STAFF CONTACT: Ken Tate, Director of Plant Operations

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"extend the contract for one year with Terminix International."

PLACEHOLDER

3. Bid 42-14 Ice Melt

BACKGROUND AND RATIONALE:

Plant Operation has responsibility to provide snow removal for sidewalks for FCPS and administrative office buildings and needs ice melt to provide this service and to supply district custodians. A sealed bid was sent out two years ago according to KY Model Procurement to establish the best pricing for the district. Hillyard KY has requested to exercise the option to extend the current pricing for an additional year.

Vendor: Hillyard KY:

Contract Term: Beginning November 1, 2016 and ending October 30, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Ice Melt	Last year's expenditure was over \$20,000.00	087	Recurring	Immediate impact to provide snow removal on sidewalks as needed throughout FCPS

Funding Key: 087 – Building Operation;

STAFF CONTACT: Ken Tate, Plant Operations

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“extend the contract for one year with Hillyard KY.”