**AGREEMENT TO FURNISH FOOD SERVICE**

**BETWEEN THE CHILD AND ADULT CARE FOOD PROGRAM (CACFP) SPONSOR AND THE**

**LOCAL EDUCATIONAL AGENCY (LEA)**

This Agreement is entered into by and between the Boone County School District and

Local Educational Agency

\_\_\_\_NKCAC Head Start\_\_\_\_\_\_\_\_\_. The \_\_\_\_\_\_ Boone County School District \_\_\_ agrees to

CACFP Sponsor Local Educational Agency

furnish meals to \_\_\_\_\_\_\_\_\_NKCAC Head Start \_\_\_\_\_\_\_\_\_ for the following per meal rates:

CACFP Sponsor

Lunch $\_\_2.75 Delivery by student services at 11 am

The Boone County School District Local Educational Agency’s School Food Service agrees to:

* Ensure meals will meet or exceed the Child and Adult Care Food Program meal pattern for Children (attached).
* Provide meals in: X bulk or ⁭ unitized
* Prepare meals for: ⁭ pick up by child care sponsor or X delivery by Boone County Schools Student Services Department at the time(s) indicated.
* Provide delivery slips: X daily or ⁭ weekly
* Boone County BOE Food Services will not charge for meal delivery.
* NKCAC Head Start will call by 9 am with any changes to the lunch meal count.
* Submit a billing invoice for payment no later than the fifth (5th) of the month for the preceding month’s food service. The invoice will be sent to the mailing address or email address provided by the child care sponsor.
* Maintain receipts, cost determination records and Menu and Production Records for a period of three (3) years after the end of the agreement period to which they pertain. These records shall be made available to the sponsoring organization, State Agency, USDA, and the Comptroller General for audit purposes.
* Provide a 1-page lunch Menu must be provided to the sponsor prior to the month served.
* Meals served **SHALL NOT** be claimed under any of the following programs on the Claim for Reimbursement: National School Lunch Program, School Breakfast Program, Special Milk Program and/or After-School Snack Program.
* Lunch does not include milk.
* Revenue from this agreement **SHALL** be considered income to the National School Lunch Program, School Breakfast Program, Special Milk Program and/or After-School Snack Program.
* Proceeds from the sale of meals pursuant to this agreement shall be deposited into the School Food Service Account, and all expenditures related to the production of such meals shall be paid from the School Food Service Account. **All meals shall be reported as miscellaneous a la carte on the National School Lunch Program Claim (D-2).**

The CACFP Sponsor agrees to pay for meals based on the above unit price(s) within 30 days of receipt of the invoice.

This agreement shall be effective August 15, 2016 to June 15, 2017.

If for any reason this agreement is no longer desired, either party may terminate these services by giving a thirty (30) day written notice.

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Signature of Local Educational Agency Official Signature of CACFP Sponsor Official

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Title Date Title Date