



**JEFFERSON COUNTY BOARD OF EDUCATION**  
**Minutes of Regular Meeting of July 26, 2016**

**Regular Meeting** of the Jefferson County Board of Education held at VanHoose Education Center, Louisville, Kentucky, on Tuesday, July 26, 2016, at 7 p.m.

**BOARD MEMBERS PRESENT:**

Chair David A. Jones, Jr.  
Mr. Chris Brady  
Mr. Chuck Haddaway  
Dr. Lisa Willner

Vice-Chair Diane Porter  
Mrs. Linda Duncan  
Mrs. Stephanie Horne

**OTHERS PRESENT:**

Superintendent Donna M. Hargens, Ed.D.  
Francis J. Mellen, Jr., Wyatt Tarrant & Combs LLP  
Angie Gilpin, Assistant Secretary to the Board

**WORK SESSIONS:**

4:00 p.m. Say Yes to Education Initiative  
5:00 p.m. Code of Acceptable Behavior & Discipline  
6:45 p.m. Jefferson County School District Finance Corporation Meeting

**REGULAR MEETING**

Chair Jones called the July 26, 2016, Regular Meeting of the Board of Education to order at 7:01 p.m. He announced that the Board would go to closed session at approximately 8 p.m.

The meeting began with a traditional moment of silence, the Pledge of Allegiance, and the Vision Statement.

**III. Recognitions and Resolutions**

**III.A. Recognition of Dr. Thomas Aberli, 2016 Kentucky Administrator of the Year**

**Order #2016-113 - Motion Passed:** Superintendent Donna Hargens recommends the Board of Education receive the recognitions and resolutions for July 26, 2016, passed with a motion by Ms. Diane Porter and a second by Mrs. Stephanie Horne.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

#### IV. Approval of Meeting Agenda

**Order #2016-114 - Motion Passed:** Superintendent Donna Hargens recommends the Board of Education approve the agenda as amended for July 26, 2016, passed with a motion by Mr. Chuck Haddaway and a second by Mrs. Stephanie Horne.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

#### V. Approval of Minutes of Previous Meetings

**Order #2016-115 - Motion Passed:** Superintendent Donna Hargens recommends the Board of Education approve the minutes of the June 28, 2016, regular meeting and July 12, 2016, special meeting passed with a motion by Mr. Chuck Haddaway and a second by Ms. Diane Porter.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

#### VI. Superintendent's Report

The Superintendent shared comments related to the countdown to the first day of school; the 2016 Administrative Leadership Kickoff; a Deeper Learning Convening; the second meeting of Commissioner Stephen Pruitt's Accountability Steering Committee; professional development sessions; the 15<sup>th</sup> District PTA Clothing Assistance Program Annual Blitz Week; and Louisville Linked. She concluded her report by recommending the consent agenda for approval.

#### VII. Action Items

##### VII.A. Acceptance of 2015–16 Internal Audit Results and Approval of 2016–17 Internal Audit Risk-Based Plan

Jim Tencza, Director of Assurance Services, came forward on behalf of Dean Dorton Allen Ford, PLLC, to present a summary of the 2015–16 audit results and discuss the plan for the next year. Each Board member had an opportunity to comment and ask clarifying questions.

Mrs. Duncan suggested they look into the recommendation to centralize the bookkeeper position in order to be more efficient. Mr. Brady stated that they should look internally before thinking about outsourcing the position.

After questions were raised regarding ways to identify additional data integrity issues, Mr. Tencza stated that he would add that to the list and circle back to the Board.

Mr. Tencza informed the Board that he would come to them for approval if there are any significant changes to the 2016–17 plan.

**Order #2016-116 - Motion Passed:** Superintendent Donna Hargens recommends the Board of Education receive the 2015–16 Internal Audit Results and approve the 2016–17 Internal Audit Risk-Based Plan passed with a motion by Mrs. Stephanie Horne and a second by Mrs. Linda Duncan.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

### **VII.B. Approval of the Student Support and Behavior Intervention Handbook and The Student Bill of Rights for the 2016–17 School Year**

The following speakers addressed the Board concerning this item: Lawrence Wilbon, Tom Moffett, Rashaad Abdur-Rahnan, Barbara Boyd, and Chris Harmer.

Dr. Hargens introduced this item and stated that the district is on a journey of continuous improvement and will make revisions based on implementation.

Dr. Katy Zeitz, Assistant Superintendent for Academic Achievement, presented the recommended changes and the amendments that were made during the previous work session. Each Board member had an opportunity to comment and ask questions.

Dr. Willner wanted to eliminate suspensions for two of the behaviors for Pre-K–5 and motioned to amend the handbook. She wanted to remove level three from the following behaviors: Failure to Respond to Questions or Requests; and False Information to Staff.

Mr. Brady was concerned about the language regarding drug/alcohol distribution and motioned to amend the handbook. He wanted to include electronic cigarettes and tobacco products in the distribution section.

**Order #2016-117 - Motion Passed:** A motion to amend the Student Support and Behavior Intervention Handbook to remove level three from Failure to Respond to Questions or Requests and remove level three from False Information to staff for Grades Pre-K–5 passed with a motion by Dr. Lisa Willner and a second by Mrs. Stephanie Horne.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	No
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

**Order #2016-118 - Motion Passed:** A motion to amend the Drug/Alcohol Distribution language of the Student Support and Behavior Intervention Handbook to include electronic cigarettes and tobacco products passed with a motion by Mr. Chris Brady and a second by Mr. Chuck Haddaway.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

**Order #2016-119 - Motion Passed:** A motion that the Board of Education approve the Student Support and Behavior Intervention Handbook and The Student Bill of Rights for the 2016–17 school year as amended passed with a motion by Mr. David A. Jones Jr. and a second by Mr. Chris Brady.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

#### **EXECUTIVE SESSION**

At approximately 8:35 p.m., Chair Jones announced that the Board would conduct a closed session.

**Order #2016-120 - Motion Passed:** A motion that the Board of Education conduct a closed session, as permitted by KRS 61.810(1)(e) of the Open Meetings Act, for the purpose of a discussion relating to collective bargaining negotiations passed with a motion by Mrs. Stephanie Horne and a second by Dr. Lisa Willner.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

**Order #2016-121 - Motion Passed:** A motion that the Board of Education adjourn closed session and return to open session passed with a motion by Mr. Chris Brady and a second by Ms. Diane Porter.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

The Board returned to open session at approximately 9:42 p.m. and Chair Jones announced that no action was taken.

## VIII. Information Items

### VIII.A. Report on Opening Day Preparations for the 2016–17 School Year

Chief Operations Officer Dr. Michael Raisor provided an overview of the preparations being made for the opening of school, particularly at the elementary level. Each Board member had an opportunity to comment and ask questions.

**Order #2016-122 - Motion Passed:** Superintendent Donna Hargens recommends that the Board of Education receive a report on opening day preparations for the 2016–17 school year passed with a motion by Mr. Chris Brady and a second by Mrs. Stephanie Horne.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

### VIII.B. Update on Plans to Improve Human Resources Infrastructure: Status Report on Teacher Hiring for 2016–17

Chief Business Officer Tom Hudson; Tiffeny Armour, Director of Human Resources; and Dr. Aimee Green, Director of Recruitment and Staffing, presented this item and stated that the goal is to have a teacher in every classroom on the first day of school. Each Board member had an opportunity to comment and ask clarifying questions.

Dr. Willner requested trend data regarding teacher hiring to see how we are doing this year, she questioned if we are improving. She stated that she would like to see trend data provided routinely within presentations.

**Order #2016-123 - Motion Passed:** Superintendent Donna Hargens recommends the Board of Education receive an update on plans to improve Human Resources Infrastructure and status report on teacher hiring for 2016–17 passed with a motion by Dr. Lisa Willner and a second by Mr. Chuck Haddaway.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

## IX. Consent Calendar

- A. Report of Personnel Actions
- B. Certified Leaves of Absence
- A. Approval of Job Descriptions
- B. Approval of Organizational Charts
- E. Approval of Field Trip Requests
- F. Approval of Project, BG-1 Forms, and Assignment of Architects/Engineers
  - 1. Partial Roof Replacement at The Academy @ Shawnee
  - 2. New Metal Roof and Insulation at Atkinson Academy

3. Partial Roof Replacement at Brandeis Elementary School
4. Partial Roof Replacement at Byck Elementary School
5. Partial Roof Replacement at Central High School Magnet Career Academy
6. Pool Demolition at Hazelwood Elementary School
7. Partial Roof Replacement at Jeffersontown High School
8. Partial Roof Replacement at Noe Middle School
9. Partial Roof Replacement at Seneca High School
10. Partial Roof Replacement at Southern High School
11. Partial Roof Replacement at Thomas Jefferson Middle School
12. Pool Demolition at Watterson Elementary School
13. Partial Roof Replacement at Wellington Elementary School
14. Partial Roof Replacement at Western Middle School
- G. Approval of Bid and Revised BG-1 Form for Pool HVAC Unit Replacement at the Academy @ Shawnee
- H. Approval of Contract Completion and BG-4 Form for Pool Demolition at Western High School
- I. Approval of Project Closeout and BG-5 Forms
  1. Window Replacement Phase III at Frayser Elementary School
  2. Partial Roof Replacement at Moore Traditional School
- J. Approval of Construction Change Orders
- K. Approval of Bid Tabulations, Contract Renewals, and Amendments
- L. Approval of Professional Services Contracts of \$5,000 or More
- M. Acceptance of Final Report of Professional Services Contracts of \$5,000 or More for Fiscal Year 2015– 16
- N. Acceptance of Purchase Order Report
- O. Acceptance of Voucher Report
- P. Acceptance of School Activity Fund Budgets
- Q. Acceptance of Donations, Grants, and Funding
  1. Acceptance of Donations and Small Grants
  2. Acceptance of Grants from WHAS Crusade for Children
  3. Acceptance of Funding from the City of St. Matthews
  4. Acceptance of Funding from the Education Professional Standards Board for the 2014–15 School Year
  5. Acceptance of Funding from the Education Professional Standards Board for the 2015–16 School Year
  6. Acceptance of Funding from the Jefferson County Public Education Foundation
  7. Acceptance of IDEA-B State Share Restricted Funds from Kentucky Department of Education
  8. Acceptance of Funding from Kentucky Department of Education for Career and Technical Education Programs
  9. Acceptance of Funding from Kentucky Educational Collaborative for State Agency Children for JCPS/State Agency Children's Programs
  10. Acceptance of Funding from Lightweight Innovations For Tomorrow
  11. Acceptance of Funding from Metro United Way for the Louisville Education and Employment Partnership

**R. Approval of Agreements**

1. Approval of Sponsorship Agreement with Franklin Covey for the Leader in Me® Program
2. Approval of Memorandum of Agreement with Gordon Dental Associates, LTD for On-Site Dental Diagnostic and Preventive Services
3. Approval of Letter of Agreement with Kentucky Science and Technology Corporation
4. Approval of Memorandum of Agreement with Quality Care for Kids, LLC for On-Site Vision and Hearing Services
5. Approval of Agreements with Shawnee Christian Healthcare Center, Inc.
6. Approval of Agreement with the University of Louisville
7. Approval of Agreement with 55,000 Degrees for AmeriCorps VISTA Members
8. Approval of Memorandum of Agreements for Behavioral and Mental Health Services

**S. Approval of Memorandum of Understanding with the Jefferson County Teachers Association**

**T. Approval of Memorandum of Understanding with Louisville Metro Emergency Medical Services**

**U. Approval of Shortened School Day for One Exceptional Child Education Student**

**V. Approval of Proposed Revisions to the Traditional School Guidelines**

**W. Approval of Resolutions Concerning Jefferson County School District Finance Corporation**

Linda Scherer came forward to address the Board concerning the Shawnee Christian Healthcare Center.

Board members pulled down the following items for separate votes:

- IX.R.7. Approval of Agreement with 55,000 Degrees for AmeriCorps VISTA Members
- IX.V. Approval of Proposed Revisions to the Traditional School Guidelines

**Order #2016-124 - Motion Passed:** A motion that the Board of Education approve the consent calendar for July 26, 2016, minus Item IX.R.7 Approval of Agreement with 55,000 Degrees for AmeriCorps VISTA Members and Item IX.V. Approval of Proposed Revisions to the Traditional School Guidelines passed with a motion by Mr. Chris Brady and a second by Dr. Lisa Willner.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

Mr. Brady was concerned about the language in the Discipline Section on page five in the Traditional School Guidelines and made a motion to revise it.

Mrs. Horne requested an update to the language to reflect the new name of the Student Support and Behavior Intervention Handbook.

**Order #2016-125 - Motion Passed:** A motion to approve Item IX.V. Proposed Revisions to the Traditional School Guidelines as amended to change the language in the Discipline Section from “based upon” to “same as not to exceed” and also to use correct new name of the Student Support and Behavior Intervention Handbook in the language of the Guidelines passed with a motion by Mr. Chris Brady and a second by Mrs. Linda Duncan.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	No	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

**Order #2016-126 - Motion Passed:** A motion to approve Item IX.R.7 Approval of Agreement with 55,000 Degrees for AmeriCorps VISTA Members passed with a motion by Mr. Chris Brady and a second by Dr. Lisa Willner.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Abstained	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

The Board agreed to allow persons requesting to address the Board on non-agenda items to come forward at this time.

Christian Jones addressed the Board concerning Comprehensive Sex Education. Gay Adelman discussed high school boundaries.

### **X. Board Planning Calendar**

Dr. Willner, Mr. Brady, and Chair Jones requested a work session on Comprehensive Sex Education.

Dr. Willer requested a Board discussion concerning how to do community conversations differently and more effectively. Chair Jones agreed with Dr. Willner and requested management bring forward better alternatives to receive input and concerns from community members.

Mrs. Horne requested information regarding appointment of a Board member to the Facilities Planning Committee. She stated that she is interested in being a representative for that committee.

Ms. Porter requested information regarding what the Facilities Planning Committee looks like and what it has previously looked like. She wants to know what they are looking for in their representatives.

Mrs. Duncan requested a quarterly report regarding the data from the dashboard.

**Order #2016-127 - Motion Passed:** Superintendent Donna Hargens recommends the Board of Education receive for information a planning calendar outlining discussion agenda items passed with a motion by Mr. Chris Brady and a second by Mrs. Stephanie Horne.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

#### **XI. Board Reports**

Mrs. Duncan discussed the back-to-school event at Stuart Middle School. She then recognized the passing of Jean Elizabeth “Betsy” Pickup, the longtime principal at Medora Elementary School.

Ms. Porter discussed Fund for the Arts, the JCPS Mobile Online Registration Bus, and the Central District Baptist Association partnership with JCPS.

Dr. Willner discussed the Courier-Journal Community Forum, *A Way Forward: Solutions to the heroin and prescription pill crisis*. Several Board members discussed the film on heroin addiction, *Heroin: Drug of Sorrow*, produced by 2016 Louisville Male High School graduate Hanna Gadd.

[View Dr. Willner's full Board Report here](#)

#### **XII. Persons Requesting to Address the Board on Non-Agenda Items**

Speakers came forward earlier in the meeting.

#### **XIII. Executive Session**

Executive Session was conducted earlier in the meeting.

#### **XIV. Adjournment**

**Order #2016-128 - Motion Passed:** A motion to adjourn the July 26, 2016, meeting of the Jefferson County Board of Education at 10:46 p.m. passed with a motion by Mrs. Stephanie Horne and a second by Ms. Diane Porter.

Mr. Chris Brady	Yes	Mrs. Linda Duncan	Yes
Mr. Chuck Haddaway	Yes	Mrs. Stephanie Horne	Yes
Mr. David A. Jones, Jr.	Yes	Ms. Diane Porter	Yes
Dr. Lisa Willner	Yes		

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Chair David A. Jones, Jr.

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Dr. Donna Hargens, Superintendent/Secretary

**THESE ACTIONS, ALONG WITH THE AGENDA ITEMS, MAKE UP THE OFFICIAL MINUTES, WHICH ARE ON FILE IN THE OFFICE OF THE SECRETARY**