

Board of Education Regular Meeting
July 18, 2016 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 5:48 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence with thoughts for our law enforcement and principal, Brian Gardner, Bonnie Gelke led the Pledge of Allegiance.

II. Approval of Agenda

Order #1 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mrs. Lisa Baird and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

III.A. Core Values Recognition

Rationale:

Excellence In All We Do - Chad Thompson (HCHS)

Own the Outreach - Julie O'Nan (HCHS)

Be A Change Agent - Don Swanson (SMS) and Aaron Nelson (HCHS)

Authentic Service To All - Kaye Hazelwood (TSC) and Ron Butler (Transportation)

Inspire Human Greatness - Audra Coursey (SHS)
Genuine Relationships Are the Foundation of All We Do - Mary Beth Bean (CA) and D D Harrison (SMS)
Cultivate A Community Where Character Matters - Ginger Ashby (TBJ ELC)

IV. Public Participation & Recognition of Guests

Discussion:

On behalf of the Board, Mrs. Lisa Baird thanked the Henderson Police Department and the Henderson County Sheriff's Department for their work, dedication and care that they show to our students, staff and schools. Mr. Greg Hunsaker notified the Board of an event on August 6, 2016 at 6:00 p.m. at Central Park to Walk and Pray for schools and community. Allen Ramsey led a prayer.

V. Approve Minutes from Prior Meetings

Order #2 - Motion Passed: A motion to approve the Minutes from the June 20, 2016 Special and Regular Meetings passed with a motion by Mrs. Tracey Williams and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VI. Committee Reports

VI.A. Communications Committee Report

Discussion:

Dr. Sally Sugg updated the Board on the progress of the Communications Committee which had a big focus on the CDIP, Mission/Vision and Strategic Plan. The Committee would like for the community to hear real life stories from the Core Values recipients, branding all documents, possibly changing the logo in the future and adding students to the Committee. The next meeting is set for September 22nd.

VII. Reports

I.A. KSBA Update

Discussion:

Dr. Sally Sugg gave an update from sessions she attended at the KSBA Summer Conference. Dr. Sugg stated that the workshops were reaffirming that we are doing right

things right. Other topics of interest included capital funding, fraud protection, theft of goods, kickbacks and gratuities, data and risk management, change orders and superintendent evaluation.

VII.B. Changes at Central Academy

Discussion:

Mr. Anthony Black reported to the Board the upcoming changes to Central Academy.

VII.C. CEP Update

Discussion:

Mrs. Charlotte Baumgartner updated the Board on which schools will be serving meals to students under the National School Lunch/School Breakfast Programs for the 2016-2017 school year. Mrs. Baumgartner confirmed that the middle schools, high school and Spottsville are not included. Mrs. Tracey Williams asked for something that would be printed for parents at Spottsville to explain why they will not be included. Mrs. Baumgartner stated that there will be a media release explaining how it was calculated. Mrs. Marganna Stanley also suggested that Mrs. Baumgartner and Miss Julie Wischer plan to attend back to school nights to help explain as well with flyers, brochures or have a table set up.

VII.D. Student Services

Discussion:

Mr. Steve Steiner gave an update and report of duties of the Student Services Department. Dr. Sally Sugg pointed out the statement in the brochure that states that most trips will not be considered an Educational Enhancement Absence. Dr. Sugg asked if we have really tightened up on that. Mr. Steiner stated it is still a concern that they are working with and that they are putting the information out early to get the word out to parents. Dr. Sugg stated that consistency among schools would be helpful. Mrs. Lisa Baird commended Mr. Steiner and his department for all of the work that they do.

VIII. Old Business

VIII.A. Board Attorney RFP

Discussion:

Dr. Sally Sugg updated the Board on the progress that the committee made and recommended that the Board employ Stoll, Kennon & Ogden as Board Attorney with a \$6,000 per month retainer.

Order #3 - Motion Passed: A motion to employ Stoll, Kennon & Ogden as Board Attorney consultants with payment for fee for services on monthly retainer of \$6,000 per month passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.B. Salary Schedule

Discussion:

Mrs. Jinger Carter presented revisions to the 2016-2017 Salary Schedule. Dr. Sally Sugg had asked about the three middle school principal positions listed. Mrs. Carter stated that the third principal is at the alternative school. Mrs. Carter also stated that the ninth elementary principal is at the Early Learning Center. Mrs. Carter also presented a combined listing of extra service positions. Mrs. Lisa Baird asked if the positions that are listed as vacant will be filled, but part of our normal employment schedule and for the ones that have resigned, we will find a replacement for that position. Mrs. Carter stated that that is correct.

Order #4 - Motion Passed: A motion to approve the revisions to the 2016-2017 Salary Schedule as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.C. Second Reading of 2016 KSBA Policy Update #39

Discussion:

Mrs. Marganna Stanley presented 2016 KSBA Policy Update #39 for a second reading.

Order #5 - Motion Passed: A motion to approve the second reading of the 2016 KSBA Policy Update #39 as presented passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.D. Second Reading of Student Code of Conduct Handbook for 2016-2017

Discussion:

Mr. Steve Steiner presented the Student Code of Conduct Handbook for 2016-2017 for a second reading.

Order #6 - Motion Passed: A motion to approve the second reading of the Student Code of Conduct Handbook for 2016-2017 as presented passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.E. Second Reading of Use of Tobacco Policies

Discussion:

Mrs. Nancy Gibson presented the use of tobacco policies for a second reading. Mrs. Gibson also presented various forms of communication to get the word out to parents, staff and the community.

Rationale:

03.1327 - Use of Tobacco (Certified Personnel)
03.2327 - Use of Tobacco (Classified Personnel)
05.31 - Application and Contract
05.31 AP.22 - Reporting Form for Employee Extra Pay
06.221 - Bus Drivers' Use of Tobacco and Other Substances
09.4232 - Tobacco (Students)
10.5 - Visitors to the Schools

Order #7 - Motion Passed: A motion to approve the second reading of the use of tobacco policies as presented passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII.F. Second Reading of Policy 05.12 - Donor Recognition

Discussion:

Mrs. Jo Swanson presented policy 05.12 - Donor Recognition for a second reading.

Order #8 - Motion Passed: A motion to approve the second reading of Policy 05.12 - Donor Recognition as presented passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

IX. New Business

IX.A. Consent Agenda

Order #9 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

IX.A.1. Approve Student Overnight Trip Requests

Rationale:

HCHS Jr. Chef Team to attend Jr. Chef Workshop July 22-23, 2016 in Lexington, KY to prepare for State Competition in August

HCHS Jr. Chef Team to attend Jr. Chef State Competition August 23-26, 2016 in Louisville, KY

Student Travel Educational Program to Washington, DC to the 2017 Presidential Inauguration January 14-22, 2017 for student from South Middle and HCHS

IX.A.2. Adopt Retiree Resolutions

Rationale:

Jerry Summers, Law Enforcement Officer, Henderson County High School, 14 years

Larry Halderman, Custodian/Lunchroom Monitor, A.B. Chandler Elementary, 10 years

Hazeldean Sellars, Administrative Secretary, Central Office, 23 years

IX.A.3. Approve School Activity Fund Fundraiser Request

Rationale:

HCHS - Freshman Initiative (T-shirt sales)

IX.A.4. Approve Transportation of Students Attending Holy Name School

IX.A.5. Approve Request to use Transportation

X. Financial

X.A. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending June, 2016.

Mrs. Marganna Stanley requested that the Board approve the Treasurer's Report as presented.

Order #10 - Motion Passed: A motion to approve the Treasurer's Report for the month ending June, 2016 passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.B. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payment made between June 21, 2016 and July 20, 2016. Mrs. Marganna Stanley requested that the Board approve the Paid Warrant Report as presented.

Order #11 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between June 21, 2016 and July 20, 2016 passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes

Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

XI. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XII. Adjourn - Action Required

Order #12 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:36 p.m. passed with a motion by Mr. Bradley Staton and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent