

Certification of Time for Extended Employment

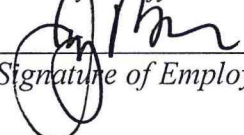
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Brewer POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JUNE 6, 2016 PAY PERIOD ENDING: JUNE 24, 2016

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
6/6/16	✓			
6/7/16	✓			
6/8/16		✓		NKCES Superintendent Meeting
6/9/16	✓			
6/10/16	✓			
6/13/16	✓			
6/14/16	✓			
6/15/16		✓		Superintendent Training KASA
6/16/16		✓		NKCES Board Retreat
6/17/16		✓		NKCES Board Retreat
6/20/16	NC NC			
6/21/16	NC NC			
6/22/16	NC NC			
6/23/16	NC			
6/24/16	NC			
TOTAL DAYS WORKED		10		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.


Signature of Employee

7/26/16
Date

Signature of Supervisor

Date

Review/Revised: 4/6/15

³LEAVE KEY

E=emergency	P=personal
H=holiday	S=sick
J=jury	U=unpaid
M=military/disaster	V=vacation
NC=Non Contract Day	

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Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Brewer POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JUNE 27, 2016 PAY PERIOD ENDING: JULY 8, 2016

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
6/27/16	✓ NC			
6/28/16	✓ NC			
6/29/16	✓ NC			
6/30/16	✓ NC			
7/1/16	✓ NC			
7/4/16	Holiday			
7/5/16	✓			
7/6/16	✓			
7/7/16	✓			
7/8/16	✓			
TOTAL DAYS WORKED		48		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.

Jay Brewer
Signature of Employee

7/26/16
Date

Signature of Supervisor

Date

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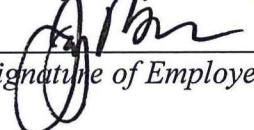
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EMPLOYEE'S NAME: Jay Brewer POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JULY 11, 2016 PAY PERIOD ENDING: JULY 22, 2016

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
7/11/16	✓			
7/12/16	✓			
7/13/16		✓		Ky. Kids Conference - Louisville
7/14/16	✓			
7/15/16	✓			
7/18/16	✓			
7/19/16	✓			
7/20/16	KASA — Retreat ✓			
7/21/16	KASA — Retreat ✓			
7/22/16	KASA — Retreat ✓			
TOTAL DAYS WORKED		10		

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Signature of Employee

7/26/16
Date

Signature of Supervisor

Date

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