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July 15, 2016

Teresa Morgan, Superintendent  
Hardin County Board of Education  
65 W. A. Jenkins Road  
Elizabethtown, KY 42701

**RE: JULY 2016 Board Update**

Dear Mrs. Morgan,

*Please find listed below the project updates:*

**GC BURKHEAD ELEMENTARY:**

*-Punch list and warranty items will be complete by July 21, 2016. Final walk-thru with DWW and owner is scheduled for July 20, 2016.*

**NORTHPARK ELEMENTARY AND NEW HIGHLAND ELEMENTARY  
VESTIBULE UPGRADE**

*-Construction is progressing at good speed; see attached progress meeting minutes..*

Sincerely,



Chuck Trimble  
Principal

*Cc: Maria Gillette, File 1264-C, 1509-C*



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## Field Report/Meeting Minutes

Date Issued: July 7, 2016

Murphy + Graves Project No. 1509

Project: North Park/New Highland Vestibule Upgrades

Date of Site Visit: 07/06/2016

Time of Site Visit: 1 PM

Reported By: Dirk Bertram

Date of Next Visit: August 1<sup>st</sup> 2016

Weather Conditions: Cloudy, Storms

Temperature Range: 76-90

Present: See Attached Sign-In Sheet

### Progress Meeting:

Schedule: The General Contractor stated an updated Schedule would be provided at a later date that would correctly reflect the start date per the signed contract, and to accurately incorporate lead times of materials based on material finishes that were just recently received. The General Contractor stated they would do everything in their power to still try and complete all work during the summer with the exception of the outside fence and possibly a few doors. The Owner was ok with this plan.

Est. % Completion: 1%

- Past 30 days
  - The General Contractor requested we discuss the contract start date prior to him giving his report. This was an item that was in the preconstruction and noted in those minutes that the start date could not be recorded until an official contract was in order. The General Contractor noted that the start date shall be June 30<sup>th</sup> 2016. The Owner and Architect's Representative didn't have a copy in front of them but agreed that whatever the contract date is that will be the official start date for their duration of work.
  - The General went on to since last Thursday June 30<sup>th</sup> we have basically mobilized and began demolition at North Park. The progress would be reviewed after the meeting but seemed in line with what would be expected in the past 5 days including mobilization.
  - The Architect's Representative discussed that in the past three weeks the shop drawing process has been underway which great progress. All shop drawings has been turned back around quickly with the exception of the fence and gates submittal at North Park and the Revise Resubmit Aluminum shop drawings. They were rejected due to a conflict between the plans and specifications.

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Murphy + Graves Project No. 1509

- It was decided that next meeting for this project would be August 1<sup>st</sup>, 2016 at 10 AM.
- The Meeting was then moved to the outside to review work in the field and field conditions.

### Field Report:

#### Item 1:

- Concrete elevation differences in concrete courtyard located at the Rear of Building one of North Park. The concrete at the ramp and adjacent area has several cracks and different elevations. The Owner, Architect's Rep., and General Contractor agreed to demo and replace over to joint that forms a triangle and replace with new concrete. It was found that less concrete was needed for the brick wall footing so these items would wash each other.

#### Item 2:

- The Owner wanted to further review entrance gates at North Park Elementary in relation to ASI # 1, # 2, and base bid documents. The Owner contacted the Fire Marshall, Chief of Fire, and Building Inspector for Radcliff, KY for their review. During this review it was decided that it would be best if the gates were all 4' single gates, the Architect's Rep. assured them that it will be noted in the final review of the submittal and issued as an ASI. The owner also requested as a side note that there be a total opening of 12' for a gate to be added in the chain link section so that mowers and equipment such as backhoes can gain access to the courtyard area for future maintenance. The Architect's Rep. noted that a Proposal Request may need to be issued, but gave the owner the assurance that it would be marked up on the final submittal and the General Contractor noted that it would be installed that way as well.

NO Progress at New Highland to Review.

### **END OF FIELD REPORT and MEETING MINUTES**

