**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, June 27, 2016**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon Board Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Absent:**

Ms. Janet Bonham Vice Chair

**ORDER # 190**

**CALL TO ORDER**

Meeting was called to order at 6:31 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 191**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the June 27, 2016 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS**

Going the Distance

Superintendent Adams recognized Brittany Ware with the Going the Distance Award.

**CITIZENS AND DELEGATIONS**

There were no citizens that addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Report - N/A
2. Academic Spotlight – N/A
3. Superintendent’s Report contained the following updates:
	1. Blasting at new should be complete this week.
	2. Dual Credit Scholarships
	3. Director of Operations – Mark Thomas

**ACTION WITH DISCUSSION**

**ORDER # 192**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the May 23, 2016 and June 16, 2016 minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 193**

**DIRECTOR OF OPERATIONS (CONTRACT OVERLAP)**

Mr. Mark Thomas was selected to be the Director of Operations effective July 1, 2016. Due to the retirement day of Mr. Beaverson and because administrative contracts require Board approval, there will be an overlap of contracts and duties for the month of July. This will provide and opportunity for Mr. Beaverson to serve as a valuable resource while Mr. Thomas pursues certifications such as CDL. Ms. Sandy Clevenger thinks overlap is a good idea.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the overlap in contracts for the Director of Operations during the month of July 2016.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 194**

**KDE DISTRICT FUNDING ASSURANCES**

In order to receive funding within the state and federal guidelines, Assurances must be completed in its entirety and submitted to Kentucky Department of Education.

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the KDE funding assurances necessary to receive state funds.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 195**

**EARLY HEAD START AGREEMENT WITH OVEC 2016-2017**

As required by the agreement with OVEC regarding the Early Head Start partnership for the 2016-17 school year, we will need to expand the program from 185 days a year to 230 days a year along with providing 10 hour a day care. This will require us (the district) to do a change/add in the following ways:

1. Expand the current staff contract (2 positions) from 185 to 230 days a year (7.5 hours a day).
2. We will also need to hire a new 0.5 position to help cover the 10 hour day and maintain the 1:4 ratio at all times.

OVEC will reimburse us through the Early Head Start grant in the following ways:

\*For 12 months of care per child, the grant will provide up to $365 a month, less the subsidy received through C-Cap

\*Supply supplement up to $1380 yearly per child ($6 a day x 230 days of attendance)

\*Pending application and approval we will be reimbursed for food

A motion was made by MKs. Sandy Clevenger and seconded by Mr. Bart Stark to approve the Early Head Start Agreement with OVEC as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 196**

**HABITAT FOR HUMANITY LEASE AGREEMENT**

This is a lease agreement between The Board of Education and Habitat for Humanity – in which the Board leases a 0.102 acre lot at the corner of Garrard Street and West Main Street in Taylorsville.

A motion was made Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the lease agreement with Habitat for Humanity as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 197**

**OVEC CONSORTIUM 2016-2017 MEMBERSHIP RENEWAL**

Membership renewal fee with OVEC for the 2016-2017 year is $10,387 (an increase of $25 from the previous year).

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the OVEC Membership Renewal as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 198**

**CONSTRUCTION INVOICES (BG – 15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH JULY 27, 2016**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the following invoices for the new elementary school as presented:

* 1. American Engineers, Inc. $800.00
	2. Sherman Carter Barnhart $18,075.96
	3. City of Taylorsville Water Works $4,809.02
	4. Morel Construction $920,884.50

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 199**

**ACTION BY CONSENT**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the Action by Consent Items as presented.

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
	1. Chenoweth Law Office $263.61
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County Elementary School** **Spencer County Middle School**

Michelle Pietz, Elementary Teacher, Rank 3 Melissa Seeforth, Cafeteria Worker

Leah Hardin, Principal, Rank 1

 **Spencer County High School Other**

 Sabrina Campbell, Health Services Instructor, Rank 3 Donna Supernant, Certified Sub Teacher, Rank 2

 Evelyn Mayer, Instructional Coach, Rank 1 Andrew Edelen, Cert Sub Teacher, Rank 3

 Raymond Farrar, Science Teacher, Rank 1 Charli-Anne Lawton, Emergency Cert Sub Teacher Rank 4

 Tara Alcorn, Band Teacher/Director Rank 2 Mary Lynn Martin, Title 1 Dir/RTI /Pro. Learning Coach, Rank 1

 Mark Thomas, Director, Operations & Transportation, Rank 1

 Victoria Garcia Villagran, Bus Driver (full time)

 **Resignations**

 Melissa Berry, Sub Bus Drive Eff 5/23/16

 Maria Dietzel, Elementary Teacher, TES eff 6/17/16 **Retirements**

 Donna Supernant, IA SCMS 6/30/16 Alice Alges, IA – Preschool Revised Date 6/1/16

 James Schmidt, IA SCHS 6/30/16

 Ronald Porter, Certified Sub Teacher 6/30/16

 **Suspension**

 Tracy Sztanya, Teacher TES w/out pay eff 4/6/16

1. Field Trip Approvals (Overnight and Out-of-State)
	1. SCHS World Club Travelers – London Paris Normandy June 2017
	2. SCHS YClub Overnight Crowne Plaza, Louisville, KY November 2016
	3. SCMS Travel Club – Costa Rica June 2017 (students will be entering high school)
	4. SCHS YClub – Galt House, Louisville, KY March 2017
2. Fundraiser Approvals

*TES Fundraiser Requests*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Drama Club | Drama PerformanceCopies | Fall and Spring | Support Drama Club Activities | Adults |
| Chorus | Poinsettia Sales | October | Music, Accompanist, Trips, etc. | Adults |
| Chorus | 2 Dances  | Fall/Spring | Music, Accompanist, Trips, etc. | Adults |
|  |  |  |  |  |

*SCMS Fundraiser Requests*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dance Team | Kroger Rewards | July 2016-March 2017 | Choreography, Music, & Comp Uniforms | Adults and Students |
| Football | Dance | August 2016 | Football Equipment and Supplies | Adults and Students |
| Jr. Beta | DanceTickets and Concession | October 2016/March 2017 | Jr. Beta Competitions | Adults and Students |
| Softball | DanceInclude incoming 5th grade | March 2017May 2017 | Softball Equip. Field Upkeep, and Uniforms | Adults and Students |
| Dance Team | Dance ClinicTickets (includes T-shirt and lunch) | August 2016 | Competitions, Uniforms, etc. | Adults and Students |
| Dance Team | Papa John Stadium Concessions | August – November  | Competitions and Uniforms | ADULTS ONLY |
| Dance Team | Concert ConcessionsYUM, Freedom Hall, Churchill Downs | Aug 2016-October 2016 | Competitions and Uniforms | ADULTS ONLY |
| Dance Team | Baked Goods and Football Games | August – October 2016 | Competitions and Uniforms  | Adults and Students |
| SCMS Relay for Life | Penny Wars, Luminaries, Walk-A-Thon, Kiss the Pig, 50/50, Donations | August 2016-May 2017 | CHARITY DONATION | Adults and Students  |
| Academic Team | Dance /Activity | October 2016 and April 2017 | National Trips – Equipment and Tryouts | Adults and Students |

*Spencer County High School*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SCHS Dance | Region Dance Competition: Concessions/T-shirts/ Booth Rental for Vendors | January 28, 2017 | Future Competitions and related expenses | Adults/Students |
| SCHS Dance | Bunco AdmissionSilent Auction | February 2017 | Future Competitions and related expenses | Adults/Students |
| SCHS Dance | Dancing with the StarsConcessions,People’s Choice Bags, Admission | April/May 2017 | Future Competitions and related expenses | Adults/Students |
| SCHS Dance | Dance Clinic  | Aug 27 – Sept 9 | Future Competitions and related expenses | Adults/Students |
| SCHS Dance | Papa Johns Booth at UL Football:  | Sept – NovemberHome Games | Future Competitions and related expenses | ADULTS ONLY |
| SCHS Dance | Dance Clinic | Dec or January | Future Competitions and related expenses | Adults/Students |
| SCHS Dance | Beef O’Brady | Sept-April1 day a month | Future Competitions and related expenses | Adults/Students |
| SCHS Dance | Buffalo Wild Wings | Sept-April1 day a month | Future Competitions and related expenses | Adults/Students |
| SCHS Dance | Back to School 5K | August 20 | Future Competitions and related expenses | Adults/Students |
| Class of 2017 | Chili Supper | Sept 30 Homecoming | Class 2017 Activities | Adults/Students |
| Class of 2017 | Craft Show | November 5 | Class 2017 Activities | Adults/Students |
| Class of 2017 | Pork Chop Lunch | October 13 | Class of 2017/Project Grad | Adults/Students |
| Class of 2017 | Yard Sale | July 30, 2016 | Class of 2017 Activities | Adults/Students |
| Class of 2017 | City Saver Coupon Books | Year Round | Class of 2017 Activities | Adults/Students |
| Class of 2018 | Basketball Tournament – Concessions/ gate | July 2016 | Senior Year/Project Graduation | Adults/Students |
| SCHS Swim | Tri Co Golf Discount Card | June 28 or October 31 | FAC MembershipSwim EquipSwim ApparelBanquet & Travel | Adults/Students |
| SCHS TSA | Little Caesar Pizza Kits | August 15 – September 15 | Supplies, State meetings | Adults/Students |
| SCHS Spanish Travel Club | T-shirts and hats | August 2016 | Costa Rica Trip | Adults/Students |
| SCHS Travel Club | Christmas Gift Wrapping | December 20, 2016 | Costa Rica Trip | Adults/Students |
| SCHS Travel Club | Teachers “in Jail” They must raise money to get out | December 2016 | Costa Rica Trip | Adults/Students |
| SCHS Travel Club | Yankee Candles | October 2016 | Costa Rica | Adults/Students |
| SCHS Travel Club | Parents Night Out Child Care | February 10, 2017 | Costa Rica | Adults/Students |
| SCHS Travel Club | Trivia Night/Silent Auction | January 14, 201= | Costa Rica | Adults/Students |
| SCHS Travel Club | School Calendars | November 2016 | Costa Rica | Adults/Students |
| SCHS Travel Club | Canvases for Costa Rica/ mimic Uptown Art | March 3, 2017 | Costa Rica | Adults/Students |

1. Fees Requests

*Spencer County High School*

|  |  |  |
| --- | --- | --- |
| SCHS KYA Y-Club | $230.00 | KYA Conference in Louisville/Frankfort |
| SCHS Choir | $5 | KMEA Transportation – bus to Oldham County |
| SCHS Choir club | $350 | Choir Trip Fee – Transportation, Broadway, Tickets, Hotel, Site Seeing in New York, Carnegie Hall |
| SCHS Choir Club | $15 | EKU Honor Choir – Music |
| SCHS Choir Club | $15 | Morehead Choir – Music and guest conductor |
| SCHS Choir club | $10 | UofL Honor Choir Registration  |
| SCHS Choir Club | $75 | ACDA Ky Honor Choir RegistrationMusic, Shirt, and guest conductor |
| SCHS Choir club | $10 | KY ACDA Audition Pays for judges to listen to audition |
| SCHS Choir Club | $10 | KMEA All State Audition for KMEA All-State  |
| SCHS Choir Club | $100 | All State Registration – Hotel, Music, Guest Conductors |
| SCHS FCCLA | $20 | Club Dues |
| SCHS Prom | $50 | Venue, DJ, Tickets, other needs |
| SCHS YClub | $230 | KUNA Conference |
| SCHS World Travelers | $3700 | Europe Trip – EF Tours |
| Spanish Travel Club | $2,505 | Costa Rica – Spring Trip  |

 *Spencer County Middle School*

|  |  |  |
| --- | --- | --- |
| Dance Team | $750 | Competitions, Uniforms, Choreography, Music, Transportation, Clothing, and Accessories |
| District Field Trip | $16 | Dracula Actors Theatre |

1. Surplus Items

GT: 2 drawer file cabinet, 8 foot brown tables, Metal chairs, 6’ brown table, and metal rolling storage cabinet.

Faculties: XPower 3 Speed Air Mover and 5 gallon cooler

Preschool: Rolling Chalk Board, Wooded Paint Rack, Wooden Chef’s Hat Rack, Dramatic Play Puppet Stand, and Wood Child’s Board.

1. Non Resident Contracts: Bullitt, Shelby, Nelson, Anderson, and Jefferson for 2016-2017 school year.
2. Maternity Leave Requests: Katie VanVactor
3. Approval of LP Gas: Bennett’s Gas $1.189//Gallon
4. Approval of Annual Vendors



1. KSBA Membership Invoice - N/A
2. KSBA eNews Service, Daily Headlines and Weekly Story Texts: $300.00
3. Grant Approvals
	1. Fund for the Arts – TES First Grade
	2. Fund for the Arts – TES Second Grade
4. Campbellsville University Memorandum of Agreement

**Communications**

1. Board Members
2. SCEA Update
3. Written Communication

The following written communication items were presented. No discussion took place.

* 1. Attendance Report

|  |  |  |  |
| --- | --- | --- | --- |
| **Month Nine 2015-2016** |  |  |  |
|  |  |  |  |  |  |  |
|   | **2014-2015** | **2015-2016** | **2014-2015** | **2015-2016** | **2014-2015** | **2015-2016** |
|   | **ADA** | **ADA** | **% ADA** | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | 190.03 | 181.77 | 94.73 | 94.61 |  202.00  |  192.00  |
| **Grade 1** | 190.61 | 180.11 | 95.69 | 96.01 |  199.00  |  188.00  |
| **Grade 2** | 207.38 | 191.81 | 95.06 | 96.27 |  218.00  |  199.00  |
| **Grade 3** | 208.06 | 212.58 | 96.68 | 95.66 |  216.00  |  222.00  |
| **Grade 4** | 203.32 | 210.59 | 96.10 | 96.11 |  212.00  |  219.00  |
| **Grade 5** | 205.91 | 204.72 | 96.42 | 96.49 |  217.00  |  212.00  |
| **Grade 6** | 220.75 | 211.16 | 96.11 | 96.2 |  229.00  |  220.00  |
| **Grade 7** | 216.07 | 227.71 | 96.37 | 96.02 |  224.00  |  237.00  |
| **Grade 8** | 233.21 | 216.34 | 96.70 | 94.87 |  241.00  |  228.00  |
| **Grade 9** | 221.08 | 231.92 | 94.39 | 94.03 |  234.00  |  245.00  |
| **Grade 10** | 212.76 | 217.73 | 94.86 | 93.05 |  224.00  |  233.00  |
| **Grade 11** | 190.76 | 205.83 | 93.38 | 92.27 |  205.00  |  222.00  |
| **Grade 12** | 170.55 | 173.81 | 88.68 | 89.55 |  193.00  |  195.00  |
| **Grade 14** | 1.85 | 3 | 92.50 | 100.00 |  2.00  |  3.00  |
| **TOTAL** |  **2,672.34**  |  2,669.08  | **95.09** | **94.72** |  **2,816.00**  |  **2,815.00**  |

* 1. Bus Maintenance Report
	2. Building Inspections
	3. Indirect Cost Rates 2016-2017
	4. SBDM Minutes
	5. Donations
	6. Health Office Visits
	7. FRYSC Advisory Council Minutes
	8. Field Trip (Local) N/A

**DIALOGUE AND FUTURE AGENDA TOPICS**

There was no discussion under Dialogue and Future Agenda Topics.

**ORDER # 200**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to make the agenda dated June 27, 2016 part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 201**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to adjourn meeting at 6:55 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes