

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Fayette County Board of Education Special Meeting
June 27, 2016

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 4:00 PM on June 27, 2016 with the following members present:

Present Board Members:

Ms. Melissa Bacon
Mr. Douglas Barnett
Mr. Raymond Daniels
Mr. Daryl Love

Administration Present

Emmanuel Caulk, Superintendent
Shelley Chatfield, Staff Attorney
Hiren Desai, Senior Director of Administrative Support
Myron Thompson, Senior Director of Operations and Support

A. CALL TO ORDER

Melissa Bacon called the meeting to order at 4:05 p.m.

B. EXTEND WELCOME TO GUESTS

Superintendent Caulk welcome guest to the Special Meeting.

C. READING OF MISSION STATEMENT

Superintendent Caulk read the Mission Statement.

D. INFORMATIONAL ITEMS:

Superintendent Caulk provided an overview of the District Fast Facts & Initiatives. He shared the Eight pillars and Core Values & Organizational Chart.

D.1. District Fast Facts & Initiatives & Highlights FY17

Discussion:

Superintendent Caulk shared the role and responsibilities of the school board. He stated the board's focus should be "Up and Out", focus on vision & expectation.

D.2. Roles of School Board & Superintendent

D.2.a. New School Board Member

Discussion:

Superintendent Caulk provided the book, How not to be a Terrible School Board Member. He shared and discussed the role of the superintendent. He stated the Superintendent's focus should be "Down and In". Superintendent Caulk shared examples from the book. He referenced the Board's role as governance, setting expectations, and parameters.

D.3. Board of Education Handbook

Discussion:

Shelley provided information regarding the board of education handbook. She also shared an overview of the board member compensation, communication protocol, & duties of officers.

D.4. Board Agenda & Meetings

Discussion:

Shelley offered information regarding the board meetings and the agenda. She also gave them the time schedule of the expulsion hearings, board retreats and special meetings.

D.5. Board Special Meetings & Closed Session

Discussion:

Shelley shared information regarding the board agenda and meetings. She stated there are two board meetings per month: a planning and regular meeting. She stated the planning meeting does not have public comment. The regular meeting is televised and is held the fourth Monday of each month. There is an opportunity for public comment. Shelley provided information regarding special meetings. She stated any special meetings should have at least 24 hours' notice. Closed sessions are typically conducted immediately following the board meeting.

D.6. Board Policy & Procedures

Discussion:

Shelley provided information on how to navigate the online District board policies.

D.7. Student Code of Conduct & Expulsion

Discussion:

Shelley shared the student code of conduct handbook. She stated it is updated annually and taken before the board with any changes in June. Each family is provided a copy annually. Expectations are reviewed with all students at the beginning of the school year.

Shelley provided an overview of Expulsion hearings. She stated the hearings are held in closed session. The hearings are held the first Monday of each month. The District requires three Board members to hold an expulsion hearing. Superintendent Caulk provided an overview of his role prior to expulsion hearings.

D.8. Confidentiality

Discussion:

Shelley stated Board Members are often privy to confidential information and are expected to maintain the confidentiality of the subject matter. She shared information regarding FERPA - Family Educational Rights and Privacy Act.

E. ADJOURNMENT:

Adjournment - 5:19 p.m.

Motion Passed: Approval to adjourn the meeting at 5:19 p.m. passed with a motion by Mr. Douglas Barnett and a second by Mr. Raymond Daniels.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mrs. Amanda Ferguson	Absent
Mr. Daryl Love	Yes

Melissa Bacon, Chair

Emmanuel Caulk, Secretary