

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Fayette County Board of Education Planning Meeting
June 13, 2016

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 PM on June 13, 2016 with the following members present:

Attendance Taken at 5:30 PM:

Present Board Members:

Ms. Melissa Bacon
Mr. Douglas Barnett
Mr. Raymond Daniels
Mrs. Amanda Ferguson
Mr. Daryl Love

Administration Present

Emmanuel Caulk, Superintendent
Shelley Chatfield, Staff Attorney
Hiren Desai, Senior Director of Administrative Services
Marlene Helm, Acting Senior Director of Academic Services
Myron Thompson, Acting Senior Director of Operations and Support
Darryl Thompson, Acting Senior Director of Equity, School Support and Community Engagement

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on June 13, 2016. The draft agenda is filed with the official minutes.

A. CALL TO ORDER

Melissa Bacon called the June Planning meeting to order at 5:35 p.m.

A.1. Administer Oath of Office: Mr. Raymond Daniels (Planning)

Shelley Chatfield administered the Oath of office to Mr. Raymond Daniels. Melissa Bacon recognized any family members present.

B. EXTEND WELCOME TO GUESTS

Melissa Bacon welcomed guests at the Planning Meeting.

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

E. READING OF MISSION STATEMENT

F. APPROVAL OF AGENDA

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G. INTRODUCTIONS, RECOGNITIONS, ACKNOWLEDGEMENTS AND RESOLUTIONS:

G.1. Introductions

G.2. Student Performance

G.2.a. Performance, SCAPA at Bluegrass

G.3. Recognitions

G.3.a. Recognition, David Ma, Kyra Seevers and Amy Wang, Paul Laurence Dunbar, 2016 Intel International Science and Engineering Fair

G.3.b. Recognition, Emily Jones, Taeryn Mackie, Samuel Maison, Cayden Rose and Evan Strobel, Edythe J. Hayes Middle, 2016 Junior American Citizens Contest

G.3.c. Recognition, Several Winners, 2016 Future Business Leaders of America State Conference

G.3.d. Recognition, Several Honors, 2016 Duke TIP Grand Recognition Honors

G.3.e. Recognition, Several Winners, 2016 PTA Reflections

G.3.f. Recognition, Henry Clay High Lacrosse Team, State Champions

G.3.g. Recognition, Henry Clay High School Boys' Tennis Team, Runner-Up, KHSAA State Championships

G.3.h. Recognition, Anna Sullinger, Beaumont Middle School, Kentucky Association of Family & Consumer Sciences, 2016 Teacher of the Year

G.4. Acknowledgements

H. REPORTS, COMMUNICATIONS AND RESOLUTIONS:

H.1.a. Superintendent's Report

Discussion:

Superintendent Caulk provided an overview of the planning meeting. He discussed the release of the Blueprint for Student Success: Achieving Educational Excellence and Equity for all on May 25th. A press conference and community session was held that day. He also stated he had the opportunity to speak with 100 parents at the 16th district PTA Leadership and Family Engagement Summit.

H.1.a.1. Academic Services (Superintendent's Leadership Institute)

H.1.a.2. Equity Council (No Report)

H.1.a.3. Operations & Support

H.2. Remarks by Citizens (persons who have signed up to speak):

H.2.a. There are two opportunities for the public to address the Board:

H.3. Resolutions

I. APPROVAL OF ROUTINE MATTERS:

J. APPROVAL OF CONSENT ITEMS:

J.1. Award of Bids/Proposals

J.2. Declaration of Surplus

J.3. Post Approval Placeholder

J.4. Professional leave by District Personnel

J.5. Cover Sheet for Special and Other Leave of Absence for June 27, 2016 Board Agenda

J.6. Requests from Principals for Extended Trips

J.7. Approval of a Proposed Change Order (No. Nine) to the Contract for the Construction of the New High School on Winchester Road (2000 Winchester Road) BG 14-159

J.8. Approval of Memorandum of Understanding with Lexington Fayette Urban County - Government Pump Station (Placeholder)

J.9. Approval of a Proposed Change Order (No. Eleven) to the Contract for the Construction of Garrett Morgan Elementary School (New Elementary at 1150 Passage Mound Way) BG 14-120

J.10. PLACEHOLDER Declaration of Emergency & Approval of the Design Consultant and the BG-1 Project Application for Building Modifications at Veterans Park Elementary School to Construct a Toilet Room

K. APPROVAL OF ACTION ITEMS:

K.1. Job Description - Autism Resource Specialist (Planning)

Motion Passed: *A motion is in order to approve the creation of a job description for "Autism Resource Specialist," passed with a motion by Mrs. Amanda Ferguson and a second by Mr. Douglas Barnett.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

K.2. Job Descriptions -Sr. Director of Curriculum, Assessment & Instruction, Sr. Director of School Leadership, Director of Curriculum, Assessment & Instruction, Special Project Intern, College & Career Coach, Family & Community Liaison, Equity Officer, Homeless Liaison, World Language Specialist (Planning)

Discussion:

Hiren Desai & Jennifer Dyar provided an overview of the job descriptions listed. The positions are listed as follows:

- Sr. Director of Curriculum, Assessment & Instruction
- Sr, Director of School Leadership
- Director of Curriculum Assessment & Instruction
- Special Project Intern
- College & Career Coach
- Family & Community Liaison
- Equity Officer
- Homeless Liaison
- World Language Specialist

Doug would like to include the following language on the Sr. Director's positions and the Equity Officer position. "Experience in an urban school district with a large racially and economically diverse population (preferred)". It was discussed to change the "Homeless Liaison" to "Homeless Education Liaison"

Motion Passed: *A motion is in order to approve the job descriptions for the following positions: Senior Director of Curriculum, Assessment and Instruction, Senior Director of School Leadership, Director of Curriculum, Assessment and Instruction, Special Project Intern, College and Career Coach, Family and Community Liaison, Equity Officer, Homeless Education Liaison, World Language Specialist, with the corrections discussed, passed with a motion by Mr. Raymond Daniels and a second by Mrs. Amanda Ferguson.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

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K.3. Approval of Foundation Committee (Planning)

Discussion:

The audit of public accounts report dated September 17, 2014 recommended changes to the processes and procedures regarding expenditures from the many trust funds entrusted to Fayette County Public Schools. Staff recommended a committee be appointed by the Board to oversee the trust funds as well as the distribution of funds. Members from a number of community and internal stakeholder groups were solicited for this purpose. The committee is comprised of one member from the Board (Board Representative) one school principal, one ex-officio central administrator (Superintendent or designee), an Equity Council member and three at large community members to include a parent member appointed by the 16th District PTA. The Foundation Committee's charge is to work in concert with the Bluegrass Community Foundation to oversee distribution of the trust funds.

Motion Passed: A motion is in order to approve the make-up of the Fayette County Public Education Foundation Committee for the 2016-2017 fiscal year, motion passed by Mr. Raymond Daniels and seconded by Amanda Ferguson.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

K.4. Contract - Northwest Evaluation Association (Regular)

K.5. Child Care Council of KY-FCPS after School Training Agreement 16-17 (Regular)

K.6. Memorandum of Agreement between KSBA and FCPS for LGE-KU School Energy Managers Project (Regular)

K.7. Placeholder for Special Education Contracts for 16-17 School Year (Regular)

K.8. Approval of Meal Prices for 2016-17 School Year (Regular)

Discussion:

Michelle Coker provided an update on the student meal prices for the 2016-2017 school year. She stated School Lunch Program regulation at 7CFR 210.14(e) requires school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals.

K.9. Approval of Local Planning Committee (Placeholder)

K.10. Monthly Financial Report Placeholder

L. INFORMATIONAL ITEMS:

L.1. 2016- 2017 Preschool Calendar (Planning)

L.2. School Activity Fund Placeholder

L.3. Personnel Changes for June 27, 2016 Board Agenda

L.4. Position Control Document

L.5. Facility Usage Hourly Rate Schedule for School Year 2016-2017 (Effective July 1, 2016)

M. ORAL COMMUNICATIONS:

M.1. Public

M.2. Board Request Summary

M.2.a. _____

M.2.b. _____

M.2.c. _____

M.3. Other Business

M.3.a. Board Discussion of Board Work**M.3.b. Staff****N. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:****O. CLOSED SESSION:**

Closed Session 6:40 P.M

Motion Passed: *Pursuant to KRS 61.810 (1)(b) to discuss acquisition or sale of real property, KRS 61.810 (1)(c) to discuss proposed or pending litigation and pursuant to KRS 61.810 (1)(f) to discuss personnel, approval for closed session passed with a motion by Mrs. Amanda Ferguson and a second by Mr. Daryl Love.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	No
Mr. Raymond Daniels	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

O.1. Reconvene in Open Session

Motion Passed: A motion is in order to reconvene in open session at 7:09 p.m., passed with a motion by Daryl Love and a second by Amanda Ferguson.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Absent
Mr. Raymond Daniels	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

P. ADJOURNMENT:

Motion Passed: Approval to adjourn the meeting at 7:10 p.m., passed with a motion by Daryl Love and seconded by Amanda Ferguson.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Absent
Mr. Raymond Daniels	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

Melissa Bacon, Chair

Emmanuel Caulk, Superintendent and
Secretary to the Board