

June 14, 2016

Mr. Eric McArtor, Deputy Superintendent/COO  
Boone County Schools  
8330 US 42  
Florence, KY 41042

RE: Collins Elementary Portable Classrooms  
BG#16-205

Dear Eric:

In accordance with current KDE Regulations that a letter agreement is sufficient for projects with a construction cost under \$50,000, this letter will serve as our agreement on reference Project. I will perform our usual basic processional services in accordance with the Kentucky Department of Education regulations. My certificate of insurance and Non-Collusion Affidavit are attached.

I am enclosing three originals – please sign all three originals, forward one copy to KDE, return one to my office and retain one for your files.

I appreciate the opportunity to be of a continuing professional service.

Sincerely,



Brent Sadler  
Tri-State Buildings

Accepted by Boone County Board of Education

\_\_\_\_\_ Name

\_\_\_\_\_ Title