



FLOYD COUNTY BOARD OF EDUCATION  
Henry Webb, Superintendent  
106 North Front Avenue  
Prestonsburg, Kentucky 41653  
Telephone (606) 886-2354 Fax (606) 886-8862  
[www.floyd.kyschools.us](http://www.floyd.kyschools.us)

Jeff Stumbo, Chair - District 3  
Linda C. Gearheart, Member - District 1  
Dr. Chandra Varia, Member - District 2  
Rhonda Meade, Member - District 4  
Sherry Robinson, Member - District 5

**Consent Agenda Item (Action Item):**

Approve out of state field trip via charter bus to Florida. The dates for the trip will be April 4, 2017-April 9, 2017 (see attached itinerary).

**Applicable Statute or Regulation:**

Board Policy 9.36 states that Out-of-state field trips require Superintendent/Board approval.

**Fiscal/Budgetary Impact:**

The cost of this trip will be covered solely by fundraisers done by South Floyd Honor Club students and parents.

**History/Background:**


South Floyd Honor Club students must maintain a 3.0 GPA, good attendance, and no discipline referrals in order to be eligible to attend the trip. Grades are checked each nine weeks and once a student become ineligible they are not permitted to go on the trip.

**Recommended Action:**

Approve the trip for the South Floyd Honor Club to Florida.

**Contact Person(s):**

Stacy Shannon, Karen Tackett, Brook Moore, Bobby Akers

  
Principal

  
Director

  
Superintendent

**Date:** 7-11-16

The Floyd County Board of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability in employment, educational programs, or activities as set forth in Title IX & VI, and in Section 504.



# South Floyd School

299 Mt. Raider Drive  
Hi Hat, Ky. 41636

Stacy Shannon, Principal  
Brook Moore, Asst. Principal  
Cynthia Turner, Asst. Principal  
Tony Isaac, Athletic Director  
Beverly Martin, Counselor  
Phone: 606-452-9800  
Fax: 606-452-2155

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## South Floyd Honors Club

### Florida Trip 2017

#### April 4, 2017

6 p.m. Depart South Floyd School in route to Kennedy Space Center.

#### April 5, 2017

9 a.m. Arrive at Kennedy Space Center

- KSC Bus Tour of Kennedy Space Center and Apollo/Saturn V Center 2 hours
- Space Shuttle Atlantis® with Shuttle Launch Experience® 2 hours
- Astronaut Encounter with Mission Status Briefing 1 hour
- Eyes on the Universe: NASA's Space Telescopes 30 minutes
- Rocket Garden Tour 30 minutes
- IMAX® 3D Space Films 1 hour
- Science on a Sphere 30 minutes
- Dining/Shopping 1 hour
- Total hours: 8.5

6 p.m. Leave Kennedy Space Center in route to Cocoa Beach. Stop in route to have dinner.

7 p.m. Arrive at hotel and check-in.

#### April 6, 2017

Day at the beach.

#### April 7, 2017

8 a.m. Leave hotel in route to Universal Studios

9 a.m.-8 p.m. Universal Studios (lunch and dinner on your own)

#### April 8, 2017

9 a.m.-5 p.m. Islands of adventure (lunch on your own)

5 p.m. Leave in route to South Floyd School

#### April 9, 2017

8 a.m. Arrive at South Floyd School.

## DC TOURS & CHARTERS

11117 Decimal Drive, LOUISVILLE, KY 40299

PHONE: 502-267-4007 FAX: 502-267-7009

EMAIL: [charter@shockeytours.com](mailto:charter@shockeytours.com) or [dking@shockeytours.com](mailto:dking@shockeytours.com) WEBSITE: [www.dctoursandcharters.com](http://www.dctoursandcharters.com)

CONTRACT ID: SFH040417 DATE OF CONTRACT: 5/17/16 (*Revised 7/11/16*)  
GROUP NAME: South Floyd High School  
ADDRESS: 299 Mt. Raider Dr. Hi Hat, KY 41636  
CONTACT PERSON: Brook Moore EMAIL: [brook.moore@floyd.kyschools.us](mailto:brook.moore@floyd.kyschools.us)  
PHONE: (606) 452-9600 (606) 794-1847 [karen.tackett@floyd.kyschools.us](mailto:karen.tackett@floyd.kyschools.us)  
DEPARTURE DATE & TIME: 4/4/2017 @ 6 PM  
BUS WILL ARRIVE 15 MINUTES BEFORE DEPARTURE ON DAY TRIPS AND 30 MINUTES BEFORE OVERNIGHT TRIPS.  
PICK UP LOCATION: South Floyd High School : 299 Mt. Raider Dr., Hi Hat, KY 41636  
DESTINATION: Orlando, FL to Coco Beach, FL, & Kennedy Space Center  
RETURN TRIP DATE & TIME: 4/8/2017 @ approx. 12PM (noon)  
NUMBER OF BUSES: (2) 56 passenger motor coach Total number of passengers: 112 or less  
PRICE: \$8,050.00 per motor coach; TOTAL: \$16,100.00 plus tolls, parking & driver hotel  
DEPOSIT AMOUNT: \$400.00 IS DUE BY: 8/8/16  
BALANCE OF: \$15,700.00 IS DUE: 30 days prior to Departure date – (3/4/2017)

PLEASE REVIEW CONTRACT. INITIAL TERMS AND CONDITIONS LISTED BELOW. SEND AN ITINERARY, WITH SPECIFIC LOCATIONS AND TIMES, WITH THE SIGNED CONTRACT OR AS SOON AS AVAILABLE.

1. UPON RECEIPT OF SIGNED CONTRACT, DC TOURS WILL RESERVE BUS FOR YOUR GROUP.
2. DC TOURS IS NOT OBLIGATED TO RESERVE BUS FOR YOUR ORGANIZATION IF PAYMENT CONDITIONS LISTED ABOVE ARE NOT MET BY CHARTERING GROUP.
3. PAYMENTS MADE ARE REFUNDABLE IF CONTRACT IS CANCELLED 30 DAYS PRIOR TO DEPARTURE. CANCELLATIONS INSIDE OF 30 DAYS ARE A MINIMUM CHARGE OF \$800.00 PLUS COST INCURRED. CANCELLATIONS AFTER DRIVER HAS LEFT TERMINAL ARE CHARGED 100%.
4. PRICE LISTED ABOVE IS BASED ON INFORMATION PROVIDED TO DC TOURS. ADDITIONAL TIME AND/OR MILEAGE MAY BE BILLED TO CUSTOMER.
5. IN THE EVENT OF AN INCREASE IN FUEL PRICE, CUSTOMER WILL BE NOTIFIED OF A FUEL SURCHARGE TO SUPPLEMENT THE ADDED COST OF DIESEL FUEL.
6. CUSTOMER IS RESPONSIBLE FOR PAYING TOLLS AND PARKING FEES. CUSTOMER IS ALSO RESPONSIBLE FOR PAYING FOR EACH DRIVER'S PRIVATE LODGING ON OVERNIGHT TRIPS.
7. A DRIVER IS LIMITED TO 10 HOURS OF DRIVING AND A TOTAL OF 15 HOURS ON DUTY. HE OR SHE IS THEN REQUIRED TO BE OFF DUTY FOR NINE HOURS. PLEASE SCHEDULE ITINERARY ACCORDINGLY OR REQUEST AN ADDITIONAL DRIVER.
8. ALCOHOL CONSUMPTION IS NOT PERMITTED WITHOUT PRIOR NOTIFICATION TO DC TOURS. A REFUNDABLE \$200.00 FEE WILL BE ADDED TO THE PRICE OF THE TRIP. FEE WILL BE RETURNED IF BUS IS KEPT IN SATISFACTORY CONDITION. SMOKING IS NOT PERMITTED ON THE BUS.
9. THE INTERIOR OF THE BUS SHALL BE KEPT REASONABLY CLEAN DURING THE TRIP. TRASH BAGS WILL BE PROVIDED.
10. THE CUSTOMER WILL BE BILLED FOR ANY VANDALISM OR DAMAGE DONE TO THE BUS BY THE CHARTERING GROUP.
11. IF A PASSENGER OR PASSENGERS BECOME DISRUPTIVE AND WILL NOT COOPERATE WITH THE DRIVER, THE DRIVER HAS THE RIGHT TO REFUSE SERVICE TO THE INVOLVED PASSENGER(S) OR THE ENTIRE GROUP. REFUNDS WILL NOT BE PROVIDED.
12. DC TOURS IS NOT RESPONSIBLE FOR PERSONAL PROPERTY LEFT ON THE BUS.
13. DC TOURS MAY LIMIT, DELAY OR CANCEL SERVICE DUE TO SEVERE WEATHER OR DANGEROUS ROAD CONDITIONS.
14. A RATE OF 2.5% INTEREST PER MONTH WILL BE CHARGED AS A LATE FEE ON DELINQUENT ACCOUNTS. CUSTOMER WILL BE RESPONSIBLE FOR ANY COLLECTION FEES.

CUSTOMER'S INITIALS (ABOVE) AND SIGNATURE INDICATE THAT HE OR SHE HAS REVIEWED CONTRACT AND AGREES TO ALL APPLICABLE TERMS AND CONDITIONS.

CUSTOMER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
DC TOURS REPRESENTATIVE: *Duane King* Charter Manager (502) 267-4007

**SERVICE INSURANCE AGENCY LLC**

6850 Catawba Lane • Richmond, VA 23226

Phone (804) 288-6993 • Fax (804) 288-7925

**CERTIFICATE OF LIABILITY INSURANCE**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**INSURED**

Phone

502-267-4007

SHOCKEY TOURS, INC &amp; DC CHARTERS, LLC.

11117 DECIMAL DRIVE

LOUISVILLE KY 40299

ISSUE DATE: 7-12-2016

PRODUCER: Service Insurance

ISSUED BY: Teresa Brannan, ACSR, AIAM

Insured Fed ID # 61-1063411

MC # 178716/ 390654

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	COMPANY/POLICY # - EFFECTIVE & EXPIRATION DATES	LIMITS
<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input checked="" type="checkbox"/> Scheduled Autos <input checked="" type="checkbox"/> Hired Autos <input checked="" type="checkbox"/> Non-owned Autos <input type="checkbox"/> Garage Liability <input type="checkbox"/> Other	<b>LANCER INSURANCE COMPANY</b> POLICY NUMBER: BA 155684#13 POLICY PERIOD FROM: 8-6-2015 TO: 8-6-2016	COMBINED SINGLE LIMIT <b>\$5,000,000</b> BODILY INJURY (Per Person) BODILY INJURY (Per Accident) PROPERTY DAMAGE
<b>GENERAL LIABILITY</b> <input type="checkbox"/> Commercial General Liability <input type="checkbox"/> Claims Made <input type="checkbox"/> Occur <input type="checkbox"/> Owner's & Contractors Prot. <input type="checkbox"/>	POLICY NUMBER: POLICY PERIOD FROM: TO:	GENERAL AGGREGATE PRODUCTS-COMP/OP AGG. PERSONAL & ADV. INJURY EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED. EXPENSE (Any one person)

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

**CERTIFICATE HOLDER**

FLOYD COUNTY BOARD OF EDUCATION

106 N. FRONT AVE

PRESTONBURG KY 41653

Fax Number:

606-478-3805

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

**AUTHORIZED REPRESENTATIVE**