

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Fayette County Board of Education Planning Meeting  
May 09, 2016

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 PM on May 9, 2016 with the following members present:

**Attendance Taken at 5:06 PM:**

Present Board Members:

Ms. Melissa Bacon  
Mrs. Amanda Ferguson  
Mr. Daryl Love

Absent Board Members:

Mr. Douglas Barnett

---

**Administration Present**

Emmanuel Caulk, Superintendent  
Shelley Chatfield, Staff Attorney  
Hiren Desai, Senior Director of Administrative Services  
Marlene Helm, Acting Senior Director of Academic Services  
Myron Thompson, Acting Senior Director of Operations and Support  
Darryl Thompson, Acting Senior Director of Equity, School Support and Community Engagement

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on May 23, 2016. The draft agenda is filed with the official minutes.

**A. CALL TO ORDER**

Melissa Bacon called the planning meeting to order at 5:30 p.m.

**B. EXTEND WELCOME TO GUESTS**

Melissa Bacon extended a welcome to guests at the planning meeting.

**G. INTRODUCTIONS, RECOGNITIONS, ACKNOWLEDGEMENTS AND RESOLUTIONS:**

**G.1. Introductions**

Discussion:

Melissa Bacon introduced the teacher and student representative for the May 23, 2016 meeting.

**G.1.a. Teacher Representative: Sonia Fullwood - Carter G. Woodson Academy**

**G.1.b. Student Representative: Danea Cloyd - Opportunity Middle College**

**H. REPORTS, COMMUNICATIONS AND RESOLUTIONS:**

**H.1.a. Superintendent's Report**

Discussion:

Superintendent Caulk provided an overview of the Board meeting for May 23, 2016. He stated at the regular meeting we will have representatives from Cross & Joftus, Curriculum Management Systems and

K12 Insight to present executive summaries of their findings. Superintendent Caulk explained the process that the firms used included: surveys, listening sessions, interviews and policy/document review.

**H.1.a.1. Comprehensive District Diagnostic Review Findings (Cross & Joftus)**

**H.1.a.2. Special Education Audit Findings (Cross & Joftus)**

**H.1.a.3. English Language Learning Program Audit Findings (Curriculum Management Systems)**

**H.1.a.4. Gifted & Talented Program Audit Findings (Curriculum Management Systems)**

**H.1.a.5. Entry Plan Stakeholder Survey & Listening Session Findings (K12 Insight)**

**H.1.a.6. Classified Employee Board Member Representative**

Discussion:

Shelley Chatfield provided the board with information regarding the process to appoint a classified representative. The representative would attend the District's school board meetings. She stated this would not take place until July, 2016. The board welcomed the idea.

**H.1.a.7. Academic Services (Code of Conduct-Plan)(Continuous Improvement-Regular)**

Discussion:

Jan Hatfield shared the updates and changes to the Student Code of Conduct. This review is the first reading of the document.

**H.1.a.8. Equity Council Report (Amber Catron, Russell Cave Elementary School)**

**H.1.a.9. Operations & Support**

**H.2. Remarks by Citizens (persons who have signed up to speak):**

**H.2.a. There are two opportunities for the public to address the Board:**

**H.3. Resolutions**

**H.3.a. Regarding the death of Anthony Farley**

**H.3.b. Regarding the death of Keiarie Elayne Marie Russell**

**I. APPROVAL OF ROUTINE MATTERS:**

**J. APPROVAL OF CONSENT ITEMS:**

**J.1. Award of Bids/Proposals Executive Summary**

**J.2. Declaration of Surplus Executive Summary**

**J.3. Special and Other Leave of Absence for May 23, 2016 Board Agenda**

**J.4. Shortened School Days (Special Education)**

**J.5. Textbook Plans - May 2016**

**J.6. Approval to move Carter G. Woodson Program to New High School**

**J.7. Approval of a Proposed Change Order (No. Ten) to the Contract for the Renovation at Garden Springs Elementary School BG 12-181**

**J.8. Approval of a Proposed Change Order (No. Twenty-one) to the Contract for the Renovation at Deep Springs Elementary School BG 12-182**

**J.9. Approval of a BG-4 Contract Closeout Form and Payment Application to the Contract and Direct Purchase Orders for the Renovation at Deep Springs Elementary School BG 12-182**

**J.10. Approval of a Proposed Change Order (No. Ten) to the Contract for the Construction of Garrett Morgan Elementary School (New Elementary at 1150 Passage Mound Way) BG 14-120**

**J.11. Approval of a Proposed Change Order (No. Twelve) to the Contract for the Renovation at Squires Elementary School BG 14-121**

**J.12. Approval of a Proposed Change Order (No. Eight) to the Contract for the Construction of the New High School on Winchester Road (2000 Winchester Road) BG 14-159**

**J.13. PLACEHOLDER -- Approval of Bid, Proposed Contract, and a Revision to the BG-1 Project Application for the Building Modifications at Booker T. Washington Elementary School (Primary) to Construct a New Health Clinic BG #16-147**

**J.14. Approval of the BG-1 Project Application and Design Consultant for Installment of a Portable Classroom Unit at Cassidy Elementary School**

**J.15. Approval of the BG-1 Project Application and Design Consultant for Installment of a Portable Classroom Unit at Edythe J. Hayes Middle School**

**J.16. Approval of the BG-1 Project Application and Design Consultant for Installment of a Portable Classroom Unit at Julius Marks Elementary School**

**J.17. Approval of the BG-1 Project Application and Design Consultant for Installment of a Portable Classroom Unit at Northern Elementary School**

**J.18. Approval of the BG-1 Project Application and Design Consultant for Installment of a Portable Classroom Unit at Veterans Park Elementary School**

**K. APPROVAL OF ACTION ITEMS:**

**K.1. Professional leave by District Personnel (Planning)**

**Motion Passed:** *A motion is in order to approve the professional leave as indicated, passed with a motion by Mr. Daryl Love and a second by Mrs. Amanda Ferguson.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Absent
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

**K.2. Williams Scotsman, Inc. Contract (Planning)**

**Motion Passed:** *A motion is in order to accept the contract with Williams Scotsman to provide portable classrooms, passed with a motion by Mrs. Amanda Ferguson and a second by Mr. Daryl Love.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Absent
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

**K.3. Approval of 2016 KETS Offer (Planning)**

**Motion Passed:** *A motion is in order to accept the School Facilities Construction Commission official FY16 KETS Offer of Assistance to Fayette County in the amount of \$321,188, passed with a motion by Mr. Daryl Love and a second by Mrs. Amanda Ferguson.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Absent
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

**K.4. 2017-18 Instructional Calendar (Regular)**

Discussion:

Steve Hill provided an overview of the 2016-2017 instructional calendar. Steve shared the rationale supporting the recommended calendar.

**K.5. 2016-2017 Tentative Budget (Regular)**

Discussion:

Hiren Desai & Julane Mullins shared a detailed review of the 2016-2017 tentative budget. Julane stated it is required that the Board of Education adopt a tentative budget by May 30, 2016.

**K.6. 2016-2017 Salary Schedules (Regular)**

**K.7. District Statement of Assurances (Regular)**

**K.8. Monthly Financial Report Placeholder**

**K.9. Certified Evaluation Plan (Regular)**

Discussion:

Jennifer Dyar offered an overview and updates of the certified evaluation plan.

**K.10. Job Description - Transportation Records Clerk (Regular)**

**K.11. Job Description - Vehicle Upholstery and Glass Worker (Regular)**

**K.12. Tates Creek High School International Baccalaureate Magnet Program Status (Regular)**

**L. INFORMATIONAL ITEMS:**

**L.1. Personnel Changes for May 23, 2016 Board Agenda**

**L.2. Position Control Document**

**M. ORAL COMMUNICATIONS:**

**M.3. Other Business - None**

**M.3.a. Board Discussion of Board Work - No discussion**

**M.3.b. Staff - None**

**N. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:**

**O. CLOSED SESSION:**

**O.1. Reconvene in Open Session**

**P. ADJOURNMENT:**

Motion Passed: *Approval to adjourn the meeting at 6:03 p.m., passed with a motion by Mr. Daryl Love and a second by Mrs. Amanda Ferguson*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Absent
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

---

Melissa Bacon, Chair

---

Emmanuel Caulk, Superintendent and  
Secretary to the Board