



FAYETTE COUNTY PUBLIC SCHOOLS

**Executive Summary  
Fayette County Public Schools Board Meeting  
Agenda Item**

**MEETING: Planning**

**DATE: 6/20/2016**

**TOPIC: Award of Bids/Proposals**

**PREPARED BY: Matt Moore, Purchasing**

**Recommended Action on: 6/27/2016**

**Action Item for Vote (REGULAR MEETING)**

**Superintendent Prior Approval: No**

**Recommendation/Motion: Approve the award recommendations for the listed bids, RFP's and extensions.**

**Background/Rationale:** A summary of bids/proposals and any bid extensions submitted from the Purchasing Department for approval.

**Policy: KRS 45A.365, KRS 45A.370**

**Fiscal Impact: Included in attachment**

**Attachments(s): Award of Bids/Proposals**

**AN EQUAL OPPORTUNITY SCHOOL DISTRICT**

Board of Education: Melissa Bacon, Chair • Amanda Ferguson, Vice Chair • Douglas Barnett • Daryl Love • Raymond Daniels

Superintendent Emmanuel Caulk

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## **AWARD OF BIDS/PROPOSALS**

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

### **BIDS/PROPOSALS**

<b>BID</b>	<b>MAILING ROSTER</b>	<b>DEPARTMENT</b>	<b>RESPONSE - NUMBER RECEIVED</b>
1. Bid 09-16 HVACR PM\ Filter Change	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Maintenance	5
2. RFP 12-16 Periodicals	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Media Services	3
3. RFP 15-16 Spanish Interpreting and Translating Services	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Student Achievement and Support	5
4. Bid 21-16 Arlington Elementary Exterior Repair and Paint	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Facility Design and Construction	1
5. RFP 24-16 Walkthrough Instrument for Danielson Framework Instructional Feedback	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Human Resources	1
6. Bid 25-16 Radon Mitigation at Three Schools	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Risk Management	2

<b>BID CONTRACT EXTENSIONS</b>	<b>MAILING ROSTER</b>	<b>DEPARTMENT</b>	<b>YEAR OF EXTENSION</b>
1. Bid 28-14 Refuse Dumpster Service	Republic Services	Operations	2
2. Bid 29-14 Construction Dumpster Services	CKY Landfill and Hauling	Operations	2
3. RFP 15-15 Property, Boiler, Fleet Insurance	Kentucky Insurance Group	Risk Management	1
4. Bid 30-15 Ala Carte Beverages and Breakfast Meal Kits	Atlantic Foods Corporation	Food Service	1

# **1. BID 09-16 HVAC Preventive Maintenance/Filter Change**

## **BACKGROUND AND RATIONALE:**

The District currently maintains over five (5) million square feet with a total replacement value of over \$560 million. Proper HVAC preventive maintenance results in greater comfort for occupants and thereby contributes to student achievement. Approval of this bid will lower long-term cost of ownership and allow maintenance to fund equipment replacements.

### **Key to Markings ### - Recommended Bid Award**

<b><u>Company</u></b>	<b><u>Contract Price</u></b>
Green Box Price for furnishing an HVAC Preventive Maintenance/Filter Change Service Contract	\$318,000.00
Thermal Equipment Sales, Inc. Price for furnishing an HVAC Preventive Maintenance/Filter Change Service Contract	\$374,897.00
DeBra-Kuempel Mechanical Electrical Price for furnishing an HVAC Preventive Maintenance/Filter Change Service Contract	\$298,868.00 ###
Comfort & Process Solutions Price for furnishing an HVAC Preventive Maintenance/Filter Change Service Contract	\$319,800.00
Ivey Mechanical	No Bid

**Contract Period: Beginning July 1, 2016 and ending June 30, 2017.**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
HVAC Preventive Maintenance/ Filter Change	Last year's expenditure was approximately \$308,000.00	920 1 134 0431	Recurring	Annual contract with option to extend. Immediate impact with lower equipment failure rates and improved comfort.

**Funding Key:** 920—Maintenance, 1—General Fund, 134 – Maintenance Shop Operations, 0431 – HVAC Electrical Repair

**STAFF CONTACT:** Doug Botkin, Maintenance

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
“Accept low bid from DeBra-Kuempel Mechanical Electrical”.

## 2. RFP 12-16 Periodicals

### BACKGROUND AND RATIONALE:

FCPS use magazines as a source for current information, motivated reading practice and professional information. These periodicals are essential in maintaining the District's high expectations regarding literacy and reading in the content areas.

Vendor: The following bidders received specifications and have bid on the indicated contract:

**Contract Period: July 1, 2016 through June 30, 2017**

### **Key to Markings ### - Recommended Bid Award**

<u>Item (Total possible points)</u>			<u>Score</u>
1. Discount Percentage off list price (25%):			
Avanti Enterprises	23%		8
Magazine Subscriptions PTP	24%		8
WTCox	25%		9
2. Discounted price of 50 periodicals listed (25%):			
Avanti Enterprises	total	\$1103.35	8
Magazine Subscriptions PTP	total	\$997.92	8
WTCox	total	\$977.20	9
3. Past experience with teachers and staff (25%):			
Avanti Enterprises	none		0
Magazine Subscriptions PTP	none		0
WTCox	yes		25
4. Availability of selected titles (25%):			
Avanti Enterprises	98%		8
Magazine Subscriptions PTP	98%		8
WTCox	98%		8
<u>TOTAL POINTS</u>			
Avanti Enterprises			24
Magazine Subscriptions PTP			24
WTCox			51 ###

**PROPOSAL:**

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Periodicals	To date expenditure was approximately \$24,000.00	Individual School Budgets	Recurring	Will provide teachers and students with the most current and up-to-date information in print without interruption to the educational process

**STAFF CONTACT:** Joni Maloney, Media Services

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
"accept proposal from W.T. Cox".

### 3. RFP 15-16 – Spanish Translating/ Interpreting

#### **BACKGROUND AND RATIONALE:**

These services include translating written documents and interpreting during school events and parent-teacher conferences.

Vendor: The following bidders received specifications and have bid on the indicated contract:

#### Key to Markings

### Recommended Bid Award

#### **Vendor**

Norma Flores-Trevino

Denise Munizaga

Susana Menendez Translation & Interpreting Services Group

Access 2 Interpreters

Evelez, LLC

#### **Total Points**

349.25/400 ###

361/400 ###

336/400 ###

313.2/400

296.2/400

**Contract Term: July 1, 2016 through June 30, 2017**

#### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Spanish Translating/ Interpreting Services	FY to date amount is approximately \$58,400.00	Title I, ESL, Special Education	Recurring	Contract for Spanish interpreting and translating

**Funding Key:** Title I, ESL, Special Education

**STAFF CONTACT:** Michael Dailey, Student Achievement and Support

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
“accept proposals from Norma Flores-Trevino, Denise Munizaga and Susana Menendez Translation & Interpreting Services Group.”

#### 4. Bid 21-16 Arlington Elementary Exterior Repair and Paint

##### **BACKGROUND AND RATIONALE:**

The major renovation/addition to Arlington Elementary School was completed in October 2010. But since that time it has become clear that the painted galvanized metal surfaces on canopies and handrails on the exterior of the building were peeling paint so fast that re-painting would be required much sooner than normal life-cycle suggests. This project is maintenance/repair work, originally estimated at approximately \$90K of cost. The project schedule is planned to remove the peeling paint, prepare and prime the galvanized surfaces correctly, and re-paint the canopies and handrails (weather-permitting) before school starts in August. On Wednesday June 8, a pre-bid conference was conducted at the school; two potential painting contractor/bidders attended. Only one bid was received on June 15. At this time we recommend and request Board approval of the base bid from Cooper Painting with an Alternate Bid for paint upgrade for a total cost of \$99,245.00, such that the repair project can proceed on schedule. General funds (2015-2016) will be committed before June 30 to support the project.

##### **BIDDERS:**

The following bidders received specifications and have bid on the indicated contract:

Key to Markings  
### Recommended Bid Award

Bidder	Base Bid	Alt. #1	Total Bid	
Cooper Painting, LLC	\$95,995.00	\$3,250.00	\$99,245.00	###
Alt. #1 – Upgrade Paint				

**Contract Period:** Beginning June 29, 2016 and ending August 29, 2016

##### **PROPOSAL:**

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Repair and paint exterior of Arlington Elementary School	\$99,245.00	General Fund 9201407 0450 CFWD	Nonrecurring	Complete repair and painting project over summer break in preparation for start of school year.

**STAFF CONTACT:** William R. Wallace, AIA, Director, Facility Design & Construction (x28826)

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
“Accept the low base bid and Alternate #1 from Cooper Painting, LLC, in the total amount of \$99,245.00 (Ninety-nine Thousand, Two Hundred Forty-five Dollars).”

## **5. RFP 24-16 Walkthrough Instrument for Danielson Framework Instructional Feedback**

### **BACKGROUND AND RATIONALE:**

To increase the effectiveness of instructional practices and student learning on-going, timely feedback is essential. This need has lead FCPS to seek a walkthrough instrument system that allows for the collection of data electronically through multiple types of devices including through an application that can be accessed and completed via IPAD, smart phone, laptop and/other electronic mobile devices.

The system will directly tie to the performance standards established in the Kentucky Professional Growth and Effectiveness System which uses the Charlotte Danielson Framework for Teaching as the established standards for the certified evaluation process. Schools will be able to add additional criteria for data collection in specific areas of focus per school needs. The data collected will be able to be shared with individual teachers for specific areas of improved practice as well as compile data from multiple walkthroughs to analyze school data as a whole.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Frontline Technologies Group LLC was the only response to the RFP.

**Contract Period: Beginning July 1, 2016 and ending December 31, 2017.**

### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Walkthrough Instrument for Danielson Framework Instructional Feedback	\$44,352.00 for the first year and \$32,240 each additional year	1	Recurring	Will help Human Resources with feedback on the effectiveness of instructional practices and student learning.

**Funding Key:** 1 – General Fund

**STAFF CONTACT:** Jennifer Dyar, Director of Human Resources

**POLICY REFERENCE:** KRS 45A.370

**RECOMMENDATION:** A motion is in order to:  
“accept the proposal from Frontline Technologies Group LLC.”



**6. Bid 25-16 – Radon Remediation at Harrison Elementary, Lexington Traditional Middle School and Booker T Washington Elementary**

**BACKGROUND AND RATIONALE:**

This bid is for providing radon remediation services at Harrison Elementary, Lexington Traditional Middle School and Booker T Washington Elementary. This work is being undertaken with the intent to achieve an overall radon level below EPA's recommendation of 4.0 picocuries per liter. This is considered to be the most cost-effective means to accomplish that goal.

Vendor: The following bidders received specifications and have bid on the indicated contract:

**Key to Markings**  
**### Recommended Bid Award**  
**A – Non-responsive**

**Bidder**

**Advance Radon Services**

- |  |             |     |
|--|-------------|-----|
| 1. Total price for Booker T Washington/TLC base bid      | \$54,000.00 |     |
| 2. Total price for Harrison Elementary base bid          | \$12,400.00 | ### |
| 3. Total price for Lexington Traditional Magnet base bid | \$68,000.00 |     |
| 4. Price for work described in Addendum                  | \$300.00A   |     |

A Item 4 bid considered non-responsive. Bidder indicated at bid opening price was supposed to be \$3,000.00

**Bluegrass Radon Systems**

- |  |             |     |
|--|-------------|-----|
| 1. Total price for Booker T Washington/TLC base bid      | \$18,560.00 | ### |
| 2. Total price for Harrison Elementary base bid          | \$26,860.00 |     |
| 3. Total price for Lexington Traditional Magnet base bid | \$67,384.00 | ### |
| 4. Price for work described in Addendum                  | \$6,822.00  | ### |

**Contract Period: Beginning July 1, 2016 and ending August 5, 2016**

**PROPOSAL:**

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Radon Remediation	\$	922 1 0349	Nonrecurring	Immediate impact as recommended by state and federal guidance, and for the protection and safety of FCPS employees and students.

**Funding key:** 922 – Physical Support Services, 1 – General Fund, 0349 – Other Professional Services, MUNIS ORG Code 0011072

**STAFF CONTACT:** Jeff Harris, Risk Management

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
“Accept the low bid from Advance Radon Services for Harrison Elementary and Bluegrass Radon Systems for the other 3 schools”.

## **APPROVAL FOR BID CONTRACT EXTENSION**

### **1. BID # 28-14 Refuse Dumpster Services**

#### **BACKGROUND AND RATIONALE:**

This bid is part of the District's trash removal program managed by Physical Support Services, Division of Plant Operations. Republic Services, the current contract holder, has agreed to keep the same pricing if the contract is extended for an additional one year. This extension will be the second year of an optional three-year contract. To be able to provide continuity and quality of this service, it is recommended that the Board extend the current contract with Republic Services for one year for the dates of September 1, 2016 – August 30, 2017.

Vendor: Republic Services

#### **PROPOSAL:**

<b>Item</b>	<b>Amount (estimated)</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Trash Removal (Dumpsters)	\$141,328.00 so far this FY	920 1 087 0421	Recurring	2016-2017 School Year

**Staff Contact:** Ken Tate, Director of Plant Operations

**Policy Reference:** 03.111, 03.211, 03.13251, 03.23251

**Recommendation:** A motion is in order to: "extend the contract for a one year period to Republic Services."

## **2. BID # 29-14 Construction Dumpster Services**

### **BACKGROUND AND RATIONALE:**

This bid is part of the District's trash removal program managed by Physical Support Services, Division of Plant Operations and is for the larger dumpsters used in construction and renovation. CKY Hauling and Landfill, the current contract holder, has agreed to keep the same pricing if the contract is extended for an additional one year. This extension will be the second year of an optional three-year contract. To be able to provide continuity and quality of this service, it is recommended that the Board extend the current contract with Central Kentucky Hauling for one year for the dates of September 1, 2016 – August 30, 2017.

Vendor: CKY Hauling and Landfill

### **PROPOSAL:**

<b>Item</b>	<b>Amount (estimated)</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Trash Removal (Dumpsters)	\$17,325.00 so far this FY	920 1 087 0421	Recurring	2015-2016 School Year

**Staff Contact:** Ken Tate, Director of Plant Operations

**Policy Reference:** 03.111, 03.211, 03.13251, 03.23251

**Recommendation:** A motion is in order to: "extend the contract for a one year period to Central Kentucky Hauling and Landfill."

### 3. RFP 15-15 – Property, Boiler, and Fleet Insurance

**BACKGROUND AND RATIONALE:** The Board has the fiduciary responsibility to protect the District's financial assets, including physical assets, such as buildings, boiler, and fleet. Risk Management and Safety utilizes various types of property and casualty insurance—including property, boiler and fleet insurance—as one means of assisting the Board in meeting this responsibility. The Model Procurement (45A.365) and (45A. 380) requires a complete competitive bid process on the property, inland marine and fleet. Kentucky Insurance Group (Ohio Casualty now Liberty Mutual) has the current contract, awarded in June 2015. The Kentucky Insurance Group/Liberty Mutual has increased the property insurance to reflect KDE replacement cost and new square footage on a total replacement value of \$1,242,635,686.

This extension will be the second year of the contract. The Kentucky Insurance Group/Liberty Mutual services have been excellent. The insurance company is holding rates flat. The increase in premium is due to new square footage, it is recommended that the Board extend the current contract with The Kentucky Insurance Group/Ohio Casualty for one year for the dates of July 1, 2016 through June 30, 2017.

Vendor: The Kentucky Insurance Group/Liberty Mutual

**Contract Period: Beginning July 1, 2016 and ending June 30, 2017**

**PROPOSAL:**

Item	Amount (estimated)	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Property, Inland Marine Fleet Ins.	\$454,294.00 \$17,052.00 <u>\$ 516.707</u> \$ 988,123.00	001 1 099 901 1 091 922 1 850	Recurring	Statutory Requirement

**Funding key:** 922 – Physical Support Services, 1 – General Fund,  
0850 – Other Professional Services                      MUNIS ORG Code 0011072

**STAFF CONTACT:** Jeff Harris, Risk Management and Safety (x3827)

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
“extend the contract with Kentucky Insurance Group/Liberty Mutual for a  
one year period to end June 30, 2017.”

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_,

The Board approved extend the contract with Kentucky Insurance Group/Liberty Mutual for a one year period to end June 30, 2017.

\_\_\_\_\_  
Melissa Bacon, Chair

\_\_\_\_\_  
Emanuel Caulk, Superintendent

#### **4. Bid 30-15 Ala Carte Beverages and Breakfast Kits**

##### **BACKGROUND AND RATIONALE:**

This bid is for establishing fixed prices for beverages that are sold by Food Services in the ala carte lines at schools and for the Grab N go Breakfast Programs. This was bid out last year with only one response. Atlantic Foods Corporation has requested to extend the contract at the same prices, terms and conditions for an additional year.

Vendor: Atlantic Foods Corporation

**Contract Period: August 1, 2016 through July 30, 2017**

##### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Ala Carte Beverages and Breakfast Kits	\$771,894.00 so far this FY	Food Service Accounts	Recurring	Will provide Ala carte beverages and breakfast kits to schools for 2016-2017 school year

**Funding key:** Food Service Accounts

**STAFF CONTACT:** Janus Mankovich, Food Services

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
"extend the contract for one year with Atlantic Food Corporation."