

Board of Education Regular Meeting
June 20, 2016 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

I.A. Moment of Silence & Pledge of Allegiance

Discussion: After a moment of silence, Mr. Steve Steiner led the Pledge of Allegiance.

II. Approval of Agenda

Discussion: Mrs. Lisa Baird asked to move Item VI.C. 2015-2016 Spring MAP Results to VI.A. due to a staff member needing to leave shortly thereafter.

Order #235 - Motion Passed: A motion to approve the agenda as listed with the exception of moving Item VI.C. to VI.A. and then adjust down from there passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

III.A. Judge's Scholar for May

Rationale:

Judge's Scholar for May

Kendal Hargrove - 5th Grade at A.B. Chandler Elementary

III.B. HCHS Junior Chef Team

Rationale:

HCHS Junior Chef Team Advances to State Competition

Siara Marquez, Zane Hankins, Audra Goodley, Fernanda Gomez

Discussion: The HCHS Junior Chef Team shared with the Board their winning recipe that will be used when they compete on August 24, 2016 at the Kentucky State Fair Junior Chef competition.

IV. Public Participation & Recognition of Guests

Discussion: There were no public participation requests.

V. Committee Reports

VI. Reports

VI.A. 2015-2016 Spring MAP Results

Discussion: Mrs. Kim White presented the 2015-2016 Spring MAP Results.

VI.B. Architect/Construction Report

VI.B.1. Approve BG-3 - Spottsville Elementary School Project

Discussion: Mr. Craig Thomas presented the BG-3 Statement of Probable Cost for the Spottsville Elementary School which was prepared by Neal Guess of Codell Construction Company.

Order #236 - Motion Passed: A motion to approve the BG-3 Statement of Probable Cost for the Spottsville Elementary School Project passed with a motion by Mr. Bradley Staton and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VI.B.2. Approve Spottsville Elementary School Plans for Bidding

Discussion: Mr. Craig Thomas presented the contract documents to be approved in order to put them out for bidding. Mr. Thomas stated that the bid date for 7/28/2016 pending KDE approval of the contract documents.

Order #237 - Motion Passed: A motion to approve the Spottsville Elementary School Plans for Bidding passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VI.B.3. Approve BG-4 for HCHS (CTE Unit) Project

Discussion: Mr. Neal Guess was not present for the meeting, but Mrs. Marganna Stanley confirmed that, after all of the walkthroughs, the CTE Unit Project has been completed and recommended approval of the BG-4 documents. Mr. Craig Thomas stated that the project came in under budget.

Order #238 - Motion Passed: A motion to approve BG-4 Contract Closeout Forms for the Henderson County High School (CTE Unit) Project as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VI.C. HCHS Athletic Report

Discussion: Mrs. Vivian Tomblin presented the HCHS Athletic Report.

VI.D. 2015-2016 Volunteer Hours Report

Discussion: Mrs. Cindy Williams gave the 2015-2016 Volunteer Hours Report.

VII. Henderson County School Board Resolution

Discussion: Mrs. Lisa Baird read a Resolution acknowledging the need to amend the Finance Corporation's Resolution adopted May 15, 2015.

HENDERSON COUNTY BOARD OF EDUCATION RESOLUTION

RESOLUTION OF THE BOARD OF EDUCATION OF THE HENDERSON COUNTY SCHOOL DISTRICT ("BOARD"); ACKNOWLEDGING THE NECESSITY TO AMEND THE BOND RESOLUTION ADOPTED MAY 21, 2015 BY THE BOARD OF DIRECTORS OF THE HENDERSON COUNTY SCHOOL DISTRICT FINANCE CORPORATION TO CORRECT A TYPOGRAPHIC ERROR AND REQUESTING THE FINANCE CORPORATION TO TAKE THE NECESSARY ACTION TO AMEND SAID BOND RESOLUTION SO AS TO CORRECTLY REFLECT THE BOARD'S DESIGNATION OF INDEPENDENCE BANK AS PAYING AGENT AND BOND REGISTRAR.

Order #239 - Motion Passed: A motion to approve the Resolution acknowledging the necessity to amend the Resolution adopted by Henderson County School District Finance Corporation on May 21, 2015, and request that the Finance Corporation correct the typographic error and reflect the Board's designation of Independence Bank as Paying Agent and Bond Registrar passed with a motion by Mr. Bradley Staton and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

VIII. Recess for Henderson County School District Finance Corporation Meeting

Order #240 - Motion Passed: A motion for a brief recess of the Board of Education Meeting so that a meeting of the Henderson County School District Finance Corporation can be convened passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Order #241 - Motion Passed: A motion to resume the Henderson County Board of Education Regular Meeting passed with a motion by Dr. Sally Sugg and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

IX. Old Business

IX.A. Second Reading Policy 01.7 - Board Attorney

Discussion: Mrs. Marganna Stanley presented Policy 01.7 - Board Attorney for a second reading.

Order #242 - Motion Passed: A motion to approve the second reading of Policy 01.7 - Board Attorney as written passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X. New Business

X.A. Special Energy Project Funding (SEPF)

Discussion: Mr. Steve Steiner presented the Funding Participation Resolution and BG-1 that was also presented at the June 6, 2016 Work Session for the Special Energy Project Funding (SEPF) in order to take care of lighting issues at East Heights Elementary School. Mrs. Lisa Baird asked if the Board would have to put in additional money to get any of the additional money. Mr. Steiner stated that we will put in the \$18,000, which sets us up for additional money, but no additional money will need to be submitted in order to receive it.

X.A.1. Funding Participation Resolution

Order #243 - Motion Passed: A motion to approve the Funding Participation Resolution Match - Residual Option for participation in the Special Energy Project Funding (SEPF)

opportunity as presented passed with a motion by Mrs. Jennifer Keach and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.A.2. BG-1 for East Heights Elementary Lighting Upgrade

Order #244 - Motion Passed: A motion to approve the BG-1 Project Application Form for the East Heights Elementary Lighting Upgrade Project in the amount of \$18,000 as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.B. BG-1 for Safety and Security Communications Upgrades for TBJ/ELC, Cairo, Chandler, East Heights, South Heights, Bend Gate, Niagara, North and South Middle

Discussion: Mr. Steve Steiner presented a BG-1 to create a universal safety and security communication system so that the administration will have the same access for all of the schools.

Order #245 - Motion Passed: A motion to approve the BG-1 Project Application Form for the Safety and Security Communications Upgrades Project for Early Learning Center, Cairo Elementary Chandler Elementary, East Heights Elementary, South Heights Elementary, Bend Gate Elementary, Niagara Elementary, North Middle and South Middle Schools in the amount of \$86,931.60 as presented passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.C. First Reading of 2016 KSBA Policy Update #39

Discussion: Mrs. Marganna Stanley presented the 2016 KSBA Policy update #39 for approval.

Order #246 - Motion Passed: A motion to approve the first reading of the 2016 KSBA Policy Update #39 as presented passed with a motion by Mrs. Lisa Baird and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.D. Review and Accept 2016 KSBA Procedure Update #20

Discussion: Mrs. Marganna Stanley presented the 2016 KSBA Procedure Update #20 for the Board to review.

X.E. First Reading of Student Code of Conduct Handbook

Discussion: Mr. Steve Steiner presented the first reading of the Student Code of Conduct Handbook for 2016-2017 for approval. Dr. Sally Sugg asked if the only changes were from the legislative session. Mr. Steiner confirmed that the only changes were legislative.

Order #247 - Motion Passed: A motion to approve the first reading of the Student Code of Conduct Handbook for 2016-2017 school year as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.F. First Reading Policy 05.12 - Donor Recognition

Discussion: Ms. Julie Wischer presented the first reading of Policy 05.12 - Donor Recognition. Dr. Sally Sugg stated that it reflects all of the comments that were collectively made during the work session.

Order #248 - Motion Passed: A motion to approve the first reading of Policy 05.12 - Donor Recognition as written passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.G. First Reading Use of Tobacco Policies

Rationale:

- 03.1327 - Use of Tobacco (Certified Personnel)
- 03.2327 - Use of Tobacco (Classified Personnel)
- 05.31 - Application and Contract
- 05.31 AP.22 - Reporting Form for Employee Extra Pay
- 06.221 - Bus Drivers' Use of Tobacco and Other Substances
- 09.4232 - Tobacco (Students)
- 10.5 - Visitors to the Schools

Discussion: Mrs. Nancy Gibson presented use of tobacco policies for a first reading along with a communication plan to help implement a 100% tobacco free school district. Dr. Sally Sugg asked if the administration plans to talk with the local law enforcement to help with security especially at football games. Mrs. Gibson stated that they will have three (3) officers at the football games along with information to be passed out and announced at such events. Mrs. Lisa Baird asked how many other districts are tobacco free. Mrs. Gibson stated that over 50 other districts. Mr. Brad Staton stated his concern with the language regarding "including alternative nicotine products and vapor products". Mr. Staton asked if that included a patch if someone wants to wear it to school as that could be determined an alternative nicotine product. Ms. Julie Wischer stated that the KRS that is referred to in that policy defines the smoking cessation aides as approved by the FDA does not include those as an alternative nicotine product. So, they can wear a patch or chew the gum.

Order #249 - Motion Passed: A motion to approve the first reading of the use of tobacco policies as presented passed with a motion by Mrs. Tracey Williams and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.H. Consent Agenda

Discussion: Dr. Sally Sugg asked for clarification on the Classified Work Calendars regarding if there were any changes to it. Mrs. Marganna Stanley stated that the administration is asking for approval of the calendars for the number of days of the many classified contracts. Mrs. Stanley stated that it's just a change of dates. Dr. Sugg asked to make sure that days are not being added to the work calendars. Mrs. Stanley stated that that is correct. Mrs. Jennifer Keach asked in regards to the insurance bids if we know if there were any other companies interested or solicited. Ms. Cindy Cloutier stated that the agent of record did receive quotes from other companies which currently write their coverage. Ms. Cloutier stated that they did go down 6-1/2%.

Order #250 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

X.H.1. Approve Student Overnight Trip Requests

Rationale:

Retroactive approval for HCHS FCCLA program to travel to Hardinsburg, KY for the FCCLA State Leadership Conference June 6-8, 2016

Retroactive approval for HCHS FBLA program to travel to Hardinsburg, KY to the FFA Camp for the Kentucky FBLA Leadership Development Camp June 8-10, 2016

HCHS students to attend Josten's Renaissance Summer Conference in Orlando, FL July 14-17, 2016

X.H.2. Approve Shortened School Day for One (1) Special Education Student

X.H.3. Approve Application for Emergency Certificates for Teaching and Substitute Teaching

X.H.4. Approve 2016-2017 Classified Work Calendars

X.H.5. Approve Fidelity (Performance) Bond of Treasurer

X.H.6. Approve Bond of Depository for Public School Funds

X.H.7. Adopt Retiree Resolutions

Employee Retiring	Position & School/Work site	Years of Service
Stuart Jones	Teacher, Henderson County High School	21 years
David Matheis	Teacher, Jefferson Elementary School	14 years local 15 years total
Scott Preston	Custodial Supervisor, North Middle School	27 years
Lisa Tulipana	Registrar, North Middle School	10 years

X.H.8. Approve Grant Applications

Rationale:

\$50,000 (TBJ ELC) for scholarships from the Preston Family Foundation
\$4,000 (NMS) "Fuel Up to Play 60" grant
\$15,000 (TBJ ELC) for the ASCD Teacher Leadership grant

X.H.9. Approve Bid Recommendations

Rationale:

Bid Recommendations:

Recycle Pickup Bid #8-16-5-6

LED Lamps Bid #9-16-5-6

Liability Insurance Bid #7-16-5-6

Fleet Insurance Bid #5-16-5-6

Property Insurance Bid #6-16-5-6

XI. Financial (15 minutes)

XI.A. Treasurer's Report - Action Required

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending May, 2016.

Mrs. Marganna Stanley requested that the Board approve the Treasurer's Report as presented by Ms. Cloutier.

Order #251 - Motion Passed: A motion to approve the Treasurer's Report for the month ending May, 2016 as presented passed with a motion by Mr. Bradley Staton and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

XI.B. Paid Warrant Report - Action Required

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between May 17, 2016 and June 20, 2016. Mrs. Marganna Stanley requested that the Board approve the Paid Warrant Report as presented by Ms. Cloutier.

Order #252 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between May 17, 2016 and June 20, 2016 as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

XI.C. 2016-2017 Salary Schedule - Action Required

Discussion:

Mrs. Jinger Carter presented the Salary Schedule for 2016-2017 with changes highlighted. Dr. Sally referred to the beginning pages where it delineates the administrative positions and the need of a column indicating how many of each position we are currently funding. Dr. Sugg also stated that the Director of Instruction position, which was discussed during budget time, that we were not going to hire that position this year while leaving that position on the books per the Superintendent as another cost savings for this school year.

Order #253 - Motion Passed: A motion to approve the 2016-2017 Salary Schedule as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

XII. Personnel (15 minutes)

XII.A. Personnel Actions (2 minutes)

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XII.B. 2016-2017 Certified and Classified Positions - Action Required

Discussion:

Mrs. Marganna Stanley presented a cumulative list of all certified and classified employees and the school that they are assigned to for 2016-2017.

Order #254 - Motion Passed: A motion to approve the 2016-2017 certified and classified positions as listed passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

XII.C. Superintendent Evaluation

Discussion:

Mrs. Lisa Baird read out loud the rating the Board gave the Superintendent, Mrs. Marganna Stanley, for the 2015-2016 school year. The ratings are as follows:

1. Strategic Leadership – Accomplished
2. Instructional Leadership – Exemplary
3. Cultural Leadership – Accomplished
4. Human Resource Leadership – Accomplished
5. Managerial leadership – Accomplished
6. Collaborative Leadership – Exemplary
7. Influential Leadership - Developing

XIII. Adjourn - Action Required

Order #255 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:34 p.m. passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent