

MAKE-UP OF LOCAL PLANNING COMMITTEE

MEMBER	#	WHO SELECTS	COMMENTS
SUPERINTENDENT DESIGNEE	1	This person is typically the Chairperson	This is a Non-Voting Member
PARENT	4	PTA - must include at least (1) from each: ES, MS, & HS	(4) out of the (8) must be on SBDM Council
TEACHER	4	JCTA - must include at least (1) from each: ES, MS, & HS	
BUILDING ADMINISTRATOR	4	Principals/Assist Principals- we pick	must include at least (1) from each: ES, MS, & HS
DISTRICT FACILITIES DIRECTOR	1	Susan Biasiulli	
CENTRAL OFFICE STAFF	1	We pick	
COMMUNITY LEADER	3	Requires Board approval - we make recommendation	Member must provide letter of agreement to serve
BOARD MEMBER	1	Board picks	
LOCAL BUILDING/ZONING OFFICIAL	1	We pick	Usually a Metro official

TOTAL 20

COMMENTS: All voting members must be Jefferson County residents. A quorum (10) is required to take a vote on draft and final DFP.

Also, we need someone to attend all meetings to take official meeting minutes. Needs to be someone with shorthand/speed writing skills or with transcription skills.

Meeting minutes are required to be sent to KDE for review.