



**Executive Summary  
Fayette County Public Schools Board Meeting  
Agenda Item**

**MEETING:** Regular

**DATE:** June 27, 2016

**TOPIC:** Facility Usage Hourly Rate Schedule for School Year 2016-2017  
(Effective July 1, 2016)

**PREPARED BY:** Myron Thompson, Director, Operations & Support @ 381-4165

**Recommended Action on:** 6/27/2016  
Informational Item

**Superintendent Prior Approval:** No

**Recommendation/Motion:** N/A

**Background/Rationale:** Pursuant to Board Policy 05.3, the District is required to recover costs associated with the use by outside groups of facilities and grounds for non-school activities. In order to recover utility, maintenance, personnel, and other operational costs, a Facility Usage Hourly Rate Schedule has been developed. The Hourly Rate Schedule is revised annually to accommodate changes in District costs and needs and is presented to the Board for its information.

Utility/Maintenance Fees are designed to recover expenses associated with utilities such as electric, gas, water, and sewer; and expenses associated with facility maintenance and wear and tear. The utility component of the Utility/Maintenance Fees is customarily increased each year to account for annual increases in utility costs. The utility component of the 2016-17 Utility/Maintenance Fees is 3.0% higher, overall, than its 2015-16 counterpart. Maintenance and wear and tear costs have been established at 200% of utility fees for high school football fields; and at 25% of utility fees for all other facilities.

Personnel Fees are designed to recover expenses associated with the compensation of District personnel assigned to oversee the use of District facilities. Personnel Fees are established by using the maximum level for the appropriate grade on the single salary schedule, plus 25% for benefits, times 150% for overtime. It is the recommendation of the Budget and Planning Department that the Personnel Fees remain the same as the 2015-16 Personnel Fees

Rental Fees are only applied to rentals initiated by non-commercial organizations other than school-related, charitable, civic, governmental, non-profit, and religious groups. Where applicable, Rental Fees are charged in addition to Utility/Maintenance and Personnel Fees. Each Rental Fee is established at 50% of the sum of (a) the applicable Utility/Maintenance Fee, plus (b) an amount equal to the Personnel Fee for 1 custodian (or, in the case of a kitchen rental, the Personnel Fee for 1 food service worker).

The Hourly Rate Schedule is customarily updated on July 1 of each year. **Groups or individuals using District facilities or grounds are subject to the rates in effect at the time facilities or grounds are used.**

**AN EQUAL OPPORTUNITY SCHOOL DISTRICT**

Board of Education: Melissa Bacon, Chair • Amanda Ferguson, Vice Chair • Douglas Barnett • Daryl Love

Superintendent Emmanuel Caulk

**FACILITY USAGE HOURLY RATE SCHEDULE  
FOR SCHOOL YEAR 2016 - 2017  
(Effective July 1, 2016)**

<u>TYPE OF ROOM / FACILITY</u>	<u>UTILITY / MAINTENANCE FEE</u>	<u>PERSONNEL FEE*</u>	<u>RENTAL FEE</u>
<b>CLASSROOM / LIBRARY</b>			
<i>Elementary</i>	\$11.00	See Personnel Fees	\$29.15
<i>Middle School</i>	\$19.50	See Personnel Fees	\$33.45
<i>High School</i>	\$25.75	See Personnel Fees	\$36.55
<b>AUDITORIUM:</b>			
<i>High School</i>	\$53.75	See Personnel Fees	\$50.55
<b>CAFETERIA:</b>			
<i>Elementary</i>	\$21.65	See Personnel Fees	\$34.50
<i>Middle School</i>	\$32.35	See Personnel Fees	\$39.85
<i>High School</i>	\$53.75	See Personnel Fees	\$50.55
<b>KITCHEN:</b>			
<i>Elementary</i>	\$11.00	See Personnel Fees	\$29.15
<i>Middle School</i>	\$21.65	See Personnel Fees	\$34.50
<i>High School</i>	\$28.30	See Personnel Fees	\$37.85
<b>ATHLETIC FACILITY:</b>			
<b>GYMNASIUM:</b>			
<i>Elementary</i>	\$17.30	See Personnel Fees	\$32.30
<i>Middle School</i>	\$21.65	See Personnel Fees	\$34.50
<i>High School</i>	\$75.40	See Personnel Fees	\$60.40
<b>FOOTBALL FIELD:</b>	\$155.00	See Personnel Fees	\$101.15
<b>RUNNING TRACK:</b>	\$64.75	See Personnel Fees	\$56.05
<b>BASEBALL FIELD:</b>	\$41.20	See Personnel Fees	\$44.25
<b>SOFTBALL FIELD:</b>	\$41.20	See Personnel Fees	\$44.25
<b>OTHER:</b>	\$21.65	See Personnel Fees	\$34.50

**\* PERSONNEL FEES**

**CUSTODIAL:** The Personnel Fee for custodians is **\$47.35 per custodian per hour**. As a general rule, at least one custodian or other type of District employee is required to be on duty for all rentals. If the District determines additional custodial or other personnel are required, the applicant will be charged accordingly.

**FOOD SERVICE:** The Personnel Fee for food service workers is **\$49.40 per worker per hour**. At least one food service worker is required to be on duty at all times for rentals involving kitchen areas--no exceptions. If the District determines additional food service personnel are required, the applicant will be charged accordingly.

**TECHNICAL SUPPORT:** The Personnel Fee for technical support personnel is **\$53.05 per technician per hour**. As a general rule, at least one technician is required to be on duty during the use of school-owned technical equipment (audio, video, lighting, etc.). If the District determines additional technical support personnel are required, the applicant will be charged accordingly.

**SECURITY:** The Personnel Fee for law enforcement personnel is **\$62.00 per officer per hour**. If the District determines security is required for an activity, at least one District law enforcement officer must be on duty at all times designated by the District. If the District determines additional law enforcement personnel are required, the applicant will be charged accordingly.

<b>Policy:</b>	<b>Board Policy 05.3 – Use of School Facilities and Equipment</b>
<b>Fiscal Impact:</b>	<b>N/A</b>
<b>Attachment(s):</b>	<b>None</b>