

May 24, 2016

RE: out of district/overnight trip

Marganna Stanley,

Mrs. Stanley, the Culinary Arts Programs requesting permission for an overnight/out of district trip during the time frame of June 6th – June 8th 2016.

They will travel to Hardinsburg, KY for the FCCLA State Leadership Conference.

Student participant: Brianna Scott, Vice President of Star Events for Region 3, FCCLA
Advisor: Virginia Johnson

Thank you for your consideration.

Ginny Johnson
Culinary Instructor/FCCLA Advisor, HCHS
virginia.johnson@henderson.kyschools.us

Principal Approval: _____

A handwritten signature in dark ink, appearing to read "Victor Doty", is written over a horizontal line.

A handwritten signature in dark ink, appearing to read "M. Stanley", is written in a cursive style.

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 Fax: (270) 831-5009
<http://www.hendersonschools.net>



Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student: Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

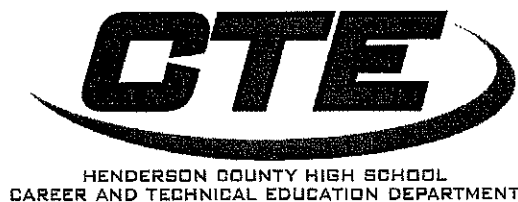
Checklist:

- ☒ Sponsor/Coach Name Danne Robinson Cell number 270 86 00455
- ☒ Date of trip 6/8 - 6/10 2016 expected departure time 8:00 am return time 2:00 pm
- ☒ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones *
- ☒ All participants currently have no failing grades for the current 9 weeks
- ☒ All participants have no more than 5 or more missing or incomplete assignment
- ☒ All participants have less than 5 UE
- ☒ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
- ☒ Notify school cafeteria manager of any lunch needs
- ☒ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.
- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary

Other specific needs:
Danne Robinson
Signature of Person submitting form

Victor Doty
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.



May 16, 2016

RE: out of district/overnight trip

Marganna Stanley,

Mrs. Stanley, the Future Business Leaders of America (FBLA) program is requesting permission for an overnight/out of district trip during the time frame of June 8 – June 10, 2016.

They will travel to Hardinsburg, KY to the FFA Camp for the Kentucky FBLA Leadership Development Camp. Seven students will be participating in this leadership camp.

Participant names and the adviser are listed below:

Brandon Glazebrook

Alex Carmen

Cody Newman

Connor Wilkerson

Belle Townsend

Morgan Lewis

Clarke Sights

Danna Robinson

Thank you for your consideration.

Danna Robinson
Business Teacher/FBLA Advisor, HCHS
danna.robinson@henderson.kyschools.us

Principal Approval: _____

SO YOU WANT TO ATTEND....NOW WHAT?

Cost—DUE MAY 12!!!!

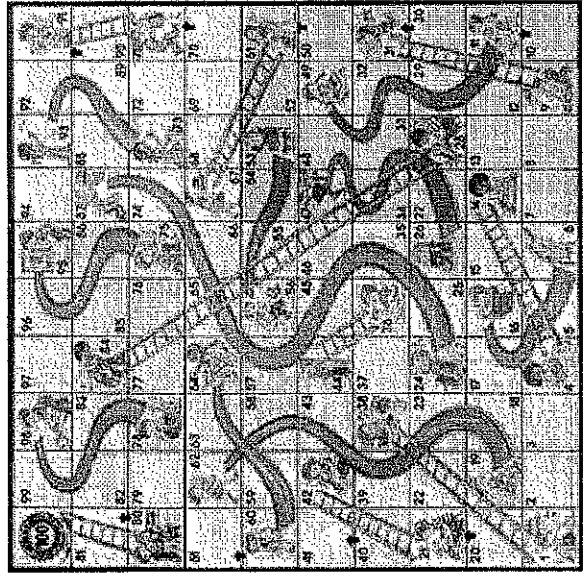
\$100 per Officer or Adviser (includes t-shirt)
(No Cost to Regional or State Officers)

- Camp Brochure
- Excel Registration Form
- FFA Leadership Development Camp Rules
- FBLA Medical Release & Code of Conduct

Registration **must** be emailed to Carrie Jefferson at carrie.jefferson@bracken.kyschools.us and checks must be mailed by May 13 to:

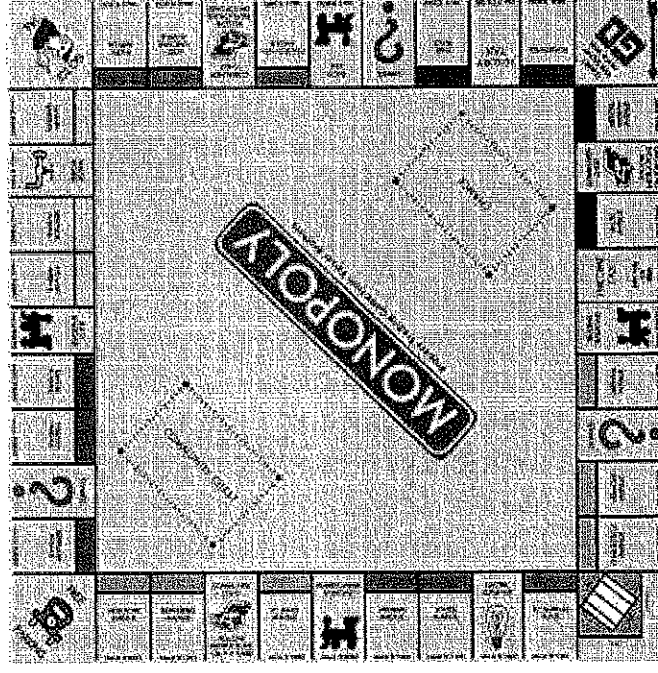
FBLA Camp—Carrie Jefferson
Bracken County High School
350 West Miami Street
Brooksville, KY 41004

Report to camp on June 8, prepared to have fun!!!!



KENTUCKY FBLA

Leadership Development Camp



**June 8-10, 2016
Hardinsburg, KY**

SUPPLIES & MATERIALS NEEDED

Each person should bring:

- q Linens (including sheets), blanket, pillow
- q Towels, Soap, Toothbrush, Deodorant, and other personal items
- q One piece swimming suit—No "cut-offs" permitted
- q Clothing & shoes for recreation
- q Casual clothing for camp, including a jacket
- q Paper and Pencils for taking notes

Other items you may WANT to bring:

- q Softball Glove
- q Tennis Racket
- q Extra Money for Canteen
- q Cameras

FBLA & FFA Leadership Training Center are not responsible for lost or damaged items!!!

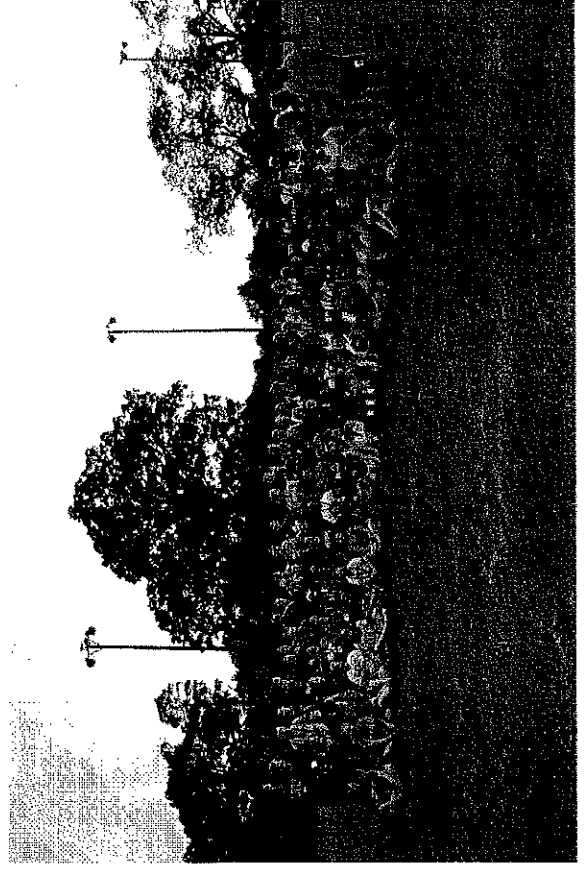
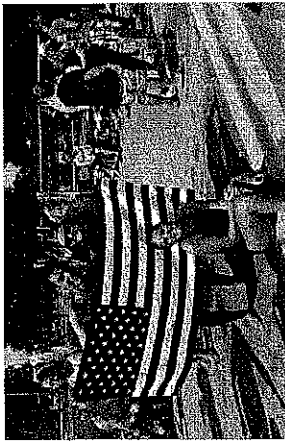
DO NOT BRING:

- Large Sums of Money
- Valuable Jewelry
- Expensive Items

GENERAL CAMP INFORMATION

- Take part in officer training for local, regional, and state officers—responsibilities, committee work, public speaking, and other leadership and motivational activities.
- Participate in the recreational program—swimming, softball, volleyball, basketball, tennis, ping-pong, horseshoes, badminton, and other activities.
- Bring up to 15 local officers, state and regional officers, and one or two advisers to camp. Local members may attend, but must attend one of the officer classes.
- Members must have an adviser from their own chapter.
- No camp fees will be refunded. If a local officer is unable to attend, another officer may be substituted.
- *Regional and State Officers are required to attend Leadership Development Camp.*
- Advisers are to arrange transportation for the group. Members are NOT to drive or bring cars!
- A Medical Release/Parent Permission Form and Code of Conduct must be completed by all members and advisers.
- Attire for all activities is casual. Jeans, shorts, sweats, swimsuits (one piece), jackets, athletic shoes, etc., are recommended attire.
- Smoking and smokeless tobacco are prohibited in cottages, classrooms,

Fun at Camp



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- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

Checklist:

✓ Sponsor/Coach Name Ginger Stovall 270-860-9330
Natalie Martin Cell number 270-844-3135
✓ Date of trip 7-14-16 expected departure time 8:00 Am return time 6:00 pm
7-17-16
✓ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones*

Obtain parent/guardian permission forms

Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.

n/a Notify school cafeteria manager of any lunch needs

n/a Follow all Transportation Department guidelines for bus request.

✓ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.

✓ Attach a trip list of students to principal/designee

✓ Attach an itinerary

Other specific needs:

N. Martin
Signature of Person submitting form

Chad P.
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

TENTATIVE SCHEDULE AT-A-GLANCE

Please note this schedule is tentative and will be updated with additional details as they become available.

Thursday, July 14, 2016

10:00 AM - 6:00 PM	Conference Registration
1:00 PM - 5:00 PM	Student Leadership Academy (optional)
1:00 PM - 5:00 PM	Educator Leadership Academy (optional)
1:00 PM - 6:00 PM	Jostens Renaissance reStore Open

Friday, July 15, 2016

7:00 AM - 5:00 PM	Conference Registration
8:00 AM - 9:30 AM	New to Jostens Renaissance (optional)
8:00 AM - 4:00 PM	Jostens Renaissance reStore Open
9:45 AM - 11:35 AM	Student POV Session (optional)
1:00 PM - 2:30 PM	Opening General Session
3:00 PM - 4:00 PM	Breakout Sessions
4:00 PM - 10:00 PM	Evening Event TBD

Saturday, July 16, 2016

7:00 AM - 8:00 AM	Breakfast Buffet
8:00 AM - 9:15 AM	General Session
9:00 AM - 5:00 PM	Jostens Renaissance reStore Open
9:30 AM - 10:30 AM	Breakout Sessions
10:45 AM - 11:30 AM	General Session
11:30 AM - 1:00 PM	Lunch Buffet
1:15 PM - 2:15 PM	Breakout Sessions
2:30 PM - 3:30 PM	Pep Rally
3:45 PM - 4:45 PM	Breakout Sessions
6:30 PM - 9:30 PM	Awards Banquet

Sunday, July 17, 2016

7:00 AM - 8:00 AM	Breakfast Buffet
7:00 AM - 12:00 PM	Jostens Renaissance reStore Open

8:00 AM - 8:45 AM	General Session
9:00 AM - 9:45 AM	Breakout Sessions
10:00 AM - 11:00 AM	Closing General Session

Students attending

Will Steiner

Jackson Hogg

Warren Norman

Regina Parker

Sheridan Forker

James Savage

Adult Chaperones

Natalie Martin

Ginger Stovall

HENDERSON COUNTY HIGH SCHOOL

Field Trip Permission Form

Your child's class will be attending a field trip to: Josten's Renaissance Summer Conference

<i>Date</i>	July 14, 2016 through July 17, 2016	<i>Time</i>	Depart July 14 at 8:00 AM, Return July 17 at 6:00 PM
<i>Location</i>	Orlando Florida		
<i>Cost</i>	No cost to students		
<i>Transportation</i>	Alligent Air		
<i>Notes</i>			

Please return this permission slip by: July 8th, 2016

I give permission for my child _____
to attend the field trip to Josten's Renaissance Summer Conference in Orlando, FL
from July 14, 2016 to July 17, 2016

In case of an emergency, I give permission for my child to receive medical treatment. In case of such an emergency, please contact:
Name _____ Phone _____

Parent/Guardian Signature _____ Date _____