

### **Donor Recognition**

The Board actively encourages gifts and donations to the District and acknowledges that plaques, name plates, donor walls, and similar recognitions may provide appropriate forms of recognition, and encourage future donations, if done in accordance with and in direct support of the District's mission and vision and this Policy:

1. Donations and gifts under \$5,000 must be approved by the SBDM Council or District Office. Donations and gifts of \$5,000 or more require approval of the Board.
2. Donations and gifts become the property of the District. All requests for recognitions shall be considered by the District Giving/Naming Committee. Recognitions shall be determined by the Giving/Naming Committee comprised of two (2) Board Members and five (5) other District Personnel with final approval by the Board.
3. Donors may request how the donation is to be used. Plaques, name plates, donor walls, and similar recognitions may be in recognition of gifts of an appropriate amount, to be determined by the Giving/Naming Committee.
4. Plaques, name plates, donor walls, and similar recognitions placed in a school should be done so in consultation with the school's Principal and/or SBDM Council and approved by the Giving/Naming Committee.
5. Corporate names are allowed provided they do not contain corporate logos, slogans, or other advertising, or otherwise violate Board policy. No recognition on plaques, name plates, donor walls, or similar recognitions will be permitted for corporate or business entities whose primary focus of sales or manufacturing is included but not limited to illegal drugs, alcohol, tobacco, or firearms; or whose recognition would suggest the promotion of the use such.
6. The District may remove or alter a physical donation and/or its recognition in the future if deemed necessary. Reasons include, but are not limited to: (1) safety concerns; (2) age and condition; (3) student capacity; and/or (4) facilities renovation.

#### **REFERENCE:**

KRS 156.480

KRS 160.580

Accounting Procedures for Kentucky School Activity Funds

#### **RELATED POLICIES:**

03.1322; 03.2322; 04.61; 05.11; 10.4