

## DIRECTOR OF CURRICULUM, INSTRUCTION, and ASSESSMENT

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<b>TITLE:</b>	Director of Curriculum, Instruction, and Assessment
<b>REPORTS TO:</b>	Senior Director of Curriculum, Instruction, and Assessment
<b>SUPERVISES:</b>	Assigned Personnel
<b>JOB FUNCTION:</b>	Facilitates the development, implementation and monitoring of curriculum, instruction, and assessment with a focus of closing the achievement gap and reducing the number of novice to ensure that FCPS realizes its mission of college and career readiness for all students.

### PERFORMANCE RESPONSIBILITIES:

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- Work with the Senior Director of Curriculum, Assessment, and Instruction and other Directors in the department to organize efforts and resources to support district's implementation of the Kentucky Academic Standards and related assessments.
- Oversee the development, implementation, and monitoring of curricula, curricular resources, formative assessments, and support programs.
- Oversee the development and implementation of professional learning for teachers and administrators for effective implementation of curricula, curricular resources, formative assessments, and support programs.
- Work collaboratively with the department of School Leadership to ensure effective implementation of curricula, curricular resources, formative assessments, and support programs and to ensure that high-impact instructional strategies are being used by all teachers.
- Support Senior Director of Curriculum, Assessment, and Instruction and fellow directors in overall supervision of the department.
- In collaboration with the department of School Leadership, help to implement academic supports for schools by providing and supporting staff serving as experts for curricula, assessment, and program implementation for schools.
- Maintains regular attendance

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- Performs other duties as assigned.

### **PHYSICAL DEMANDS:**

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- Work is performed while standing, sitting and/or walking
- Requires the ability to communicate effectively using speech, vision, and hearing
- Requires the use of hands for simple grasping and fine manipulations
- Requires bending, squatting, crawling, climbing, reaching
- Requires the ability to lift, carry, push, or pull light weights

### **KNOWLEDGE AND ABILITIES:**

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- Ability to work collaboratively to develop and support implementation of curricula, curricular resources, assessments, support programs, and high-impact instructional strategies in support of school turnaround and school improvement
- Demonstrate strong knowledge of curriculum, instructional strategies, and assessment
- Strong leadership capabilities
- Strong management, communication, and interpersonal skills
- Proficiency managing a data-based, change-management process, and expertise in assessing, understanding and using data to identify opportunities that will accelerate learning for all students

### **EDUCATION AND EXPERIENCE:**

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- Master's Degree (required)
- Rank I (preferred)
- Minimum of four years combined teaching and supervisory experience

### **LICENSES AND OTHER REQUIREMENTS:**

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- Kentucky Teaching Certification
- Kentucky Administrative Certification

*Original Date: 11/1996*

*Revision Date: 07/2013*

*Revision Date: 06/2016*