



FAYETTE COUNTY PUBLIC SCHOOLS

**Executive Summary  
Fayette County Public Schools Board Meeting  
Agenda Item**

**MEETING: Planning**

**DATE: 6/7/2016**

**TOPIC: Award of Bids/Proposals**

**PREPARED BY: Matt Moore, Purchasing**

**Recommended Action on: 6/27/2016**

**Action Item for Vote (REGULAR MEETING)**

**Superintendent Prior Approval: No**

**Recommendation/Motion: Approve the award recommendations for the listed bids, RFP's and extensions.**

**Background/Rationale:** A summary of bids/proposals and any bid extensions submitted from the Purchasing Department for approval.

**Policy: KRS 45A.365, KRS 45A.370**

**Fiscal Impact: Included in attachment**

**Attachments(s): Award of Bids/Proposals**

**AN EQUAL OPPORTUNITY SCHOOL DISTRICT**

Board of Education: Melissa Bacon, Chair • Amanda Ferguson, Vice Chair • Douglas Barnett • Daryl Love

Superintendent Emmanuel Caulk

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**Mailing Address:** 1126 Russell Cave Rd., Lexington, Kentucky 40505

## **AWARD OF BIDS/PROPOSALS**

### **PLACEHOLDER**

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

### **BIDS/PROPOSALS**

<b>BID</b>	<b>MAILING ROSTER</b>	<b>DEPARTMENT</b>	<b>RESPONSE - NUMBER RECEIVED</b>
1. Bid 09-16 HVACR PM\ Filter Change	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Maintenance	5
2. RFP 12-16 Periodicals	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Media Services	3
3. RFP 15-16 Spanish Interpreting and Translating Services	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Student Achievement and Support	5
4. Bid 21-16 Arlington Elementary Exterior Repair and Paint	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Facility Design and Construction	
5. RFP 23-16 Strategic Planning Facilitation and Consulting Services	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Office of Superintendent	
6. RFP 24-16 Walkthrough Instrument for Danielson Framework Instructional Feedback	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Human Resources	
7. Bid 25-16 Radon Mitigation at Three Schools	1. Economic Engine 2. TSMSSDC 3. Commerce Lexington	Risk Management	

BID CONTRACT EXTENSIONS	MAILING ROSTER	DEPARTMENT	YEAR OF EXTENSION
1. Bid 28-14 Refuse Dumpster Service	Republic Services	Operations	2
2. Bid 29-14 Construction Dumpster Services	CKY Landfill and Hauling	Operations	2
3. RFP 15-15 Property, Boiler, Fleet Insurance	Kentucky Insurance Group	Risk Management	1
4. Bid 30-15 Ala Carte Beverages and Breakfast Meal Kits	Atlantic Foods Corporation	Food Service	1

## **PLACEHOLDER**

### **1. BID 09-16 HVAC Preventive Maintenance/Filter Change**

#### **BACKGROUND AND RATIONALE:**

The District currently maintains over five (5) million square feet with a total replacement value of over \$560 million. Proper HVAC preventive maintenance results in greater comfort for occupants and thereby contributes to student achievement. Approval of this bid will lower long-term cost of ownership and allow maintenance to fund equipment replacements.

Vendor: The following bidders received specifications and have bid on the indicated contract:

**Key to Markings**  
**### - Recommended Bid Award**

**Company**

**Contract  
Price**

**Contract Period: Beginning July 1, 2016 and ending June 30, 2017.**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
HVAC Preventive Maintenance/ Filter Change	Last year's expenditure was approximately \$308,000.00	920 1 134 0431	Recurring	Annual contract with option to extend. Immediate impact with lower equipment failure rates and improved comfort.

**Funding Key:** 920—Maintenance, 1—General Fund, 134 – Maintenance Shop Operations, 0431 – HVAC Electrical Repair

**STAFF CONTACT:** Doug Botkin, Maintenance

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
"Accept low bid from \_\_\_\_\_".

## **PLACEHOLDER**

### **2. RFP 12-16 Periodicals**

#### **BACKGROUND AND RATIONALE:**

FCPS use magazines as a source for current information, motivated reading practice and professional information. These periodicals are essential in maintaining the District's high expectations regarding literacy and reading in the content areas.

Vendor: The following bidders received specifications and have bid on the indicated contract:

**Contract Period: July 1, 2016 through June 30, 2017**

**Key to Markings  
### - Recommended Bid Award**

#### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Periodicals	To date expenditure was approximately \$24,000.00	Individual School Budgets	Recurring	Will provide teachers and students with the most current and up-to-date information in print without interruption to the educational process

**STAFF CONTACT:** Joni Maloney, Media Services

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
"accept low bid from \_\_\_\_\_".

## **PLACEHOLDER**

### **3. RFP 15-16 – Spanish Translating/ Interpreting**

#### **BACKGROUND AND RATIONALE:**

These services include translating written documents and interpreting during school events and parent-teacher conferences.

Vendor: The following bidders received specifications and have bid on the indicated contract:

#### Key to Markings

### Recommended Bid Award

#### Vendor

Norma Flores-Trevino

Denise Munizaga

Susana Menendez Translation & Interpreting Services Group

Access 2 Interpreters

Evelez, LLC

#### Total Points

349.25/400 ###

361/400 ###

336/400 ###

313.2/400

296.2/400

**Contract Term: July 1, 2016 through June 30, 2017**

#### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Spanish Translating/ Interpreting Services	FY to date amount is approximately \$58,400.00	Title I, ESL, Special Education	Recurring	Contract for Spanish interpreting and translating

#### **Funding Key:**

Title I, ESL, Special Education

#### **STAFF CONTACT:**

Michael Dailey, Student Achievement and Support

#### **POLICY REFERENCE:**

KRS 45A.365

#### **RECOMMENDATION:**

A motion is in order to:

“accept high bids from \_\_\_\_\_.”

## **PLACEHOLDER**

### **4. Bid 21-16 Arlington Elementary Exterior Repair and Paint**

#### **BACKGROUND AND RATIONALE:**

To repair and repaint existing galvanized surfaces on canopies and handrails at Arlington Elementary School.

#### **BIDDERS:**

The following bidders received specifications and have bid on the indicated contract:

Key to Markings  
### Recommended Bid Award

Bidder	Base Bid	Alt. #1	Total Bid	###
Alt. #1 – Upgrade Paint				

**Contract Period:** Beginning June 29, 2016 and ending August 29, 2016

#### **PROPOSAL:**

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Repair and paint exterior of Arlington Elementary School	\$_____	General Fund 9201407 0450 CFWD	Nonrecurring	Complete repair and painting project over summer break in preparation for start of school year.

**STAFF CONTACT:** William R. Wallace, AIA, Director, Facility Design & Construction (x28826)

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
"Accept the low base bid from \_\_\_\_\_."

## **PLACEHOLDER**

### **5. RFP 23-16 Strategic Planning and Consulting Services**

#### **BACKGROUND AND RATIONALE:**

This is an RFP to find a consultant to help the Superintendant facilitate his strategic plan and to assist and evaluate the implementation and progress of the plan.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings  
### Recommended Bid Award

**Contract Period: Beginning July 1, 2016 and ending December 31, 2016.**

#### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Strategic Planning and Consulting Services		1	Nonrecurring	Will help with facilitating a strategic plan for the district

**Funding Key:** 1 – General Fund

**STAFF CONTACT:** Lisa Deffendall

**POLICY REFERENCE:** KRS 45A.370

**RECOMMENDATION:** A motion is in order to:  
“accept bids from \_\_\_\_\_.”



## **PLACEHOLDER**

### **6. RFP 24-16 Walkthrough Instrument for Danielson Framework Instructional Feedback**

#### **BACKGROUND AND RATIONALE:**

To increase the effectiveness of instructional practices and student learning on-going, timely feedback is essential. This need has lead FCPS to seek a walkthrough instrument system that allows for the collection of data electronically through multiple types of devices including through an application that can be accessed and completed via IPAD, smart phone, laptop and/other electronic mobile devices.

The system will directly tie to the performance standards established in the Kentucky Professional Growth and Effectiveness System which uses the Charlotte Danielson Framework for Teaching as the established standards for the certified evaluation process. Schools will be able to add additional criteria for data collection in specific areas of focus per school needs. The data collected will be able to be shared with individual teachers for specific areas of improved practice as well as compile data from multiple walkthroughs to analyze school data as a whole.

Vendor: The following bidders received specifications and have bid on the indicated contract:

#### Key to Markings

### Recommended Bid Award

**Contract Period: Beginning July 1, 2016 and ending December 31, 2017.**

#### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Walkthrough Instrument for Danielson Framework Instructional Feedback		1	Recurring	Will help Human Resources

**Funding Key:** 1 – General Fund

**STAFF CONTACT:** Jennifer Dyar, Director of Human Resources

**POLICY REFERENCE:** KRS 45A.370

**RECOMMENDATION:** A motion is in order to:  
“accept bids from \_\_\_\_\_.”

## **PLACEHOLDER**

### **7. Bid 25-16 – Radon Remediation at Harrison Elementary, Lexington Traditional Middle School and Booker T Washington Elementary**

#### **BACKGROUND AND RATIONALE:**

This bid is for providing radon remediation services at Harrison Elementary, Lexington Traditional Middle School and Booker T Washington Elementary. This work is being undertaken with the intent to achieve an overall radon level below EPA's recommendation of 4.0 picocuries per liter. This is considered to be the most cost-effective means to accomplish that goal.

Vendor: The following bidders received specifications and have bid on the indicated contract:

#### **Key to Markings** **# Recommended Bid Award**

#### **Bidder**

**Contract Period: Beginning July 1, 2016 and ending August 5, 2016**

#### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Radon Remediation	\$	922 1 0349	Nonrecurring	Immediate impact as recommended by state and federal guidance, and for the protection and safety of FCPS employees and students.

**Funding key:** 922 – Physical Support Services, 1 – General Fund, 0349 – Other Professional Services, MUNIS ORG Code 0011072

**STAFF CONTACT:** Jeff Harris, Risk Management

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
"Accept the low bid from \_\_\_\_\_".

## **PLACEHOLDER**

### **APPROVAL FOR BID CONTRACT EXTENSION**

#### **1. BID # 28-14 Refuse Dumpster Services**

#### **BACKGROUND AND RATIONALE:**

This bid is part of the District's trash removal program managed by Physical Support Services, Division of Plant Operations. Republic Services, the current contract holder, has agreed to keep the same pricing if the contract is extended for an additional one year. This extension will be the second year of an optional three-year contract. To be able to provide continuity and quality of this service, it is recommended that the Board extend the current contract with Central Kentucky Hauling for one year for the dates of September 1, 2016 – August 30, 2017.

Vendor: Republic Services

#### **PROPOSAL:**

<b>Item</b>	<b>Amount (estimated)</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Trash Removal (Dumpsters)	\$141,328.00 so far this FY	920 1 087 0421	Recurring	2016-2017 School Year

**Staff Contact:** Ken Tate, Director of Plant Operations

**Policy Reference:** 03.111, 03.211, 03.13251, 03.23251

**Recommendation:** A motion is in order to: "extend the contract for a one year period to Republic Services."

## **PLACEHOLDER**

### **2. BID # 29-14 Construction Dumpster Services**

#### **BACKGROUND AND RATIONALE:**

This bid is part of the District's trash removal program managed by Physical Support Services, Division of Plant Operations and is for the larger dumpsters used in construction and renovation. CKY Hauling and Landfill, the current contract holder, has agreed to keep the same pricing if the contract is extended for an additional one year. This extension will be the second year of an optional three-year contract. To be able to provide continuity and quality of this service, it is recommended that the Board extend the current contract with Central Kentucky Hauling for one year for the dates of September 1, 2016 – August 30, 2017.

Vendor: CKY Hauling and Landfill

#### **PROPOSAL:**

<b>Item</b>	<b>Amount (estimated)</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Trash Removal (Dumpsters)	\$17,325.00 so far this FY	920 1 087 0421	Recurring	2015-2016 School Year

**Staff Contact:** Ken Tate, Director of Plant Operations

**Policy Reference:** 03.111, 03.211, 03.13251, 03.23251

**Recommendation:** A motion is in order to: "extend the contract for a one year period to CKY Hauling and Landfill."

## **PLACEHOLDER**

### **3. RFP 15-15 – Property, Boiler, and Fleet Insurance**

**BACKGROUND AND RATIONALE:** The Board has the fiduciary responsibility to protect the District's financial assets, including physical assets, such as buildings, boiler, and fleet. Risk Management and Safety utilizes various types of property and casualty insurance—including property, boiler and fleet insurance—as one means of assisting the Board in meeting this responsibility. The Model Procurement (45A.365) and (45A. 380) requires a complete competitive bid process on the property, inland marine and fleet. Kentucky Insurance Group (Ohio Casualty now Liberty Mutual) has the current contract, awarded in June 2015. The Kentucky Insurance Group/Liberty Mutual has increased the property insurance to reflect KDE replacement cost and new square footage on a total replacement value of \$1,242,635,686.

This extension will be the second year of the contract. The Kentucky Insurance Group/Liberty Mutual services have been excellent. The insurance company is holding rates flat. The increase in premium is due to new square footage, it is recommended that the Board extend the current contract with The Kentucky Insurance Group/Ohio Casualty for one year for the dates of July 1, 2016 through June 30, 2017.

Vendor: The Kentucky Insurance Group/Liberty Mutual

**Contract Period: Beginning July 1, 2016 and ending June 30, 2017**

#### **PROPOSAL:**

<b>Item</b>	<b>Amount (estimated)</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Property, Inland Marine Fleet Ins.	\$454,294.00 \$17,052.00 <u>\$ 516.707</u> \$ 988,123.00	001 1 099 901 1 091 922 1 850	Recurring	Statutory Requirement

**Funding key:** 922 – Physical Support Services, 1 – General Fund,  
0850 – Other Professional Services      MUNIS ORG Code 0011072

**STAFF CONTACT:** Jeff Harris, Risk Management and Safety (x3827)

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
“extend the contract with Kentucky Insurance Group/Liberty Mutual for a  
one year period to end June 30, 2017.”

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_,

The Board approved extend the contract with Kentucky Insurance Group/Liberty Mutual for a one year period to end June 30, 2017.

\_\_\_\_\_  
Melissa Bacon, Chair

\_\_\_\_\_  
Emanuel Caulk, Superintendent

## **PLACEHOLDER**

### **4. Bid 30-15 Ala Carte Beverages and Breakfast Kits**

#### **BACKGROUND AND RATIONALE:**

This bid is for establishing fixed prices for beverages that are sold by Food Services in the ala carte lines at schools and for the Grab N go Breakfast Programs. This was bid out last year with only one response. Atlantic Foods Corporation has requested to extend the contract at the same prices, terms and conditions for an additional year.

Vendor: Atlantic Foods Corporation

**Contract Period: August 1, 2016 through July 30, 2017**

#### **PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Ala Carte Beverages and Breakfast Kits	\$771,894.00 so far this FY	Food Service Accounts	Recurring	Will provide Ala carte beverages and breakfast kits to schools for 2016-2017 school year

**Funding key:** Food Service Accounts

**STAFF CONTACT:** Janus Mankovich, Food Services

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
"extend the contract for one year with Atlantic Food Corporation."