

# BIG ROCK PLAN FOR PROGRESS

## BREATHITT COUNTY - BIG ROCK: GOVERNANCE, POLICIES AND PROCEDURES

**IN THE FIRST 30 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:**

COMMUNICATION SURVEYS DESIGNED

IDENTIFY RESOURCES NEEDED FOR DEVELOPMENT OF STRATEGIC PLAN

ESTABLISHED CALENDAR OF DISTRICT LEADERSHIP MEETINGS

**NOTE: PDSA'S WILL BE COLOR-CODED BY DISTRICT TO SHOW PROGRESS ON EACH ACTION STEP (completed tasks highlighted in green, tasks in process marked in yellow and tasks not started/extended date marked in red)**

**THE MEASURES/EVIDENCE WE WILL USE ARE:**

SURVEYS DEVELOPED TO GAUGE COMMUNICATION EFFECTIVENESS

CREATION AND IMPLEMENTATION OF DISTRICT STRATEGIC PLAN AND DISTRICT IMPROVEMENT PLAN

STANDING BOE ACTION ITEMS ON LEADERSHIP MEETING AGENDAS

<b><u>FIRST 30 DAYS ACTION STRATEGIES:</u></b>	<b><u>WHO IS ON POINT?</u></b>	<b><u>BY WHEN</u></b>	<b><u>HOW COMMUNICATED</u></b>
<b>MONTHLY BOARD TRAINING SCHEDULED AND PROVIDED BY KSBA</b>	<b>SUPT. GIBSON</b>	<b>ONGOING</b>	<b>BOARD MINUTES</b>
<b>SCHEDULE DISTRICT LEADERSHIP TEAM MEETINGS AS STANDING ITEMS ON DISTRICT CALENDAR. CENTRAL OFFICE ADMINISTRATIVE TEAM (COAT) AND FULL DISTRICT ADMINISTRATIVE TEAM (SCHOOL LEVEL LEADERSHIP AND CENTRAL OFFICE) LEADERSHIP ALTERNATE EVERY OTHER FRIDAY.</b>	<b>GIBSON-MEADOWS</b>	<b>9-1-15</b>	<b>EMAIL, AGENDA, MINUTES</b>
<b>ESTABLISH SCHOOL LIAISON BY ASSIGNING ONE COAT MEMBER TO EACH INDIVIDUAL SCHOOL. ESTABLISH PROTOCOL AND EXPECTATIONS OF ROLES AND RESPONSIBILITIES</b>	<b>GIBSON-MEADOWS</b>	<b>11-15-15</b>	<b>EMAIL, BOE REPORT</b>
<b>CREATE AND IMPLEMENT DISTRICT STRATEGIC PLAN. KSBA, KDE EAST REGION EDUCATIONAL RECOVERY (ER) AND KENTUCKY ASSOCIATION OF SCHOOL ADMINISTRATORS (KASA) PARTNERSHIPS ARE TAKING PART IN THE DEVELOPMENT. (THIS ITEM WILL BECOME A STAND ALONE 30-60-90 DAY PLAN ONCE RESOURCES ARE DETERMINED)</b>	<b>GIBSON-MEADOWS</b>	<b>3-1-16</b>	<b>BOE REPORTING, DISTRICT WEBSITE, EMAIL, STAKEHOLDER CORRESPONDENCE</b>
<b>CREATE AND IMPLEMENT A DISTRICT -SCHOOL HEALTH POLICY (INCLUDED ON ATTENDANCE 30-60-90 DAY PLAN)</b>	<b>SIZEMORE</b>	<b>12-1-15</b>	<b>BOE REPORTING, KSBA WEB SITE</b>

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			SUPPORT SERVICES
IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – Do – STUDY - ACT			

<p><b><u>IN 60 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:</u></b>  <b>BOE – KSBA TRAININGS COMPLETED AND ON-GOING</b>  <b>COMMUNICATION SURVEYS DELIVERED</b>  <b>STRATEGIC PLAN 30-60-90 PLAN DEVELOPED AND IMPLEMENTED</b>  <b>KEY DISTRICT ADMINISTRATORS ATTEND LEADERSHIP MEETINGS, MINUTES ISSUED VIA EMAIL, AND ACTION ITEMS IDENTIFIED FOR SUCCESSIVE FOLLOW-UP. BOE ACTIONS DISCUSSED AND ADMINISTERED AS APPLICABLE.</b></p>			
<p><b><u>THE MEASURES/EVIDENCE WE WILL USE ARE:</u></b>  <b>EMAIL CORRESPONDENCE</b>  <b>SURVEY DATA COLLECTION</b>  <b>KSBA POSTING AS APPLICABLE</b>  <b>MINUTES AND AGENDAS</b>  <b>BOE REPORT</b>  <b>30-60-90 DAY PLAN ESTABLISHED FOR STRATEGIC PLANNING DEVELOPMENT</b></p>			
<b>60 DAYS ACTION STRATEGIES:</b>	<b>WHO IS ON POINT?</b>	<b>BY WHEN</b>	<b>HOW COMMUNICATED</b>
<b>MONTHLY BOARD TRAINING SCHEDULED AND PROVIDED BY KSBA</b>	<b>GIBSON-MEADOWS</b>	<b>ONGOING</b>	<b>BOARD MINUTES</b>
<b>STRATEGIC PLAN 30-60-90 PLAN DEVELOPED AND IMPLEMENTED</b>	<b>GIBSON-MEADOWS</b>	<b>3-1-16</b>	<b>BOE REPORTING, DISTRICT WEBSITE, EMAIL, STAKEHOLDER CORRESPONDENCE</b>
<b>SURVEY DATA ON COMMUNICATION EFFECTIVENESS COLLECTED AND ANALYZED</b>	<b>GIBSON-MEADOWS</b>	<b>1-15-16</b>	<b>EMAIL, AGENDA, MINUTES</b>
IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – Do – STUDY - ACT			

# BIG ROCK PLAN FOR PROGRESS

**IN 90 DAYS, WE WILL KNOW WE ARE SUCCESSFUL WHEN:**

**FULLY DEVELOPED AND APPROVED DISTRICT STRATEGIC PLAN**

**CONTINUING BOE/KSBA TRAINING**

**SATISFACTORY RATES ON COMMUNICATION EFFECTIVENESS**

**THE MEASURES/EVIDENCE WE WILL USE ARE:**

**FULLY DEVELOPED AND APPROVED DISTRICT STRATEGIC PLAN**

**PDSA SURVEY ANALYSIS**

90 DAYS ACTION STRATEGIES:	WHO IS ON POINT?	BY WHEN?	HOW COMMUNICATED?
IMPLEMENT DISTRICT STRATEGIC PLAN	GIBSON-MEADOWS		BOARD MINUTES, WEB POSTINGS, MEDIA, EMAIL TO ALL STAKEHOLDERS
BOARD TRAINING ON ROLES AND RESPONSIBILITIES SCHEDULED FOR SY 2016-17	GIBSON-MEADOWS		BOE REPORTING,
COMMUNICATION EFFECTIVENESS SURVEY SATISFACTION RESULTS $\geq$ 80% DISTRICT-WIDE	GIBSON-MEADOWS		EMAIL, AGENDA, MINUTES

**IF WE ARE NOT SUCCESSFUL, WE WILL: USE AND MODEL PDSA OF PROCESSES FOR REVIEW AND IMPROVEMENT PLAN – DO – STUDY - ACT**