**New Highland Elementary**

**Site-Based Council**

**End of Year Report**

**2015-2016**

*New Highland Elementary School is committed to involving parents, staff,*

*and community in educating our students to their highest possible level,*

*while fostering positive attitudes and behaviors.*

Daniel Mullins, Principal

**Site-Based Council Report**

**2015-2016**

**Council Members:**

Daniel Mullins, Principal/Chair

Jackie Gibbons, Teacher Representative

Tammy Hall, Teacher Representative

Justin Maddock, Teacher Representative

Betty Underwood, Parent Representative

Christy Jones, Parent Representative June 2015-December 2015

Heather Fredricksen, Parent Representative March 2016 – June 2016

**Subcommittees and Membership**

**Planning & PD:** Stephanie Ferguson (chair), Lana Honaker, Missy Sego, Andrea Green, Elisabeth Scott, Brittany Bevill

**School Culture & Resources:** Jessica Whitlock (chair), Kasey Johnson, Jamie Butler, Angela Bohannon, Kathy Ledford, Stephanie Gray, Summer Jenkins, Kaytie Georgel, Lolita Cartwright, Robin Pitvorec

**Curriculum & Instruction:** Sarah Mraz (chair), Michelle Jenkins, Wanda Miller, Trevor Goodman, Jessica Russo, Lynne Dewey, Kelly Williams, Sherry Ayers, Kristin Gani

**Program Review:** Lindsey Garverich (chair), Justin Maddock, Kim Sweet, Karen Drake, Allison Birch, Chalis Packer, Sheri Merrifield, Julie Hoagland, Meredith Preston, Robyn Khan

**PBIS:** Chalis Packer (chair), Laura Webb, Emma Blauser, Shannon Powell, Renee Cox, Mary Foster, David Jenkins, Tammy Hall, Veronica Keeler, Karen Benningfield

**Goals for 2014-2015**

New Highland’s Comprehensive School Improvement Plan outlines strategies and activities for focusing on student success with an emphasis on:

1. Building the foundation for a strong writing curriculum. This was also evident in our Writing Program Review scores.
2. Interventions for students not meeting benchmarks. Further use of MAP test data will be used to differentiate classroom instruction.
3. Novice Reduction – Differentiation was an integral part of PLC discussions; after-school tutoring met with students who were borderline and could move to the next level, just needing additional instruction time. ESS was held after school with transportation provided so that students were not pulled from class, missing important instruction.

**Curriculum/Instruction/Assessment:**

* The state allotted textbook funds to New Highland. These funds were given to the Curriculum Committee to create a plan for use based on school needs. Funds were used to purchase supplemental reading materials (Comprehension Toolkits), SnapWords (for teaching sight words), Handwriting resources to teach cursive writing and appropriate print writing in all grade levels, and replacement of materials needed due to changing student numbers.
* Staff received training on PGES through PLCs throughout the year, in collaboration with Rita Muratella from KASA and with support from Jennifer Lewis.
* New Highland implemented Learning Checks beginning in October 2015. Learning Checks were created by administration and followed the KPREP template provided by the state. Following each Learning Check, student responses were scored and analyzed by administration and staff together. Results were then conveyed to students with teachers using results to focus instruction.

**Achieving K-PREP/NCLB Goals and Enhancing Student Achievement:**

* New Highland saw a 5 point drop in state test scores. The Program Review scores dropped 1.9 points as a result of changes to the school-wide program and schedules. This drop was consistent with schools across the state as the calculations to the state assessment were changed to address new weights on content areas and new areas of focus.
* MAP is used to gauge student progress in reading and math. MAP data was shared with the Council and with staff members. Patterns in student achievement were discussed. Staff used faculty meeting time to discuss student progress and devise a plan to address gaps. Assessment data (formative and summative) will be used to identify students targeted for additional assistance in reading and math.
* ‘First Lego League’ continued under the supervision of Kim Sweet. Involving real-world scenarios, students solve problems using a robot and their imagination.
* New Highland began a Beta Club this year. To start the program, only 5th graders were included. Ten students attended the state Beta Conference in Louisville, Kentucky in February and continue to complete service learning projects. Beta sponsors have a plan to slowly introduce Beta to the upcoming 5th and 4th graders, with the possibility of approximately 70 students involved.
* Novice Reduction – Differentiation was an integral part of PLC discussions; after-school tutoring met with students who were borderline and could move to the next level, just needing additional instruction time. ESS was held after school with transportation provided so that students were not pulled from class, missing important instruction.

**SBDM Council Work:**

Policies created through committees and submitted to SBDM for adoption. Each policy received feedback from the Council and then had a first and second reading.

1. Policies adopted in 2015-2016.
   1. Writing Policy
2. Review of CSIP, Progress Notes, “The Missing Piece”, and new components from the state
3. Staffing:
   1. Michelle Jenkins, kindergarten teacher, in July 2015
   2. Andrea Green, 5th grade teacher, in July 2015
   3. Michelle Presthus, Preschool Instructional Assistant, in August 2015
   4. Jennifer Babers, Instructional Assistant (Title 1) in August 2015
   5. Jessica Whitlock, 4th grade teacher, in August 2015
   6. Sheri Merrifield, 1st grade teacher in August 2015
   7. Tasha Neal, Instructional Assistant part-time (Title 1) in September 2015
   8. Lolita Cartwright, LBD teacher in September 2015
   9. Tasha Neal, Instructional Assistant part-time (PPA) in December 2015
   10. Christine Shelton, Instructional Assistant in January 2016 (accepted then later declined position)
   11. Shane Matthew, Instructional Assistant in February 2016

May 2016 New Highland Elementary

**Fundraising Report – SBDM Yearly Report**

|  |  |  |
| --- | --- | --- |
| **Name of Fundraiser** | **Amount Raised** | **How Funds Were Used** |
| LifeTouch (Picture Days) | $3737.96 | Funds have not been used and are in the Fund22 account. Fund22 is designated money to purchase and/or resupply textbooks and consumables that accompany our instructional programs. |
| Jostens Yearbooks | $348.55 | Profit from yearbooks is minimal as much of the cost goes back to pay for production of the yearbook. Any profit after paying for yearbooks will be used to purchase books for the library. |
| Scholastic Book Fairs | $493.48 | Used to purchase books and magazines for the library. |
| Smencils  (PTO fundraiser) | $555.29 | Funds used by PTO to support students and staff at New Highland. |
| Spirit Wear  (PTO fundraiser) | $867.00 | Funds used by PTO to support students and staff at New Highland. |
| Shoparoo  (PTO fundraiser) | $0 | No profit as of yet. The program makes a donation check only after a certain level (amount) is reached. This fundraiser was started late in the year, so we will not receive donation checks until next school year. Funds used by PTO to support students and staff at New Highland. |
| Kroger  (PTO fundraiser) | $0 | No profit as of yet. The program makes a donation check only after a certain level (amount) is reached. This fundraiser was started late in the year, so we will not receive donation checks until next school year. Funds used by PTO to support students and staff at New Highland. |