

Board of Education Regular Meeting
May 16, 2016 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 5:49 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

Students from the Spottsville Striders group led the Pledge of Allegiance followed by a moment of silence.

II. Approval of Agenda

Order #209 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

III. Students & Staff Recognition

III.A. You Be The Chemist State Challenge

Rationale:

Henderson County North and South Middle: Camble Abner, Hudson Thomas, Isaac Thurmond, and Aria VanRoyen

Sponsor: Brenntag Mid-South

III.B. 2016 Governor's Scholars

Rationale:

Henderson County High School 2016 Governor's Scholars Program

Cara Daniels

Riley Mabe

William Hardy

Isaac Oettle

National Merit Finalist: Miranda Phipps

III.C. HCHS Wind Ensemble

Discussion:

Distinguished rating at the State Assessment Wind Ensemble.

The Board also recognized the Spottsville Striders cross country team that placed second in the state championships in Russellville this past Fall.

IV. Public Participation & Recognition of Guests

Discussion:

Greg Hunsaker introduced Phil Wagoner, who led a prayer.

V. Approve Minutes from Prior Meetings

Order #210 - Motion Passed: A motion to approve the Minutes from May 9, 2016 Special Meeting passed with a motion by Mr. Bradley Staton and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

VI. Committee Reports

VII. Reports

VII.A. Architect Report

VII.A.1. BG-3 for Spottsville Elementary School Geothermal Well Field

Discussion:

Mr. Kyle Abney of RBS Design Group presented the BG-3 for the Spottsville Elementary School Geothermal Well Field. Mr. Brad Staton asked if there will be an updated BG-3 for the total project. Mr. Abney stated that when the contract documents are up for approval, a revised BG-3 on that portion of the work will also need to be approved.

Order #211 - Motion Passed: A motion to approve the BG-3 Statement of Probably Cost for the Spottsville Elementary Geothermal Well Field passed with a motion by Mrs. Tracey Williams and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

VII.A.2. Change Order 001 - Miscellaneous Roofing Project

Discussion:

Mr. Kyle Abney presented Change Order Number 001 on the Henderson County Schools Miscellaneous Roofing Project. This change order is a credit change order with owner to purchase materials direct with a purchase order.

Order #212 - Motion Passed: A motion to approve Change Order 001 with a credit for materials (\$376,249.40) and sales tax (\$22,574.97) for a total of \$398,824.37 with owner to purchase materials direct with purchase order passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

VII.B. Kentucky High School Feedback Report

Discussion:

Mrs. Jo Swanson presented the Kentucky High School Feedback Report. Mrs. Lisa Baird thanked former School Board Members for allowing the high school staff to do what they needed to do. Dr. Sally Sugg requested to get on a regular schedule where the Board is

looking at test results in a timely manner and not just periodically throughout the year. Dr. Sugg stated that ACT is another one where we know when the scores are coming to the district, then we can put on the calendar every year and know that that month the Board will be looking at that score.

VII.C. Health Coordination

Discussion:

Mrs. Nancy Gibson presented the health coordination report.

VII.D. Early Childhood

Discussion:

Ms. Aleisha Sheridan presented an early childhood report.

VIII. Old Business

VIII.A. Second Reading Policy 09.4261 - Telecommunication Devices

Discussion:

Mrs. Marganna Stanley presented Policy 09.4261 - Telecommunication Devices for a second reading.

Order #213 - Motion Passed: A motion to approve the second reading of Policy 09.4261 - Telecommunication Devices as presented passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

VIII.B. Second Reading of Policy 03.1232 - Sick Leave (Certified) and Policy 03.2232 - Sick Leave (Classified)

Discussion:

Mrs. Marganna Stanley presented Policy 03.1232 - Sick Leave (Certified Personnel) and Policy 03.2232 - Sick Leave (Classified Personnel) for a second reading.

Order #214 - Motion Passed: A motion to approve the second reading of Policy 03.1232 - Sick Leave (Certified) and Policy 03.2232 - Sick Leave (Classified) as presented passed with a motion by Dr. Sally Sugg and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

VIII.C. Second Reading of Chapter 1 Policies**Rationale:**

- 01.41 - Organizational Meetings
- 01.42 - Regular Meetings
- 01.44 - Special Called Meetings
- 01.45 - Board Meeting Agenda
- 01.83 - School Board Training

Discussion:

Mrs. Marganna Stanley presented policies from Chapter 1 - Powers and Duties of the Board of Education for a second reading.

Order #215 - Motion Passed: A motion to approve the second reading of Chapter 1 policies as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

VIII.D. Easement to the City of Henderson**Discussion:**

Mrs. Elizabeth Bird presented to the Board a resolution of the Henderson County Board of Education regarding the disposal and grant of an easement to the City of Henderson, Kentucky under property located at Central Academy for purposes of laying conduit. In accordance with the Resolution, Mrs. Bird asked that the Board take a roll call on the vote. Mrs. Tracey Williams - Yea, Mrs. Jennifer Keach - Yea, Mr. Brad Staton - Yea, Dr. Sally Sugg - Yea.

Order #216 - Motion Passed: A motion to approve the Resolution of the Henderson County Board of Education regarding the disposal and grant of an easement to the City of Henderson, Kentucky under property located at Central Learning Center passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

VIII.E. 2016-2017 Tentative Budget

Discussion:

Mrs. Marganna Stanley presented the 2016-2017 Tentative Budget.

Order #217 - Motion Passed: A motion to approve the 2016-2017 Tentative Budget as presented passed with a motion by Mr. Bradley Staton and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

VIII.E.1. Release Assigned Funds

Discussion:

Mrs. Marganna Stanley stated that some of the assigned funds were the HVAC repairs and the roof repairs. Mrs. Stanley stated that we are able to do this with the revenue from the nickel initiative. Dr. Sally Sugg stated that because of the nickel tax, it is allowing the Board to take some of the money that has been set aside for a rainy day and use it for programs in instructional settings.

Order #218 - Motion Passed: A motion to release the assigned funds for HVAC repairs and roofing repairs as presented in the Tentative Budget Plan 2016-2017 back into the General Fund passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

IX. New Business

IX.A. First Reading of Policy 01.7 - Board Attorney

Discussion:

The Board reviewed Policy 01.7 - Board Attorney. Dr. Sally Sugg suggested adding the language under X. Termination, Section A. in the Auditor's Contract in the Consent Agenda to our Board policy to protect the Board and the Board Attorney. Mr. Brad Staton questioned the sentence at the end of the first paragraph in the proposed policy changes as to whether the Board is approving the legal fees of the additional attorney or is the Board approving the fees every two years of the Board Attorney. Mrs. Elizabeth Bird stated that there are only special circumstances when additional services are retained such as when there has been a conflict or if there is something that requires a certain set of expertise. When that happens, the Board has to take specific action and the rate would be approved at that time. Mrs. Bird suggested to say "All" legal fees so as to include the Board Attorney or additional legal fees.

Order #219 - Motion Passed: A motion to approve the first reading of Policy 01.7 - Board Attorney with the following changes: 1. Adding "All" legal fees to the last sentence in the first paragraph; and 2. Under Employment adding: "The Board shall the right to terminate and cancel the contract at any time without cause upon 30 days written notice served on the Attorney by registered or certified mail. The Board shall have the right to terminate and cancel the contract for cause upon five days written notice served on the Attorney by registered or certified mail passed with a motion by Dr. Sally Sugg and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

IX.B. Change Orders for BG 15-017 Henderson County High School and KY Tech Center Renovation

Discussion:

Mrs. Marganna Stanley presented Change Order 5-1-1 and Change Order 5-2-1 for BG 15-017 Henderson County High School and KY Tech Center Renovation Project.

Order #220 - Motion Passed: A motion to approve Change Order 5-1-1 with a (\$186.23) credit to Henderson Co Board for unused purchase order balance and Change Order 5-2-1 with a (\$0.01) credit to Henderson Co Board for unused purchase order balance for BG 15-017 Henderson County High School - Ky Tech Career and Technology Project passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

IX.C. BG-1 for Gym Lighting at NMS, SMS and HCHS

Discussion:

Mr. Steve Steiner presented the BG-1 for Gym Lighting at Henderson County High, North Middle and South Middle.

Order #221 - Motion Passed: A motion to approve BG-1 Project Application Form for the Henderson Co. High, North Middle and South Middle Gym Lighting Replacement Project passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

IX.D. Salary Schedule

Discussion:

Mrs. Marganna Stanley presented a job description for Athletic Director and a line item to be included on the salary schedule. Dr. Sally Sugg asked if the years of experience listed is as an athletic director or as certified teacher or as a classified employee. Mrs. Stanley stated that the years of experience for a certified employee would be their years of

teaching experience. The years of experience on the classified side would be years of experience in the health field, scheduling athletics or something in that field.

Order #222 - Motion Passed: A motion to approve adding the Athletic Director to the Salary Schedule and defining the years of experience passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

IX.E. Consent Agenda

Order #223 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Bradley Staton and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

IX.E.1. Adopt Retiree Resolutions

Rationale:

Mary Ann Gass, Staff Support Secretary, Cairo Elementary School, 18 years of service
Karen Frederick, Teacher, East Heights Elementary School, 26 years of service for
Henderson County Schools and 33 years of service to education
Jackie Strouse, Bus Driver, Transportation Department, 17 years of service
Cynthia Powell, Bus Driver, Transportation Department, 22 years of service
Vivian Tomblin, Athletic Director, Henderson County High School, 30 years of service
Penny Skelton, Teacher, North Middle School, 9 years local, 28 years to education
Darrell Daigle, Director, Central Office, 28 years of service
Johanna Obert, Teacher, South Heights Elementary, 7 years local, 27 years to
education
Nan Ternes, Teacher, North Middle School, 30 years local, 37 years to education
Joseph Hein, Program Assistant I, North Middle School, 12 years of service
Shirley Harmon, Cook/Baker, South Heights Elementary, 14 years of service

IX.E.2. Approve Bid Recommendations

Rationale:

Bid Renewal Recommendations

Library Books & Supplies Bid #7-13-5-5

Pest Control Services Bid #12-13-5-6

Bid Recommendations

Soft Drinks Bid #4-16-5-5

IX.E.3. Approve 2016-2017 School Activity Fund Budgets and Fundraisers

IX.E.4. Approve Bid List for 2016-2017

IX.E.5. Approve Auditor's Contract

IX.E.6. Approve Student Overnight Trip Requests

Rationale:

HCHS Academic Team to travel to Chicago, IL to the National Academic Championship
June 10-13, 2016

HCHS Junior ROTC Cadet Leadership Challenge 2016 at the Wendell H. Ford
Regional Training Center in Greenville, KY June 4-8, 2016

IX.E.7. Approve 2016-2017 Technology Plan

IX.E.8. Approve Grant Applications

Rationale:

TBJ ELC \$10,000 ASCD Teacher Impact grant

HCHS \$7,000 Henderson Breakfast Lions Club grant

TBJ ELC \$10,000 Connect 4 Mental Health grant

South Middle School \$2,000 Lets Move Active Schools grant

All district schools \$350,000 Carol White PEP grant

HCHS \$1,807 Preston Family Foundation grant

HCHS \$3,000 Preston Family Foundation grant

HCHS, North, South \$10,000 Preston Family Foundation grant

IX.E.9. Approve Shortened School Day for one (1) Special Education Student

X. Financial

X.A. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending April, 2016.

Order #224 - Motion Passed: A motion to approve the Treasurer's Report for the month ending April, 2016 as presented passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

X.B. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between April 19, 2016 and May 16, 2016. Mrs. Marganna Stanley requested that that Board approve the Paid Warrant Report as presented.

Order #225 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between April 19, 2016 and May 16, 2016 as presented passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

XI. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XII. Adjourn

Order #226 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:52 p.m. passed with a motion by Mr. Bradley Staton and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

| | |
|----------------------|-----|
| Mrs. Lisa Baird | Yes |
| Mrs. Jennifer Keach | Yes |
| Mr. Bradley Staton | Yes |
| Dr. Sally Sugg | Yes |
| Mrs. Tracey Williams | Yes |

Lisa Baird, Chairperson

Marganna Stanley, Superintendent