**North Park Elementary**

**SBDM Meeting**

**April 21, 2016**

**3:00 p.m. Library**

* 1. **Opening Business** – Mrs. Brandenburg called the meeting to order at 3:03 p.m. Members present were Michelle Buckley, Keshia Goodman, Sandra Juni, Sabrina Mackey, Aundrea Harper, Natasha Clark, and Rebecca Kline. Ericka Arthur was absent.

**a.** Agenda Approval – Ms. Kline moved to accept the agenda. Ms. Juni seconded the motion. **Consensus**

**b.** Minutes Approval – Ms. Buckley moved to accept the minutes as written. Ms. Mackey seconded the motion. **Consensus**

**c.** Good News Reports – Mrs. Brandenburg discussed the potential gas leak on Tuesday. Procedures were followed and students/staff vacated the buildings. LG&E arrived along with HCS Buildings and Grounds. It was determined that LG&E was working on the gas main up the street which led to the gas smell. No students/staff were in danger. Sinks and urinals in student bathrooms were lowered over Spring Break. Kindergarten students/staff will travel to home schools on April 29th for Transition Day.

**d.** Public Comment – None

* 1. **School Improvement Planning Report** – None
	2. **Budget Report** – Reviewed PPA, Fund 22 and SAF budgets.
1. **Committee Reports/Review** – Mrs. Brandenburg reported that the budget committee met on the budget policy and will have a representative present at the next meeting.
2. **Bylaws/Policy Report or Review** – Christy Hogan with KASC has been contacted and will conduct a policy and bylaw review. There are presently five other schools before us on a waiting list.
3. **Student Injury Report** – Reviewed the Student Injury Report with

most injuries being falls and trips on the playground.

**7. New Business** – The 2016-2017 School Compact and Parent/Guardian

 Involvement Policies were reviewed. Ms. Kline made a motion to accept

 the School Compact as written. Ms. Goodman seconded the motion.

 **Consensus**. Ms. Buckley made a motion to accept the Parent/Guardian

 Involvement Policy as written. Ms. Kline seconded the motion.

 **Consensus**. The Textbook Purchase Plan was reviewed and all members

 in attendance signed off on the plan. The SBDM election chairpersons are

 as follows: teacher election-Loretta McCamish, Cindy Sage and Shannon

 Saltsman; classified election-Brenda Clark, Lettie Clark and Kim Clifford;

 parent election: Kacey Lopez

 The teacher election was held April 20. Sabrina Morgan will serve the

 one-year term and Sabrina Mackey will serve the two-year term. The

 parent election will be held April 27th and the classified election on

April 29. The 2016-2017 kindergarten supply list was reviewed. Ms. Kline

made a motion to accept the list. Ms. Mackey seconded the motion.

**Consensus**.

 **8. Closed Session** – Ms. Juni made a motion at 3:40 p.m. to move to closed

 session to discuss applicants for hiring under KRS 61.810(1)(f). Ms.

 Buckley seconded the motion. **Consensus**. Ms. Kline made a motion at

 3:42 p.m. to move out of closed session. Ms. Clark seconded the motion.

 **Consensus.**

 **9. Adjourn** – Ms. Goodman made a motion to adjourn the meeting at 3:42 p.m. Ms. Buckley seconded the motion. **Consensus.**