

Marion County Schools

2016-17

Pay Dates and Time Reporting Schedules

All full-time employees will receive twenty-four (24) checks per year. All deductions will be divided equally and deducted from both checks each month. Substitute and part-time employees will receive one check per month on the 15th pay date.

PAY DATES Certified and Classified Employees

Month	Pay Dates
July	15, 29
August	15, 31
September	15, 30
October	14, 31
November	15, 30
December	15, 30
January	13, 31
February	15, 28
March	15, 31
April	14, 28
May	15, 31
June	15, 30

Checks will not be issued early.

CERTIFIED and CLASSIFIED TIME REPORTS are due at the end of the last working day of each month. All time reports shall be submitted to the Central Office no later than the first working day of the next month. Substitute Employees will follow this same schedule.