

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Fayette County Board of Education Planning Meeting  
April 11, 2016

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 PM on April 11, 2016 with the following members present:

**Attendance Taken at 5:35 PM:**

Present Board Members:

Ms. Melissa Bacon  
Mr. Douglas Barnett  
Mrs. Amanda Ferguson  
Mr. Daryl Love

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**Administration Present**

Emmanuel Caulk, Superintendent  
Shelley Chatfield, Staff Attorney  
Hiren Desai, Senior Director of Administrative Services  
Marlene Helm, Acting Senior Director of Academic Services  
Myron Thompson, Acting Senior Director of Operations and Support  
Darryl Thompson, Acting Senior Director of Equity, School Support and Community Engagement

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on April 25, 2016. The draft agenda is filed with the official minutes.

**A. CALL TO ORDER**

Melissa Bacon called the planning meeting to order at 5:35 p.m.

**B. EXTEND WELCOME TO GUESTS**

Melissa Bacon extended a welcome to guests at the planning meeting.

**G. INTRODUCTIONS, RECOGNITIONS, ACKNOWLEDGEMENTS AND RESOLUTIONS:**

**G.1. Introductions**

Discussion:

Melissa Bacon introduced the teacher and student representatives for the April 25, 2016 meeting.

**G.1.a. Teacher Representative: Jennifer Rodabaugh - Lansdowne Elementary**

**G.1.b. Student Representative: Zechariah Lance English, Bryan Station High School**

**H. REPORTS, COMMUNICATIONS AND RESOLUTIONS:**

**H.1.a. Superintendent's Report**

Discussion:

Superintendent Caulk provided an overview of the April 25th agenda. He shared there will be two death resolutions honoring students who recently passed away. Also this month, we are bringing back the

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proclamations acknowledging special occasions like Teacher Appreciation Week and School Library Month. We will also share the resolutions you adopt with our employees and school community because it is critically important to communicate your appreciation to the people who work so hard every day to make a difference in the lives of our students.

**H.1.a.1. Academic Services**

Discussion:

Marlene Helm provided an update on the Novice Reduction Plan. She gave an overview of the Standards, Curriculum and Instruction (SCI), Continuous Improvement and Assessment (CIM), and Learning Culture and Environment (LCE). She stated there are "C" words that guide the work. Words such as change, communication, commitment and courage. She shared the activities planned over the next few meetings.

**H.1.a.2. Equity Council Report (Supplier Diversity)**

**H.1.a.3. Operations & Support**

**H.2. Remarks by Citizens (persons who have signed up to speak):**

**H.2.a. There are two opportunities for the public to address the Board:**

**H.3. Resolutions**

**I. APPROVAL OF ROUTINE MATTERS:**

**J. APPROVAL OF CONSENT ITEMS:**

**J.1. Award of Bids/Proposals Executive Summary**

**J.2. Declaration of Surplus Executive Summary**

**J.3. Post Approval Placeholder**

**J.4. Special and Other Leave of Absence for April 25, 2016 Board Agenda**

**J.5. Shortened School Days (Special Education)**

**J.6. Shortened School Days (504)**

**J.7. Approval of Textbook Plans**

**J.8. District Summer School Tuition**

**J.9. Approval of a Proposed Change Order (No. Eleven) to the Contract for the Renovation at Squire Elementary School BG 14-121**

**J.10. Approval of a Proposed Change Order (No. Nine) to the Contract for the Construction of Garrett Morgan Elementary School (New Elementary at 1150 Passage Mound Way) BG 14-120**

**J.11. Approval of a Proposed Change Order (No. Ten) to the Contract for the Construction of Coventry Oak Elementary School (New Elementary at 2441 Huntly Place) BG 14-128**

**J.12. Approval of a Proposed Change Order (No. Seven) to the Contract for the Construction of the New High School on Winchester Road (2000 Winchester Road) BG 14-159**

**J.13. Approval of Construction Documents and Advertisement for Bids, Including BG-2, for the Building Modifications at Booker T. Washington Elementary School (Primary) to Construct a New Health Clinic BG #16-147**

**J.14. Approval of Construction Documents the Renovation of The Learning Center at Linlee School / Junior Achievement of the Bluegrass JA Biztown / JA Finance Park Project BG #16-156**

**K. APPROVAL OF ACTION ITEMS:****K.1. Requests from Principals for Extended Trips (Planning)**

**Motion Passed:** *Approve the extended trip requests as listed, passed with a motion by Mr. Daryl Love and a second by Mrs. Amanda Ferguson.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

**K.2. Professional leave by District Personnel (Planning)**

**Motion Passed:** *A motion is in order to approve the professional leave as indicated, passed with a motion by Mr. Daryl Love and a second by Mr. Douglas Barnett.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

**K.3. Pay Date Schedule FY17 (Regular)****K.4. Monthly Financial Report Placeholder****K.5. Approval of Instructional School Fees for 2016-17 (Regular)****L. INFORMATIONAL ITEMS:****L.1. Student Voice Research Presentation (Regular)****L.2. Position Control Document****L.3. Personnel Changes for April 25, 2016 Board Agenda****M. ORAL COMMUNICATIONS:****M.3. Other Business** - None**M.3.a. Board Discussion of Board Work** - No discussion**M.3.b. Staff** – No discussion**N. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:****O. CLOSED SESSION:**

Discussion:

Closed Session 6:15 pm

**Motion Passed:** *Pursuant to KRS 61.810 (1)(b) to discuss acquisition or sale of real property, KRS 61.810 (1)(c) to discuss proposed or pending litigation and pursuant to KRS 61.810 (1)(f) to discuss personnel, approval for closed session passed with a motion by Mr. Daryl Love and a second by Mrs. Amanda Ferguson.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

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**O.1. Reconvene in Open Session**

**Motion Passed:** *Approval to reconvene in open session at 6:34 p.m. passed with a motion by Mr. Daryl Love and a second by Mrs. Amanda Ferguson.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

**P. ADJOURNMENT:**

**Motion Passed:** *Approval to adjourn the meeting at 6:35 p.m. passed with a motion by Mr. Daryl Love and a second by Mrs. Amanda Ferguson.*

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mrs. Amanda Ferguson	Yes
Mr. Daryl Love	Yes

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Melissa Bacon, Chair

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Emmanuel Caulk, Superintendent and  
Secretary to the Board