



Dear Angela,

Congratulations! Your group has been selected to receive a 2016 Lowe's Toolbox for Education grant from the Lowe's Charitable and Educational Foundation (LCEF).

**Your grantee kit will be sent to you at the school via United Parcel Service (UPS). Please watch for it to arrive between the 18th and the 30th of May.** If you would like to follow the progress of your package, go to [www.UPS.com](http://www.UPS.com), look for "Track by Reference #" and enter the following reference number: LOS1626089

**Please make note of the arrival dates listed above for your grantee packet. We have experienced an increase in the number of schools that have lost their award packets including the grant check. As such, we will charge a replacement fee of \$75 (deducted from your grant award) if your grantee packet needs to be reissued. Due to the volume of grants awarded by the LCEF, the replacement packet won't be sent out until the next grant cycle. Thank you.**

Your kit will include:

- Your award letter
- Your grant check
- A flyer with several tools for you to announce your successful grant application

Project name: Robotics Achievement Program  
Amount awarded: \$5,000.00

And look for a Grant Success poster in a separate USPS mailing tube. It is perfect for celebrating this honor at your school.

You can visit the Toolbox website after June 1st to determine your closest store and the name of the store manager. This information plus useful tips and more customizable tools can be found on the "[Winner's Circle](#)" section of the [Lowes Toolbox site](#).

We applaud your dedication to improving your school. We wish you much success and look forward to hearing about your progress. Within the next few months we will be contacting you via email to find out how you are progressing with your project. Your timely response and feedback will be critical to the continued success of the program.

Toolbox for Education grants are reserved for approved school improvement projects that can be completed within one year of grant receipt. It is Lowe's hope that the project will be completed as outlined in the awarded application. However, we do understand that sometimes minor changes need to be made to the original proposal. If your scheduled completion date or your project plans change, please contact us to discuss alternative solutions.

If you have questions about your Toolbox for Education grant, the folks at PTO Today are ready to help. Please feel free to contact them via [e-mail](#) or call 800-644-3561 x210.

Sincerely,  
James Frison  
Community Relations  
Lowe's Companies, Inc