

Memorandum

To: Members of the Boone County Schools Board of Education

From: Mike Ford, DPP

Cc: Randy Poe, Superintendent
Eric McArtor, COO/ Deputy Superintendent
Karen Cheser, CAO/ Deputy Superintendent
Jim Detwiler, Assistant Superintendent
Kathy Reutman, Exec. Director of Student Services

Date: May 11, 2016

Re: **Request for a Emergency Day for Kelly ES**

In accordance with KRS 158.070 and 702 KAR 7:140, a request for an Emergency Day on May 11, 2016 for Kelly Elementary School must be submitted to the Commissioner of Education for consideration. This request must be supported by a Boone County Board of Education Order. If granted, Kelly Elementary School will not be required to make up the day. Please review the attached letter to be forwarded to the Commissioner with the Board of Education Order, and I am recommending approval of the May 11, 2016 Emergency Day for Kelly Elementary School.