

## School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Sanford

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify \_\_\_\_\_  
☐ Organization/Club Trip, specify \_\_\_\_\_ ☐ Other (athletic, band, if applicable) \_\_\_\_\_

DESTINATION Signature McDonalds ADDRESS 625 Taylorsville Rd. PHONE 477-8838

☐ Out of State ☐ Out of County ☒ Within County

☐ Overnight: give name, address, phone of lodging \_\_\_\_\_

DATE(S) OF TRIP May 26, 2016 DEPARTURE TIME 9:15 RETURN TIME 12:00 11:45

PURPOSE/EDUCATIONAL VALUE Funding our Voice / Leader in Me

SOURCE OF FUNDING FOR TRIP SCES / Students purchase lunch (477-7919)

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY \_\_\_\_\_

NUMBER OF STUDENTS 32 FACULTY SPONSORS 1 OTHER CHAPERONES 0

TOTAL # OF PARTICIPANTS 33

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY \_\_\_\_\_

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Stephanie Sanford

Signature of Faculty Sponsor

May 4, 2016

Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval \_\_\_\_\_

MAZ

Signature of Superintendent/Designee

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. \_\_\_\_\_ 2. \_\_\_\_\_ Number of buses requested: 1

*We will need the bus to pick us up at 10:30 from Signature, and then drive us to McDonalds. Then pick us up from McDonalds at 11:45 to drive us back to SCES.*

White Copy - Central Office

Yellow Copy - Bus Driver

Pink Copy - School Sponsor

# Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Stephanie Sanford

Class: 4th grade

Date: Oct. 30 (we will be attending once a month. Later dates to be determined.)

Content Connection: Leader in Me: Funding Your Voice

Targeted Standard: 4. SL.1

## PRE Activities

practice picture book student will read to resident, discussing voice + fluency. Students will also demonstrate manners, leadership skills - having conversations with the residents

## POST Activities

Reading / Reflection

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies  
(Use any that apply)

Students will read aloud using voice + fluency.

Students will demonstrate leadership skills.

Students will practice their speaking + listening skills.

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt: \_\_\_\_\_
- ☐ Student Product: \_\_\_\_\_
- ☐ Performance Event: \_\_\_\_\_
- ☒ Writing for Authentic Audience: Reflection

Adaptations or Special Strategies (if applicable)