



4475 Rockwell Road  
P.O. Box 17 Winchester, KY 40392  
859.744.2222 Fax: 859.744.2225  
[www.codellconstruction.com](http://www.codellconstruction.com)

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May 9, 2016

Ms. Marganna Stanley, Superintendent  
Henderson Co. Board of Education  
1805 Second Street  
Henderson, KY 42420

**Re: Henderson County HS KY Tech Career and Technology**

Dear Superintendent Stanley,

The attached change orders have been created in order to record and provide credit to the Henderson County Board of Education for allocated, unused funds.

Please review and submit the change orders for board approval. If you have any questions about the change orders, please phone me at (859) 744-2222.

Sincerely,

Teresa Carpenter  
Administrative Assistant

enc/cc: RBS Design  
file

**Proposed Change Orders for May 2016 Henderson County Board Meeting  
BG 15-017 Henderson County High School and KY Tech Center Renovation**

5-1-1	Johns Manville	(\$186.23) credit to Henderson Co Board for unused purchase order balance
5-2-1	W P Hickman	-\$0.01 credit to Henderson Co Board for unused purchase order balance

KENTUCKY DEPARTMENT OF EDUCATION  
702 KAR 4:160

CHANGE ORDER SUPPLEMENTAL  
INFORMATION FORM

BG #: 15-017 Change Order No.: 5-1-1  
District: Henderson County District Code: 251 Facility Name: HENDERSON CO. HIGH SCHOOL  
- KY TECH CAREER AND TECHNOLOGY School Code: 60

Project: HENDERSON CO. HIGH SCHOOL - KY  
TECH CAREER AND TECHNOLOGY Time Extension Required: ☐ Yes ☐ No If yes, by \_\_\_\_\_ day(s)

Date of Change Order: Monday, May 09, 2016 Change Order Amount: ☐ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: JOHNS MANVILLE Bid Package No.: 005

1. This Requested Change Order Amount + / -	\$	(186.23)
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	

3. Change in A/E Fee for this Change Order +/-	\$	
4. Change in CM Fee for this Change Order +/-	\$	

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.  
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs  
☐ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☐ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$	\$	\$	\$	\$
% of Total Change Order Amt.:	%	%	%	%

\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☐ No If no, explain why \_\_\_\_\_

Board of Education Designee's Signature \_\_\_\_\_ Date \_\_\_\_\_ Architect's Signature \_\_\_\_\_ Date \_\_\_\_\_

Finance Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_ Construction Manager's Signature \_\_\_\_\_ Date \_\_\_\_\_

# AIA® Document G701/CMa™ – 1992

## Change Order - Construction Manager-Adviser Edition

OWNER ☒  
CONSTRUCTION MANAGER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
FIELD ☐  
OTHER ☐

**PROJECT (Name and address):**  
HENDERSON CO. HIGH SCHOOL - KY TECH CAREER  
AND TECHNOLOGY  
2424 ZION ROAD  
HENDERSON KY 42420

**CHANGE ORDER NUMBER:** 5-1-1  
**INITIATION DATE:** 5/9/2016

**TO SUPPLIER (Name and address):**  
JOHNS MANVILLE  
JOHNS MANVILLE  
10100 W. UTE AVENUE  
LITTLETON, CO 80127

**PROJECT NUMBERS:** CMA-KDE-000669 / 15-017  
**CONTRACT DATE:** 6/26/2015  
**CONTRACT FOR:** PURCHASE ORDER #05-01

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
CREDIT TO OWNER FOR UNUSED PURCHASE ORDER BALANCE

The original Contract Sum was	\$75,000.00
Net change by previously authorized Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$75,000.00
The Contract Sum will be decreased by this Change Order in the amount of	(\$186.23)
The new Contract Sum including this Change Order will be	\$74,813.77

The Contract Time will not be effected.  
The date of Substantial Completion as of the date of this Change Order therefore is 2/2/2016

**NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND CONSTRUCTION MANAGER.**

Codell Construction  
**CONSTRUCTION MANAGER (Firm Name)**  
4475 Rockwell Rd., Winchester, KY 40392  
**ADDRESS**

RBS DESIGN GROUP  
**ARCHITECT (Firm Name)**  
723 HARVARD DRIVE OWENSBORO, KY 42301  
**ADDRESS**

BY (Signature)

BY (Signature)

(Typed Name)

DATE:

(Typed Name)

DATE:

JOHNS MANVILLE  
**SUPPLIER (Firm Name)**  
10100 W. UTE AVENUE LITTLETON, CO 80127  
**ADDRESS**

HENDERSON COUNTY BOARD OF EDUCATION  
**OWNER (Firm Name)**  
1805 SECOND STREET HENDERSON, KY 42420  
**ADDRESS**

BY (Signature)

BY (Signature)

(Typed Name)

DATE:

(Typed Name)

DATE:

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User Notes:

(1884033357)

702 KAR 4:160



**KENTUCKY DEPARTMENT OF EDUCATION**  
702 KAR 4:160

**CHANGE ORDER SUPPLEMENTAL  
INFORMATION FORM**

BG #: 15-017 Change Order No.: 5-2-1  
 District: Henderson County District Code: 251 Facility Name: HENDERSON CO. HIGH SCHOOL - KY TECH CAREER AND TECHNOLOGY School Code: 60  
 Project: HENDERSON CO. HIGH SCHOOL - KY TECH CAREER AND TECHNOLOGY Time Extension Required: ☐ Yes ☐ No If yes, by \_\_\_\_\_ day(s)  
 Date of Change Order: Monday, May 09, 2016 Change Order Amount: ☐ Increase ☐ Decrease ☐ Unchanged  
 Contractor / Vendor Name: WW HICKMAN ENGINEERED SYSTEMS Bid Package No.: 005

1. This Requested Change Order Amount +/-	\$	(50.01)
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	
3. Change in A/E Fee for this Change Order +/-	\$	
4. Change in CM Fee for this Change Order +/-	\$	

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**  
*Attach additional pages if necessary.*

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs  
☐ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☐ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$	\$	\$	\$	\$
% of Total Change Order Amt.:	%	%	%	%

\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☐ No If no, explain why \_\_\_\_\_

Board of Education Designee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Architect's Signature \_\_\_\_\_ Date \_\_\_\_\_

Finance Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Construction Manager's Signature \_\_\_\_\_ Date \_\_\_\_\_

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## Change Order - Construction Manager-Adviser Edition

OWNER ☒  
CONSTRUCTION MANAGER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
FIELD ☐  
OTHER ☐

**PROJECT** (Name and address):  
HENDERSON CO. HIGH SCHOOL - KY TECH CAREER  
AND TECHNOLOGY  
2424 ZION ROAD  
HENDERSON KY 42420

**CHANGE ORDER NUMBER:** 5-2-1  
**INITIATION DATE:** 5/9/2016

**TO SUPPLIER** (Name and address):  
WW HICKMAN ENGINEERED SYSTEMS  
WW HICKMAN ENGINEERED SYSTEMS  
4 COMMERCE WAY  
ARDEN, NC 28704

**PROJECT NUMBERS:** CMA-KDE-000669 / 15-017  
**CONTRACT DATE:** 6/26/2015  
**CONTRACT FOR:** PURCHASE ORDER #05-02

### THE CONTRACT IS CHANGED AS FOLLOWS: CREDIT FOR UNUSED PO BALANCE

The original Contract Sum was	\$9,500.00
Net change by previously authorized Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$9,500.00
The Contract Sum will be decreased by this Change Order in the amount of	(\$0.01)
The new Contract Sum including this Change Order will be	\$9,499.99

The Contract Time will not be effected.  
The date of Substantial Completion as of the date of this Change Order therefore is 2/2/2016

### NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND CONSTRUCTION MANAGER.

Codell Construction  
**CONSTRUCTION MANAGER** (Firm Name)  
4475 Rockwell Rd., Winchester, KY 40392  
**ADDRESS**

RBS DESIGN GROUP  
**ARCHITECT** (Firm Name)  
723 HARVARD DRIVE OWENSBORO, KY 42301  
**ADDRESS**

BY (Signature)

BY (Signature)

(Typed Name)

DATE:

(Typed Name)

DATE:

WW HICKMAN ENGINEERED SYSTEMS  
**SUPPLIER** (Firm Name)  
4 COMMERCE WAY ARDEN, NC 28704  
**ADDRESS**

HENDERSON COUNTY BOARD OF EDUCATION  
**OWNER** (Firm Name)  
1805 SECOND STREET HENDERSON, KY 42420  
**ADDRESS**

BY (Signature)

BY (Signature)

(Typed Name)

DATE:

(Typed Name)

DATE:

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User Notes:

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