**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **May 2016**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 District-Wide:

* Nothing to Report

 T.K. Stone Middle School:

* Lesley Henry – Social Studies Teacher, retiring effective end of school year
* Jennifer Jeffries – Science Teacher

 ***Classified:***

 District-Wide:

* Sandra Singleton – Classified Substitute, effective June 1, 2016

 T.K. Stone Middle School:

* Kathryn Hinton – Clerk/Receptionist, retiring effective September 1, 2016

 Morningside Elementary School:

* Angie Kiger – After School Care Program Worker, effective May 25, 2016

 Valley View Panther Place:

* Nannette Cross-Smallwood – Panther Place Worker, effective end of school year

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Kelly Morris – Assistant Cheerleading Coach, effective June 1, 2016

 T.K. Stone Middle School:

* Laura Berger – KUNA Sponsor, effective June 1, 2016
* Derisa Hindle – Co-Athletic Director, effective June 1, 2016
* Derek Pfeiffer – Morning Supervisor, effective June 1, 2016

**2. Released the following individuals from employment:**

 ***Classified:***

 District-Wide:

* Michael LeVato - Bus Driver
1. **Notified the following employees that their 2015-2016 employment contracts would not be renewed for the 2016-2017 school year:**

 ***Certified:***

 District-Wide:

* Angela Amos – Substitute Teacher
* Anthony White – Substitute Teacher
* Robert Williams – Substitute Teacher

 Elizabethtown High School:

* Ashley Butkovich – Special Education Teacher
* Liesel Middleton – Mathematics Teacher

 T.K. Stone Middle School:

* Carmen Johnson – Art Teacher

 Morningside Elementary School:

* Kendra Adams – Elementary Teacher
* Samantha Daniel – Special Education Teacher FMD/MSD
* Shelia Lewis – Part-time Reading Interventionist/Teacher

 Helmwood Heights Elementary School:

* Monica Spencer – Part-time Math Interventionist/Teacher

 Panther Academy:

* Kari Mattingly – Kindergarten Teacher

 Valley View Behavioral Health Program:

* Kenneisha Walker – Special Education Teacher

 ***Classified:***

 District-Wide:

* Kathleen O’Bryan – Substitute Nutrition Service Worker
* Gail Sherman – Cafeteria Monitor and Substitute Nutrition Service Worker

 Elizabethtown High School:

* Marci DuPlessis – Graduation Assistance Coordinator for Special Education

 Helmwood Heights Elementary School:

* Michelle Condor – Part-time Instructional Assistant
* Sara Ingram – Instructional Assistant
* Kaci Kays – Instructional Assistant
* Sydney Nall – Instructional Assistant
* Kristi Toms – Part-time Instructional Assistant
* Julie Wilson – Instructional Assistant

 Panther Academy:

* Kathy Brandenburg – Instructional Assistant for Kindergarten
* Phoenix Peeler – Instructional Assistant for Preschool

**4. Notified the following employees of a reduction in responsibility and corresponding**

 **salary for the 2016-2017 school year:**

 ***Certified:***

 Panther Academy:

* Caitlin Shilts – Reduced from 187 to 155 days of employment

 ***Classified:***

 Morningside Elementary School:

* April Jackson – Requested a reduction of 30 minutes per day employment

 Panther Academy:

* Heather Dennis – Reduced from 164 to 154 days of employment

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Samra Franklin – Website/PR/Newsletter Coordinator
* Jon Parsons – Head Boy’s Soccer Coach

**5. Approved the employment of the following individuals, effective for the 2015-2016 school year:**

 ***Certified:***

 District-Wide:

* Leslie Addison – Substitute Teacher
* Kendrick Ammons – Substitute Teacher
* Tanya Hall – Substitute Teacher
* Kristina Hosmon – Substitute Teacher
* Patricia Masters – Substitute Teacher
* Sandra Singleton – Substitute Teacher, effective June 1, 2016

 ***Classified:***

 District-Wide:

* Christopher Gaddis – Substitute Custodian
* Savannah Moore – Classified Substitute
* Lesa Steingrube – Substitute Nutrition Service Worker

**6. Approved the employment of the following individuals effective for the 2016-2017 school year:**

 ***Certified:***

 Elizabethtown High School:

* Thomas McGovern – Special Education Teacher

**7. Approved the increased employment of the following employees for the 2016-2017 school year:**

 ***Classified:***

 Morningside Elementary School:

* Cathy Wyatt – Increase in Employment of 30 Minutes Per Day for Morning Duty (This is a substitute for the 30 minutes per day reduction in responsibility/pay requested by April Jackson.)

**8. Approved the transfer of the following employees for the 2016-2017 school year:**

 ***Classified:***

 T.K. Stone Middle School:

* Victoria Carey – from Special Education Instructional Assistant for Visually Impaired Students at Helmwood Heights to the same position at T.K. Stone Middle School

 Panther Academy:

* Eric Sullivan – Special Education Instructional Assistant for Helmwood Heights and Morningside to the same position at Panther Academy

 Valley View Education Center:

* Mike Savage – from Graduation Assistance Coordinator at T.K. Stone Middle School to Instructional Assistant at Valley View Behavioral Health Program (This will result in a decrease in employment of one hour per day and a decrease in hourly pay.)

**9. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2015 - 2016 school year:**

 Elizabethtown High School:

* Adam Finlay – Bass Fishing
* Mickey Gattis – Volunteer for Field Trip
* John Lanz – Bass Fishing
* Catherine Todd – Volunteer for Field Trip
* Robert Tompkins – Bass Fishing

**10. Approved the following leave requests as submitted by the following employees:**

Elizabethtown High School

* Jon Parsons, Teacher, requesting Family and Medical Leave of Absence, April 18, 2016-April 22, 2016.
* Samantha Bennett, Nutrition Services, requesting a Medical Leave of Absence, May 11, 2016-May 27, 2016

Panther Academy/Valley View Education Center

* Joe Ramones, Custodian, requesting Family and Medical Leave of Absence, April 18, 2016 – (TBD)