

Technology Plan

2016-2017

Henderson County Schools

Henderson, Kentucky



<http://www.henderson.kyschools.us>

Plan Start Date: July 1, 2016

Plan Expiration Date: June 30, 2017

Acknowledgments

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Henderson County Schools District Instructional Team

Henderson County Schools District Leadership Team

School Principals

District Principals Group, Elementary and Secondary

School Technology Coordinators

District STC Group, Elementary and Secondary

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Executive Summary

This technology plan outlines the initiatives of Henderson County Schools to incorporate technology into classroom instruction, assessment, school administration and communication with home and community to achieve the goals and visions of the local board of education. The goals and activities in this plan are ultimately intended to promote student achievement and preparation for college and careers upon graduation.

This Henderson County Schools Technology Plan is aligned with the Henderson County Schools Board Goals/Objectives as listed here:

1. Henderson County Schools will prepare all students to be post-secondary ready.
2. Henderson County Schools will create future-ready leaders defining Henderson County as a community with the highest level of integrity and innovation.
3. Henderson County Schools will ensure a strong financial structure that guarantees excellence through creativity and innovation.
4. Henderson County Schools will seamlessly partner with families and community organizations through targeted outreach and engagement.
5. Henderson County Schools will sustain an exemplary staff by creating a dynamic and compassionate culture.

The strategies and instructional outcomes listed in the plan ensure the effective use of technology to promote parental involvement and increase communication with parents. Parents will be informed of the technology being applied in their child's education by newsletter, Blackboard ParentLink message delivery, on district and secondary school marquees, via Twitter & Facebook, local board and SBDM meetings, and through webpage delivery of information.

Planning Process and Methodology

Development

During the 2015-2016 school year, the Director of Technology and Director of Instructional Technology attended meetings of the District Leadership Team and business meetings with the school principals group. The Director of Technology attended monthly meetings of the West KY Assoc. of Technology Coordinators (WKATC), and both attended monthly meetings of the Henderson Co. Board of Education and the annual Council of Councils meeting of the board. The Director of Technology attended the WKATC Tech (wirehead) sessions. Meetings were conducted during the school year with school technology coordinators (STC) from each building. Technology integration into instruction and technology networks/systems across the district were discussed at District Leadership meetings, District Instructional Team meetings, at principals' business meetings, and at each STC meeting. One of the purposes of discussion with these groups was to identify the technology needs for the district and schools and discuss best practices for technology as it is (and can be) used for classroom instruction.

The District Instructional Technology Director and the Director of Technology along with 14 teachers, administrators and technicians attended the 2016 KySTE Conference held on March 9-11 in Louisville. The information and resources gathered from this conference are considered for implementation during the 2016-2017 school year, and information from conference sessions will be passed to district instructional staff via professional development sessions/trainings.

The District Director of Instructional Technology visited elementary and middle schools as well as the high school as requested by teachers to promote effective integration and note technology needs in each building. The needs and resources at each school were shared with the District Technology (Systems and Instructional) teams so that needs could be appropriately addressed.

Implementation

All school technology coordinators (STC), school technology assistants (STA), the Director of Instructional Technology and Director of Technology, are considered members of the district technology team and will be responsible for assisting in implementation of the district technology plan. A request for input from other school and district staff members for the technology plan will be ongoing.

Evaluation

All members of the STC and STA groups, the Directors of Instructional Technology and Technology serve as members of the district technology team and will be responsible for assisting in evaluation of the district technology plan.

Current Technology and Resources

Our current staff and technical resources are listed in the table below.

Item	Current Number	Planned Number
Staffing:		
Technical - District Level	5	8
Technical - School Level	4	4
Instructional – District Level	1	1
Instructional – School Level	13 STC (Extra-Service Positions)	13 STC (Extra-Service Positions)
Computer Workstations (Desktop, Laptop & Chromebooks - Staff & Student)	actual machines 5274	7390
Servers	53	54
Telecommunications:	Current Number	Planned Number
VoIP	948	960
DID Circuits	0	0
DID Numbers	948	960
Phone Lines	50	30
Key Systems (Access Control)	0	5
Cell Phones	10	10
Wide Area Network (WAN):	Current Number	Planned Number
Dark Fiber	13	14
1 Gigabit Single Mode Fiber	1	2
100 Megabit Single Mode Fiber	0	0
10 Megabit Single Mode Fiber	0	0
T-1 Circuit	0	0
Local Area Network (LAN):	Current Number	Planned Number
Wiring Closets (ours are 10GB ports)	44	43
1 Gigabit Ethernet Ports	8894	9014
100 Megabit Ethernet Ports	0	0
Wireless 802.11 B/G/N	608	650
Classroom Instructional Devices:	Current Number	Planned Number
Whiteboards	516	525
Projectors (ceiling mounted / mobile)	610/24	624/25
Sound Amplification Systems	40	80

Staff Resources

Our district technology staff has constant contact with all school level technical staff. This allows for timely resolution of technical issues. We have established help desk services at the district level, and we operate an online/email system for technology work order maintenance when reporting technology issues throughout the district.

All district technical staff are housed on the same campus with constant contact to share information/knowledge of technical issues. Professional training services are contracted on an as-needed basis.

School technology coordinators attend meetings with the District Instructional Technology Director who disseminates technology instructional information and provides training as needed and requested by schools. These meetings are scheduled monthly.

Maintenance and Upgrade

Our district will continue to upgrade workstations and laptops devices to meet KETS standards by using local funding, KETS funding, and federal funding.

Our district will continue purchasing mobile instructional devices to meet the instructional needs of our students.

Our district will continue to expand on the deployment of mobile devices to achieve a 1:1 ratio.

Our district provides high density wireless access throughout. Policies that support BYOD (bring your own device) for both staff and students are implemented.

A continuing initiative includes revision of district facilities plans to add the installation of ceiling mounted projectors and sound amplification systems in each classroom, along with expansion of access control systems, video cameras, and IP based paging systems.

The technology staff will continue to support and maintain the 54 servers that are in operation and continue to evaluate new ways to increase efficiency and reduce operational costs.

The district has installed an IP based paging system at the local High School. This IP paging system integrates with our voice over IP telephone solution and adds functionality and reduces cost. A plan will be developed to deploy the same system in all schools using a phased in approach.

Installation of 125 video surveillance cameras at secondary schools has been completed and is maintained by the district office tech support staff.

All school facilities have equivalent resources, support, and technology access. Thus, all students regardless of socioeconomic status have access to technology resources.

Curriculum and Instructional Integration Goals

Goal 1

Henderson County Schools will prepare all students to be post-secondary ready and will create future-ready leaders; defining Henderson County as a community with the highest level of integrity and innovation.

Action Plan: Projects/Activities

Project/Activity	Instructional Outcome	Indicator	Timeline	Person(s) Responsible	Funding Source
The district will continue implementation of NWEA MAP online assessment for grades K–8.	Continuous progress of students can be tracked and used for design of instructional interventions.	NWEA Reports of student growth/progress	2016 – 2017 ongoing	District Instructional Team District Assessment Coordinator School Principals	General Fund
Compass Learning will be implemented at some elementary schools as part of Kentucky's System of Interventions (KSI) to promote both 'catch up' growth and accelerated growth in students. It is available for home access.	Student achievement levels in core content subjects will be increased.	Compass Learning reports NWEA Reports of student growth/progress	2016 – 2017 ongoing	Classroom Teachers Assistant Superintendent of Teaching and Learning	Title I Title II IDEA B General Fund
Read 180 and System 44 which are Scholastic © Reading Intervention programs will continue to be implemented at North Middle School, South Middle School, Central Academy (CAS) and Henderson County High School as a response to	Student achievement levels in reading will be increased.	Read 180 Reports System 44 Reports NWEA Reading Growth/Progress Reports	2016 – 2017 ongoing	Trained classroom teachers in each middle school and high school. Middle and high school principals Assistant Superintendent of Teaching and	General Fund

intervention (RTI) for improving reading performance based on assessment data.				Learning Director of Instructional Technology Director of Special Education	
Headsprout ©, an early intervention reading program, will be used to promote early reading readiness skills.	Student achievement levels in reading will be increased.	Mimiosprout Reports	2016 – 2017 ongoing	Assistant Superintendent of Teaching and Learning School Principals Classroom Teachers	Title I IDEA B
The AIMSweb program will be used in elementary and middle schools to monitor progress of students assigned to tiered interventions as part of the Kentucky System of Interventions (KSI), an RTI process.	Teachers can more adequately evaluate student progress on a regular basis (weekly, monthly, and quarterly) to alter instructional interventions as necessary to facilitate individual student academic growth.	AIMSweb reports	2016 – 2017 ongoing	School Principals Curriculum Specialists Classroom Teachers Intervention Teachers Assistant Superintendent of Teaching and Learning	Title I IDEA B
All secondary school staff support students in the creation and continuous update of their Individual Learning Plans (ILP) via www.CareerCruising.com .	Students are more aware of career opportunities, can better plan their high school course content with support from school personnel,	ILP online completion reports	2016 – 2017 ongoing	Secondary school principals and asst. principals, guidance counselors, and student advisors	No district funding

	and can explore their opportunities for post graduation.				
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Curriculum and Instructional Integration Goals – Evaluation

The objectives for this section of the technology plan are monitored and evaluated in part through access and review of reports from the following: classroom walkthrough data, *and through PGES observation methods in TeachScape*; AIMSweb; Headsprout; NWEA MAP; Compass Learning; and district STC meeting agendas and minutes. Data reports are shared for analysis, discussion, and appropriate action by the District's Instructional Team and school level administration. If expectations are not met, the persons responsible are contacted and the specifics of items not met are addressed.

Student Technology Literacy Goals

Goal 1

Henderson County Schools will prepare all students to be post-secondary ready and will create future-ready leaders; defining Henderson County as a community with the highest level of integrity and innovation.

Action Plan: Strategies/Activities

Strategy/Activity	Instructional Outcome	Indicator	Timeline	Person(s) Responsible	Funding Source
All 8 th grade students will pass a computer course or an online assessment of their knowledge of basic computer use and applications prior to high school entry.	Students will be computer literate upon graduation.	District 8 th Grade Technology Performance Assessments Course grades from computer apps classes at middle school level	2016 – 2017 ongoing	Director of Instructional Technology Middle School Tech Instructor/STC	No specific funding required
District schools incorporate use of Renaissance Place® web-based program to provide reading and math resources that supplement the regular reading programs.	Students who attend schools using this program will increase their reading and math performance scores.	Renaissance Place usage reports NWEA MAP Student Growth/Progress Reports	2016 – 2017 ongoing	School Principals Curriculum Specialists Classroom Teachers	School Funds
Online delivery of curriculum to students will be increased through the use of GAPE / Google Classroom.	Delivery of instruction will be more efficient and engaging. Student technology skills will improve.	Walkthrough observations Teacher surveys	2016 – 2017 ongoing	Director of Instructional Technology School Principals Classroom Teachers	No specific funding required

Online delivery of curriculum and resources to staff and students will be increased through use of GAFE.	<p>Planning and delivery of instruction will be more efficient and engaging.</p> <p>Staff and student technology skills will improve.</p>	Lesson plans as reported to principals	2016 – 2017 ongoing	<p>District Instructional Team</p> <p>Director of Instructional Technology</p> <p>School Principals</p> <p>Classroom Teachers</p>	No specific funding required
The Children's Internet Protection Act (CIPA) requires libraries and schools to install filters on their Internet computers to retain federal funding and discounts for computers and computer access. Our district uses the <i>Lightspeed Rocket</i> for internet content filtering.	While in the schools, the Internet content available to students will be academic in nature.	Lightspeed Rocket Reports	2016 – 2017 ongoing	Director of Technology	No specific funding required
All faculty, staff and students are required to sign an Acceptable Usage Policy. These policies support the safe, professional, and academic usage of email and the internet.	All use of computer programs, email, and Internet will be academic in nature and / or related to school functions.	<p>Checklists of signed AUP forms at each school</p> <p>Signed AUP forms in each employee personnel file at district office</p>	2016 – 2017 ongoing	<p>Director of Instructional Technology</p> <p>School Principals</p>	No specific funding required

One component of implementation of Technology in Kentucky's Core Academic Standards (KCAS) is "Safety and Ethical/Social Issues." This content will be taught/modeled at all grade levels.	Students will be aware of issues surrounding use of technology. Computer use by students will be safer and focused on academic content.	An analysis of cyber bullying discipline referrals.	2016 – 2017 ongoing	Director of Instructional Technology School STC School Principals Classroom Teachers	General Fund
A high school Computer Applications course is required for all students at HCHS prior to graduation.	Students at the high school level will develop technology skills/competencies when using applications and programs associated with the world of work.	Course grades from Computer Applications classes	2016 – 2017 ongoing	High school administrators Computer Applications course instructors	General Fund
High density wireless connectivity is provided and maintained for service to all district locations.	Students have increased opportunity for access to web resources. Student engagement will increase and thus improve student achievement.	Usage reports from Wireless Controllers	2016 – 2017 ongoing	Director of Technology	General Fund

Student Technology Literacy Goals – Evaluation

The objectives for this section of the technology plan are monitored in part through access and review of reports from the following: Lightspeed Rocket; checklists of signed AUP forms at each school and in district personnel files; 8th grade/middle school technology courses; the district's technology measures of 8th grade performance; and Internet safety lesson presentation reports from district teachers.

Data reports from these programs are shared for analysis, discussion, and appropriate action by the District's Instructional Team and school level administration. If expectations are not met, the persons responsible are contacted and the specifics of items not met are addressed.

Staff Training/Professional Development Goals

Goal 1

Henderson County personnel and students will use technology to support learning by gathering information, effectively communicating, and increasing productivity; by understanding safety and ethical/social issues surrounding the use of technology; and by engaging technology for research, inquiry, problem solving, and innovation.

Action Plan: Strategies/Activities

Strategy/Activity	Instructional Outcome	Indicator	Timeline	Person(s) Responsible	Funding Source
Professional development and training that follow state and district PD design will allow for classroom integration of technology for improving and enhancing student learning in all content areas.	Teachers' understanding of appropriate technology integration will improve and lessons with integrated use will increase in number. Integrated practices will improve student engagement and achievement.	Classroom Observations will indicate an increase in use of technology.	2016 – 2017 ongoing	Director of Instructional Technology Assistant Superintendent of Teaching and Learning	General Fund Title I Title II
District technology instructional staff will maintain web resources for use by teachers.	Teachers will spend less time 'hunting' for viable resources and more time integrating.	District Web Resources are readily available.	2016 – 2017 ongoing	Director of Instructional Technology Director of Technology	General Fund
Director of Instructional Technology will maintain communication with Curriculum Specialists to assist	Specific, relevant resources will be readily available for integration.	Maps and Units published to district Intranet	2016 – 2017 ongoing	School Curriculum Specialists Assistant Superintendent of Teaching and Learning	General Fund

with integration of technology into curriculum resources posted on District Intranet.				Director of Instructional Technology	
All district teachers will complete a self-reflection of technology use for instruction and student engagement. These practices are required by KYEPSB Teacher Standard 6 and outlined in KY Tech Impact Review Tool, Domains 1-2.	Teachers will develop an understanding of the practices necessary to improve their classroom performance and instructional outcomes for students.	District Rubric of KY Teacher Standard 6	2016 – 2017 ongoing	Director of Instructional Technology School Principals School Technology Coordinators Curriculum Specialists	No specific funding required
STCs / Curriculum Specialists will be responsible for professional development activities for staff in their respective buildings.	Integrated practices will improve student achievement.	Reported at district STC meetings Reported at Curriculum Specialist meetings	2016 – 2017 ongoing	Director of Instructional Technology Curriculum Specialists School Technology Coordinators	General Fund
STC will attend monthly meetings with district technology staff to share and receive updated information / resources for technology integration in their respective buildings.	STC will expand the list of resources to share with teachers.	District website updated monthly	2016 – 2017 ongoing	Director of Instructional Technology School Technology Coordinators	No specific funding required

Staff Training/Professional Development Goals – Evaluation

The objectives for this section of the technology plan are monitored and evaluated in part through access and review of reports from the following: PD schedules for technology sessions; attendance for PD technology sessions; district STC meeting agendas and minutes; district web resources; the district's technology survey of Teacher Standard Six; and professional development evaluations and analysis forms. Data reports are shared for analysis, discussion, and appropriate action by the District's Instructional Team and school level administration. If expectations are not met, the persons responsible are contacted and the specifics of items not met are addressed.

Technology Goals

Goal 1

Parental and community involvement opportunities will be expanded and created to support the Henderson County Schools learning community. **Board Goal #2**

Action Plan: Strategies/Activities

Strategy/Activity	Instructional Outcome	Indicator	Timeline	Person(s) Responsible	Funding Source
ParentLink, a telecommunications system with web-based management, will be supported and used throughout the district by administrators and teachers for more efficient and timely sharing of information.	Parental involvement will increase, and student performance will increase.	ParentLink logs and reports	2016 – 2017 ongoing	Director of Technology Assistant Superintendent of Administration School Principals Classroom Teachers	General Fund
The Infinite Campus parental access portal will be supported so that student grades and attendance information can be checked at home.	Parents will be able to access student grades from home. This will increase parental support for improved student achievement.	Infinite Campus reports	2016 – 2017 ongoing	Assistant Superintendent of Administration Classroom Teachers School Secretaries	KETS
A Twitter account for district news will be used for disseminating district and school related information.	Increase of information to interested parties in the public will increase involvement in	Number of followers on Twitter Increased numbers of community members on sign in	2016 – 2017 ongoing	District Public Information Officer Public Information Team	No funding required

	programs and have a positive impact on culture & programs in the schools.	sheets for district and school events			
Television channel 12 via Insight Cable Television will be used to deliver district news and to highlight district and school programs and achievements.	Increase of information to interested parties in the public will increase involvement in school programs and have a positive impact on culture and programs in the schools.	<i>No specific indicator can be denoted for this activity.</i>	2016 – 2017 ongoing	District Public Information Officer	No specific funding required
District marquee and marquees at secondary school locations will be used for delivery of news and announcements.	No specific, immediate instructional outcome is predicted.	<i>Increased public knowledge of school information and performance can increase public/community support.</i>	2016 – 2017 ongoing	District Public Information Officer	General Fund
A YouTube channel will be used, updated, and monitored for delivery of information to staff and the public.	No specific, immediate instructional outcome is predicted.	<i>Increased public knowledge of school information and performance can increase public/community support.</i>	2016 – 2017 ongoing	District Public Information Officer	No specific funding required

Goal 2

Henderson County Schools will demonstrate fiscal responsibility in all allocation of resources provided by the federal, state, county governments, and by the community to increase student achievement measured by per pupil expenditures.

Action Plan: Strategies/Activities

Strategy/Activity	Instructional Outcome	Indicator	Timeline	Person(s) Responsible	Funding Source
The number of classrooms equipped for tech integration to improve instruction will be increased, i.e., Chromebooks, iPads, video projectors, document cameras, interactive whiteboards, interactive slates, etc.	Teachers will have access to technology equipment to integrate use of technology into instruction.	Technology Readiness Survey Report Bright Bytes - Clarity Survey Results	2016 – 2017 ongoing	Director of Technology Director of Instructional Technology School Principals	General Fund KETS
The district's Central Academy (CAS) fulfills the needs of those students who require an alternate method of achieving credits toward a high school diploma. CAS uses OdysseyWare® for online delivery of course content.	The number of students who fail to graduate from high school will decrease.	High School Graduation Rates High School Dropout Rates/Numbers	2016 – 2017 ongoing	Assistant Superintendent of Teaching and Learning Executive Director of Academic Services and Research CA Principal and Performance Program Head Teacher	General Fund
Data management	Specific data can be	Data report	2016 – 2017	District Assessment	General Fund

software (Infinite Campus) will be supported for compilation of data from state testing, local testing, demographic information and local course grade information.	retrieved and used for design of instructional interventions and improvement / revision of curriculum.	spreadsheets in District and School DATA Notebooks	ongoing	Coordinator Curriculum Specialists Director of Technology School Principals	KETS
District teachers and instructional administrators will use the Continuous Instructional Technology Improvement System (CIITS) for tracking student data, as a resource for instructional materials/lessons, for the creation and delivery of assessments, and for TPGES and PPGES.	Specific data can be retrieved and used for design of instructional interventions and improvement / revision of curriculum. It can also be used to create and deliver assessments.	Reports generated from CIITS	2016 – 2017 ongoing	District CIITS Coach School CIITS Coaches District Instructional Team School Curriculum Specialists	General Fund

Technology Goals – Evaluation

The objectives for this section of the technology plan are monitored in part through access and review of reports from the following: NWEA MAP; Odyssey Compass Learning; HeadSprout; Read 180; System 44; AIMSweb; Renaissance Place Accelerated Reader; OdysseyWare® program; and Infinite Campus. Data reports from these programs are printed, compiled in a District Data Notebook by our Director of Accountability and Assessment, and shared for analysis, discussion, and appropriate action by the District's Instructional Team and school level administration. Additional evaluative items which are reviewed and considered before action is taken include classroom walkthrough data (*via Observation 360 at the high school, various school observation forms, and through PGES observation methods in TeachScape*); high school graduation rates and dropout rates; 8th grade/middle school technology courses;

the district's technology assessment of 8th grade performance; student technology checklists; the Technology Readiness Survey; Bright Bytes - Clarity Survey; logs from ParentLink; and content shared via our district's Intranet.

2016-2017

Budget Summary

Note: *duplicate this page for each year as needed (if a multiyear plan)*

Acquired Technologies and Professional Development	Ed Tech Competitive Title IID	Ed Tech Formula Title IID	E-Rate	NCLB/other than Title IID	KETS	Other (Specified in next column)	Specific 'Other' Funding source
Staff: salaries, benefits, training	\$0	\$0	\$0	\$0	\$0	\$690,000	General Fund
Travel and related costs	\$0	\$0	\$0	\$0	\$0	\$5,000	General Fund
Conference registration	\$0	\$0	\$0	\$0	\$0	\$1000	General Fund
Telecommunications	\$0	\$0	\$196,193	\$0	\$0	\$115,000	General Fund
Curriculum software	\$0	\$0	\$0	\$0	\$84,000	\$275,000	General Fund; Title I; IDEA B
Workstations / Instructional Devices	\$0	\$0	\$0	\$0	\$72,000	\$350,000	General Fund
Multimedia and instructional hardware	\$0	\$0	\$0	\$0	\$0	\$25,000	General Fund; District Facility Plan
Network hardware and maintenance as well as high density N wireless	\$0	\$0	\$0	\$0	\$0	\$38,000	General Fund
Access Security Control	\$0	\$0	\$0	\$0	\$0	\$15,000	General Fund; Building Fund
TOTAL	\$0	\$0	\$196,193	\$0	\$156,000.00	\$1,514,000	

Budget Summary – Narrative

We have strong district and school commitment to our proposed technology program in terms of fiscal, human, time, and other resources. We currently have a Director of Instructional Technology funded out the district's general fund.

The district also employs School Technology Coordinators (STCs) and School Technology Assistants (STAs) at each school. The STC is an extra-service position filled with a certified classroom teacher who provides ongoing technology training and support to all building personnel and students. The STC provides support and training during planning times and before/after school. Each STC receives a stipend funded out of local funds. The STA is a full-time classified position that provides support to building personnel and students at the elementary level and also serves as a computer lab attendant. The STA positions at the secondary level are full time positions. The STA salaries are funded out of local funds.

The 2016-2017 budgets will tentatively include \$1.514 million for technology and communications costs. See the Annual Budget Summary (previous page) for details.

Attachments/Appendices (Optional)

1. **The Henderson County Schools Technology Readiness Survey 15-16** is posted by the state and can be accessed at this web address:
http://applications.education.ky.gov/trs_reports
2. **Henderson County Web Resources** can be viewed at these web addresses:
 - a. ***Henderson County District Technology Plan***
http://henderson.edlioschool.com/apps/pages/index.jsp?uREC_ID=377337&type=d&pREC_ID=855683
 - b. ***Henderson County Schools Resources for Integrating Technology into Teaching and Learning***
http://www.henderson.kyschools.us/apps/pages/index.jsp?uREC_ID=377337&type=d&pREC_ID=853537
 - c. ***Henderson County Online Course Management – Moodle and Edmodo***
<http://www.moodle.henderson.kyschools.us/> and
<https://hendersonkyschools.edmodo.com/>
3. **District YouTube Channel** is used to disseminate information about our schools to the public. <http://www.youtube.com/user/hendersonkyschools>
4. **District Cable Television Channel 12** can be accessed from the Cable 12 link under Community on our district web site.