

PURCHASING PLAN, P-8

Developing the Plan

Annually, each school with any of the grades P-8, must complete a Purchasing Plan which identifies the purchases to be made with textbook/instructional material funds allocated for the current adoption cycle. Local boards shall approve all plans as to sufficiency of funding to support purchases, and a copy of each school's plan must be filed at the local district office. Purchasing plans may be revised.

As a school's purchasing plan is developed, the needs in the adoptive content area(s), as well as the replacement needs of other content areas, must be considered. The following questions should be addressed during the planning process:

- Have replacement needs for all content areas been addressed?
- Are additional materials needed to provide for potential increases in enrollment?
- Are curricular/instructional design changes planned for the future that might necessitate additional purchases?
- How durable are the selected items? Has this issue been addressed in purchasing?
- Is the necessary hardware for electronic instructional materials available?

Completing the Plan

The following pages provide forms that may be used in the development of a school's purchasing plan. Every school's purchasing plan must be submitted to the district office for approval by the local school board and then kept on file. It is recommended that a school's purchasing plan be a part of its Comprehensive School Improvement Plan.

A school's plan must:

- provide opportunities for cooperation among teachers during the selection process,
- indicate the persons involved in the development of the plan,
- identify the purchases on district purchase orders or by using Sample Forms 2 and/or 3,
- stay within the funding allocation,
- include Form 4, "Budget Summary" and,
- include Form 5, "Statement of Accountability".

Questions regarding the completion of the purchasing plans should be addressed to one of the following:

- District Textbook Coordinator
- Kentucky Department of Education Instructional Resources Consultant

Purchasing Plan
Date 3/29/16

SAMPLE FORM
FORM 1

COVER PAGE

School Name: Gray Middle School

School Number: 075 District Number:

Grades: 6-8 Enrollment: 1068

Adoption Cycle 2016 -2017

Content Area(s) Language Art
 Social Studies
 Math

Names and titles of persons responsible for the development of the plan: Todd Novak, Principal Carrie Roberts, Assistant Principal Jeff Jackson, Vice Principal Kara Nixon, (Language Arts Department Chairperson) Kathleen Swinehart (Language Arts Teacher), Jenine Haines (7th grade Social Studies Teacher) Regina Egbers (7th Grade Science Teacher), Lisa Brewington, 7th Grade Math teacher.

Purchasing Plan
Date 3/30/16

SAMPLE FORM
Form 3

School Name : Gray Middle School Number : 075

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS
One completed form for each vendor or use a copy of the purchase order

Vendor No Red Ink
 350 Brannan Street Suite 350
 San Francisco, CA 94107

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
No Red Ink Licenses for 1 year/ premium		\$15	500 but receive 1100 licenses	\$7500.00
Services: Virtual PD sessions 1 hour each		\$500.00		\$500.00
Subtotal				\$8000.00
** Estimated Freight				0
Total Cost				\$8000.00

* **Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

** State bid prices do not include shipping costs. A good estimate of freight is 10%.



350 Brannan Street, Suite 350 • San Francisco, CA 94107 • 1-844-NOREDINK • www.noredink.com • sales@noredink.com

Service Order Form

School: Gray Middle School
Contact: Carrie Roberts
Address: 10400 Hwy 42
Union, KY 41091
Email: carrie.roberts@boone.kyschools.us

Service Start: 8/15/2016
Service End: 6/15/2017

Item	Quantity	Pricing	Discount	Subtotal
Licenses				
- NoRedInk Premium Site Licenses	1,100	\$15 per student ♦	(\$9,000)	\$7,500
Services				
- Virtual PD Sessions (10 teachers)	1 trainers †	\$500		\$500
TOTAL				\$8,000

♦ Prorated pricing

† Training sessions are 1 hour long.

NOTE: Premium service will be unavailable during July 2016.

Hosting:	All necessary bandwidth allocation, hosting and data management, offsite backup services with S3 certificate access at multiple secured and load-balanced data centers.	Free
Set-Up:	Includes granting Premium account permissions to school licenses, setting up the functionality for initial production usage by Client, and user security configuration.	Free
Support:	Designated account manager and Premium email support.	Free
Admin:	School and district reports; admin account access.	Free
Faculty Licenses		Free

This Order Form incorporates and is subject to the Master Services Terms — collectively the “Agreement” — and constitutes a binding contract entered into by and between NoRedInk Corp. (“NoRedInk”), a Delaware corporation with its principal place of business at 350 Brannan Street, Suite 350, San Francisco, CA 94107, and the entity listed below as client (“Client”). The Master Services Terms are available at: <https://www.noredink.com/master-services-terms>

NoRedInk Corp.

Signature: _____

Name: Jeff Scheur

Title: Founder/CEO

Date: _____

Purchasing Plan

Date_3/30/16_ Form 3

School Name: Gray Middle School Number : 075

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order:

Beginning Funds: \$22,762.00

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
Study.com Teacher Memberships	Ref. #122098 1 Year. Begin:	\$1403.89	2	\$2807.78
Subtotal				\$2807.78
				0
				\$2807.78

*** Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

**** State bid prices do not include shipping costs. A good estimate of freight is 10%.**



100 View St #202 Mountain View, CA 94041 | Phone: 650-962-1200
Study.com is owned and operated by Study.com, LLC

QUOTATION

Ref#: 122098

TO: Grey Middle School
10400 US-42, Union, KY 41081
(859) 384-5333

Contact: Todd Novak todd.novak@boone.kyschools.us

PAYMENT TERMS Due Upon Acceptance
DELIVERY Upon Receipt of Payment

We are pleased to quote you the following:

LN	QUANTITY	DESCRIPTION	START DATE	DURATION	UNIT PRICE	EXTENDED PRICE
1	2	Teacher's Edition Memberships	4/1/2016	1 year	1,403.89	2,807.78
Total						2,807.78

* By signing below I affirm to be an authorized representative of the Institution listed in the "To" field of this quotation. I further agree to the pricing and terms and conditions that are set forth in this document.

Name (Please Print)

Signature

DATE

Terms and Conditions

Payment:

All payments should be made by check payable to Study.com, LLC and mailed to:
Study.com, LLC
100 View St #202
Mountain View, CA 94041
Group.Plans@study.com

Set-up & Implementation:

1. Upon receiving this signed quotation and payment, Study.com will send Institution a coupon code for each edition type purchased. Each coupon code will be pre-loaded with the number of licences purchased for that edition.
2. Institution will distribute codes internally to their users (ie: students, teachers and admins).
3. Each user will go to Study.com and create an individual account. During the account creation process, each user will enter the coupon code which will by-pass the "enter credit card" step and tie the user's account to the Institution.
4. Upon completing the account creation process, each user will have full access to all of the plan features and benefits until the expiration of the coupon code.
5. In order to ensure continuous access for users, Institution must purchase and provide users with a fresh code before the expiration of the previous code.

Terms and Conditions:

1. Refund Policy: All license sales are final. There will be no refunds or discounts given for unused or partially used licenses.
2. Transferability: Licenses are not transferable to other users.
3. Terms of Use: By signing this document you are agreeing to the terms and conditions, privacy policy of Study.com, and authorize the use of your institution's name on Education Portal website. These documents are viewable at these urls:
Terms of Use: https://study.com/pages/terms_of_use.html
Privacy Policy: https://study.com/pages/privacy_policy.html

Purchasing Plan

Date_3/30/16_ Form 3

School Name : Gray Middle School Number : 075

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order:

McGraw/Hill School Education

PO Box 182605

Columbus, OH 43218-2605

Beginning Funds: \$19,954.22

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
ALEKS Math One Year Stand Alone Subscription	978-0-02-144735-0	\$36.00	100	\$3600.00
ALEKS Five Month Subscription	978-02-144851-7	\$22.00	100	\$2200.00
Subtotal				\$5800.00
				\$580.00
				\$6380.00

*** Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.



School Education

Price Quote For:

Gray Middle School

10400 U S 42

UNION, KY 41091

Subscription/MCH:

Sales Representative: Jeremy Pinson

(jeremy.pinson@mheducation.com)

Account Number: 313529

Site Number: 359741

Send Order to:

McGraw-Hill Education PO Box 182605 | Columbus, OH 43218-2605

Phone: 1-800-334-7344

Fax: 1-800-953-8691

Orders_MHE@mheducation.com

* Price firm for 30 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges are not included in the quote total. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
ALEKS MATH ONE YEAR STANDALONE SUBSCRIPTION	978-0-02-144736-0	100	\$36.00	\$0.00	\$3,600.00
ALEKS FIVE MONTH SUBSCRIPTION	978-0-02-144851-7	100	\$22.00	\$0.00	\$2,200.00

VALUE OF ALL MATERIALS	\$5,800.00
FREE MATERIALS	\$0.00
PRODUCT TOTAL*	\$5,800.00
ESTIMATED SHIPPING & HANDLING**	TBD
ESTIMATED TAX**	TBD
GRAND TOTAL	\$5,800.00

Comments:

Placing an order through McGraw-Hill Customer Service for Stand Alone ALEKS.

When placing an order through McGraw-Hill customer service, please use the remit to information provided below and allow 7-10 business days for the subscriptions to process and be in the school or district account, or call 1-800-334-7344 to expedite the order. The PO should include the following information.

- District Name
- Building Name and quantity of subscriptions going to that building or buildings
- Subscription Contact: Name and Email

After the order processes through customer service, a subscription contract number will be created and fed over to ALEKS. Once they have that, they will email the subscription contact indicated on the PO to get information on how they want teacher accounts set up as well as the START DATE/AUTOMATIC ACTIVATION DATE (https://www.aleks.com/faqs/k12#subs_startdate)

PLEASE SEND IN THE QUOTE FROM THE SALES REP ALONG WITH THE PO

Subscriptions purchased should be used within 6-MONTHS of the purchase date (unless another date is specified by the subscription contact from above when they are emailed from ALEKS). IF YOU DO NOT PLAN ON USING THE SUBSCRIPTIONS WITHIN 6 MONTHS, BUT NEED TO PURCHASE NOW, PLEASE LET THE REP KNOW. Any unused subscriptions will be automatically activated after the 6-MONTH period. While these subscriptions can still be used with students after the automatic activation date, the subscription time will be in the process of counting down and the student will not have the full length of the subscription available.

To place the order, include the above information and send the quote along with the PO to:

- MAIL: McGraw-Hill Education / PO BOX 182605 / Columbus, OH 43218
- EMAIL: orders_mhe@mheducation.com
- FAX: 1-800-953-8691
- Call 1-800-334-7344

School Purchase Order Number:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the. Subject to Subscriber's payment of the fees set out above; McGraw-Hill School Education, LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

Name of School Official (Please Print)

Signature of School Official

Purchasing Plan

Date_3/30/16_ Form 3

School Name: Gray Middle School Number: 075

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order:

Beginning Funds: \$13,574.22

IXL Learning

777 Mariners Island Blvd, Suite 600

San Mateo, CA 94404

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
IXL Site Licenses Subject Math Unlimited Instructor Accounts Complimentary 1 hour Web Training	Quote: 29287	\$8.50	375	\$3187.50
Subtotal				\$3,187.50
				\$3,187.50

*** Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

**** State bid prices do not include shipping costs. A good estimate of freight is 10%.**



LEARNINGTM

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE

QUOTE #29287
DATE: MARCH 31, 2016

TO:

Tammy Hammons,
Gray Middle School
10400 Hwy 42
Union, KY 41091

COMMENTS OR SPECIAL INSTRUCTIONS:

SALESPERSON	TERMS	SUBSCRIPTION DURATION	QUOTE VALID UNTIL
Sabrina Wu		1 year	April 30, 2016

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (375 targeted students) Subjects: Math <i>Unlimited instructor accounts included</i> <i>Complimentary 1-hour web-based training included</i>	\$3,187.50	\$3,187.50
SUBTOTAL			\$3,187.50
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$3,187.50

Ordering instructions:

We accept payment by purchase order, check, or credit card. School POs should be faxed to 650-372-4301 or e-mailed to orders@ixl.com. Please be sure to list the quote number on your payment or purchase order.

Purchasing Plan
Date 3/30/16

Form 4

School Name: Gray Middle School Numbe:075

BUDGET SUMMARY

Revenue:

Current State Allocation: 30,762.00

Carry-over funds: \$0
(becomes carry-over on July 1)

Total State Monies: \$30,762.00

Projected Cost for:	Categories
Textbooks	\$0
Instructional Materials/Tech Licenses	\$20,375.28
Rebinding & Replacement	\$1500.00
TOTAL EXPENDITURES	\$21,875.28

Projected carry-over funds: \$8,886.72

Purchasing Plan
Date 3/30/16

Form 5

School Name: Gray Middle School School Number: 075

STATEMENT OF ACCOUNTABILITY

We, the undersigned, certify that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 2016 -2017 adoption cycle.

School Council Members' Signatures:

Heather Lombardi
Tim Ruckelshaus
Robt. J.

Bethi Co

[Signature]
School Council Chair

4-18-16
Date

The cost of this plan is within the appropriation for this school.

[Signature]
School Board Chair

Date

In the absence of a school council, _____ Board of Education certifies that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 20____ - _____ adoption cycle. The cost of this plan is within the appropriation for this school.

School Board Chair

Date

School Board Secretary

Date

Don Jay
5/2/16

NOTIFICATION OF AN "OFF-LIST" PURCHASE OF A BASAL* TEXTBOOK OR PROGRAM

(* Basal: one that serves as the primary means of instruction in a content area for a grade level or course)

Request to purchase basal textbook and instructional materials not found on the State Multiple List (regardless of funding source)

KRS 156.445(1) states that "No textbook or program shall be used in any public school in Kentucky as a basal title unless it has been recommended and listed on the state multiple list by the State Textbook Commission or unless a school and district has met the notification requirements under subsection (2) of this section . . ." which indicates that "a school council, or if none exists, the principal, may notify, through the superintendent, the State Textbook Commission that it plans to adopt a basal textbook or program that is not on the recommended list, by submitting evidence that the title it has chosen meets the selection criteria of the State Textbook Commission, . . . the subject specific criteria of the textbook reviewers . . . and complies with the required publisher specifications." Furthermore, KRS 156.027, 704 KAR 3:455 and Federal IDEA require materials in accessible, alternative format. Hence, please complete the following information, attach the required documents, obtain the required signatures, and file at the District. Complete the Off-List Notification online form for official notification to KDE. Upon the receipt of the Off-List Notification online form, a confirmation will be sent to the local superintendent or designee by the KDE instructional resources consultant. If additional information, documents, or signatures are needed before the "off list" notification can be filed with the State Textbook Commission, an email will be sent to the district textbook coordinator specifying the missing item(s).

NOTE: The purchase of supplemental or reference materials does not require a notification.

Title	<u>Thèmes</u>	Grade Level/Course	<u>High School</u>
Publisher	<u>Vista Higher Learning</u>	Copyright/Edition	<u>2016</u>
ISBN (International Standard Book No.)	<u>978-1-68004-027-2</u>	Cost	<u>\$105.00</u>
Is this textbook or program an updated version of a title on a current state multiple list?			Yes <u>No</u>
List district and school(s) that will include the title in the purchasing plan <u>Boone County High School</u>			

The following five attachments must be kept on file at the district to document compliance with "Off-List" basal materials purchase requirements.

1. The state-approved evaluation instrument for the appropriate content area, completed, signed and dated indicating the basal material is recommended and that moderate or strong evidence supports the material's compliance with the subject specific criteria. (Blank evaluation instruments are located in applicable adoption group sections in the Textbook and Instructional Resource section of the KDE website)
2. A written rationale that states the need for this item and how it better meets the needs of students than items on the state multiple list.
3. A statement from the vendor indicating the cost of the item and a list of gratis items, if any, with purchase.
4. A statement from the vendor indicating the availability of accessible alternative formats of the basal and related items. (See requirements and statement on the next page.)
5. For a textbook, a completed **Form B** provided by the vendor agreeing to either Clause 1 or 2. For an electronic/digital resource, **Form M** provided by the vendor agreeing to either Clause 1 or 2. (Copies of Form B and Form M are provided on the KDE Textbooks Web page)

Signatures Required

School Council Chair or Principal



Date 4-22-16

District Textbook Coordinator



Date 5/2/16

Local Superintendent or Designee



Date _____

For assistance, contact: Kathy Mansfield
Kathy.mansfield@education.ky.gov or
kdetextbooks@education.ky.gov

KDE Textbooks Web page:
<http://education.ky.gov/curriculum/books/Pages/default.aspx>

Disclaimer: Comments on the strengths and/or weaknesses of each book, material or program were written by members of the State Textbook/Instructional Materials Review Team and reflect their opinions. They do not reflect the opinions of the State Textbook Commission nor the Kentucky Department of Education. In addition, the State Textbook/ Instructional Materials Review Team completed each evaluation form during the week of July 19-23, 2004. In order to maintain the integrity of the of the review team's comments, editing was limited to spelling and punctuation.

[Signature] 4-21-16

Title

Publisher Vista Higher Learning
Item Evaluated Themes
Content Level HS
ISBN 978-1-68004-027-2

Copyright Date 2016
Date of Evaluation 4-21-16

Recommended YES

Publisher's Explanation of Reviewer's Comments:

Technology Strengths

Technology Weaknesses

Instruction & Assessment Strengths

Instruction & Assessment Weaknesses

Organization & Structure Strengths

Organization & Structure Weaknesses

Resource Materials Strengths

Resource Materials Weaknesses

Technology Comments

Equipment

Macintosh

CD ROM

Windows
Equipment OTHER
(online)

Grade Level

Intermediate

Middle

High

Audience

Rating Scale: 0-Not applicable; 1-None of the time; 2 Minimally; 3-Some of the time; 4-Most of the time

Individual	X	Small Group		Large Group	
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Format

Stand Alone/Independent	X	Integrated		Supplemental	
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Cost

Single Copy	\$105.00	School Version	
Network Version		Online	
Site License		Lab Pack	

Type of Software

Simulation	X	Tutorial	X	Critical Thinking	X
Management		Exploratory	X	Utility	
Interdisciplinary		Creativity	X	Type of Software -	
Problem Solving	X	Drill and Practice	X	Other	

Management

X	Allows customizing for individual learning needs
X	Allows Students to exit and resume later
X	Keeps student's performance record, where needed
X	Allows control of various aspects of software (sound)
X	Allows printed reports

Presentation/Interface

X	Presents material in organized manner
X	Consistent, easy-to-use, on-screen instructions
X	Developmentally correct presentation/ format
X	Adapts to different learning styles/multiple intelligences
X	Accessible for special needs students
X	Runs smoothly, without long delays
X	Easy-to-view text and graphics
X	Easy-to-hear and understand sounds
X	Avoids unnecessary screens, sounds, and graphics
X	Provides immediate, appropriate feedback
Web-based	Presentation/Interface Comments

Rating

Strength

Weakness

Rating Scale: 0-Not applicable; 1-None of the time; 2 Minimally; 3-Some of the time; 4-Most of the time

Rating		Strength	Weakness
Identifies a Sense of Purpose			
4		Holistic approach for the AP exam.	
Provides Guiding Questions and Instructional Objectives			
4		Every reading section provides pre-post questions, objectives provided for every unit	
Develops and Builds on Student Ideas			
4		Many opportunities for student opinion, discussion and input	
Encourages student to become an independent learner (performer, creator, speaker)			
4		Encourages students interpersonal speaking skills	
Assesses Student Progress – Commonwealth Accountability Testing System (CATS) “like” Assessment is provided. Variety of Assessments (diagnostic, formative, Summative, open response, multiple choice, individual, small group, oral demonstrations, presentations, portfolio prompts) is included, Performance assessment opportunities are also included.			
4		Includes many assessment types, both formal and informal. Formative assessment opportunities are numerous	
Enhances the Learning Environment			
4		Provides relevant and timely examples	
Reading level appropriate for interest and ability level of intended student group; level remains consistent throughout			
4		Rigorous reading level appropriate for AP course	
Includes activities and opportunities for integration of technology			
4		Includes web-based interactive component including interactive listening and speaking practice	
Reflects research-based practices (e.g. hands-on activities, technology, problem-solving situations) engaging students and promoting student thinking			
4		Text and web-based accompaniment engage students in problem solving using the target language, provide engaging readings and practice scenarios	
Is aligned to the Program of Studies and Core Content for Assessment			

Rating Scale: 0-Not applicable; 1-None of the time; 2 Minimally; 3-Some of the time; 4-Most of the time

Rating	Strength	Weakness
4	Approved by the College Board for AP French	
Includes opportunities for writing (reviews / personal response / reflection)		
4	Multiple writing opportunities in both instruction and assessment are provided	
Language skills (listening, speaking, reading, writing) balanced and integrated within each lesson.		
4	Each unit requires students to interact with text through reading, writing, debate and listening in the target language	
Students are given opportunities to communicate in target language in contextual, meaningful, and authentic situations for interpersonal, interpretive presentational modes/purposes.		
4	Especially through the online component	
Materials provide opportunities for students to express basic needs, basic courtesies, states of being, likes and dislikes, and agreements and disagreements 1.1.B1)		
3	Text builds on previous learning and moves beyond this foundational content	
Materials provide opportunities for students to respond to one-on-one interactions, simple questions and simple requests. (WL – 1.1.B2)		
4	Especially through the online component	
Materials provide opportunities for students to incorporate appropriate gestures in conversations.		
3	Online component demonstrates through video	
Materials provide opportunities for students to create descriptions within contexts. (WL – 1.1.B6)		
4	Especially through assessment components	
Materials provide opportunities for students to exchange information with peers and others. (WL – 1.1.B7)		
4	Often through debate	
Materials provide opportunities for students to use different ways to express the same idea WL – 1.1.03		
3	Open-response allows students to address prompts in their own unique voice	

Rating Scale: 0-Not applicable; 1-None of the time; 2 Minimally; 3-Some of the time; 4-Most of the time

Rating	Strength	Weakness
4	Materials provide opportunities for students to understand and interpret written and spoken language on a variety of topics. Strong evidence throughout, especially in conversation	
3	Materials provide opportunities for students to respond appropriately to familiar directions, instructions and commands. (WL – 1.2.B1) Builds on foundational course	
4	Materials provide opportunities for students to identify and use some aural, visual and contextual clues to derive meaning. (WL 1.2.B4) Students interact with cultural videos and audio listening files	
4	Materials provide opportunities for students to identify main ideas and key words in level appropriate speech and print material. (WL 1.2.B7) Text emphasizes key vocabulary	
0	Materials provide opportunities for students to present prepared material (e.g., poems, dialogues, songs) to audiences. (WL – 1.2.B3) N/A	
4	Materials provide opportunities for students to summarize main ideas of selected authentic and/or contextualized materials (e.g., stories, TV commercials) (WL – 1.3.B7) Many reading passages are from authentic everyday sources in the target language	
2	Materials provide opportunities for students to narrate events using some temporal expressions (e.g., tell what they are going to do for their birthday) Course content goes beyond this basic standard	
4	Textbook/instructional material is organized according to the natural acquisition of language through function. Text organization scaffolds language learning by theme in accordance with College Board standards	
4	Emphasis is placed on lifelong learning by suggesting uses of the target language for personal enjoyment and enrichment. Multiple opportunities provided and suggested	
4	Students are given opportunities to gain knowledge and understanding of other cultures, as well as their own. Text emphasizes all Francophone cultures	
	Cultural information is authentic and current.	

Rating Scale: 0-Not applicable; 1-None of the time; 2 Minimally; 3-Some of the time; 4-Most of the time

Rating	Strength	Weakness
4	Relevant examples from current cultural events	
Cultural information reflects the diversity within the cultures (e.g. race, economics, political, social).		
4	All Francophone cultures presented as authentic non-homogenous groups	
Cultural information is presented in the target language whenever possible.		
4	Everything in the text is presented in French, excluding the glossary	
Material integrates Arts and Humanities when possible.		
4	Fine arts, music and dance are used to provide relevant examples	
Material provides opportunities for students to develop an understanding of the relationships between the products and perspectives of the culture and students opportunities to:		
<u>Yes</u> No	Identify common words, phrases and idioms	<u>Yes</u> No Identify social, geographic, political factors that impact cultural practice
<u>Yes</u> No	Identify commonly held generalizations about target culture	<u>Yes</u> No Identify differences and similarities among same-language cultures
<u>Yes</u> No	Identify products, expressive forms, contributions, objects, images, and symbols of target culture	
Cultural information reflects the influence of the target culture in the United States and around the world.		
4	Text presents a wide perspective of the French language across the world	
Content reinforces knowledge of other disciplines through the target language.		
4	Units target fine arts, science and technology	
Linguistic connections are made among languages.		
2	Course objectives exceed this foundational standard	
Structural patterns are identified in both the target language and the student's own language.		

Rating	Strength	Weakness
4	Each unit contains a grammatical component that addresses the structural differences between French and English	
Historical connections are made among languages.		
0	N/A	
Materials provide connections with target culture through technology media, and authentic resources.		
4	Text resources intentionally provide relevant and authentic examples from native Francophone cultures	

Rating Scale: 0-Not applicable; 1-None of the time; 2 Minimally; 3-Some of the time; 4-Most of the time

Written Rationale for the purchase of *Thèmes*, ISBN 9781680040272 by Boone County High School

The reason for requiring an off-list purchase is the fact that the Kentucky approved textbook list for World Languages has expired, requiring all text purchases to follow the off-list notification process. This text is approved by the College Board to be used in teaching the Advanced Placement French course and we feel it will be an excellent resource to guide and enhance student learning.



COST PROPOSAL

Quote Prepared On March 31, 2016
Quote Valid Through June 29, 2016
Payment Terms Net 30 Days
Quote No. 16039362

Prepared For

Nicole Sinclair
Boone County High School
7056 Burlington Pike
Florence KY, 41042-1681

Prepared By

Layla Lamchahab
llamchahab@vistahigherlearning.com
(800) 618-7375 ext. 9323
Vista Higher Learning
500 Boylston St, Suite 620
Boston, MA 02116-3736

Themes 1e					
Qty	Item Number	Description	Unit Price	Total Value	Total Cost
10	978-1-68004-035-7	Themes 1e Student Edition + Supersite Plus(vText (Online)) (6 year license)(eDelivery)	\$105.00	\$1,050.00	\$1,050.00

Est. Shipping (4%)	\$42.00
Est. Grand Total Cost	\$1,092.00

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- Shipping rates shown here are only estimates and may be different than the actual charges invoiced for your shipment.

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Thank you for your business!

Assurance of Availability of Accessible Alternative Formats

(Share with vendor when requesting the statement about the availability of accessible formats.)

Kentucky has elected to meet the federal National Instructional Materials Accessibility Standards [NIMAS] mandates through participation in the **National Instructional Materials Access Center (NIMAC)** – <http://nimac.us> in Louisville, Kentucky. With the passage of the Individuals with Disabilities Education Act (IDEA) in 2004, publishers are **required** to submit a NIMAS-conformant file set for basal print instructional resources and related print resources with a **text publication date** after July 2006**. A copy of the certificate of validation of accessibility from NIMAC for the NIMAS files must be submitted to <mailto:kamd2@education.ky.gov>, within 40 days of the signed statement of assurance below.

For print basals and related print resources with a **text publication date** prior to July 2006**, publishers continue to have the option of providing these resources in accessible format in accordance with Accessibility statute [KRS 156.027](#) and regulation [704 KAR 3:455](#). (These files must be approved and accepted by KAMD staff within 60 days of the signed statement of assurance below.) In lieu of submitting files directly to the Kentucky Accessible Materials Database [KAMD] as described in the regulation, a NIMAS-conformant file set may be submitted to NIMAC for validation. A copy of the certificate of validation of accessibility from NIMAC for the NIMAS files must be submitted to <mailto:kamd2@education.ky.gov>, within 40 days of the signed statement of assurance below.

****Text Publication Date [from <http://nimac.us>]**

- This date refers to the date the edition was released to schools or on the market, regardless of its copyright date.
- Use four-digit year for this.
- Often this date will be the same date as copyright date.

Vendor: Complete, sign and date the assurance statement below, indicating that which applies to this request for off-list items to be purchased:

<input type="checkbox"/>	Items have a publication date** <u>prior</u> to July 2006 that is _____	
<input type="checkbox"/>	NIMAS files will be/have been submitted to NIMAC and validation certificates will be submitted to KDE within 60 days of the date of this assurance statement.	
<input type="checkbox"/>	NIMAS files will not be submitted to NIMAC; therefore no validation certificates will be submitted to KDE.	
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<input type="checkbox"/>	Level 1, Level 2 or Level 3 files as described in 704 KAR 3:455 will not be submitted to KAMD.	
or		
<input checked="" type="checkbox"/>	Items have a publication date** <u>after</u> July 2006 that is _____	2014
<input checked="" type="checkbox"/>	Therefore, NIMAS files will be submitted to NIMAC and validation certificates will be submitted to KDE within 40 days of this assurance statement	

Vendor signature _____

Date _____

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****Text Publication Date [from <http://nimac.us/>]**

IDEA <http://idea.ed.gov/>

KRS 156.027 <http://www.lrc.ky.gov/Statutes/statute.aspx?id=3098>

704 KAR 3:455 <http://www.lrc.ky.gov/kar/704/003/455.htm>

Form BSTATE OF Kentucky**STATEMENT OF PUBLISHER SUBMITTING BOOKS FOR ADOPTION**

One copy of this form signed by an official of the Publishing Company submitting books for adoption must be attached to the inside front cover of at least one official sample textbook submitted, plus additional copies when requested by the adopting agency.

Name of Publisher Vista Higher LearningAddress 500 Boylston Street, Suite 620Title offered for adoption Themes 1e Student EditionCopyright and edition 2016, First ISBN No. 978-1-68004-027-2**CLASS OF TEXTBOOK:**A ☐ B ☐ C ☐ D ☐ E ☒ F ☐ AA ☐ BB ☐ CC ☐
Grades 9-12 only, Class I ☐ Class II ☒College ☐ Meets MSSTCollege ☐ Meets with Approved Deviations (p.9)College ☐ Does Not Meet MSST**PAPER:**Basis weight 50 lbs.**PRINTING:**

Printing Symbol: 1 2 3 4 5 6 7 8 9 TC 20 19 18 17 16 15

Margins: Back .8611 " Head .1875 " Front .375 " Foot .625 "**BINDING:**No. of pages (total) 512 Pages per signature 16x32 Bulk .717 "Trim size: Width 8-1/2 " Height 10-1/2 " Endsheets 80 lbs.Inserts: Number and kind n/a
Method of attachment n/aTransparent overlays: Number and kind n/a
Method of attachment n/aReinforcements: Visible drill joints ☐ Concealed muslin joints ☐Binding method: Sewed ☐ Stitched ☐ Adhesive ☒Wires: Side ☐ Saddle ☐ Mechanical ☐Lining up: Supers: Number 1 Headbands yes Tightback yes**COVERS:**Cover boards: Thickness in points 90Cover material: Non-woven: Type II ☒ Type III ☐Woven fabric group designation Non-consumable soft-cover texts, Class AA ☐ BB ☐ CC ☐Other Cover graphics: Lithographed ☒ Screened ☐ Stamped ☐ Other ☐Cover top coating: gloss film lamination**SPECIAL FEATURES**

The undersigned publisher submitting the textbook stated herein certifies (on the basis of tests of materials in their original conditions and in respect to the mechanical specifications employed in manufacture) that the filed sample conforms in every respect to the Manufacturing Standards and Specifications for Textbooks in the State of Kentucky with the exception of: (explain deviations fully below or on separate sheet).

We conform to MSST specification with the exception of print margins.

Warranty of Publisher

Form B (continued)

And the undersigned publisher agrees, in the event the contract for supplying the textbook listed herein is awarded to it, that:

Official Sample
Conforms; Texts
Supplied Will Conform

1. The official sample conforms to or exceeds in every particular the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, and that all copies subsequently furnished under such contract will be identical to or the equivalent of the official sample, and will likewise conform to or exceed these same specifications.

Official Sample Does
Not Conform; Texts
Supplied Will Conform

2. Although the official sample deviates in certain particulars delineated herein from the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, all copies subsequently furnished under such contract will conform to or exceed every specification.

Official Sample
Conforms Except for
Stated Deviations; Texts
Supplied Will Conform
Except for Stated
Deviations

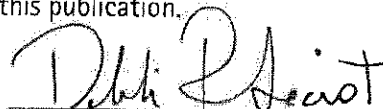
3. The official sample conforms to or exceeds every specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, except for those deviations expressly delineated herein, and all copies subsequently furnished under such contract will be identical to or the equivalent of the official sample, and will conform to or exceed every specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments except for those expressly delineated and accepted by the adopting agency.

Official Sample Does
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4. Neither the official sample, nor copies subsequently furnished under such contract, will conform to any particular specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, although all copies furnished under such contract will be identical to or the equivalent of the original sample.

The undersigned publisher agrees to be bound under Clause One (☐) , Two (☐) , Three (☒) , Four (☐) of this warranty. The publisher shall furnish to the State for appropriate testing, when requested, samples of materials used in this publication.

Signed



Name

Debbie R. Secrist

Title

School Sales Manager

Company

Vista Higher Learning

Date 5/13/15

**NOTIFICATION OF AN "OFF-LIST"
PURCHASE OF A BASAL* TEXTBOOK OR PROGRAM**

(* Basal: one that serves as the primary means of instruction in a content area for a grade level or course)

**Request to purchase basal textbook and instructional materials not found
on the State Multiple List (regardless of funding source)**

KRS 156.445(1) states that "No textbook or program shall be used in any public school in Kentucky as a basal title unless it has been recommended and listed on the state multiple list by the State Textbook Commission or unless a school and district has met the notification requirements under subsection (2) of this section . . ." which indicates that "a school council, or if none exists, the principal, may notify, through the superintendent, the State Textbook Commission that it plans to adopt a basal textbook or program that is not on the recommended list, by submitting evidence that the title it has chosen meets the selection criteria of the State Textbook Commission, . . . the subject specific criteria of the textbook reviewers . . . and complies with the required publisher specifications." Furthermore, KRS 156.027, 704 KAR 3:455 and Federal IDEA require materials in accessible, alternative format. Hence, please complete the following information, attach the required documents, obtain the required signatures, and file at the District. **Complete the Off-List Notification online form for official notification to KDE.** Upon the receipt of the Off-List Notification online form, a confirmation will be sent to the local superintendent or designee by the KDE instructional resources consultant. If additional information, documents, or signatures are needed before the "off list" notification can be filed with the State Textbook Commission, an email will be sent to the district textbook coordinator specifying the missing item(s).

NOTE: The purchase of supplemental or reference materials does not require a notification.

Title Psychology Grade Level/Course HS/AP Psychology
Publisher Bedford Freeman and Worth Copyright/Edition 2015/11/16
ISBN (International Standard Book No.) 1464170444 Cost 133.44
Is this textbook or program an updated version of a title on a current state multiple list? Yes ☐ No ☒
List district and school(s) that will include the title in the purchasing plan Boone County High School

The following five attachments must be kept on file at the district to document compliance with "Off-List" basal materials purchase requirements.

1. The state-approved evaluation instrument for the appropriate content area, completed, signed and dated indicating the basal material is recommended and that moderate or strong evidence supports the material's compliance with the subject specific criteria. (Blank evaluation instruments are located in applicable adoption group sections in the Textbook and Instructional Resource section of the KDE website)
2. A written rationale that states the need for this item and how it better meets the needs of students than items on the state multiple list.
3. A statement from the vendor indicating the cost of the item and a list of gratis items, if any, with purchase.
4. A statement from the vendor indicating the availability of accessible alternative formats of the basal and related items. (See requirements and statement on the next page.)
5. For a textbook, a completed **Form B** provided by the vendor agreeing to either Clause 1 or 2. For an electronic/digital resource, **Form M** provided by the vendor agreeing to either Clause 1 or 2. (Copies of Form B and Form M are provided on the KDE Textbooks Web page)

Signatures Required

School Council Chair or Principal [Signature] Date 4-6-16
District Textbook Coordinator Cassey Haynes Date 5/2/16
Local Superintendent or Designee _____ Date _____

For assistance, contact: Kathy Mansfield
Kathy.mansfield@education.ky.gov or
kdetextbooks@education.ky.gov

KDE Textbooks Web page:
<http://education.ky.gov/curriculum/books/Pages/default.aspx>

Assurance of Availability of Accessible Alternative Formats

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- Use four-digit year for this.
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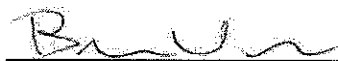
Vendor: Complete, sign and date the assurance statement below, indicating that which applies to this request for off-list items to be purchased:

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or

<input checked="" type="checkbox"/>	Items have a publication date** <u>after</u> July 2006 that is <u>2015</u>
<input checked="" type="checkbox"/>	Therefore, NIMAS files will be submitted to NIMAC and validation certificates will be submitted to KDE within 40 days of this assurance statement

Vendor signature



Date 3/8/2016

All NIMAS file sets must be submitted directly to NIMAC according to NIMAC instructions, not to the Kentucky Accessible Materials Database [KAMD]. This applies to both pre- and post-August 2006 published items.

****Text Publication Date [from <http://nimac.us/>]**

IDEA <http://idea.ed.gov/>

KRS 156.027 <http://www.lrc.ky.gov/Statutes/statute.aspx?id=3098>

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Form BSTATE OF Kentucky**STATEMENT OF PUBLISHER SUBMITTING BOOKS FOR ADOPTION**

One copy of this form signed by an official of the Publishing Company submitting books for adoption must be attached to the inside front cover of at least one official sample textbook submitted, plus additional copies when requested by the adopting agency.

Name of Publisher Bedford, Freeman and Worth Publishing GroupAddress 300 American Metro Blvd, Suite 140, Hamilton, NJ 08619Title offered for adoption Myers/deWall PSYCHOLOGY 11ECopyright and edition 2015 11th ed ISBN No. 1-4641-7044-4**CLASS OF TEXTBOOK:**A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ AA ☐ BB ☐ CC ☐Grades 9-12 only, Class I ☐ Class II ☐College ☒ Meets MSSTCollege ☐ Meets with Approved Deviations (p.9)College ☐ Does Not Meet MSST**PAPER:**Basis weight 40# lbs.**PRINTING:**Printing Symbol: (c) 2015, 2013, 2010 by Worth PublishersMargins: Back 1" " Head 3/8" " Front " " Foot " "**BINDING:**No. of pages (total) 992 Pages per signature 32 Bulk 1-1/8" "Trim size: Width 9-1/8" " Height 10-7/8" " Endsheets 80 lbs.Inserts: Number and kind "Method of attachment "Transparent overlays: Number and kind "Method of attachment "Reinforcements: Visible drill joints ☐ Concealed muslin joints ☒Binding method: Sewed ☐ Stitched ☐ Adhesive ☒Wires: Side ☐ Saddle ☐ Mechanical ☐Lining up: Supers: Number 1 Headbands yes Tightback yes**COVERS:**Cover boards: Thickness in points .098Cover material: Non-woven: Type II ☒ Type III ☐Woven fabric group designation "Non-consumable soft-cover texts, Class AA ☐ BB ☐ CC ☐Other "Cover graphics: Lithographed ☒ Screened ☐ Stamped ☐ Other "Cover top coating: gloss mylar lamination**SPECIAL FEATURES**

The undersigned publisher submitting the textbook stated herein certifies (on the basis of tests of materials in their original conditions and in respect to the mechanical specifications employed in manufacture) that the filed sample conforms in every respect to the Manufacturing Standards and Specifications for Textbooks in the State of Kentucky with the exception of: (explain deviations fully below or on separate sheet).

Warranty of Publisher

Form B (continued)

And the undersigned publisher agrees, in the event the contract for supplying the textbook listed herein is awarded to it, that:

**Official Sample
Conforms; Texts
Supplied Will Conform**

1. The official sample conforms to or exceeds in every particular the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, and that all copies subsequently furnished under such contract will be identical to or the equivalent of the official sample, and will likewise conform to or exceed these same specifications.

**Official Sample Does
Not Conform; Texts
Supplied Will Conform**

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Stated Deviations; Texts
Supplied Will Conform
Except for Stated
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Signed Bonnie Vance

Name Bonnie Vance

Title Senior manager of sales operations

Company Belfrage, German and Wertz Publishing Group

Date 4/4/16



PRICE QUOTE

Price Quote good for 90 days. Please attach a copy of this price quote to your purchase order. Price increases occur each November

CUSTOMER CONTACT:	SALES REPRESENTATIVE:	WAREHOUSE CONTACT:
Diane Talbert Boone County High School Florence, Kentucky 41042 diane.talbert@boone.kyschools.us	Laura Stowe High School Account Representative Bedford/St. Martin's, W.H. Freeman, & Worth Publishers Laura.Stowe.contractor@macmillan.com	MPS 16365 James Madison Highway Gordonsville, VA 22942 Toll Free: 540-672-7744 Fax: 540-672-7542 Email: highschool@mps virginia.com

Date: 3/3/2016

ISBN	Author	Title/Description	Price	Qty	Total
1464170444	David G. Myers	Psychology for High School, Eleventh Edition	\$133.44	40	\$5,337.60
1429233265	Charles Blair-Broeker	Thinking About Psychology, Third Edition	\$94.34	80	\$7,547.20

FREE:

Please include on your PO and write next to it:

CM0205

1464170398	David G. Myers	Instructor's Resource for Psychology	\$0.00	1	\$0.00
1319018378	David G. Myers	Lecture Guide for Psychology (ONLINE)	\$0.00	1	\$0.00
1429293381	Amy Fineburg	Annotated Teacher's Edition for Thinking About Psychology, Third Edition	\$144.49	2	\$0.00
1429293411	Charles Blair-Broeker	ExamView Assessment Suite for Thinking About Psychology, Third Edition	\$200.59	2	\$0.00
1429293454	Charles Blair-Broeker	Teacher's Resource Materials for Thinking About Psychology, Third Edition	\$450.49	2	\$0.00
1429293438	Charles Blair-Broeker	Teacher's Resource CD for Thinking About Psychology, Third Edition	\$400.34	2	\$0.00
1429293446	Charles Blair-Broeker	Printed Test Bank for Thinking About Psychology, Third Edition	\$79.89	2	\$0.00
146411496X	Charles Blair-Broeker	Class Test for Thinking about Psychology, Third Edition	\$42.49	2	\$0.00
Subtotal					\$12,884.80
Continental US				0.02	\$257.70
TOTAL					\$13,142.50

NOTE: Competition in providing the above named products is precluded by the existence of a copyright. There are no like products available for purchase that serve the same purpose because of exclusive distribution/marketing rights. These products should be purchased directly from BFW (MPS) or its approved depositories. Purchases from any other source would not ensure the item's authenticity/warranty. Unapproved 3rd party vendors cannot provide packages, digital materials or teacher materials. BFW (MPS) cannot provide these items to a school if the student edition has been purchased through a third party. We are the sole source for these items and packages.

IMPORTANT - if adopting an edaptex please see below when creating PO

****edaptex package price is contingent on the purchase of the print books****

Upon adoption of edaptex, a school contact MUST be provided. Please fill in the information below.



The information in YELLOW is required in order to set up your course for use. On your purchase order, please designate a contact for us to reach out to, in order to launch your edAPtext course. Please provide the following information (REQUIRED).

http://highschool.bfwpub.com/catalog/microsite/edaptex	Technology Administrator:	Email:	Phone Number:
	Teacher:		
	School Name:		
	Contact Name:		

Prepared L.Fratz

Written Rationale for the purchase of *Psychology*, ISBN 1464170444 by Boone County High School

The reason for requiring an off-list purchase is the fact that Kentucky approved textbook list for Social Studies has expired, requiring all text purchases to follow the off-list notification process. Previous editions of this text were included on the state approved textbook list and undoubtedly the revised edition will be included again if the publisher chooses to submit it for approval. Our staff finds this text to be a strong instructional tool, and previous editions have been used with success in our AP Psychology classes.

Basal ISBN 1464170444

Basal Title: Psychology for High School

Publisher: Bedford, Freeman and Worth

Basal type: ☒P1 ☐P2 ☐E1 ☐E2

Copyright 2015

Edition 11th

Grade(s): ☐K ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8 ☐9 ☒10 ☒11 ☒12

Subject: AP Psychology

Readability College

Verify that the information above exactly matches the information provided on/in the basal itself.

Evaluators Diane Talbert, Sean Elkins

Date of evaluation 3-8-16

Is there a Teachers Guide indicated for this ISBN? No

Directions: Complete one form for each basal resource you review. Evaluate the basal resource according to the criteria below. First, determine the extent (STRONG EVIDENCE, MODERATE EVIDENCE, or LITTLE OR NO EVIDENCE) to which the numbered criteria (1, 2, 3 ...) are met by the resource. [Consider the bulleted items in making this determination.] Based on these initial ratings, assign a rating for the major sections (A, B, C and D) Use the comment section under each major section to give the reasons for your ratings. After completing sections A through D, determine whether to **Recommend as a Basal Resource** or **Not Recommend as a Basal Resource**, and write comments about your decision. Finally complete section E indicating the extent to which the free-with-purchase/gratis items and the ancillary items as groups (not individual items) support the basal.

If any of the major categories A, B, C or D has a rating of *Little or No Evidence* for the qualities considered for the category as a whole, Do Not Recommend as Basal.

The rating of major category E should not be considered in determining the rating of the other four major categories.

Overall Recommendation: Recommend as BASAL

Overall Strengths, Weaknesses, Comments:

Our opinion of this text is that it is well-suited for meeting the requirements of the College Board for AP Psychology. It provides strong instructional support, is engaging to students and supports the national standards in psychology. It is factually accurate and emphasizes the study of psychology as a science through connections and a focus

on the scientific research underlying the modern study of the discipline.

CRITERIA

This basal resource

A. Encompasses KY Content Standards and Grade Level Expectations Strong Evidence

1. Includes the 5 strands of social studies to the following extent: choose from list

Historical Perspective-----Moderate Evidence
Geography-----N/A
Economics-----N/A
Government and Civics -----N/A
Cultures and Societies-----Moderate Evidence

2. Addresses content-specific enduring understandings * **Strong Evidence**
3. Addresses content-specific concepts and skills * **Strong Evidence**
4. Makes explicit connections/ integration among strands **Moderate Evidence**

5. Strengths, Weaknesses, Comments:

The text is built around the national psychology standards. It explicitly provides learning objectives by providing essential questions and enduring understandings derived from the standards. For example, in chapter 4 the essential question provided focuses students on how early experiences modify the brain. The text includes an index specifically linking to multicultural connections and examples within the text.

*** Use the appropriate pages from the Program of Studies for reference.**

B. Incorporates Other Related Concepts and Skills Strong Evidence

1. Incorporation of content from subject areas other than social studies **Strong Evidence**
- Promotes interdisciplinary teaching and learning through incorporation of skills and content from other subject areas Focuses on the scientific study of the biology and anatomy of the brain. MCAT connections to psychology are identified
2. **Balanced and Unbiased Representations of People and Perspectives Strong Evidence**

Social Studies Evaluation Tool
Social Studies 2007-2013

- Presents a balanced and unbiased representation of people and perspectives on issues such as race, ethnicity, gender, religion, environment, business, industry, and political orientation; is free of stereotyping or bias of any kind
- Reflects the pluralistic, multi-ethnic nature of society, past and present, with a wide variety of examples in both pictorial and written content
- Is free of factual errors

Text is very fair and impartial in the treatment of women and racial minorities, and emphasizes the historical achievements of psychology pioneers from those groups.

3. Connections to Literacy Moderate Evidence

- Employs a variety of reading levels and is grade/level appropriate
- Provides opportunities for summarizing, reviewing, and reinforcing vocabulary skills and concepts at multiple levels of difficulty for a variety of learning styles.
- Integrates reading and writing in the student text
- Uses vocabulary that is age and content appropriate
- Identifies key vocabulary through definitions in both text and glossary

Due to the nature of the course requirements, this text does not provide literacy scaffolding and supports for multiple reading levels. It is a college text intended for an audience not requiring this level of literacy support. Vocabulary lists are provided for each module, summaries and questions are provided for each objective.

4. Connections to Technology choose from list

- Integrates technology and reflects the impact of technological advances

Teacher resources incorporate embedded web links, and multimedia presentations are provided as instructional supports.

5. Strengths, Weaknesses, Comments:

This is a high level text that focuses on the scientific research required by the College Board as part of the AP Psychology curriculum.

C. Supports Best Practices of Teaching and Learning Strong Evidence

1. Engages Students Strong Evidence

- Includes content geared to the needs, interests, and abilities of students
- Engages and motivates students using components such as real-life situations, primary sources, simulations, experiments, and data gathering.
- Includes information and activities that assist students in seeing relevance of concepts to their own lives and experiences
- Provides a variety of strategies, activities, and materials to enhance student learning at the appropriate learning levels

2. Promotes Inquiry, Research and Application of Learning Strong Evidence

- Provides opportunities for inquiry and research that includes activities such as self-selecting topics, formulating authentic questions, gathering information, researching resources,

observing, interviewing, evaluating information, analyzing and synthesizing data, and communicating findings and conclusions.

- Requires students to use higher-level cognitive skills (analysis, synthesis, evaluation, etc.)
- Provides activities and project for students to deepen their knowledge and cultivate and strengthen problem-solving and decision-making skills
- Provides opportunities for application of learned concepts
- Uses a variety of relevant charts, graphs, diagrams, time lines, and other illustrations to invite and motivate students to engage in discussion, problem solving, and other higher-order thinking skills
- Emphasizes conceptual understandings that invite students to predict, conclude, evaluate, develop, and extend ideas to support reasoning

3. Uses Assessment to Inform Instruction Strong Evidence

- Includes multiple means of assessment as an integral part of instruction
- Provides evaluation measures in the teacher edition that supports differentiated learning activities

4. Strengths, Weaknesses, Comments:

The text is very student friendly and engaging despite the high reading level. It includes demonstrations and applications of learned concepts and focuses on connections to real-world examples. Case studies and psychological research are used to engage student interest. Teacher resources include varied levels of assessment and multiple means of gauging student progress.

D. Has an Organization/ Format that Supports Learning and Teaching Strong Evidence

- Presents chapters/lessons in an organized and logical sequence
- Provides clearly stated objectives for each lesson.
- Uses text features (e.g., titles, headings, subheadings, review questions, goals, objectives, space, print, type size, color) to enhance readability.
- Makes use of various forms of media (e.g., CD's, recordings, videos, cassette tapes, computer software, web-based components)
- Includes clear, accurate and appropriate illustrations and/or graphics that reinforce content standards.
- Provides clear explanations of illustrations
- Incorporates a glossary, footnotes, recordings, pictures, and/or tests that aid pupils and teachers in using the book effectively
- Uses grade-appropriate type size
- Includes user-friendly electronic materials that are easy to operate and allow user control. (Students can shift among activities.)
- Includes media that are durable, easy to use and have technical merit
- Is accompanied by a teacher's edition that offers clear and accurate background information
- Is constructed in what appears to be durable and able to withstand normal use

Strengths, Weaknesses, Comments:

Text is arranged in domains and chapter format with essential questions and learning

objectives. Critical content vocabulary is emphasized and formatting enhances readability.
National standards and College Board requirements are reinforced by the text.

E. Has available Ancillary/ Gratis Materials Strong Evidence

- Coordinates teacher resources easily with student material (e.g., accompaniments included, student pages shown, instructional technology indicated).
- Are well-organized and easy to use

Strengths, Weaknesses, Comments:

Ancillary materials are well-designed for the purpose of making a college-level text accessible and usable in a high school AP course. Vocabulary, literacy and assessment support that is appropriate for high school students is provided for every chapter.

(* Basal: one that serves as the primary means of instruction in a content area for a grade level or course)

KRS 156.445(1) states that "No textbook or program shall be used in any public school in Kentucky as a basal title unless it has been recommended and listed on the state multiple list by the State Textbook Commission or unless a school and district has met the notification requirements under subsection (2) of this section . . ." which indicates that "a school council, or if none exists, the principal, may notify, through the superintendent, the State Textbook Commission that it plans to adopt a basal textbook or program that is not on the recommended list, by submitting evidence that the title it has chosen meets the selection criteria of the State Textbook Commission, . . . the subject specific criteria of the textbook reviewers . . . and complies with the required publisher specifications." Furthermore, KRS 156.027, 704 KAR 3:455 and Federal IDEA require materials in accessible, alternative format. Hence, please complete the following information, attach the required documents, obtain the required signatures, and file at the District. **Complete the Off-List Notification online form for official notification to KDE.** Upon the receipt of the Off-List Notification online form, a confirmation will be sent to the local superintendent or designee by the KDE instructional resources consultant. If additional information, documents, or signatures are needed before the "off list" notification can be filed with the State Textbook Commission, an email will be sent to the district textbook coordinator specifying the missing item(s).

Title	<u>Thinking About Psychology</u>	Grade Level/Course	<u>HS/psychology</u>
Publisher	<u>Bedford, Freeman and Worth</u>	Copyright/Edition	<u>2013 / 3rd</u>
ISBN (International Standard Book No.)	<u>1464133265</u>	Cost	<u>94.24</u>
Is this textbook or program an updated version of a title on a current state multiple list?			Yes <input type="radio"/> No <input checked="" type="radio"/>

Boone County High School

1. The state-approved evaluation instrument for the appropriate content area, completed, signed and dated indicating the basal material is recommended and that moderate or strong evidence supports the material's compliance with the subject specific criteria. (Blank evaluation instruments are located in applicable adoption group sections in the Textbook and Instructional Resource section of the KDE website)
2. A written rationale that states the need for this item and how it better meets the needs of students than items on the state multiple list.
3. A statement from the vendor indicating the cost of the item and a list of gratis items, if any, with purchase.
4. A statement from the vendor indicating the availability of accessible alternative formats of the basal and related items. (See requirements and statement on the next page.)
5. For a textbook, a completed **Form B** provided by the vendor agreeing to either Clause 1 or 2. For an electronic/digital resource, **Form M** provided by the vendor agreeing to either Clause 1 or 2. (Copies of Form B and Form M are provided on the KDE Textbooks Web page)

School Council Chair or Principal	<u>[Signature]</u>	Date	<u>4.6.18</u>
District Textbook Coordinator	<u>Cassey Jagers</u>	Date	<u>5/2/16</u>
Local Superintendent or Designee		Date	

February 2016

Assurance of Availability of Accessible Alternative Formats

(Share with vendor when requesting the statement about the availability of accessible formats.)

Kentucky has elected to meet the federal National Instructional Materials Accessibility Standards [NIMAS] mandates through participation in the **National Instructional Materials Access Center (NIMAC)** – <http://nimac.us> in Louisville, Kentucky. With the passage of the Individuals with Disabilities Education Act (IDEA) in 2004, publishers are **required** to submit a NIMAS-conformant file set for basal print instructional resources and related print resources with a **text publication date** after July 2006**. A copy of the certificate of validation of accessibility from NIMAC for the NIMAS files must be submitted to <mailto:kamd2@education.ky.gov>, within 40 days of the signed statement of assurance below.

For print basals and related print resources with a **text publication date** prior to July 2006**, publishers continue to have the option of providing these resources in accessible format in accordance with Accessibility statute [KRS 156.027](#) and regulation [704 KAR 3:455](#). (These files must be approved and accepted by KAMD staff within 60 days of the signed statement of assurance below.) In lieu of submitting files directly to the Kentucky Accessible Materials Database [KAMD] as described in the regulation, a NIMAS-conformant file set may be submitted to NIMAC for validation. A copy of the certificate of validation of accessibility from NIMAC for the NIMAS files must be submitted to <mailto:kamd2@education.ky.gov>, within 40 days of the signed statement of assurance below.

****Text Publication Date [from <http://nimac.us>]**

- This date refers to the date the edition was released to schools or on the market, regardless of its copyright date.
- Use four-digit year for this.
- Often this date will be the same date as copyright date.

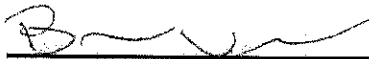
Vendor: Complete, sign and date the assurance statement below, indicating that which applies to this request for off-list items to be purchased:

<input type="checkbox"/>	Items have a publication date** <u>prior</u> to July 2006 that is _____
<input type="checkbox"/>	NIMAS files will be/have been submitted to NIMAC and validation certificates will be submitted to KDE within 60 days of the date of this assurance statement.
<input type="checkbox"/>	NIMAS files will not be submitted to NIMAC; therefore no validation certificates will be submitted to KDE.
<input type="checkbox"/>	Level 1, Level 2 or Level 3 files as described in 704 KAR 3:455 will be approved and accepted by KAMD staff within 60 days of this assurance statement.
<input type="checkbox"/>	Level 1, Level 2 or Level 3 files as described in 704 KAR 3:455 will not be submitted to KAMD.

or

<input checked="" type="checkbox"/>	Items have a publication date** <u>after</u> July 2006 that is _____ 2016
<input checked="" type="checkbox"/>	Therefore, NIMAS files will be submitted to NIMAC and validation certificates will be submitted to KDE within 40 days of this assurance statement

Vendor signature



Date 3/8/2016

All NIMAS file sets must be submitted directly to NIMAC according to NIMAC instructions, not to the Kentucky Accessible Materials Database [KAMD]. This applies to both pre- and post-August 2006 published items.

****Text Publication Date [from <http://nimac.us/>]**

IDEA <http://idea.ed.gov/>

KRS 156.027 <http://www.lrc.ky.gov/Statutes/statute.aspx?id=3098>

704 KAR 3:455 <http://www.lrc.ky.gov/kar/704/003/455.htm>

Form BSTATE OF Kentucky**STATEMENT OF PUBLISHER SUBMITTING BOOKS FOR ADOPTION**

One copy of this form signed by an official of the Publishing Company submitting books for adoption must be attached to the inside front cover of at least one official sample textbook submitted, plus additional copies when requested by the adopting agency.

Name of Publisher Bedford, Freeman and Worth Publishing GroupAddress 300 American Metro Blvd, Suite 140, Hamilton, NJ 08619Title offered for adoption Blair-Broeker-Ernst THINKING ABOUT PSYCHOLOGY 3ECopyright and edition 2013 3rd ed ISBN No. 1-4641-3326-5**CLASS OF TEXTBOOK:**A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ AA ☐ BB ☐ CC ☐
Grades 9-12 only, Class I ☐ Class II ☐College ☒ Meets MSSTCollege ☐ Meets with Approved Deviations (p.9)College ☐ Does Not Meet MSST**PAPER:**Basis weight 45 lbs.**PRINTING:**Printing Symbol: (c) 2013, 2008, 2003 by Worth PublishersMargins: Back 13/16 " Head 5/16" to color tab " Front " Foot "**BINDING:**No. of pages (total) 784 Pages per signature 32 Bulk 13/16 "Trim size: Width 8-1/2 " Height 10-7/8 " Endsheets 80 lbs.Inserts: Number and kind Method of attachment Transparent overlays: Number and kind Method of attachment Reinforcements: Visible drill joints Concealed muslin joints ☒Binding method: Sewed Stitched Adhesive ☒Wires: Side Saddle Mechanical Lining up: Supers: Number 1 Headbands yes Tightback yes**COVERS:**Cover boards: Thickness in points .088Cover material: Non-woven: Type II ☒ Type III Woven fabric group designation Non-consumable soft-cover texts, Class AA BB CC Other Cover graphics: Lithographed ☒ Screened Stamped Other Cover top coating: gloss polypropylene**SPECIAL FEATURES**

The undersigned publisher submitting the textbook stated herein certifies (on the basis of tests of materials in their original conditions and in respect to the mechanical specifications employed in manufacture) that the filed sample conforms in every respect to the Manufacturing Standards and Specifications for Textbooks in the State of Kentucky with the exception of: (explain deviations fully below or on separate sheet).

Warranty of Publisher

Form B (continued)

And the undersigned publisher agrees, in the event the contract for supplying the textbook listed herein is awarded to it, that:

**Official Sample
Conforms; Texts
Supplied Will Conform**

1. The official sample conforms to or exceeds in every particular the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, and that all copies subsequently furnished under such contract will be identical to or the equivalent of the official sample, and will likewise conform to or exceed these same specifications.

**Official Sample Does
Not Conform; Texts
Supplied Will Conform**

2. Although the official sample deviates in certain particulars delineated herein from the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, all copies subsequently furnished under such contract will conform to or exceed every specification.

**Official Sample
Conforms Except for
Stated Deviations; Texts
Supplied Will Conform
Except for Stated
Deviations**

3. The official sample conforms to or exceeds every specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, except for those deviations expressly delineated herein, and all copies subsequently furnished under such contract will be identical to or the equivalent of the official sample, and will conform to or exceed every specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments except for those expressly delineated and accepted by the adopting agency.

**Official Sample Does
Not Conform; Texts
Supplied Will Not
Conform**

4. Neither the official sample, nor copies subsequently furnished under such contract, will conform to any particular specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, although all copies furnished under such contract will be identical to or the equivalent of the original sample.

The undersigned publisher agrees to be bound under Clause One (☒) , Two (☐) , Three (☐) , Four (☐) of this warranty. The publisher shall furnish to the State for appropriate testing, when requested, samples of materials used in this publication.

Signed B. J. J. J.

Name Donnie J. J.

Title Senior manager of sales operations

Company Bridges, Freeman and Worn Publishing Group

Date 9/14/16



PRICE QUOTE

Price Quote good for 90 days. Please attach a copy of this price quote to your purchase order. Price increases occur each November

CUSTOMER CONTACT:	SALES REPRESENTATIVE:	WAREHOUSE CONTACT:
Diane Talbert Boone County High School Florence, Kentucky 41042 diane.talbert@boone.kyschools.us	Laura Stowe High School Account Representative Bedford/St. Martin's, W.H. Freeman, & Worth Publishers Laura.Stowe.contractor@macmillan.com	MPS 16365 James Madison Highway Gordonsville, VA 22942 Toll Free: 540-672-7744 Fax: 540-672-7542 Email: highschool@mps-virginia.com

Date: 3/3/2016

ISBN	Author	Title/Description	Price	Qty	Total
1464170444	David G. Myers	Psychology for High School, Eleventh Edition	\$133.44	40	\$5,337.60
1429233265	Charles Blair-Broeker	Thinking About Psychology, Third Edition	\$94.34	80	\$7,547.20

FREE:

Please include on your PO and write next to it:

CM0205

1464170398	David G. Myers	Instructor's Resource for Psychology	\$0.00	1	\$0.00
1319018378	David G. Myers	Lecture Guide for Psychology (ONLINE)	\$0.00	1	\$0.00
1429293381	Amy Fineburg	Annotated Teacher's Edition for Thinking About Psychology, Third Edition	\$144.49	2	\$0.00
1429293411	Charles Blair-Broeker	ExamView Assessment Suite for Thinking About Psychology, Third Edition	\$200.59	2	\$0.00
1429293454	Charles Blair-Broeker	Teacher's Resource Materials for Thinking About Psychology, Third Edition	\$450.49	2	\$0.00
1429293438	Charles Blair-Broeker	Teacher's Resource CD for Thinking About Psychology, Third Edition	\$400.34	2	\$0.00
1429293446	Charles Blair-Broeker	Printed Test Bank for Thinking About Psychology, Third Edition	\$79.89	2	\$0.00
146411496X	Charles Blair-Broeker	Class Test for Thinking about Psychology, Third Edition	\$42.49	2	\$0.00
Subtotal					\$12,884.80
Continental US				0.02	\$257.70
TOTAL					\$13,142.50

NOTE: Competition in providing the above named products is precluded by the existence of a copyright. There are no like products available for purchase that serve the same purpose because of exclusive distribution/marketing rights. These products should be purchased directly from BFW (MPS) or its approved depositories. Purchases from any other source would not ensure the item's authenticity/warranty. Unapproved 3rd party vendors cannot provide packages, digital materials or teacher materials. BFW (MPS) cannot provide these items to a school if the student edition has been purchased through a third party. We are the sole source for these items and packages.

IMPORTANT - if adopting an edapttext please see below when creating PO

****edapttext package price is contingent on the purchase of the print books****

Upon adoption of edapttext, a school contact MUST be provided. Please fill in the information below.

 EDUCATIONAL ADAPTABLE TEXTBOOK	The information in YELLOW is required in order to set up your course for use. On your purchase order, please designate a contact for us to reach out to, in order to launch your edAPtext course. Please provide the following information (REQUIRED).		
	Technology Administrator:	Email:	Phone Number:
http://highschool.bfwpub.com/catalog/microsite/edapttext			
Teacher: School Name: Contact Name:			

Prepared L.Fratz

Written Rationale for the purchase of *Thinking About Psychology*, ISBN 1464133265 by Boone County High School

The reason for requiring an off-list purchase is the fact that Kentucky approved textbook list for Social Studies has expired, requiring all text purchases to follow the off-list notification process. Previous editions of this text were included on the state approved textbook list and undoubtedly the revised edition will be included again if the publisher chooses to submit it for approval. Our staff finds this text to be a strong instructional support and is confident it will be a useful tool for the study of Psychology.

Basal ISBN 1429233265

Basal Title: Thinking About Psychology, Third Edition

Publisher: Bedford, Freeman and Worth

Basal type: ☒P1 ☐P2 ☐E1 ☐E2

Copyright 2013

Edition 3rd

Grade(s): ☐K ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8 ☐9 ☒10 ☒11 ☒12

Subject: Psychology

Readability 9-12

Verify that the information above exactly matches the information provided on/in the basal itself.

Evaluators Diane Talbert, Sean Elkins

Date of evaluation 3-4-16

Is there a Teachers Guide indicated for this ISBN? Yes

Directions: Complete one form for each basal resource you review. Evaluate the basal resource according to the criteria below. First, determine the extent (STRONG EVIDENCE, MODERATE EVIDENCE, or LITTLE OR NO EVIDENCE) to which the numbered criteria (1, 2, 3 ...) are met by the resource. [Consider the bulleted items in making this determination.] Based on these initial ratings, assign a rating for the major sections (A, B, C and D) Use the comment section under each major section to give the reasons for your ratings. After completing sections A through D, determine whether to **Recommend as a Basal Resource** or **Not Recommend as a Basal Resource**, and write comments about your decision. Finally complete section E indicating the extent to which the free-with-purchase/gratis items and the ancillary items as groups (not individual items) support the basal.

If any of the major categories A, B, C or D has a rating of *Little or No Evidence* for the qualities considered for the category as a whole, Do Not Recommend as Basal.

The rating of major category E should not be considered in determining the rating of the other four major categories.

Overall Recommendation: Recommend as BASAL

Overall Strengths, Weaknesses, Comments:

Overall our opinion is that this text is well-suited for the requirements of our psychology classes at Boone County High School. It is engaging to students, provides strong instructional support, and supports the national psychology standards. The text is factually accurate and provides examples and connections that help students understand the ideas of psychology in the context of their everyday lives. The cross-

disciplinary connections with biology promote the application of scientific inquiry and support the use of research skills.

CRITERIA

This basal resource

A. Encompasses KY Content Standards and Grade Level Expectations Yes

1. Includes the 5 strands of social studies to the following extent: choose from list

Historical Perspective-----Moderate evidence
Geography-----N/A
Economics-----N/A
Government and Civics -----N/A
Cultures and Societies-----Strong Evidence

2. Addresses content-specific enduring understandings * **Strong Evidence**

3. Addresses content-specific concepts and skills * **Strong Evidence**

4. Makes explicit connections/ integration among strands **N/A**

5. Strengths, Weaknesses, Comments:

The text is built around the national psychology standards. It explicitly provides objectives by providing essential questions and enduring understandings derived from the standards. For example, in module 4 the essential question provided focuses students on understanding the role of neurotransmitters in communication between neurons. The role of psychology in understanding cultures and societies is well developed through an understanding of the factors influencing how cultures develop.

*** Use the appropriate pages from the Program of Studies for reference.**

B. Incorporates Other Related Concepts and Skills Yes

1. Incorporation of content from subject areas other than social studies Moderately

- Promotes interdisciplinary teaching and learning through incorporation of skills and content from other subject areas. Biology and anatomy, specifically parts and functions of the brain.

2. Balanced and Unbiased Representations of People and Perspectives Strong Evidence

Social Studies Evaluation Tool
Social Studies 2007-2013

- Presents a balanced and unbiased representation of people and perspectives on issues such as race, ethnicity, gender, religion, environment, business, industry, and political orientation; is free of stereotyping or bias of any kind
 - Reflects the pluralistic, multi-ethnic nature of society, past and present, with a wide variety of examples in both pictorial and written content
 - Is free of factual errors
- Text is very fair and impartial in the treatment of women and racial minorities, and emphasizes the historical achievements of psychology pioneers from those groups.

3. Connections to Literacy Strong Evidence

- Employs a variety of reading levels and is grade/level appropriate
- Provides opportunities for summarizing, reviewing, and reinforcing vocabulary skills and concepts at multiple levels of difficulty for a variety of learning styles.
- Integrates reading and writing in the student text
- Uses vocabulary that is age and content appropriate
- Identifies key vocabulary through definitions in both text and glossary

Vocabulary lists are provided for each module, summaries and questions are provided for each objective. High level application questions are provided. Students are given opportunities to interact with case studies as primary sources, and to engage in close of informational texts. Readability and organization contributes to student engagement.

4. Connections to Technology Strong Evidence

- Integrates technology and reflects the impact of technological advances

Text incorporates embedded web links, and multimedia presentations are provided as instructional supports.

5. Strengths, Weaknesses, Comments:

The text does a great job of highlighting the link between biology and psychology and helps students understand the scientific research base underlying the practice of psychology. Content-specific vocabulary is highlighted both within the text and through insets and additional text supports that scaffold student understanding.

C. Supports Best Practices of Teaching and Learning Strong Evidence

1. Engages Students Strong Evidence

- Includes content geared to the needs, interests, and abilities of students
- Engages and motivates students using components such as real-life situations, primary sources, simulations, experiments, and data gathering.
- Includes information and activities that assist students in seeing relevance of concepts to their own lives and experiences
- Provides a variety of strategies, activities, and materials to enhance student learning at the appropriate learning levels

2. Promotes Inquiry, Research and Application of Learning Strong Evidence

- Provides opportunities for inquiry and research that includes activities such as self-selecting

topics, formulating authentic questions, gathering information, researching resources, observing, interviewing, evaluating information, analyzing and synthesizing data, and communicating findings and conclusions.

- Requires students to use higher-level cognitive skills (analysis, synthesis, evaluation, etc.)
- Provides activities and project for students to deepen their knowledge and cultivate and strengthen problem-solving and decision-making skills
- Provides opportunities for application of learned concepts
- Uses a variety of relevant charts, graphs, diagrams, time lines, and other illustrations to invite and motivate students to engage in discussion, problem solving, and other higher-order thinking skills
- Emphasizes conceptual understandings that invite students to predict, conclude, evaluate, develop, and extend ideas to support reasoning

3. Uses Assessment to Inform Instruction Strong Evidence

- Includes multiple means of assessment as an integral part of instruction
- Provides evaluation measures in the teacher edition that supports differentiated learning activities

4. Strengths, Weaknesses, Comments:

The text is grade –level appropriate and includes student activities that require the application of learned concepts. Case studies promote student engagement through real-world examples. Relevance to students is emphasized and connections to everyday life are provided. Informal and formal assessments are provided to help the teacher measure student learning both during and after instruction.

**D. Has an Organization/ Format that Supports Learning and Teaching
Strong Evidence**

- Presents chapters/lessons in an organized and logical sequence
- Provides clearly stated objectives for each lesson.
- Uses text features (e.g., titles, headings, subheadings, review questions, goals, objectives, space, print, type size, color) to enhance readability.
- Makes use of various forms of media (e.g., CD's, recordings, videos, cassette tapes, computer software, web-based components)
- Includes clear, accurate and appropriate illustrations and/or graphics that reinforce content standards.
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- Incorporates a glossary, footnotes, recordings, pictures, and/or tests that aid pupils and teachers in using the book effectively
- Uses grade-appropriate type size
- Includes user-friendly electronic materials that are easy to operate and allow user control. (Students can shift among activities.)
- Includes media that are durable, easy to use and have technical merit
- Is accompanied by a teacher's edition that offers clear and accurate background information
- Is constructed in what appears to be durable and able to withstand normal use

Strengths, Weaknesses, Comments:

Social Studies Evaluation Tool
Social Studies 2007-2013

Lessons are arranged in module format with essential questions and objectives provided for each. Content vocabulary is emphasized through text features. Charts and diagrams are provided which support student learning and reinforce connections to the standards. Text is highly readable and student-friendly. Teacher's edition provides additional information and suggests activities to engage students in learning important concepts.

E. Has available Ancillary/ Gratis Materials Yes

- Coordinates teacher resources easily with student material (e.g., accompaniments included, student pages shown, instructional technology indicated).
- Are well-organized and easy to use

Strengths, Weaknesses, Comments:

Ancillary materials align well with the text and are student-friendly. Resources provide student self-assessments, video links, assessment item banks and other instructional supports.

NOTIFICATION OF AN "OFF-LIST" PURCHASE OF A BASAL* TEXTBOOK OR PROGRAM

(* Basal: one that serves as the primary means of instruction in a content area for a grade level or course)

Request to purchase textbook and instructional materials not found on the State Multiple List

KRS 156.445(1) states that "No textbook or program shall be used in any public school in Kentucky as a basal title unless it has been recommended and listed on the state multiple list by the State Textbook Commission or unless a school and district has met the notification requirements under subsection (2) of this section . . ." which indicates that "a school council, or if none exists, the principal, may notify, through the superintendent, the State Textbook Commission that it plans to adopt a basal textbook or program that is not on the recommended list, by submitting evidence that the title it has chosen meets the selection criteria of the State Textbook Commission, . . . the subject specific criteria of the textbook reviewers . . . and complies with the required publisher specifications. Hence, please complete the following information, attach the required documents, obtain the required signatures, and send the packet to the KDE instructional resources consultant at the address below. Upon the receipt of the packet, a confirmation will be sent to the local superintendent by the KDE instructional resources consultant. If additional information, documents, or signatures are needed before the "off list" notification can be filed with the State Textbook Commission, a memorandum will be sent to the local superintendent's office specifying the missing item(s).

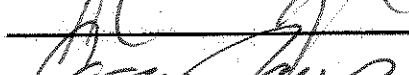
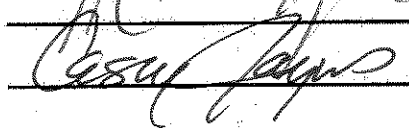
NOTE: The purchase of supplemental or reference materials does not require a notification.

Title	<u>The Americans Student Edition, Reconstruction to the 21st Century</u>	Grade Level/Course	<u>Grades 9-12, US History</u>
Publisher	<u>Houghton Mifflin Harcourt</u>	Copyright/Edition	<u>2009</u>
ISBN (International Standard Book No.)	<u>9780547034898</u>	Cost	<u>\$95.35</u>
Is this textbook or program an updated version of a title on a current state multiple list?			Yes <input type="radio"/> No <input checked="" type="radio"/>
List district and school(s) that will include the title in the purchasing plan _____			

The following five attachments must be submitted, with this page as the cover sheet:

1. The state-approved evaluation instrument for the appropriate content area, completed, signed, and dated. (Blank evaluation instruments are located in applicable adoption group sections in the Textbook and Instructional Resource section of the KDE website)
2. A written rationale that states the need for this item and how it better meets the needs of students than items on the state multiple list.
3. A statement from the vendor stating the cost of the item and a list of gratis items if any with purchase.
4. A statement from the vendor indicating the availability of accessible alternative formats of the basal and related items. (See requirements and statement on the next page.)
5. For a textbook, a completed Form B provided by the vendor. For an electronic/digital resource, Form M provided by the vendor.

Signatures Required

School Council Chair or Principal		Date	<u>4.6.14</u>
District Textbook Coordinator		Date	<u>5/2/14</u>
Local Superintendent or Designee	_____	Date	_____

RETURN TO:
Textbook and Instructional Materials
Division of Curriculum Development, KDE
500 Mero Street
Frankfort, Kentucky 40601

District Contact for this request (response will be sent to this person):
Name/Position: _____
Email: _____
Phone: _____

Assurance of Availability of Accessible Alternative Formats

(Share with vendor when requesting the statement about the availability of accessible formats.)

Kentucky has elected to meet the federal National Instructional Materials Accessibility Standards [NIMAS] mandates through participation in the **National Instructional Materials Access Center (NIMAC)** – <http://nimac.us> in Louisville, Kentucky. With the passage of the **Individuals with Disabilities Education Act (IDEA)** in 2004, publishers are **required** to submit a NIMAS-conformant file set for basal print instructional resources and related print resources with a **text publication date** after July 2006**. A copy of the certificate of validation of accessibility from NIMAC for the NIMAS files must be submitted to <mailto:kamd2@education.ky.gov>, within 40 days of the signed statement of assurance below.

For print basals and related print resources with a **text publication date** prior to July 2006**, publishers continue to have the option of providing these resources in accessible format in accordance with Accessibility statute **KRS 156.027** and regulation **704 KAR 3:455**. (These files must be approved and accepted by KAMD staff within 60 days of the signed statement of assurance below.) In lieu of submitting files directly to the Kentucky Accessible Materials Database [KAMD] as described in the regulation, a NIMAS-conformant file set may be submitted to NIMAC for validation. A copy of the certificate of validation of accessibility from NIMAC for the NIMAS files must be submitted to <mailto:kamd2@education.ky.gov>, within 40 days of the signed statement of assurance below.

****Text Publication Date [from <http://nimac.us/metadata.html>]**

- This date refers to the date the edition was released to schools or on the market, regardless of its copyright date.
- Use four-digit year for this.
- Often this date will be the same date as copyright date.

Vendor: Complete, sign and date the assurance statement below, indicating that which applies to this request for off-list items to be purchased:

<input type="checkbox"/>	Items have a publication date** <u>prior</u> to July 2006 that is _____
<input type="checkbox"/>	NIMAS files will be/have been submitted to NIMAC and validation certificates will be submitted to KDE within 60 days of the date of this assurance statement.
<input type="checkbox"/>	NIMAS files will not be submitted to NIMAC; therefore no validation certificates will be submitted to KDE.
<input type="checkbox"/>	Level 1, Level 2 or Level 3 files as described in 704 KAR 3:455 will be approved and accepted by KAMD staff within 60 days of this assurance statement.
<input type="checkbox"/>	Level 1, Level 2 or Level 3 files as described in 704 KAR 3:455 will not be submitted to KAMD.

or

<input checked="" type="checkbox"/>	Items have a publication date** <u>after</u> July 2006 that is <u>2009</u>
<input checked="" type="checkbox"/>	Therefore, NIMAS files will be submitted to NIMAC and validation certificates will be submitted to KDE within 40 days of this assurance statement.

Vendor signature

Kip McDaniel

Date

2/29/11

All **NIMAS** file sets must be submitted directly to NIMAC according to NIMAC instructions, **not** to the Kentucky Accessible Materials Database [KAMD]. This applies to both pre- and post-August 2006 published items.

****Text Publication Date [from <http://nimac.us/metadata.html>]**

IDEA <http://www.ed.gov/policy/speced/guid/idea/idea2004.html>
KRS 156.027 <http://www.lrc.state.ky.us/KRS/156-00/027.PDF>
704 KAR 3:455 <http://www.lrc.state.ky.us/kar/704/003/455.htm>

Written Rationale for the purchase of *The Americans*, ISBN 9780547034898 by Boone County High School

The reason for requiring an off-list purchase is the fact that Kentucky approved textbook list for Social Studies has expired, requiring all text purchases to follow the off-list notification process. Previous editions of this text were included on the state approved textbook list and undoubtedly the revised edition will be included again if the publisher chooses to submit it for approval. Our staff finds this text to be a strong instructional support that is well aligned to the Kentucky Core Academic Standards for Social Studies and is a useful support for our historically strong performance on the US History assessment.

Code #: 1033695

FORM B
State of Kentucky

STATEMENT OF PUBLISHER SUBMITTING BOOKS FOR ADOPTION

One copy of this form signed by an official of the Publishing Company submitting books for adoption must be attached to the inside front cover of at least one official sample textbook submitted, plus additional copies when requested by the adopting agency.

Name of Publisher Houghton Mifflin Harcourt Publishing Company
Address 222 Berkeley Street, Boston, MA 02116
Title offered for adoption: TA 21ST 09 SE
Copyright and edition: 2009 ISBN13 No. 9780547034898

CLASS OF TEXTBOOK:

A ___ B ___ C ___ D ___ E X F ___ AA ___ BB ___ CC ___

Grades 9-12 Only: Class I ___ Class II X

College:

Meets MSST: ___

Does Not Meet MSST: ___

PAPER:

Basis Weight: 45# lbs.

PRINTING:

Printing Symbol: Copyright Page 1 2 3 4 5 6 7 8 9 XXX 17 16 15 14 13 12 11
Margins: Back ___ Head ___ Front ___ Foot ___

BINDING:

Number of Pages (total) 1152 Pages per Signature ___ Bulk 1-5/16"
Trim size: Width: 8-1/2" Height: 10-7/8" Endsheets: 80lbs
Inserts: Number and kind ___
Method of attachment ___
Transparent Overlays: Number and kind ___
Method of attachment ___
Reinforcements: Visible Drill Joints ___ Concealed Muslin Joints ___
Binding Method: Sewed: ___ Stitched: ___ Adhesive: X
Unmilled spines: ___ Milled Spines: X
Wires: side: ___ saddle: ___ Mechanical: ___
Lining up: Supers: Number ___ Headbands ___ Tightback ___

COVERS:

Cover boards: Thickness in points .098
Cover material: Non-woven: Type II X Type III ___
Woven fabric group designation ___
Non-consumable soft-cover texts: AA ___ BB ___ CC ___
Other ___
Cover Graphics: Lithographed X Screened ___ Stamped ___ Other ___
Cover top coating: POLYESTER GLOSS FILM LAMINATE

SPECIAL FEATURES:

The undersigned publisher submitting the textbook stated herein certifies (on the basis of tests of materials in their original conditions and in respect to the mechanical specifications employed in manufacture) that the filed sample conforms on every respect to the Manufacturing Standards and Specifications for Textbooks in the State of Kentucky, with the exception of: (explain deviations fully below or on separate sheet).

WARRANTY OF PUBLISHER

And the undersigned publisher agrees, in the event the contract for supplying the textbooks listed herein is awarded to it, that:

**OFFICIAL SAMPLE CONFORMS;
TEXTS SUPPLIED WILL CONFORM**

- 1 The official sample conforms to or exceeds in every particular the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, and that all copies subsequently furnished under such contract will be identical to or the equivalent of the official sample, and will likewise conform to or exceed these same specifications.

**OFFICIAL SAMPLE DOES NOT
CONFORM; TEXTS SUPPLIED WILL
CONFORM**

- 2 Although the official sample deviates in certain particulars delineated herein from the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, all copies subsequently furnished under such contract will conform to or exceed every specification.

**OFFICIAL SAMPLE CONFORMS
EXCEPT FOR STATED DEVIATIONS;
TEXTS SUPPLIED WILL CONFORM
EXCEPT FOR STATED DEVIATIONS**

- 3 The official sample conforms to or exceeds every specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, except those deviations expressly delineated herein, and all copies subsequently furnished under such contract will be identical to or the equivalent of the official sample, and will conform to or exceed every specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments except for those expressly delineated and accepted by the adopting agency.

**OFFICIAL SAMPLE DOES NOT
CONFORM; TEXTS SUPPLIED WILL
NOT CONFORM**

- 4 Neither the official sample, nor copies subsequently furnished under such contract, will conform to any particular specification of the Manufacturing Standards and Specifications for Textbooks including applicable Temporary, Supplemental Adoptions and Amendments, although all copies furnished under such contract will be identical to or the equivalent of the original sample.

The undersigned publisher agrees to be bound under clause One (X), Two (), Three (), Four () of this warranty.

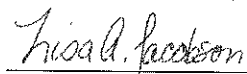
The publisher shall furnish to the State for appropriate testing, when requested, samples of materials used in this publication.

Signed:

Name:

Title:

Company:



Lisa Jacobson

Director Bids & Contracts

Houghton Mifflin Harcourt Publishing Company

Date : 02/29/2016



Houghton Mifflin Harcourt

Cost Proposal

Prepared For

Boone County High School

7056 Burlington Pike
Florence KY 41042

Attention:

Alison Clarksutton

alison.sutton@boone.kyschools.us

For the Purchase of:

The Americans 2009

This Proposal contains Product that will be fulfilled through Follett Education Services

Prepared By

Janel DeBoer

janel.deboer@hnhco.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



Houghton Mifflin Harcourt

★ Represents Follett Exclusive Title

Attention:

Alison Clarksutton

alison.sutton@boone.kyschools.us

HMH Confidential and Proprietary

Customer Service

9205 South Park Center Loop

Orlando, FL 32819

FAX: 800-269-5232

k12orders@hnhpub.com

Proposal for
Boone County High School
The Americans 2009

ISBN		Title	Sale Price	Purchase	
				Quantity	Amount
Grade 9					
Student					
1033695	9780547034898	The Americans Student Edition Reconstruction to the 21st Century	*	\$95.35	150
					\$14,302.50
Total for Student					\$14,302.50
Total for Grade 9					\$14,302.50

**Proposal
Summary**

Subtotal Purchase Amount:	\$14,302.50
Shipping & Handling (10.50%):	\$1,501.76
Total Cost of Proposal (PO Amount):	\$15,804.26



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 Alison Clarksutton
 alison.sutton@boone.kyschools.us

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Proposal Date: 2/26/2016

Proposal for
Boone County High School
The Americans 2009

Expiration Date: 4/11/2016

Total Cost of Proposal (PO Amount): \$ 15,804.26

This is a cost proposal only. Orders submitted under this proposal on or before the expiration date are subject to acceptance at Houghton Mifflin Harcourt's main office and are subject to the applicable terms in Houghton Mifflin Harcourt's invoice issues for such order.

Date of Proposal: 2/26/2016

Proposal Expiration Date: 4/11/2016



Houghton Mifflin Harcourt

Prices: Prices quoted are wholesale school prices and do not include transportation charges unless otherwise stated in this proposal. These wholesale school prices apply to the educational customers of Houghton Mifflin Harcourt. Prices quoted are valid for orders submitted on or before the expiration date set forth in the proposal.

Educational customers are billed at wholesale school price, f.o.b. shipping point, with a prepaid transportation charge and, unless the customer specifically requests otherwise, a charge for our guarantee of delivery is added to the invoice when shipped via U.S. Postal service. For educational customers preferring f.o.b. destination billing, ten and a half percent (10.5%) of wholesale school price is added and we pay transportation charges and guarantee delivery. Prices do not include any sales tax. Applicable sales tax, if any, will be added to the invoice unless an appropriate tax exemption certificate has been furnished to Houghton Mifflin Harcourt.

Upon receipt of purchase order, gratis items will be shipped in direct proportion to pupil materials purchased. If purchases vary from those included in this proposal, gratis items will change accordingly. Gratis items may also change if purchase is other than a direct school district to publisher order, such as via a third-party vendor or jobber.



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Basal ISBN 9780547034898

Basal Title: The Americans

Publisher: Houghton Mifflin Harcourt Publishing Company_

Basal type: ☒P1 ☐P2 ☐E1 ☐E2

Copyright 2009

Edition 2009

Grade(s): ☐K ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8 ☐9 ☒10 ☐11 ☐12

Subject: US History

Readability 9-12

Verify that the information above exactly matches the information provided on/in the basal itself.

Evaluators Alison Clark-Sutton, Sean Elkins

Date of evaluation 3-2-16

Is there a Teachers Guide indicated for this ISBN? Yes

Directions: Complete one form for each basal resource you review. Evaluate the basal resource according to the criteria below. First, determine the extent (STRONG EVIDENCE, MODERATE EVIDENCE, or LITTLE OR NO EVIDENCE) to which the numbered criteria (1, 2, 3 ...) are met by the resource. [Consider the bulleted items in making this determination.] Based on these initial ratings, assign a rating for the major sections (A, B, C and D) Use the comment section under each major section to give the reasons for your ratings. After completing sections A through D, determine whether to **Recommend as a Basal Resource** or **Not Recommend as a Basal Resource**, and write comments about your decision. Finally complete section E indicating the extent to which the free-with-purchase/gratis items and the ancillary items as groups (not individual items) support the basal.

If any of the major categories A, B, C or D has a rating of *Little or No Evidence* for the qualities considered for the category as a whole, Do Not Recommend as Basal.

The rating of major category E should not be considered in determining the rating of the other four major categories.

Overall Recommendation: Recommend as BASAL

Overall Strengths, Weaknesses, Comments:

We recommend the purchase of this basal resource because we feel it is the best available text to support the learning needs of our diverse student population.

CRITERIA

This basal resource

A. Encompasses KY Content Standards and Grade Level Expectations Yes

1. Includes the 5 strands of social studies to the following extent: Strong Evidence

Historical Perspective-----Strong Evidence
Geography-----Strong Evidence
Economics-----Strong Evidence
Government and Civics -----Strong Evidence
Cultures and Societies-----Strong Evidence

2. Addresses content-specific enduring understandings * Strong Evidence

3. Addresses content-specific concepts and skills * Strong Evidence

4. Makes explicit connections/ integration among strands Strong Evidence

5. Strengths, Weaknesses, Comments:

The strength of this book lies in the logical historical organization, emphasis on cause-effect, strong synthesis of historical events and linkage to greater historical context. It also provides an adequate treatment of historically disadvantaged social minority groups. An example of a particularly strong section is the accurate portrayal of female participation in the Progressive Era reform movements (see chapter 9, section 2)

* Use the appropriate pages from the Program of Studies for reference.

B. Incorporates Other Related Concepts and Skills Strong Evidence

1. Incorporation of content from subject areas other than social studies Strong Evidence

- Promotes interdisciplinary teaching and learning through incorporation of skills and content from other subject areas. Example: incorporation of environmental activism and the integration of science content.

2. Balanced and Unbiased Representations of People and Perspectives Strong Evidence

- Presents a balanced and unbiased representation of people and perspectives on issues such as race, ethnicity, gender, religion, environment, business, industry, and political orientation; is free of stereotyping or bias of any kind
- Reflects the pluralistic, multi-ethnic nature of society, past and present, with a wide variety of examples in both pictorial and written content
- Is free of factual errors
See example of female involvement in the Progressive era above. Another notable

example is the discussion of the counterculture and anti-war movements in the 1960's and their success in promoting societal change.

3. Connections to Literacy Strong Evidence

- Employs a variety of reading levels and is grade/level appropriate
- Provides opportunities for summarizing, reviewing, and reinforcing vocabulary skills and concepts at multiple levels of difficulty for a variety of learning styles.
- Integrates reading and writing in the student text
- Uses vocabulary that is age and content appropriate
- Identifies key vocabulary through definitions in both text and glossary

Text provides separate resources connecting each chapter to primary source documents. Content specific vocabulary is highlighted through highlighting and text insets as needed. Critical vocabulary is listed for each unit and accompanying instructional materials provided appropriate exercises for vocabulary mastery.

4. Connections to Technology Strong Evidence

- Integrates technology and reflects the impact of technological advances
Embedded web lengths for research sources, informational supporting websites, and assessment practice. Spanish language audio and CD-ROM versions are available for student differentiation.

5. Strengths, Weaknesses, Comments:

History through photojournalism helps build the historical thinking skill of contexturilazation. Another strong example of support for literacy skills occurs in chapter 23 where students compare majority and dissent opinions for a Supreme Courte decision (Reynolds v Sims) in order to understand the reasoning behind the majority decision. In chapter 22,

C. Supports Best Practices of Teaching and Learning Strong Evidence

1. Engages Students Strong Evidence

- Includes content geared to the needs, interests, and abilities of students
- Engages and motivates students using components such as real-life situations, primary sources, simulations, experiments, and data gathering.
- Includes information and activities that assist students in seeing relevance of concepts to their own lives and experiences
- Provides a variety of strategies, activities, and materials to enhance student learning at the appropriate learning levels

2. Promotes Inquiry, Research and Application of Learning Strong Evidence

- Provides opportunities for inquiry and research that includes activities such as self-selecting topics, formulating authentic questions, gathering information, researching resources, observing, interviewing, evaluating information, analyzing and synthesizing data, and communicating findings and conclusions.
- Requires students to use higher-level cognitive skills (analysis, synthesis, evaluation, etc.)
- Provides activities and project for students to deepen their knowledge and cultivate and

- strengthen problem-solving and decision-making skills
- Provides opportunities for application of learned concepts
- Uses a variety of relevant charts, graphs, diagrams, time lines, and other illustrations to invite and motivate students to engage in discussion, problem solving, and other higher-order thinking skills
- Emphasizes conceptual understandings that invite students to predict, conclude, evaluate, develop, and extend ideas to support reasoning

3. Uses Assessment to Inform Instruction Strong Evidence

- Includes multiple means of assessment as an integral part of instruction
- Provides evaluation measures in the teacher edition that supports differentiated learning activities

4. Strengths, Weaknesses, Comments:

The text is generally engaging because it provides thorough treatment of historical events. For example, students find the section on the real reasons for the US involvement in the Vietnam war quite engaging. Multiple opportunities for critical thinking are provided. Assessments provided within the teacher's edition allow for the assessment of students in a variety of modes and offer opportunities to differentiate assessment and instruction based on student responses and individual needs.

D. Has an Organization/ Format that Supports Learning and Teaching Strong Evidence

- Presents chapters/lessons in an organized and logical sequence
- Provides clearly stated objectives for each lesson.
- Uses text features (e.g., titles, headings, subheadings, review questions, goals, objectives, space, print, type size, color) to enhance readability.
- Makes use of various forms of media (e.g., CD's, recordings, videos, cassette tapes, computer software, web-based components)
- Includes clear, accurate and appropriate illustrations and/or graphics that reinforce content standards.
- Provides clear explanations of illustrations
- Incorporates a glossary, footnotes, recordings, pictures, and/or tests that aid pupils and teachers in using the book effectively
- Uses grade-appropriate type size
- Includes user-friendly electronic materials that are easy to operate and allow user control. (Students can shift among activities.)
- Includes media that are durable, easy to use and have technical merit
- Is accompanied by a teacher's edition that offers clear and accurate background information
- Is constructed in what appears to be durable and able to withstand normal use

Strengths, Weaknesses, Comments:

The text provides a strong review that aligns well with the first US History course and aligns well to Kentucky's curriculum guidance. It also encompasses a thematic review of the beginning of the nation through Reconstruction. Text features such as inset text, photographs of key events and historical figures, and detailed maps help support student understanding. Color-coded

Social Studies Evaluation Tool
Social Studies 2007-2013

comparison charts and time lines are also useful formatting features that students may use.
Atlas pages are also included.

E. Has available Ancillary/ Gratis Materials No

- Coordinates teacher resources easily with student material (e.g., accompaniments included, student pages shown, instructional technology indicated).
- Are well-organized and easy to use

Strengths, Weaknesses, Comments:

N/A