**Regular Meeting Boone County Board of Education**

**April 21, 2016 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education April 21, 2016 was called to order by Chairperson Dr. Maria Brown at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Ms. Karen Byrd

Mr. Ed Massey

Ms. Bonnie Rickert

Mr. Steve Templeton

Dr. Karen Cheser, Deputy Superintendent, presided over the meeting. Dr. Randy Poe was at the Schlechty Leadership Network Conference.

Gerry Dusing attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. NATIONAL ANTHEM**

The National Anthem was presented by the Gray Middle School Choir.

**III. PLEDGE TO THE FLAG**

The Pledge to the Flag was led bystudents of Goodridge Elementary School.

**IV. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

 Michael Henry was unable to attend the meeting.

 Dr. Cheser invited all the First Annual MakerSpace Expo at Boone County High School on April 23 from 10-4.

**V. GOOD NEWS**

**V.A.** The board recognized the April 2016 Break the Mold Award recipient, Mr. Ken Kemper, Facilities Management.

**V.B. 2016 April Sportsmanship Awards**

 Congratulations to the 2016 April Sportsmanship Award Recipients:

Boone County High School - Kylie Anderson

Conner High School - Nathan Eberhard

Cooper High School Alana Gronefeld

Ryle High School - Jordan Collette

**VI. AUDIENCE OF CITIZENS**

 No one spoke.

**VII. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Karen Cheser, Deputy Superintendent, recommended the following Consent Agenda items A-HH for Board approval, as presented.

1. A motion was made by Ed Massey, seconded by Steve Templeton, to approve the consent agenda items A-HH, as presented. Ed Massey recused on # 43041, Bonnie Rickert recused on # 49478, Karen Byrd recused on # 20340, Steve Templeton recused on # 45951 and Maria Brown recused on # 52109. Karen Byrd, Maria Brown, Steve Templeton and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Maria Brown noted for the record Item F. should shay Phase I not Phase II, this was a typo error.

**VII.A. Minutes of the regular board meeting of March 10, 2016.**

 The board approved the minutes of the regular board meeting of March 10, 2016, as presented.

**VII.B. Bill List**

**VII.C. Treasurer's Report.** Linda Schild gave the treasurer’s report.

**VII.D. Leaves of Absence**

 The following persons submitted leaves of absence requests were approved:

**Recommended by Principal/Supervisor for approval:**

Anderson, Laura, Teacher @ Boone County High, 4/18/2016 - EOY

Bellm, Jayne, Para-Educator @ New Haven Elem, 4/6/2016 – 5/26/2016

Carnes, Marlisse, Bus Driver @ Transportation, 4/18/2016 - EOY

Cook, Shari, Teacher @ Burlington Elem, 3/28/2016 - EOY

Frank-Nix, Kristina, Teacher @ Special Education, 5/4/2016 - EOY

Leslie, Brittany, Teacher @ Gray Middle School, 4/1/2016 – 4/26/2016

Mohnike, Robert, Bus Driver/Mechanic @ Transportation, 3/16/2016 – 5/6/2016

Nunn, Kevin, Custodian @ Cooper High School, 4/26/2016 – 5/12/2016

Straub, Terry, Secretary @ Transportation, 4/21/2016 – 5/30/2016

Trella, Caitlin, Speech/Language Pathologist, 5/10/2016 – 5/27/2016

Walters, Marva, Bus Driver @ Transportation, 3/9/2016 – EOY

Winstel, Amy, Teacher @ Ryle High School, 2/23/2016 – 5/9/2016

York, Suzanne, Teacher @ Thornwilde Elem, 3/21/2016 – 4/8/2016

Zatlokowicz, Leigh Anne, Café Wkr @ Ockerman Middle, 3/9/2016 – 4/8/2016

**Not Recommended by Principal/Supervisor for approval:**

Nothing to Report

**Amended Leaves:**

Aldridge, Kelly, Teacher @ Florence Elem, 4/18/2016 – 4/29/2016

Johnson, Roberta, Café Wkr @ Boone County High, 2/19/2016 – 4/6/2016

Peters, Lisa, Teacher @ Ockerman Elem, 4/20/2016 - EOY

Porter, Jessica, Secretary at Maintenance, 10/9/2015 – 6/30/2016

Replogle, Sara, Teacher @ Conner High School, 3/1/2016 – EOY

Sanders, Erica, Teacher @ Ryle High School, 4/28/2016 - EOY

Shimp, Melissa, Teacher @ RA Jones, 1/25/2016 – 4/29/2016

Woodruff, Debora, Staff Support @ Ockerman Middle, 1/27/2016 – 4/20/2016

**Cancelled Leaves:**

Leite, Rosemarie, Teacher @ Conner Middle School, 2/16/2016 – 3/4/2016

Pope, Rhonda, Para-Educator @ Collen Elem, 2/26/2016 – 3/7/2016

**VII.E. Bid Award and Revised BG-1 for Conner Middle School HVAC Phase II BG#16-087.**

The board approved the Bid Award and Revised BG-1 for Conner Middle School HVAC Phase II BG#16-087 to Peck, Hannaford & Briggs , as presented.

**VII.F. Conner Middle School HVAC Phase I Asbestos Abatement Project BG#16-087**

The board approved the bid for Conner Middle School HVAC Phase I Asbestos Abatement Project BG#16-087 to DSEA Services, as presented.

**VII.G. Approval of Contract Closeout BG-4 Conner High School Window Infill BG#15-122**

 The board approved the Contract Closeout BG-4 Conner High School Window Infill BG#15-122, as presented

**VII.H. Approval of Final Project Closeout BG-5 BG#15-064 Paving 2015**

 The board approved the Final Project Closeout BG-5 BG#15-064 Paving 2015, as presented.

**VII.I. Approval of Final Project Closeout-BG-5 BG#15-122 Conner High School Window Infill**

The board approved the Final Project Closeout-BG-5 BG#15-122 Conner High School Window Infill, as presented.

**VII.J. Approval of Contract Closeout BG-4 Paving 2015 BG#15-064**

 The board approved the Contract Closeout BG-4 Paving 2015 BG#15-064, as presented.

**VII.K. Approval of Final Project Closeout BG-5 BG#15-063 Roofing 2015**

 The board approved the Final Project Closeout BG-5 BG#15-063 Roofing 2015, as presented.

**VII.L. Approval of Contract Closeout BG-4 Roofing 2015 BG#15-063**

 The board approved the Contract Closeout BG-4 Roofing 2015 BG#15-063, as presented.

**VII.M. KASA/ The Center for Education Leadership - MOA Agreement-Process Improvement Performance Excellence (PIPE)**

 The board approved the Memorandum of Understanding agreement with KASA and the Center for Education Leadership to gain an understanding of Process Improvement Performance Excellence (PIPE), as presented.

**VII.N. FY16 Learn and Launch Grant MOA**

 The board approved the FY16 Learn and Launch Grant MOA, as presented.

**VII.O. High School courses Offered in Middle school**

 The board approved the High School Courses Offerings in listed Middle Schools, as presented.

**VII.P. Scientific Learning Corporation National Leadership Center Program Agreement**

The board approved the Scientific Learning Corporation National Leadership Center Program Agreement, as presented.

**VII.Q. Boone County Parks Bus Request**

 The board approved the Boone County Parks bus request for summer programs, as presented.

**VII.R. Approval of School Fees, Admissions Fees, Transcript Fee and Meal Prices for 2016-2017 school year**

The board approved the School Fees, Admissions Fees, Transcript Fee and Meal Prices for 2016-2017 school year, as presented.

**VII.S. Approval of Contract Closeout BG-4 Gray Middle school Boilers and Chillers BG#15-282**

The board approved the Contract Closeout BG-4 Gray Middle school Boilers and Chillers BG#15-282, as presented.

**VII.T. Southern Region Education Board Conference May 2016 Randy Poe**

 The board approved Randy Poe to attend the Southern Region Education Board Conference May 2016 with expenses covered by SREB, as presented.

**VII.U. Rainbow Childcare Bus Request**

 The board approved the bus request from Rainbow Child Care Center on May 3, 2016, as presented.

**VII.V. Duke Energy Grant of Easement**

 The board approved the Duke Energy Grant of Easement, as presented.

**VII.W. KISTA Surplus Bus Sale**

 The board approved the KISTA Surplus bus sale, as presented.

**VII.X. NKCES Membership/Participation for the School Year 2016-2017**

 The board approved the NKCES Membership/Participation for the School Year 2016-2017, as presented.

**VII.Y. Rational Combi Cleaner Bid**

 The board approved the bid for the Rational Combi cleaning supplies be awarded to Tri-Mark/S&S Kemp, as presented.

**VII.Z. Online Fee Payment Service Agreement**

 The board approved the Online Fee Payment Service Agreement with Vanco Payment Solutions, as presented.

**VII.AA. Cooper High School Postage Equipment Rental Agreement**

 The board approved the Cooper High School Postage Equipment Rental Agreement, as presented.

**VII.BB. Cafeteria Food Serving Line Bid**

 The board approved the cafeteria food serving lines bid at BES,CES,EES, FES, NPE, STE, YE with Ti-Mark/SS Kemp, as presented.

**VII.CC. Ralph Rush Audio Visual Renovation Bid**

 The board approved the Ralph Rush Audio Visual Renovation bid award to Pomeroy, as presented.

**VII.DD. Student Accident Insurance**

The board approved the student accident insurance with RJ Roberts Insurance for 2016-2017 fiscal year, as presented.

**VII.EE. Treasurer's Bond**

The board approved the treasurer's bond renewal for 2016-2017 through Commonwealth Risk Solutions, as presented.

**VII.FF. Sales Campaign Approval**

 The board approved the sales campaigns, as presented.

**VII.GG. Revised BG-1 for Gray Middle School Boilers and Chillers**

 The board approved the Revised BG-1 for Gray Middle School Boilers and Chillers, as presented.

**VII.HH. Field Trips**

 The board approved the Field Trip Request, as presented.

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| **School** | **Date Of Trip** | **Location** | **Reason** |
| Camp Ernst Middle School | April 29, 2016 | NKU | Educational |
| Conner High School | May 9, 2016 | Louisville | State Concert Band Assessment |
| Ryle High School | June 9-11, 2016 | Owensboro | State Softball Tournament |
| Ryle High School | June 12-18, 2016 | Salt Lake City, Utah | NSDA National Tournament |
| Ryle High School | May 12-16, 2016 | Denver, CO | NIETDC National Tournament of Champions |
| Ryle High School | August, Sept, November and December | varies | Football Games/Playoffs |
| Yealey Elementary | May 20, 2016 | Frankfort | Educational |

**VIII. RECOMMENDED ACTION - OLD BUSINESS**

 **VIII.A. No Old Business**

**IX. RECOMMENDED ACTION - NEW BUSINESS**

 **IX.A. Board Policy Revision 08.113 Graduation Requirements - 1st Reading**

 Dr. Cheser recommended the board approve the Board Policy Revision 08.113 Graduation Requirements 1st Reading, as presented.

1. A motion was made by Karen Byrd, seconded by Ed Massey, to approve the Board Policy Revision 08.113 Graduation Requirements 1st Reading, as presented. Karen Byrd, Maria Brown, , Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Cheser discussed this was necessary to bring the policy up to date and include summer courses.

 **IX.B. Modified Job Description - Educational Interpreter**

Dr. Cheser recommended the board to approve the Modified Job Description of the Educational Interpreter, as presented.

1. A motion was made by Ed Massey, seconded by Steve Templeton, to approve the Modified Job Description of the Educational Interpreter, as presented. Karen Byrd, Maria Brown, , Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Cheser discussed that after in depth analysis this was needed to stay competitive.

 **IX.C. Modified Job Description for Para-Educator Job Coach**

Dr. Cheser recommended the board to approve the Modified Job Description for Para-Educator Job Coach, as presented.

1. A motion was made by Bonnie Rickert, seconded by Ed Massey, to the Modified Job Description for Para-Educator Job Coach, as presented. Karen Byrd, Maria Brown, , Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

 **IX.D. Instructional Time Adjustment for Goodridge Elementary school for the 2016-2017 School Year.**

 Dr. Cheser recommended the board to approve the Instructional Time Adjustment for Goodridge Elementary school for the 2016-2017 School Year, as presented.

1. A motion was made by Ed Massey, seconded by Karen Byrd to approve the Instructional Time Adjustment for Goodridge Elementary school for the 2016-2017 School Year, as presented.

Karen Byrd, Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Cheser discussed the other schools in the district that have made the same adjustment, and this would give 10 minutes more instructional time, with no additional cost.

 **IX.E. Boone County Schools 2016-2017 Code of Conduct**

Dr. Cheser recommended the board to approve the Boone County Schools 2016-2017 Code of Conduct, as presented.

1. A motion was made by Karen Byrd, seconded by Bonnie Rickert to approve the the Boone County Schools 2016-2017 Code of Conduct, as presented. Karen Byrd, Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

 **IX.F. Modified Job Description Director Transportation**

 Dr. Cheser, recommended the board to approve the Modified Job Description Director Transportation, as presented.

1. A motion was made by Karen Byrd, seconded by Steve Templeton to approve to approve the Modified Job Description Director Transportation, as presented. Karen Byrd, Maria Brown, Steve Templeton, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Cheser discussed the need to modify this job description requirements to bring it in line with the other district administrators and require a bachelor’s degree or higher.

**X. SUPERINTENDENT'S REPORT**

 No report.

**XI. INFORMATION, PROPOSALS, COMMUNICATIONS**

**XI.A. Human Resource Actions**

**XI.B. Worker's Compensation Claims**

**XI.C. Overtime Report**

**XI.D. Construction Status Report**

**XI.E. Energy Management Report**

**XI.F. Me and My School Executive Summary - K. Reutman**

**XI.G. Educational Collaborative State Agency Fund (KECSAC) Executive Summary- K. Reutman**

* Ed Massey discussed the Freedom Center invite our students on a paid trip to visit the Center and see a rare copy of the Emancipation Proclamation in the education unit at the Center. Dr. Cheser is working with the schools on the details for attendance.
* Ed Massey reported on Daniel Puder’s Program “My Life My Power” which is a PBL program.
* Ed Massey reported on the Stars of Hope program. Stephens Elementary has finished a project of painting wooden stars with messages of hope to Haiti. The stars program teaches children service learning and when completed are sent to areas where there has been destruction or a need for words of hope.
* Maria Brown, discussed the NSBA Conference the board members recently attended and the worthwhile educational learning opportunities that were at the conference. The Boone County administrators and board members participated in a presentation on 21st Century Skills.
* Steve Templeton, Ed Massey and Bonnie Rickert participated in Ryle High School Senior Exit Interviews.
* Maria Brown discussed the GICPL program for anyone that would like to educated themselves deeper into the educational system. The program is open and accepting parents, community members, etc. and information can be found on the GICPL website.
* Ed Massey reported the Kentucky Speedway/NASA STEM Essay program for our High School students is available again this year and is an opportunity for our students to work up close with the engineering side of racing. Check out the program on the Kentucky Speedway website.
* The Commissioner of Education, Dr. Pruitt, will be hosting a Town Hall meeting on Education at NKU on April 25, 2016 at 6:30pm. All are invited.

**XII. AUDIENCE OF CITIZENS**

The following college students, majoring in education, introduced themselves to the board: Anthony Battaglia – Gateway, Joey Shipman-NKU, Mitch Anderson- NKU, Brittany Terry- U of Cumberlands, James Blau-Gateway, Nathan Wiggin- NKU, Ashley Juter- NKU, Shay Lafollette- NKU, Dakota Dewberry- NKU, Michael Bruce – NKU, Sabrina Weyman- NKU.

**XIII. CLOSED EXECUTIVE SESSION PER KRS 61.810**

 **XIII.A. No closed session**

**XIV. ADJOURN**

1. A motion was made by Karen Byrd, seconded by Steve Templeton, to adjourn the meeting. Bonnie Rickert, Maria Brown, Karen Byrd, Ed Massey and Steve Templeton voted, “aye” MOTION: The motion passed 5-0.

 Meeting was adjourned at approximately 8:12 pm

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Maria Brown/Chairperson

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Karen Evans/Secretary