**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, March 28, 2016**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Jim Oliver, Steve Rucker, Curt Haun, Mark Thomas, Matt Mercer, Todd Russell, Rick Vincent, Luke Penrod, Michelle Penrod, Amanda Butler, Ricky Reinle, Peggy Pickett, Vicki Goodlett, Diana Thomas, Pete Clevenger, Michele Barlow, and others.

**ORDER # 111**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION &**

**WELCOME OF VISITORS**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors to the meeting.

**ORDER # 112**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to adopt the agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS:**

**Going the Distance:**

Superintendent Adams recognized Luke Penrod with the Going the Distance Award.

**Presidential Voluntary Service Award:**

Miss Valerie Pucko, Student at Spencer County Elementary

**Derby Festival Spelling Bee:**

Charley Miller placed 5th in the Derby Festival Spelling Bee.

**SCMS Junior Beta Quiz Bowl Team**

Coaches Stephanie Phelps, Elizabeth Hinton, Jack Reynolds, Josh Dunkelberger, Jack Kennedy, Tyler Moehrke, Sam Cooper, and JD Brown.

**2016 Excellence in Teaching Award Nominees**

Ricky Reinle, Peggy Pickett, and Amanda Butler

**CITIZENS AND DELEGATIONS**

No members of the public signed to address the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**Academic Spotlight:** TES Regional Champion Future Problem Solving Students along with Brandie Kinzel led a Future Problem Solving Demonstration**.**

**Academic Report**: Mr. Chuck Abell presented the Assessment Update

**Superintendent’s Report:** Superintendent Adams reviewed the following items, as some will also appear as Action Items.

* Digital Display Marquee at SCHS
* Advisory Council Agenda
* Principal’s Meeting Agenda
* School Calendar
* New Elementary School
* Town Hall Meetings

**ACTION WITH DISCUSSION**

**ORDER # 113**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve February 22, 2016 Regular Monthly Meeting Minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 114**

**2015-2016 SCHOOL CALENDAR – MODIFICATION**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to utilize May 17, 2016 as an instructional day for students CONTINGENT upon approval from the General Assembly.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 115**

**2016 GRADUATION DATE**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the graduation date as, May 27, 2016.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 116**

**CAMERA INSTALLATION AT SCMS/SCES**

A 32 camera system at SCMS to replace a 16 camera system will be installed at SCES. The camera quote for SCMS is $9,600.00 and installation at SCES is $1,900. Total for both schools is $11,500.00.

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve camera installation at SCES and SCMS with a total cost of $11,500.00

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 117**

**SCES: FOUR POSITIONS: Parent/Community Coordinator/Cafeteria Monitor; Media Center Computer Lab IA; ESS/Title 1 IA; Title 1 0.2 Teaching Position**

SCES would like to employ a Parent and Community Coordinator/ Cafeteria Monitor to be paid by SBDM allocations. The Parent and Community Coordinator/Cafeteria Monitor would assist volunteers, manage all school wide fundraisers 10 hours per week, and work 2 hours a day monitoring students in the cafeteria. SBDM Council approved use of funds on March 10, 2016.

SCES would like to employ a Media Center Computer Lab IA to be paid by SBDM allocations. The Media Center Computer Lab IA would work 6.5 hours a day to assist students with specific instructions on technology. SBDM approved March 10, 2016.

SCES is seeking to employ 3 IA to serve as Tutors through the ESS program. Each individual rate to pay will be based on the IA pay scale at their experienced rate total to include benefits. The total combined hours worked will not exceed the amount permitted through ESS allocations. These positions will focus entirely on working with students who are in a Tier 2 or Tier 3 intervention status. SBDM approved March 10, 2016

SCES would like to utilize it’s Title 1 Funds in order to create a 0.2 teaching position. SBDM approved March 10, 2016.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the four additional positions at SCES to be financed by local funds.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 118**

**BG 1 SCMS GIRLS SOFTBALL DUGOUTS**

SCMS is seeking Board approval to build two dugouts for SCMS Girls Softball. Total cost of dugouts will be donated.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the BG-1 for SCMS Girls Softball Dugout with donated funds.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 119**

**FULL COLOR DIGITAL DISPLAY – SPONSORED BY THE PEOPLES BANK**

The People’s Bank may be interested in donated a full color digital display, if the Board will allow them to advertise on board. There is no need for a BG-1 since this is an existing sign and electric is already there.

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve of the digital marquee for SCHS contingent upon the purchase and donation by The People’s Bank for advertising.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 120**

**SCHOOL RESOURCE OFFICER – RENEWAL OF ANNUAL CONTRACT**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the joint agreement with the City of Taylorsville for continued School Resource Officer services for 2016-2017. The annual cost proposed by the City for these services is $25,600.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 121**

**ARCHERY CLUB AND EQUIPMENT PURCHASE**

SCES is currently the only school not actively engaged in the archery school program. Kentucky Fish and Wildlife has proposed funding $2,000 of the $3,000 required for the equipment, with someone already identified as interested in expanding the club into the elementary schools.

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Starks to approve up to $1,250 for equipment to match the KY Fish and Wildlife Foundation Donation for the purpose of expanding archery into the elementary schools.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 122**

**SCHS BASS FISHING CLUB**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to establish a Bass Fishing Club at SCHS in accordance with KHSAA policy and provide a $500 stipend to the extra-curricular scale for a certified staff member to oversee it.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 123**

**MEMORANDUM OF UNDERSTANDING WITH CITY OF TAYLORSVILLE**

The Memorandum of Understanding was presented after legal counsel. Both parties agree that the City will annex the property at McAllister Lane and Highview Drive East of Taylorsville into the City and will allow the property to receive services.

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the Memorandum of Understanding with City of Taylorsville as written.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 124**

**ACTION BY CONSENT ITEMS**

A motion was made Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Action by Consent Items as presented (see below):

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* Orders of the Treasurer Reports
* School Financial Reports (Monthly)
* District Financial Reports
* Invoices for Approval
  + Sherman Carter Barnhart: Invoice 8 $15,120.00
* Acknowledge Monthly Report and District Employees Termination, Resignation, and Retirements.

**Spencer County Preschool** **Spencer County Elementary School**

Jessica Cox, Preschool Teacher, Rank 3 Kassidy Cooper, Student Worker

**Spencer County High School Bear Care Program**

Tonya Bentley, IA Nikkole Wernert, Child Care Worker, Early HeadStart

**Other Resignations**

Kimberly Nation, Sub Classified Beth Howard, Child Care Worker-Early HeadStart eff 2/23/16

James M. Stone, Sub Classified Pamela Smith, Certified Sub Teacher, eff 3/1/16

Amy Peterson, IA SCMS eff 4/8/16

**Retirements**

Ingrid Isaac, Elementary Teacher, SCES Revised eff Date 5/31/16

**Suspension** **Terminations**

Kanani Tamayo, Bus Monitor, w/out pay, eff 2/19/16 Kanani Tamayo, Bus Monitor, eff 2/26/16

Tracy Sztanya, Teacher – TES w/pay eff 2/19/16

* Field Trip Approvals (Overnight and Out-Of-State)
  + SCMS Advanced Art Class – Nashville TN May 21, 2016
  + SCHS HOSA International Conference Nashville, TN – June 22-June 26, 2016
  + SCMS Boys Basketball Overnight – Morehead – June 2016
* Fundraiser Approvals

**Taylorsville Elementary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Jr. Beta Club | Krispy Kreme Doughnuts | April 2016 | Adults | Community Service, end of year celebration, beautification of school grounds for spring fling, nursing home activities |

**Spencer County Elementary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SCES School Wide | DQ Fundraiser  10% stores sales go to SCES. | Monthly  April 28 and May 12 | Adults | Purchase technology for school |

**Spencer County Middle School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Jr Beta | Bunco Night | 3/4/2016 | Send Jr. Beta Quiz Bowl to National Convention | Adults |
| Jr. Beta | Dodgeball Tournament | April 2016 | Send Jr. Beta Quiz Bowl to National Convention | Adults |
| Jr. Beta | Lollipops | March-May | Send Jr. Beta Quiz Bowl to National Convention | Adults |
| Boys Basketball/Football | Knockerball Raffle | April – May, 2016 | Equipment | Adults |

**Spencer County High School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Football | Oaks/Derby Concessions | May 6-7, 2016 | Purchase Equipment for Team | ADULTS ONLY |
| Class of 2018 & Volleyball | Oaks/Debry  Concessions | May 6-7, 2016 | Project Graduation  Equipment for Volleyball | ADULTS ONLY |
| Class of 2017 | Stadium Seats | Spring 2016-Spring 2017 | 2017 Activities | Adults & Students |
| Class of 2017 | Trash Pick UP | Spring 2016-Spring 2017 | 2017 Activities | ADULTS ONLY |
| Girls Basketball | Free-A-Throw | November 18, 2016 | T-shirts, senior gifts, post season banquet & awards | Adults and Students |
| Girls & Boys Basketball | Meet the Bears  Lunch in gym | November 12, 2016 | Misc. Items for basketball program | Adults and Students |
| Girls Basketball | Youth Camp | June 6-9, 2016 | Jump ropes, balls, Misc items for program | Adults & Students |
| Boys Basketball | Youth Camp | June & July 2016 | Jerseys and practice gear | Adults and Students |
| Girls Basketball | Daddy/Daughter dance | September 17, 2016 | Lockers and equipment for locker room | Adults Only |
| Boys Basketball | Peach Sales | June-July 2016 | Uniforms and practice gear | Adults and Students |
| Softball | Butter Braids | March/April 2016 | Softball Program | Adults and Students |
| Softball  Art Club  Girls Soccer | Paint Night & Concessions | March 2016  TBA | Art: Doc Camera  Soccer: Camp  Schmidt: Uniforms | Adults & students |
| Softball | Softball Scramble  Golf Fees, Hole Sponsors | May 1 | Softball Expenses | Adults & students |
| Football | Oaks/Derby  Concessions | May 6-7, 2016 | Football Equipment | ADULTS ONLY |
| Football | Discount Cards | July 1- August  2016 | Football Program | Adults and Students |
| Football | Sponsorships | May-December 2016 | Football Equipment | Adults and Students |
| Football | Golf Scramble | April-June 2016 | SCHS Athletics | Adults & students |

* Fee Requests

**Spencer County High School:**

SCHS FBLA $ 180.40 FBLA State Leadership Conference

SCHS HOSA $ 270.00 HOSA International Conference

SCMS Band $10 6th Grade Honor Band

SCMS Softball $60-$150 Uniforms

* Maternity Leave Requests – Ms. Erin Kelley, TES
* Approval of Emergency Certified Substitute Teachers
* Approval of Student Accident Insurance Coverage to remain the same with Roberts Insurance (K&K). This quote is for 100% Usual and Customary student accident coverage for the 2016-2017 school year for $42,586.69.
* Administrator Travel Expense
* Grant Requests:
  + Dollar General Literacy Foundation
  + USA Football
  + Dick’s Sporting Goods
* Approval of Annual Vendors:
  + USA Images
  + Mid-South Baseball, Inc (Pending Response)

**Communications**

1. Board Members

* Ms. Sandy Clevenger talked about numerous website grants and hopes that teachers are taking advantage of these.
* Superintendent Adams shared that TES has been awarded the 21st Century Learning Grant
* Ms. Sandy Clevenger shared information civic programs and would like this as a future dialogue topic.
* Ms. Debbie Herndon encouraged everyone to send Commission Pruitt feedback to KDE.

1. SCEA Update
   1. Ms. Stacy Hieb gave an oral report on the following:
      1. Family Literacy Night – every child received a book.
      2. Five teachers were able to spend the day in Frankfort.
2. Written Communication
   1. Attendance Report

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month Six** | **2015-2016** | |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **2014-2015** | **2015-2016** | **2014-2015** | **2015-2016** | **2014-2015** | **2015-2016** |
|  | **ADA** | **ADA** | **% ADA** | **% ADA** | **Membership** | **Membership** |
| Kindergarten | 179.06 | 177.09 | 93.14 | 93.00 | 194.00 | 192.00 |
| Grade 1 | 191.46 | 177.07 | 94.49 | 95.00 | 203.00 | 188.00 |
| Grade 2 | 209.12 | 188.94 | 94.42 | 95.89 | 221.00 | 198.00 |
| Grade 3 | 202.17 | 208.97 | 94.69 | 95.24 | 214.00 | 220.00 |
| Grade 4 | 197.94 | 210.43 | 94.79 | 96.79 | 208.00 | 218.00 |
| Grade 5 | 200.76 | 204.53 | 94.21 | 95.74 | 214.00 | 213.00 |
| Grade 6 | 211.71 | 207.06 | 92.90 | 95.17 | 226.00 | 217.00 |
| Grade 7 | 210.41 | 222.67 | 93.40 | 95.34 | 225.00 | 236.00 |
| Grade 8 | 226.41 | 217.43 | 92.67 | 93.93 | 243.00 | 231.00 |
| Grade 9 | 213.15 | 233.91 | 92.79 | 94.10 | 230.00 | 248.00 |
| Grade 10 | 208.56 | 223.93 | 93.12 | 93.10 | 223.00 | 241.00 |
| Grade 11 | 192.77 | 206.36 | 92.90 | 92.60 | 209.00 | 222.00 |
| Grade 12 | 175.85 | 180.03 | 89.17 | 91.67 | 198.00 | 197.00 |
| Grade 14 | 0.92 | 2.73 | 92.11 | 91.23 | 1.00 | 3.00 |
| TOTAL | 2620.29 | 2661.15 | 93.29 | 94.43 | 2809.00 | 2824.00 |

* 1. Bus Maintenance Report
  2. Building Inspections
  3. SBDM Minutes
  4. Field Trips (Local)
  5. Health Office Visits (Nurse Report)
  6. Open Records Requests

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Civic Programs
* Update on GAP Plan

**ORDER # 125**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bark Stark and seconded by Dr. Lynn Shelburne to make the agenda dated March 28, 2016 part of the official Board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 126**

**EXECUTIVE SESSION – KRS 61.810 Section (1) Subsection (c)**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to enter into

Executive Session KRS.61.810 Section (1) Subsection (c) - Discussions of proposed or pending litigation against or on behalf of the public agency. Spencer County Board of Education will entertain discussions regarding potential litigation against the agency related to the on-going investigation by CPS.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 127**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to adjourn meeting at 8:04 pm.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

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Ms. Debbie Herndon, Board Chair

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Mr. Chuck Adams, Superintendent/Secretary