

**SBDM Meeting
Lincoln Elementary School
SBDM Meeting Minutes
March 23, 2016**

Members Present: Mr. Duty, Mr. Sparks, Mrs. Marimon, Mrs. Stuempel, Mrs. Berringer and Mrs. Clayton
Guests: Mrs. Dragan, Ms. Levy, and Mr. Wolf

Opening Business:

Agenda Approval:

Mrs. Berringer made a motion to accept the agenda for today's meeting, and Mrs. Clayton seconded the motion.

Minutes:

Mrs. Clayton motioned to accept the February council minutes. Mrs. Marimon seconded the motion.

Good News Report:

The following Good News items were shared at this meeting:

- LES Literacy Night was held on 3/3 with our annual *Book Release Party* and a live performance by a comedian, juggler and ventriloquist.
- A Fine Arts assembly was held on 3/7 for all LES students. The focus was on Appalachian culture.
- Students attended the *Dreamfest* field trip on 3/10 @ NKU.
- The Youth basketball banquet was held on 3/15 for students in grades 3-6.
- Parent Teacher Conferences were held on 3/17 from 3 – 7pm. Approximately 300 parents attended this event.
- Students have read 14,650 AR books compared to 9,951 books from last year.
- LES 6th grade spelling bee winner finished in the top 23 at the regional competition.
- Congratulations to the LES Chess Club for competing very well at the Queen City Classic at Paul Brown Stadium.
- 4-H Speech winners will move to the regional competition on 3/29.

Public Comment: NONE

Planning:

- A. Early Childhood – The *Preschool Jamboree* will be held on April 13th on @ 5:30-7:30. The *Kindergarten Kickoff* will be held on April 21st @ 5-6:30.
- B. Summer Learning Opportunities – Summer School, Me and My School, and 21st Century – We are hopeful that the budget will be available to make some of these summer learning opportunities occur for students of Lincoln.

Budget Report:

1. Budget Update – Current Balance -- **\$2,738.82**
2. Requisitions -
 - Installments were taken out for the approved *Reading Plus* slots and for the cold laminate.
 - Mr. Duty requested that the SBDM council consider providing \$500 to the updated audio/microphone equipment project. The board of education is providing \$1,600 and the 21st Century Program will also be providing \$500 toward the project. Mr. Sparks made a motion to approve giving \$500 to the microphone project. Mrs. Marimon seconded the motion.
 - Mrs. Dragan discussed the recent calculator inventory that occurred by Mrs. Young. We are in good shape with working calculators for the upcoming K-Prep state testing, but we do need to purchase an additional 35 calculators to be used by our fifth and sixth grade students. Mrs. Berringer made a motion to purchase 35 Texas Instrument calculators. Mrs. Clayton seconded this motion.
3. Budget Allocations – Mr. Duty shared a tentative LES budget provided by the board office with the council members. Mr. Duty discussed specific allocations including – staffing, teaching supplies, etc.

New Business:

- A. Program Review Updates – Program Review submissions will continue through the end of the year.
- B. KPrep Staff Training – This mandatory staff training will occur on May 2nd from 3:15 – 4:15 pm – all staff members must attend.
- C. KPrep Assembly – A testing assembly will be held for students on May 3rd.
- D. SBDM Teacher Nominations due 4/18; election will be on Wednesday, 4/27
- E. SBDM Parent Nominations will be due Friday, 4/15; election will be Friday, 4/29

F. Second Reading – Consultation Policy – Mr. Duty reviewed the revised policy with discussion being held. Mrs. Clayton made a motion to accept the second reading of the Consultation Policy. Mrs. Berringer seconded the motion.

G. Policy Review – School Day and Week Schedule Policy – Mr. Duty reviewed this policy and discussion was held regarding specific wording within this policy. Revisions were made by the council and reviewed. A motion by Mrs. Stuempel was made to accept the first reading of this policy. Mrs. Marimon seconded the motion.

H. Teacher Allocations – The tentative staffing allocations for the 2016 – 2017 school year were shared with council members.

On-going Learning:

1. AIMSweb Benchmarking #3 – April 11th – April 29th
2. Spring MAP Testing – April 12th – April 28th
3. Reading and Math RTI will conclude on Friday, April 29th
4. ESS – grades 3-6 will conclude on Friday, April 29th
5. 21st Century Program will conclude Thursday, May 5th

A motion to adjourn this meeting was made by Mrs. Stuempel and seconded by Mr. Sparks.

The date of the next SBDM meeting will be held in the Lincoln Parent Room on Wednesday, April 27th at 4:00 pm.

Submitted by: Heather Dragan