



NKCES Monthly Board of Directors Meeting  
March 09, 2016  
9:30 AM  
Gateway Community and Technical College  
Florence, KY 41042

***Member Districts***

Beechwood Independent ▪ Bellevue Independent ▪ Boone County ▪ Bracken County  
Covington Independent ▪ Dayton Independent ▪ Erlanger-Elsmere Independent ▪ Ft. Thomas Independent  
Gateway Community and Technical College ▪ Kenton County ▪ Ludlow Independent ▪ Newport Independent  
Northern Kentucky University ▪ Pendleton County ▪ Silver Grove Independent ▪ Southgate Independent  
Walton-Verona Independent ▪ Williamstown Independent

**Attendance Taken at 9:34 AM:**

Present Board Members:

Dr. Keith Bird  
Mr. Mike Borchers  
Mr. Jay Brewer  
Dr. Kathy Burkhardt  
Dr. Terri Cox-Cruey  
Mr. Ken Ellis  
Mr. Alvin Garrison  
Mr. Gene Kirchner  
Mr. Kelly Middleton  
Mr. Jim Palm  
Dr. Randy Poe  
Dr. Cindy Reed  
Mrs. Sally Skinner  
Mr. Robb Smith  
Dr. Mike Stacy  
Dr. Robert Storer  
Dr. Anthony Strong

Absent Board Members:

Mr. Jeff Aulick

Updated Attendance:

Mr. Jim Palm was updated to absent at: 9:34 AM  
Mr. Gene Kirchner was updated to absent at: 9:34 AM  
Dr. Keith Bird was updated to absent at: 9:34 AM

## **I. Call to Order**

## **II. Roll Call**

Discussion:

Superintendents Gene Kirchner and Jim Palm attended 8:30 meeting and left at 9:30am.

## **III. Consent Agenda**

### **III.A. Approval of Prior Minutes**

**Motion Passed:** passed with a motion by Mr. Jay Brewer and a second by Mr. Robb Smith.

Mr. Jeff Aulick	Absent
Dr. Keith Bird	Absent
Mr. Mike Borchers	Yes
Mr. Jay Brewer	Yes
Dr. Kathy Burkhardt	Yes
Dr. Terri Cox-Cruey	Yes
Mr. Ken Ellis	Yes
Mr. Alvin Garrison	Yes
Mr. Gene Kirchner	Absent
Mr. Kelly Middleton	Yes
Mr. Jim Palm	Absent
Dr. Randy Poe	Yes
Dr. Cindy Reed	Yes
Mrs. Sally Skinner	Yes
Mr. Robb Smith	Yes
Dr. Mike Stacy	Yes
Dr. Robert Storer	Yes
Dr. Anthony Strong	Yes

### **III.B. Approval of Treasurer's Report**

**Motion Passed:** passed with a motion by Mr. Jay Brewer and a second by Mr. Mike Borchers.

Mr. Jeff Aulick	Absent
Dr. Keith Bird	Absent
Mr. Mike Borchers	Yes
Mr. Jay Brewer	Yes
Dr. Kathy Burkhardt	Yes
Dr. Terri Cox-Cruey	Yes
Mr. Ken Ellis	Yes
Mr. Alvin Garrison	Yes
Mr. Gene Kirchner	Absent
Mr. Kelly Middleton	Yes
Mr. Jim Palm	Absent

Dr. Randy Poe	Yes
Dr. Cindy Reed	Yes
Mrs. Sally Skinner	Yes
Mr. Robb Smith	Yes
Dr. Mike Stacy	Yes
Dr. Robert Storer	Yes
Dr. Anthony Strong	Yes

### **III.C. Personnel Report**

**Motion Passed:** passed with a motion by Mr. Ken Ellis and a second by Mr. Jay Brewer.

Mr. Jeff Aulick	Absent
Dr. Keith Bird	Absent
Mr. Mike Borchers	Yes
Mr. Jay Brewer	Yes
Dr. Kathy Burkhardt	Yes
Dr. Terri Cox-Cruey	Yes
Mr. Ken Ellis	Yes
Mr. Alvin Garrison	Yes
Mr. Gene Kirchner	Absent
Mr. Kelly Middleton	Yes
Mr. Jim Palm	Absent
Dr. Randy Poe	Yes
Dr. Cindy Reed	Yes
Mrs. Sally Skinner	Yes
Mr. Robb Smith	Yes
Dr. Mike Stacy	Yes
Dr. Robert Storer	Yes
Dr. Anthony Strong	Yes

### **IV. Reports from External Agencies**

#### **IV.A. Center of Educator Excellence - Jen Stansbury-Koenig**

#### **IV.B. EPSB - Jimmy Adams**

Discussion:

Provided a memo for both February and March.

KY teacher distribution. Don't see that we have a teacher shortage yet. Last year 38% of all student districts were hired within the district they student taught.

#### **IV.C. KDE - Kelly Foster**

Discussion:

Jennifer Stafford

Application for world language teachers. If you are interested in working with KDE seek the application.

Student Voice surveys are now available.

Grants out there for healthy kids. The applications are due April 1st.

Superintendent summit is scheduled for May 2nd. Hope all can attend or send a delegate from your district.

In assessment KDE has been out within state held 8. Had over 700 to attend.

Town Hall Meetings coming up. We want feedback. If you can't make April 25th there will be several others around the state. Highly encourage all to attend.

How do we define success in KY? The Big Question.

**IV.D. KDE Office of Knowledge - Charolette Chowning**

Discussion:

No Present

**IV.E. KSBA - Kerri Schelling**

Discussion:

Brad Hughes in attendance.

Thank all for attendance to regional conference.

March 26th at Lloyd HS 9-3 for KSBA training for school board.

Special training session on legal issues on student confidentiality coming in May.

Ask Superintendents to let him know if there is a story or article that needs his review.

**IV.F. NKYEC - Polly Page**

Discussion:

Action Team 2: Most likely to succeed event  
with Panel Discussion the evening of March 8th.

Dr. Poe elaborated on the event and had hosted the event. Would like to see more involvement in Action Team 2.

Next Wednesday is Action Team 6 is meeting with discussion on Legislation,

**IV.G. NKY Secondary Principals Association - Matthew Turner**

Discussion:

Assessment we agreement with the frustrations.

**IV.H. Prichard Committee - Cindy Baumert**

Discussion:

Not Present

**IV.I. REL Appalachia- Patricia Kannapel**

**IV.J. School Facility Construction Commission (SFCCC) - Lisa Collins**

Discussion:

Not Present

**IV.K. Thomas Moore College - Christy Petroze**

Discussion:

CAPE

Student Teaching standards are high and have to meet standards prior to coming out to the districts to student teach. We want them to have a positive impact on your students within your districts.

Ask for your support.

March 2nd KETC spoke with representatives.

## **V. Instructional Spotlight-Leshia Lyman and Kristine Frech (PreKworks, Skyward, UnitedWay)**

Rationale:

PreKworks

Syward

United Way

Discussion:

presented a PreKworks flyer to group.

Presented prior to Reports from External Agencies.

## **VI. Communication Items and Discussion**

### **VI.A. NKCES Audit - David Hesse**

Discussion:

Point out aspects of report.

page 2 independent audit report.

Means you received a clean opinion.

Page 6

Page 41 Report of internal controls.

compliance and other matters. Reports shows no instances of lack of control.

Findings:

1. NKCES should book depreciation expense - noted asset listing wasn't completely up to date.

2. NKCES should follow up with bank reconciliation differences.

Address the issue of the length of the audit.

Materiality and auditors judgment.

Over the years there were differences and the were immaterial and then they built up over years, so this year worked on amending those differences so that way they move forward smoothly.

### **VI.B. Kentucky Purchasing Community (KPC)- Sharon Fields**

Rationale:

Presenting to Board

Discussion:

March 21st NKCES is hosting a lunch and learn with the districts finance officers to introduce them to the KPC programs.

The benefits the districts can gain from the program is great and a win-win.

Savings and stream of revenue for using the program.

### **VI.C. KY Research Alliance - Lu Young**

Discussion:

Presented on data for the districts. Boone County is the only district in area that has a research team so that is what we are here for to assist with data.

Each district is presented with data that shows reports that would be available to you and the types of data and what we are doing with the data.

Information is available on our website for each individual counties. Wide variety available.

Entire presentation has been loaded to Agenda for reference.

## **VI.D. Legislative Sessions**

### **Rationale:**

The General Assembly begins its 2016 session this week. It is a 60 day budget session. Of course, I will be there regularly along with our partners from Capital Link Consultants. In addition we will have weekly legislative updates via Lync / Skype for Board members beginning in mid January that you can participate in if you desire. We will also send out a weekly update report to all members and coops. In addition, we need to have strong representation from our members during the session.

I would like to ask each of you to sign up your members to attend during one or more weeks of the session beginning the week of January 12. The House Education Committee meets on Tuesdays (8:00) and the Senate Education Committee meets on Thursdays (11:30). These are generally the best days to attend and we would ask that you ask your members visit on these days of the week(s) that your coop has selected. I will gladly meet the superintendents that come from your coop at the Capital Annex along with our Capital Link partners and coordinate their visit with them. There is not a specific number of superintendents that we would ask to attend from your coop. As many as possible are welcome each week.

Please look at the list of weeks of the session shown below and let me know which week(s) your coop would be willing to attend. After we have a commitment for each week, please follow up with the superintendent names and days of attendance for your associated week. I will also send subsequent e-mails asking for similar commitments to attend KBE Board meetings and EPSB Board meetings with me. Thank you!

### **LEGISLATIVE SESSION**

#### **DATES**

#### **CO-OPS ATTENDING**

#### **NKCES REPRESENTATIVES ATTENDING**

**TUESDAY, MARCH 8TH, 8AM**

**KEDC, NKCES**

**MIDDLETON**

**THURSDAY, MARCH 10TH, 11:30A**

**KEDC, NKCES**

**STACY**

**TUESDAY, MARCH 15TH, 8AM**

**WKEC**

**THURSDAY, MARCH 17 TH 11:30A**

**WKEC**

**TUESDAY, MARCH 23RD 8AM**

**SESC, KVEC, KEDC, NKCES**

**COX-CRUEY, POE, RAZOR, STRONG, GARRISON**

THURSDAY, MARCH 25TH, 11:30A  
SESC, KVEC, KEDC

#### **VI.E. NKU - Dr. Cindy Reed**

Discussion:

Day on the Hill from March 2nd. Interesting conversations with legislators.

KETCB- Partnered with Thomas More

Talked about the strong relationships between our school systems in the region.

Excited to hosting the two upcoming events with NKCES.

Upcoming events: health innovation center hosting a keynote speaker, Sam Quinones Dream Land

Third Think Tank - Sam Quinones will be presenting.

Plug from Dr. Poe who is a regular attendee at NKU events.

Look for email blasts that will be coming within the next week.

A link has been forwarded.

#### **VI.F. NISL:Principal Opportunity**

##### **VI.G. CBE Advisory Committee Representative**

Discussion:

Dr. Strong looking for a representative from region for this committee.

Dr. Kathy Burkhardt has agreed.

#### **VII. Old Business**

##### **VII.A. Facility Update**

Rationale:

Update on Facility: As mentioned at a previous meeting, SHP has offered to provide free services to help us in our decision making process in regard to the building. SHP Leading Design will spend the month of March reviewing existing facility information and preparing and analyzing four potential development scenarios relative to future facility opportunities for the NKCES Administrative offices, professional development/training spaces and the alternative school. Their effort will include opinions on cost and the overall feasibility of each scenario - ultimately providing NKCES with the information necessary to make a well-informed decision pertaining to the short-term and long-term viability of their facilities in a 21st Century educational environment.

Discussion:

SHP is a group putting together potential designs for the existing NKCES site.

SHP has volunteered this service for free.

No decision at this time but if the facility committee wishes to pursue it would move to a RFP.

Timeline to us is April to show the board.

##### **VII.B. Regional School Program**

#### **VIII. New Business**

##### **VIII.A. Upcoming Events**

###### **VIII.A.1. Orange Frog Workshop**

Rationale:

#### Orange Frog Workshop

NKCES is pleased to announce we are hosting an "Orange Frog" Training, Friday, March 25, 2016 from 8am-4pm, at Ralph Rush Center, Boone County Schools.

The message is powerful and with so many continued pressures in education the timing of this message is perfect! This Orange Frog Workshop will be facilitated by certified trainers Connie Crigger and Mike Wilson. Since we have regional trainers, we are able to pass on the savings to you, too! The cost will be \$400 and this includes all of your materials. You can check out the materials and other key details at this link: <http://orangefrogbook.com/home/>. We would love for you to come and help spread orange throughout our region!

We hope that we can count on you to help spread the word for this training: Register for Orange Frog Workshop

Discussion:

Boone County has invested in this program and training the trainers.

Looking for those to attend that would want to see if this is something they want to pursue for their district.

#### **VIII.A.2. Education Town Hall Meeting**

Rationale:

The Commissioner of Education will be conducting a series of town hall meetings across the state to gather input to assist the Kentucky Department of Education in designing a new accountability system. His goal is to collaborate with all shareholders across the state to produce a system that is fair, reliable, valid and simpler.

Northern Kentucky Education Town Hall Meeting will be Monday, April 25, 2016, 6:30-8:00 pm at NKU, James C. and Rachel M. Votruba Student Union Ballroom.

So, it is with great excitement that I invite you to attend one or more of the sessions, "Education Town Hall Meetings: How does Kentucky define school success?" I appreciate all of your help in facilitating the set-up of these meetings.

Your attendance and input is critically important. As education leaders, I ask you to step out and encourage others to collaborate with us in shaping a new accountability system that accurately measures the success of Kentucky's students, schools and districts.

We have provided the following link to access a flier that you can use to promote participation in these forums among the membership in your region:

<http://education.ky.gov/comm/news/Documents/Town%20Hall%20info%20flier%20with%20email.pdf>.

Feel free to disseminate it.

Below is a list of the meetings and their locations. The time of each is 6:30 - 8:00 p.m. local time.

Discussion:

Thank you NKU to hosting this event for us.

#### **VIII.A.3. NKCES 30th Anniversary Celebration**

Northern Kentucky Cooperative for Education Services  
Amy Razor, Executive Director  
5516 E Alexandria Pike  
Cold Spring, KY 41076



Rationale:

Celebrating 30 Years of Northern Kentucky Cooperative for Educational Services. Collectively Impacting Students.

Thursday, May 5, 2016, 6:30 - 8:30 p.m. at NKU Digitorium, Griffin Hall, Room 201, Highland Heights, KY 41099

We have Dr. Roger Cleveland and Gracie Liles that will be presenting.

Discussion:

Looking to celebrate and would like for everyone to help invite 4-5 people you would like to come to help celebrate this milestone with NKCES.

## **IX. NKCES Written Reports**

### **IX.A. NKCES Executive Director Report - Amy Razor**

Discussion:

Audit

POP Tours - had several attendees.

Conversations are happening from this.

Bellevue is our next POP Tour.

Ilead- using ingenuity as a tool.

Professional Learning Communities- working to build and have everything fully functioning by summer.

EdCamp- March 26th. Exciting day.

National Speaker - innovation and data of teachers wanting more technology report. May have a kick off event engage in book study, ongoing communication to support them.

Looking at election day for National Speaker.

### **IX.B. Special Education Director - Linda Alford**

Discussion:

Provided a report and activity report attached to agenda.

NKU also working with us on transition next week with the OVR grant. 9th -11th grader to attend.

District Planning meetings are now taking place.

Reminders will be coming out.

Dr. Kim Weber is presenting in Las Vegas with KDE and is quite an honor.

### **IX.C. Regional School Program - Matt Compton**

Discussion:

No written report.

Last few weeks working with S. Cox with home builders association to help open a vocational track for students. 5-7 high school students to commit to program next year. Waiting on final word regarding funding. More details to follow in April.

Stephanie Turner is covering school during Mr. Compton's absence from surgery.

Dr. Poe discussed more on the skill trade program working with Home Builders Association.

### **IX.D. English Language Dashboard - Savannah Pharr**

Discussion:

submitted report not present.

#### **IX.E. Grants - Vicki Dansberry**

Discussion:

submitted report but not present

#### **X. NKY Regional Committee Reports**

Rationale:

NKY Regional Committees:

XA. Executive Committee-

XB. Professional Development-

XC. Grants Committee-

XD. English Learner-

XE. IDEA Committee-

XF. Regional School Programs-

XG. Facility Committee-

XH. Northern Kentucky Educational Council-

XI. Gallup Poll Steering Committee-

XJ. 3 Gear Platform Steering Committee-

XX. Data Team and Governance for 3 Gear Platform Committee-

XL. NKY Chamber of Commerce Committee

XM. Superintendent Advisory Council (KDE)-

XN. Local Superintendents Advisory Council (KDE)-

XO. School Curriculum, Assessment and Accountability Council (KDE)-

XP. Kentucky Association of School Superintendents-

XQ. PreKworks-

Discussion:

No updates

#### **XI. Adjournment**

**Motion Passed:** passed with a motion by Dr. Kathy Burkhardt and a second by Mr. Ken Ellis.

Mr. Jeff Aulick        Absent

Dr. Keith Bird        Absent

Mr. Mike Borchers    Yes

Mr. Jay Brewer        Yes

Dr. Kathy Burkhardt    Yes

Dr. Terri Cox-Cruey    Yes

Mr. Ken Ellis        Yes

Mr. Alvin Garrison    Yes

Mr. Gene Kirchner    Absent

Mr. Kelly Middleton    Yes

Mr. Jim Palm        Absent

Dr. Randy Poe	Yes
Dr. Cindy Reed	Yes
Mrs. Sally Skinner	Yes
Mr. Robb Smith	Yes
Dr. Mike Stacy	Yes
Dr. Robert Storer	Yes
Dr. Anthony Strong	Yes

## **XII. Next Board Meeting, April 13, 2016, at Gateway Community & Technology College**

Discussion:

Discussion about next meeting due to spring breaks.

Looking at other dates due to spring breaks are within the first three weeks of April.

Looking at April 20th. for Next meeting.

Making a motion to change meeting date to Wednesday, April 20th to be Categorized as a special meeting.

**Motion Passed:** passed with a motion by Mr. Alvin Garrison and a second by Mr. Ken Ellis.

Mr. Jeff Aulick	Absent
Dr. Keith Bird	Absent
Mr. Mike Borchers	Yes
Mr. Jay Brewer	Yes
Dr. Kathy Burkhardt	Yes
Dr. Terri Cox-Cruey	Yes
Mr. Ken Ellis	Yes
Mr. Alvin Garrison	Yes
Mr. Gene Kirchner	Absent
Mr. Kelly Middleton	Yes
Mr. Jim Palm	Absent
Dr. Randy Poe	Yes
Dr. Cindy Reed	Yes
Mrs. Sally Skinner	Yes
Mr. Robb Smith	Yes
Dr. Mike Stacy	Yes
Dr. Robert Storer	Yes
Dr. Anthony Strong	Yes