Request to Place an Item on the Agenda

Name: Contessa Orr

Address:

Telephone number: 270-604-1787

Name of school children attend, if applicable:

Group represented:

Check if request was submitted to: ☑ Superintendent ☐ Board Chairperson

Conferred with following administrators (names):

Description of Issue:

Request Board approval for Migrant Education Program Summer Education Plan. The Summer program will begin May 25, 2016.

Specific Action Requested:

Board approval of 2016 Summer Plan

Check if you are: ☐ Board Member ☑ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06

Todd County Migrant Education Summer Plan Narrative 2016

Our current enrollment includes 50 students, ages three – 21, a 41% increase in enrollment from last spring. We intend to serve all currently eligible students in addition to those we locate. Most students have multiple risk factors as indicated on their Needs Assessment Forms.

This year's summer programming for PreK-12 students will be broken into two sessions. The first session will commence immediately after last day of regular classes and will conclude in June. The second session will occur the last week of July. The overall theme of this year's summer programming May/June will be Beauty and the Beast. The second session's theme will be the When I Grow Up. Students will explore various topics including:
-Beast Fitness (K-8)
-Math for Healthy Bodies (K-8)
-Nutrition/Healthy snacking (K-8)
-Reading Comprehension strategies (K-12)
-Elements of a Story (K-8)
-Elements of a Theatrical Production (K-8)
-Forrest Animals and their Habitats (K-8)
-Water Safety/Swimming Lessons (K-8)
-Friendship/Sportsmanship/Team Building (K-12)
-Maintaining Reading/Math/Writing skills/ETA Summer Learning Kits (K-12)
-Goal setting - Personal/Educational/Career (K-Out of School Youth)
-Career Readiness – Applications, Interviews (9-12)
-College Readiness (9-12)
-Home Activities for Kindergarten Readiness (PreK)
-English as a Second Language/Practical Living Skills (Out of School Youth)
-College and Career Prep/Credit Recovery/GED (Out of School Youth)

Services will be provided in a variety of ways including in and out of district day camps, field trips, home based tutoring, independent home study, night classes and overnight camps and parent/family involvement activities. Rising Kindergarten through 5th graders will participate in all of the activities mentioned above except for the overnight camps, while middle school students will participate in all of the activities. High school students will participate in a comprehensive overnight camp provided by the regional migrant office and will receive in-home services. The summer program will conclude with a back to school carnival and parent meeting in late July. This carnival will be an opportunity for parents to provide feedback, students to celebrate their success in summer learning and to receive school supplies for the upcoming year. We have secured the facilities at Petrie Memorial UMC in Elkton as our home base for in-district activities.

Students will be completing a cross-curricular unit based on the Beauty and the Beast musical. They will explore themes of beauty, appreciation of diversity, and standing up for what is right in addition to learning about the elements of a story and the elements of a theatrical production. Students will focus specifically on vocabulary development and using math skills to set, track and reach health and fitness goals. We intend to work with our local county extension agents to provide additional diverse, hands on activities that encourage health and wellness. Finally, students will utilize ETA Summer Learning Kits designed to prevent loss of grade level reading, math and science skills. These will be used primarily in the homes to individualize skill work. Staff will visit homes weekly to provide feedback and guidance. We plan to visit the Todd County Library and the City-County Park and utilize the Summer Feeding Program to the extent that is possible. We will offer swimming lessons and water safety instruction at the pool at Pennyrile Forest, Tie Breaker Park, and the Voth family home with the assistance of the extension office staff, migrant staff and other district-approved volunteers.

We plan to maximize interest and engagement by including field trip experiences that support our summer learning goals. We will attend a production of Beauty and the Beast at the Tennessee Performing Arts Center on June 4th with other MEP programs in the Western Region. The Regional office is covering all expenses for this trip. We are also working with the Naturalists at Pennyrile Forrest State

Park and at Mammoth Cave National Park to develop hands-on learning opportunities for our students (dates TBA). We are exploring the possibility of including visits to in-county points of interest including the Robert Penn Warren Museum and Transportation Museum in Guthrie and the Jefferson Davis State Park in Fairview.

In addition, all middle school students will be invited to participate in the middle school Survivor themed camp provided by the West Region MEP. This will be held June 20-23 at Kentucky Dam Village in Gilbertsville. The region is covering all costs associated with the camp except transportation to and from the camp and basic supplies students might need for an overnight camp (e.g. swimsuit).

Likewise, all high school students will be invited to participate in the West Region's High School Student Leadership Institute at Murray State June 5 – 11. Our local program is responsible for ensuring campers get to and from the camp, but all other expensse are covered by the Regional Office. Our local program will also need to provide basic supplies students may need for overnight camps. These students will also be offered the services of a teacher home visit once per week, framed as a weekly book club. Students will be asked to maintain a summer reading log and journal. Books appropriate for the students age, reading level and interest will be provided. The teacher will use the Home Team Advantage Summer kits to guide remediation in Math, Reading and Writing.

Three and four-year-old students will be served in their homes. Readiness skills will be addressed (e.g. concepts, language, self-help). ETA Summer Learning kits are available for preschoolers as well and will focus on kindergarten readiness.

Out of school students will be offered adult education referrals, GED and/or English as a Second Language tutoring, life skills and/or parenting for school readiness services. Students are interviewed about their educational goals and we design service around those needs.

We are planning to continue our collaboration with the students' current teachers and counselors. We our working with our county extension office staff to maximize their expertise in this unique, cross-curricular approach to summer learning. We continue to rely on the summer feeding program to stretch food dollars.

As the MEP prepares to be a stand along entity beginning with the 1617 fiscal year, there will be intentional emphasis on generating as much funding as possible. MEP funding comes directly from enrollment numbers, so all staff employed during the summer will also be trained and certified as MEP recruiters and will be charged with locating eligible workers on an ongoing basis. Efforts to coordinate locating workers and families with local farmers and other service agencies will be an integral part of summer duties for all staff.

Expense Description	Estimated Expense	Estimated Totals
Certified Salary and Fringes (Advocate/Recruiter - hours at ESS rate)	0 - Will complete 1516 contract in June. Will work on 1617 contract in July	
Classified Salary and Fringes (Recruiter/Driver – 120 hours; Bilingual Recruiter/Aide – 60 hours to work in June; July days will be from 1617 contract)	3522	
Travel/Mileage for Staff Traveling to Homes, Camps, etc.	800	
Supplemental Food (over Summer Feeding)	750	

Expense Description	Estimated Expense	Estimated Totals
General Supplies (School Supplies, Books/Materials, Bathing Suits/Towels for Swimming Lessons, Office Supplies, Sunscreen/Bug Spray, etc). Grade Level Kits have already been purchased.	600	
Diesel Fuel/Transport for Out-of-District	1200	
Fees for Student Activities/Admissions/Lunches	1000	
Parent (PAC) Meetings Food	300	
Estimated Cost of Summer Program (to be paid with Migrant funds)		8172