**HOPKINSVILLE HIGH SCHOOL 30+ PLAN 2015-2016**



***Principal: Curtis Higgins***

***School: Hopkinsville High School***

***Implementation Team:***

1. ***Claudell Robertson–*** *Assistant Principal*
2. ***Nathan Howton –*** *Assistant Principal*
3. ***Megan Kem -***  *Assistant Principal*
4. ***Dawn Stalker –*** *IBC*

 ***Three large rocks that will be addressed for growth throughout the 2015-1016 school year:***

1. ***Communication (Student, Parent/Community, Teacher)***
2. ***College & Career Readiness***
3. ***Professional Learning Community Work***

***August, 2015***

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| --- | --- | --- | --- | --- | --- | --- |
| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  | 3District Leadership Retreat 8:00 | 4District Leadership Retreat 8:00Principal mtg 4:00 | 5Registration 10-12 12:00-6:00 | 6Registration Freshman Orient. | 7District PD Certified StaffDeadline for Sept ACTPBIS Meeting |  |
| * HHS COMPASS Summer Intersession: Approximately 70 incoming seniors were invited / encouraged to participate in college readiness classes offered at HHS. Each session is four days. Students will receive remediation in any area that they did not meet the benchmark on the ACT.
 | * PLC expectations for the 2015-16 school year will be released during the HHS Faculty Retreat
 |
|  | 10District PD Certified StaffHHS PD non-negotiable training | 11New Teacher Training | 12 | 13HHS Faculty Retreat | 14HHS Faculty Retreat |  |
| * Junior / Senior Transcript Audit: All junior and senior transcripts will be pulled to ensure that students are enrolled in classes for their career pathway. This audit will be completed by M. Kem & D. Stalker.
 | * Start Guided PLC meetings in the library conference room.
 |
|  | 17Teacher Opening DayChamber Breakfast 8:30am | 18First Day of Students | 19 | 20Leadership Team Meeting 7:00 amPD POWER HOUR(ELEOT) | 21Dept meeting during planningIBC Meeting |  |
| * Updated CCR Listing for Class of 2016: The updated CCR listing for the Class of 2016 will be updated. Students that are not CCR will be flagged and a plan will be developed to help those individuals.
 | * Post Learning Maps on back of all doors before September 30th.
 |
|  | 24 | 25Social Media Presentation to English ClassesAdmin team meeting | 26PLC Meeting during planningPBIS Meeting 3:30pm | 27Leadership Meeting 7:00Suicide Prevention Training 5th Per.AP Conversations / Contracts | 28HHS Customer Service visitDept meeting - planningNew Teacher Mentor BreakfastTPGES Self Reflections Due |  |
| * Create Class of 2016 CCR power point to display in the cafeteria (before students arrive on August 18th). Update bulletin boards around the building so that everyone speaks the language of CCR.
 |  |
|  | 31Suicide Prevention Training for All Students 5th Period |  |  |  |  |  |
| * HHS CCR Pathway Posters
* CCR Audit for Math and Reading Classes
* Algebra 3 Audit for CCR Math Benchmark
 |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
| * Advanced Placement Class Conversations about grading scale / expectations. Contracts due back to Ms. Kem by Friday, August 28th.
* First Days Power Point about School-wide Expectations and Common Area Expectations.
* Admin Team to each English class to review Code of Conduct and School-wide Expectations
* New Student Orientation August 6th
 | * All teachers will gain access to their Teacher Website. Teachers will use a checklist to create / update their webpages. All webpages should be updated by September 30th. Teachers should update webpages monthly. The administrative team will monitor the updates.
* WHOP Radio Weekly Interview begins on Thursday, August 13th.
* Distribution of Code of Conduct
* New electronic marquee installed
* New Student Orientation August 6th
 | * TPGES Self Reflections will be completed by August 30th (pages 14-15 in CEP).
* Set up a Remind text messaging service for all faculty and staff.
* Notify certified employees that are in their Summative Evaluation Year (first 30 days).
* PD Power Hour to discuss new ELEOT walk-through document.
* PGES Self-Reflections are due by September 1st.
 |
| **Department Meetings** | * First Department Meetings Held on Friday, August 28th.
* Department Meetings weekly during planning period on Fridays.
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| **Teacher Leadership Meetings** | * First Leadership Meeting Held on Thursday, August 27th.
* Leadership Meetings Weekly Thursday mornings at 7:00 a.m.
 |
| **Other Meetings** | Orientation, HHS Retreat, Opening Day, PBIS Team Meeting, SBDM Meeting, Monthly Faculty Meeting, Weekly Administrative Team Meetings |
| **Pluses:** | **Deltas:** | **Next Steps:** |
| * CCR Data thru August (53 Srs. College Ready, 4 Srs. Career Ready, 16 Srs. College & Career Ready, 48 Srs. 1 Benchmark Away from College Ready, 39 Srs. 2 Benchmarks Away)
* Sr./Jr. Transcript Audit in Progress
* All Student Communication met.
* All Parent/Community Communication met.
* All teacher Communication met.
* All PLC expectations met.
 | * CCR Power Point for display in cafeteria not completed.
* HHS Career Pathway Posters not Completed
* CCR Bulletin Boards??
* Transcript Audit Incomplete
* ELEOT Observations / Google Doc not Completed
 | * Complete CCR Power Point and display in cafeteria
* Create HHS Career Pathway Posters
* Update CCR Bulletin Boards
* Complete Transcript Audit
* Administrative Meeting Template
* Webpage Scheduled for Faculty Meeting
* Continue to Highlight Teacher
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***September, 2015***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  |  | 1Adm. Team Meeting | 2PLC Meetings during planningSenior CCR Individual Conferences | 3Leadership Team meeting 7:00 amALICE Training - Safety ProceduresSenior CCR Individual Conferences | 4Dept meeting during planningSenior CCR Individual Conferences |  |
| * Complete transcript audit for seniors; start transcript audit for juniors
 | * GradeCam Training for Step 4 in PLC Process - Analyzing Data; Purchase Document Cameras
 |
|  | 7Holiday  | 8Princ mtg 4:30Adm Team MeetingStudent Log-on to Computer & Email via Math ClassCOMPASS TESTING | 9PLC Meeting During PlanningStudent Log-on to Computer & Email via Math ClassDog Search of Building (K Stevenson) | 10Leadership Team meeting 7:00 amStudent Log-on to Computer & Email via Math ClassUnderclassmen PicturesCOMPASS TESTING | 11Department meeting during planningStudent Log-on to Computer & Email via Math Class |  |
| * Begin COMPASS testing - only students one point away
 | * Continue Guided PLC Process in library conference room
 |
|  | 14SBDM & Faculty MeetingDISCOVERY ED TESTING | 15Student Computer Log-on & Email DeadlineAP Academy at CCDB 8-11 and 12-3Admin Team MeetingPPGES Self-Reflection | 16PLC meeting during planningDevin Hargrove visitSenior College Fair 1 - 3pm Gym | 17Leadership Team meeting 7:00 amPD POWER HOUR | 18Department meeting during planningDeadline for Oct ACT IBC meeting |  |
| * Register students for the Oct.24th nation-wide ACT; Deadline Sept. 14th
 | * Register EOC Tested Area Teachers on the New Quality Core / Vantage Website
 |
|  | 21DISCOVERY ED TESTING | 22Adm Team MeetingVoluntary Benefits Meeting for All Staff 3:30pm in Cafeteria | 23PLC meeting during planning | 24Curriculum Leadership 8:30-12Leadership Team 7:00 amJeffers Bend Trip | 25Department meeting during planningNew Teacher Mentor Breakfast |  |
| * Pull 3rd & 4th year JROTC Students to register for October 20th ASVAB; create intervention for those students
 | * Learning Maps must be posted on the back of all doors by Sept. 30th
 |
|  | 28DISCOVERY ED WINDOW | 29Adm Team Meeting | 30PLC Meeting during planningPBIS Meeting 3:30Collaborate for PGP ApprovalLearning Maps in All Classrooms |  |  |  |
| * Update Cafeteria Power Point and Student Display
 |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
| * Infinite Campus and Email Sign-in per the district by September 15th - to be completed in math classes
* Set-up Remind account for HCC and MSU seniors
 | * Open House Plan using Title 1 Parent Incentives
* Devise a plan to share Discovery Ed Scores with parents (via progress reports)
 | * Peer Mini-Observations for TPGES will take place this month.
* Discovery Ed Testing Window open this month. Ms. Wooten will be sending out dates. Please plan accordingly.
* ELEOT Observations and Feedback Discussions with Admin Team

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| **Department Meetings** | * Discuss requirements of the PGP
 |
| **Teacher Leadership Meetings** |  |
| **Other Meetings** | * PD Power Hour - GradeCam with Mr. P from HMS; Collaborative Teaching Meeting
 |
| **Pluses:** | **Deltas:** | **Next Steps:** |
| * Sr. Transcript audits completed
* Compass Testing Started and 5 new College Ready students and 10 Compass Tests passed
* JROTC students registered for ASVAB to be taken next month
* ACT registration of Srs. completed for October ACT test.
* Cafeteria CCR wall updated with PP updated as well.
* Current CCR numbers are 23 both College & Career Ready, 51 College Ready and 4 Career Ready. 2016 CCR Goal is 220 pts. 89.5 points earned through September 30th. 31% of Seniors are CCR, Goal is 70%.
* IC email sign in complete by Sept. 15th
* Remind account setup for HCC and MSU dual credit students
* Teachers completed Self Assessments
* Teachers have a Deadline to complete PGP by October 15th. Some teachers have completed PGP
* Gradecam training during PD Hour
* ELEOT Observations Completed during September exceeds 50 walk-throughs. Communicate data with teachers
* Provide teachers with Peer Observation List and select Peer Observers
* High Impact Instruction Learning Maps are being used in most classes.
* Co-Teaching PD
 | * Open House Plan to use Title I Parent Incentives
* Plan to share Discovery ED scores on Report Cards
* Document Cameras not purchased for Gradecam
* PLC process in Library
 | * Open House Plan
* Discovery ED Score Reports
* Purchase Document Cameras
* Change PLC protocol
* Continue Walk-throughs and communicate data with teachers.
* Teachers select Peer Observers
* Continue to use Learning Maps and increase the number of teachers effectively using the maps.
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***October, 2015***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  |  |  |  | 1Leadership Team MeetingFincance meeting | 2Dept meeting during planning |  |
|  |  |
|  | 5DISCOVERY ED WINDOW | 6ASVAB Intervention w/ HaasAdm Team MeetingON-Demand Learning Check (Situational) | 7HHS Instructional Round 8-11:30PLC during planning | 8Leadership Team 7:00 amThe BIG READ TKAM ViewingASVAB Intervention w/ Haas | 9Growth DayALICE / Safety Procedures |  |
|  |  |
|  | 12SBDM meetingFaculty Meeting | 13Princ mtg 4:30Adm Team MeetingASVAB Intervention w/ HaasCOMPASS TESTING | 14PLC during planningCCHS Inst RoundPSAT | 15Leadership Team Meeting 7:00 amASVAB Intervention w/ HaasTeacher PGP's due to Admin TeamCOMPASS TESTING | 16Dept Meeting during planningIBC MeetingCollege 101 Day for Seniors |  |
| * First CCR Trip for Seniors that have met the College and/or Career Readiness Benchmarks.
 |  |
|  | 19On-Demand Feedback | 20ASVABAdm Team MeetingOn-Demand FeedbackPD Power Hour (ILP) | 21PLC - planningOn-Demand Feedback | 22Leadership Team Meeting 7:00 amOn-Demand Feedback | 23Dept meeting during planningILP Monitoring CheckOn-Demand Feedback |  |
|  |  |
|  | 26 | 27CCR TRIP for Seniors to CWFAdmin Team MeetingFFA Convention -trip | 28PLC meeting during planningDevin Hargrove visit | 29Leadership Team Meeting 7:00 amUK Trip with Latham | 30Department meeting during planningBus Evacs 1st period PGP Due to DistrictNew Teacher Mentor Breakfast |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
|  |  | * Peer Mini-Observations for TPGES should take place this month.
 |
| **Department Meetings** |  |
| **Teacher Leadership Meetings** |  |
| **Other Meetings** | * Collaborative Teaching Fidelity Observations
 |
| **Pluses:** | **Deltas:** | **Next Steps:** |
| * 88 Seniors eligible for CCR trip as of 10/30 to Christian Way Farms. Trip rescheduled due to weather for first week in November.
* Compass Testing given to 36 students and 19 out of 46 tests passed (7 Eng, 6 Math, 6 Reading)
* On-Demand Learning Check Completed with Feedback
* ASVAB Test Given 18 Srs. met benchmark on ASVAB as of October 2015.
* Collaborative Teaching Observations by Carla Mangels on all collaborative teams with feedback meetings including Mangels, Higgins and co-teaching team.
* PGP's completed by all Certified Staff.
* PD Power Hour on ILP's
* College Trips to MSU and UK with a group of Srs.
 | * Approval of all PGP's not completed by end of October. Some revisions are still necessary.
* Peer Observations for TPGES must be scheduled and completed prior to December 10th.
 | * ASVAB Test given again in November
* CCR Trip rescheduled in November
* Continue to monitor Co-Teaching teams
* Approve all PGP's in November.
* Assure that all peer observers are assigned to teachers needing peer observations.
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***November, 2015***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  | 2Election Day  | 3Growth Day | 4Adm meeting 7:00PLC during planningCCR college trip - TysonFinish On-Demand Feedback | 5Gateway Inst round 8-11:30Leadership team 7:00 amFinance meetingParent/Teacher conf - appt onlyCCR college trip- Tyson | 6Dept meeting during planningCCR college trip - TysonCollege 101 Day |  |
|  |  |
|  | 9SBDMFaculty Meeting | 10Princ mtg 7:15 amDevin Hargrove visitAdm Team MeetingCOMPASS TESTING | 11Flex PDFBLA National Conv | 12Leadership team 7:00 amCOMPASS TESTING | 13Dept meeting during planningWork Keys Intervention |  |
|  |  |
|  | 16District EOC Benchmark Testing - English | 17AP Acad at CCOBE 8-11 & 12-3Adm Team MeetingBlood DriveFarr Better - senior English classesFBLA tripDistrict EOC Benchmark Testing-Algebra II | 18PLC Meeting during planningPembroke Ins. RoundFFA tripHenderson trip District EOC Benchmark Testing- BiologyPBIS Meeting 3:30CTE Scheduling Training in Frankfort (Wooten/Higgins) | 19Leadership Team 7:00 amPD POWER HOURDistrict EOC Benchmark Testing- U.S. History | 20Dept meeting during planningIBC MeetingFCCLA tripDistrict EOC Benchmark TestingNew Teacher Mentor Breakfast  |  |
|  |  |
|  | 23Thanksgiving | 24Holiday | 25No  | 26School | 27All week |  |
|  |  |
|  | 30Finish EOC Diagnostic Feedback |  |  |  |  |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
| * EOC Diagnostic Feedback - Individual Conferences
 |  |  |
| **Department Meetings** |  |
| **Teacher Leadership Meetings** |  |
| **Other Meetings** |  |
| **Pluses:** | **Deltas:** | **Next Steps:** |
| * EOC Diagnostic Benchmark Testing
* CCR College Trip Make-up
* 92 seniors CCR
 | * EOC Diagnostic Feedback
* Compass Testing
 | * Give feedback to students and teachers during first two weeks of December
* Give November Compass Tests first week of Decemeber
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***December, 2015***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  |  | 1Adm Team Meeting | 2PLC Meeting during planning | 3Leadership Team Meeting 7:00 amFinance meetingOPERATION PREPARATION | 4Dept Meeting during planningCSIP DueCollege 101 Day for Seniors |  |
| * All students in CCR Math or Reading Development will take their first (if applicable) COMPASS or KYOTE. \*Note: The KYOTE test can only be taken once a semester.
 |  |
|  | 7ACT Practice Test (All Jrs.) | 8Princ mtg 4:30Adm Team MeetingUK Survey for all Seniors (3rd Year)COMPASS TESTING | 9PLC MeetingPBIS Meeting 3:30Devin Hargrove visitPiano RecitalPBIS Meeting | 10Leadership Team 7:00amChoir dress rehearsal 12-3PD POWER HOURCOMPASS TESTING | 11Dept Meeting during planningIBC MeetingNew Teacher Mentor BreakfastChoir concert 7:00 |  |
|  |  |
|  | 14SBDM & Faculty meetingMATH KYOTE TESTING  | 151st & 3rd Period FinalsAdm Team Meeting | 164thPeriod FinalsPLC meeting during planning | 172nd & 5th Period FinalsLeadership Team meeting 7:00 am | 18Dept meeting during planning6th & 7th Period FinalsBand & Choir to PAC all students |  |
|  |  |
|  | 21Christmas  | 22Holiday | 23No  | 24School | 25Holiday |  |
|  |  |
|  | 28Christmas  | 28Holiday | 30No  | 31School |  |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
| * EOC Diagnostic Feedback Continues this month
 |  |  |
| **Department Meetings** |  |
| **Teacher Leadership Meetings** |  |
| **Other Meetings** |  |
| **Pluses:** | **Deltas:** | **Next Steps:** |
| * Compass Testing for All CCR Students
* KYOTE Testing for Math CCR Students
* Band/Choir Concert @ PAC
* CSIP Completed and first Reading by SBDM
* EOC Diagnostic Feedback Completed in all Core Content Classes
* Practice ACT Feedback to all Juniors
 | * Second Reading of CSIP by SBDM not completed by end of December
* Work Keys Testing not Completed
 | * SBDM Special Called meeting on 1/4/16 for Second Reading of CSIP
* Work Keys Testing implemented for January
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***January, 2016***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
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|  |  |
|  | 4 | 5Adm Team Meeting | 6PLC meeting during planning - Grade Book Training w/ Tyson (all teachers)World Lang. Program Review Meeting | 7Leadership team meeting 7:00 amFinance meeting | 8Dept meeting during planningBus EvacsDeadline for Feb 6th ACTKOSSA Lists Provided |  |
|  |  |
|  | 11SBDM & Faculty meetingsSys. 44/Read 180SRI Window (1/11-1/22)IC Training @MuhlenbergHiggins/TysonWootenWork Keys Testing 303 | 12Princ mtg 4:30Adm Team MeetingCOMPASS TESTING | 13PLC meeting during planningDeep Dive @ CCHS | 14Leadership Team meeting 7:00 amCOMPASS TESTING | 15Dept meeting during planningKOSSA Verifications Due |  |
|  |  |
|  | 18MLK Holiday | 19Adm Team MeetingSenior CCR Conferences / KOSSA Notice | 20PLC Meeting during planningSenior CCR Conferences / KOSSA NoticeDevin HargroveStudent Voice Survey Waiver Distributed | 21Leadership Team meeting 7:00 amPD POWER HOUR | 22Henderson tripDept meetingDuring planningPrevention Coalition Meeting in Library Conference Senior CCR Conferences / KOSSA NoticesIBC Meeting |  |
|  |  |
|  | 25 | 26Adm Team MeetingCLTKEA Rep during planning per. | 27 PLC meeting - planningPBIS Meeting 3:30 | 28Leadership team 7:00 am | 29Dept meeting - planningNew Teacher Mentor Breakfast |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
|  | * SBDM Meeting
* Bi-weekly Radio Show
 | * PGES Observations
* Weekly ELEOT walk throughs
* Faculty Meeting
 |
| **Department Meetings** | * Every Friday of the month during planning period
 |
| **Teacher Leadership Meetings** | * Every Thursday of the month at 7:00 a.m.
 |
| **Other Meetings** | * PLC’s every Wednesday of the month during planning period
* SBDM Meeting (2nd Monday of month)
* Finance Committee Meeting (First Thursday of month)
* PBIS Committee Meeting (Last Wednesday of the month)
* Faculty Meeting (2nd Monday of the month)
 |
| **Pluses:** | **Deltas:** | **Next Steps:** |
|  | * 5 Snow Days in January
 |  |

***February, 2016***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  | 1AP Registration ConversationsDISCOVERY ED TESTING Window | 2Adm Team Meeting | 3PLC - planning | 4Leadership Team 7:00 amFinance meeting | 5Dept mtg - planning |  |
| * Tentative KOSSA Testing Window Feb. 1st - 20th
* Delaney Algebra 3 Students Compass Test (14 Students)
* Work Keys Testing for Sr. Students not reaching any benchmarks as of 2/1, but can become Career Ready
 | * EOC Monitoring Sheets completed with Common Assessments through January
 |
|  | 8SBDM/FacultymeetingsDISCOVERY ED TESTING Window | 9Princ mtg 4:30Adm Team MeetingStudent Voice SurveysCOMPASS TESTINGSci. Content Academy @ CCHS (Hicks) 4:00 p.m.Odyssesyware Training in Nashville (k.Reed) | 10PLC - planning Student Voice Surveys | 11Leadership 7:00 amStudent Voice SurveysCOMPASS TESTING | 12Student Voice SurveysCollege 101 Day for Seniors  |  |
| * Compass Testing for CCR students not taking Compass as of Feb. 1
* Compass Testing in English and Reading for Srs. in Russell and Patterson
* ASVAB Testing
 | * PD Power Hour (Feb. 18th)
* Guided Questions/Learning Map Follow Up
* Ruby Payne Actions 5-7
* PLC/Administrator Meeting to discuss Summative Assessment Data and strategies for instruction based on data
 |
|  | 15Flex PDDISCOVERY ED TESTING Window | 16AP Academy 8-11&12-3Adm Team MeetingASVAB - 303 Lab; Only students that have never testedStudent Voice Surveys | 17PLC - planningDevin HargroveStudent Voice SurveysPlanner / Agenda Committee Meeting @ 3:30pm | 18Leadership 7:00PD POWER HOURStudent Voice SurveysJunior ACT Luncheon | 19Dept meeting - planningIBC MeetingStudent Voice SurveysJunior ACT Luncheon |  |
| * CCR Awards Day (Movies)
 | * Instruction for use of One Drive
* Guided Question/Learning Map Check (February 18th)
 |
|  | 22ACT BlitzDISCOVERY ED TESTING Window | 23ACT BlitzAdm Team MeetingASVABJROTC Blood DriveReality StoreWork Keys Informational ConferencesStatewide Tornado Drill – will do after ASVAB | 24ACT BlitzPLC - planningPBIS meetingMath Camp Parent Meeting @ 5pmTentative Work Keys Testing | 25ACT BlitzLeadership 7:00 | 26ACT BlitzDept mtg - planningNew Teacher Mentor Breakfast |  |
|  | * Faculty Meeting (February 8th)
 |
|  | 29ACT BlitzWork Keys Testing All WeekDISCOVERY ED TESTING Window |  |  |  |  |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
| * Student Voice Surveys
* Math Camp Orientation
* Work Keys Informational Conferences
* ACT Blitz
* Junior ACT Luncheon
 | * Math Camp Orientation
* SBDM Meeting
* Bi-weekly Radio Show
 | * PGES Observations
* Weekly ELEOT walk throughs
* Faculty Meeting
 |
| **Department Meetings** | * Every Friday of the month during planning period
 |
| **Teacher Leadership Meetings** | * Every Thursday of the month at 7:00 a.m.
 |
| **Other Meetings** | * PLC’s every Wednesday of the month during planning period
* SBDM Meeting (2nd Monday of month)
* Finance Committee Meeting (First Thursday of month)
* PBIS Committee Meeting (Last Wednesday of the month)
* Faculty Meeting (2nd Monday of the month)
 |
| **Pluses:** | **Deltas:** | **Next Steps:** |
| * Student Voice Surveys Completed
* 45 ELEOT Walk-Throughs in January/February
* College/Career Ready 120 Seniors
* ACT Blitz
 | * 5 Snow Days in February
 | * Complete all PGES Observations in March
* Start Math Camp First Week in March
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***March, 2016***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  |  | 1Act test - juniorsAdm Team MeetingS.S. Content Academy @ CCHS (Riley) 4:00 p.m. | 2PLC - planning | 3Leadership mtg 7:002nd CCR Rewards Trip  | 4Dept mtg - planningILP Monitoring CheckDeadline for April 9th ACT |  |
|  |  |
|  | 7 | 8Princ mtg 4:30Teacher Day | 9PLC - planning | 10Leadership – 7:00WORK KEYS TESTING | 11Dept mtg – planning; Thinking Prompts & Eff. FeedbackBus Evas – 8:30 amChristian Co. Prevention Collation Meeting - Library ConferenceAP Money Due |  |
|  |  |
|  | 14Faculty Meeting | 15Adm Team MeetingACT Make-UPStudy Island Session w/ Tyson 3:30pmKOSSA Window | 16PLC mtg - planningDevin HargrovePBIS Meeting @ 3:30pmKOSSA Window | 17Leadership – 7:00 PD POWER HOURCOMPASSKOSSA MAKE-UP | 18Dept mtg - planningIBC MeetingOn-Demand SeminarsNew Teacher Mentor BreakfastCOMPASS |  |
|  |  |
|  | 21On-Demand Seminars | 22Adm Team MeetingOn-Demand Seminars | 23PLC mtg – planningSBG Meeting @ 3:30pmOn-Demand Seminars | 24Leadership – 7:00On-Demand Learning Check – Passage Based | 25On-Demand Learning Check – Passage Based (con't) |  |
|  |  |
|  | 28SPRING BREAKNO SCHOOL  | 29NO SCHOOL  | 30NO SCHOOL | 31NO SCHOOL |  |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
|  |  | * Student Voice Surveys will be administered this month.
 |
| **Department Meetings** |  |
| **Teacher Leadership Meetings** |  |
| **Other Meetings** |  |
| **Pluses:** | **Deltas:** | **Next Steps:** |
|  |  |  |

***April, 2016***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  |  |  |  |  | 1NO SCHOOL |  |
| * Administer the KYOTE test for the second semester. Students can only take this test once a semester. All students that have not yet met the College Readiness Benchmarks will be given the opportunity to take this assessment.
 |  |
|  | 4Discovery Ed Testing Window for Non-EOC Areas | 5Adm Team MeetingS.S. Content Academy @ CCHS (Riley) 4:00 p.m. | 6PLC - planning | 7Leadership 7:00 | 8Dept mtg - planning |  |
|  |  |
|  | 11SBDM/Faculty MeetingsFeedback on On-Demand Learning CheckDistrict EOC Benchmark TestingEnglish Day 1Discovery Ed Testing Window for Non-EOC Areas | 12Princ mtg 4:30Adm Team MeetingFeedback on On-Demand Learning CheckDistrict EOC Benchmark TestingEnglish Day 2; U.S. History Day 1Advanced Placement Parent MeetingCOMPASS TESTING | 13PLC - planningFeedback on On-Demand Learning CheckDistrict EOC Benchmark TestingU.S. History Day 2; Biology Day 1 | 14Leadership 7:00Feedback on On-Demand Learning CheckDistrict EOC Benchmark TestingBiology Day 2; Algebra II Day 1Sci. Content Academy @ CCHS (Hicks) 4:00 p.m.COMPASS TESTING | 15Dept mtg – planning; Brain Friendly TeachingDistrict EOC Benchmark Testing – Algebra II Day 2; Make-up TestingFeedback on On-Demand Learning CheckTPGES Final Self Reflections due  |  |
|  |  |
|  | 18Conference with Seniors that are not CCR | 19AP Academy 8-11& 12-3Adm Team MeetingWork Keys TestingFeedback on EOC Benchmark Testing | 20PLC - planningWork Keys TestingFeedback on EOC Benchmark TestingSBG Meeting @ 3:30pmKMEA Assessment for Choir | 21Leadership 7:00PD POWER HOURFeedback on EOC Benchmark Testing | 22Dept mtg - planningIBC MeetingFeedback on EOC Benchmark TestingFt. Campbell "Day in the Life of a Solider" |  |
|  |  |
|  | 25KYOTE TESTING | 26Adm Team MeetingKYOTE TESTINGCOMPASS TESTING | 27PLC - planningDevin HargroveScared Straight Program @ Convention Center – 12th gradersPBIS Meeting 3:30KYOTE TESTING | 28Leadership 7:00KYOTE TESTING | 29Dept mtg - planningNew Teacher Mentor BreakfastKYOTE TESTING |  |
|  |  |
| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
| * Students will receive feedback on the EOC Diagnostic results from the March learning checks.
* Students will receive feedback on the EOC Diagnostic results from the March learning check.
 |  | * All full observations pre- and post- conferences / summative observations to be complete by April 15th.
 |
| **Department Meetings** |  |
| **Teacher Leadership Meetings** |  |
| **Other Meetings** |  |
| **Pluses:** | **Deltas:** | **Next Steps:** |
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***May, 2016***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  | 2AP Chemistry - 8amAP Psychology - 12pm | 3Adm Team Meeting | 4AP Language - 8amPLC mtg - planning | 5AP Calculus - 8amLeadership – 7:00 | 6AP US History - 8amAP European - 12pmDept mtg - planningDeadline forJune 11th ACT |  |
|  |  |
|  | 9AP Biology- 8amSBDM/FacultyMeetings | 10AP Gov't - 8amPrinc mtg 4:30Adm Team MeetingCOMPASS TESTING | 11AP Literature - 8amPLC mtg - planning | 12AP Stats - 12pmLeadership – 7:00COMPASS TESTING | 13Dept mtg - planning |  |
|  |  |
|  | 16EOC Testing Window Opens | 17Adm Team MeetingCOMPASS TESTING | 18PLC mtg - planningPBIS Meeting 3:30 | 19Leadership – 7:00COMPASS TESTING | 20Dept mtg - planningIBC MeetingNew Teacher Mentor Breakfast |  |
|  |  |
|  | 23Senior FinalsOn-Demand Testing  | 24Senior FinalsOn-Demand TestingAdm Team MeetingCOMPASS TESTING | 25On-Demand Make-Up Testing | 26On-Demand Make-Up TestingTentative Practice PLAN (9th) & Practice ACT (10th) | 27Spanish, Math Finals |  |
|  |  |
|  | 30No School | 31English, Ag, Heath, FCS Finals |  |  |  |  |
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| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
|  |  |  |
| **Department Meetings** |  |
| **Teacher Leadership Meetings** |  |
| **Other Meetings** |  |
| **Pluses:** | **Deltas:** | **Next Steps:** |
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***June, 2016***

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| ***College & Career Readiness*** | **M** | **T** | **W** | **T** | **F** | ***PLC Work*** |
|  |  |  | 1Science, Business Finals | 2Social Studies, A&H FinalsLast Day of School for Students | 3Closing Day |  |
|  |  |
|  | 6 |  |  |  |  |  |
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|  | 13 |  |  |  |  |  |
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|  | 20 |  |  |  |  |  |
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|  | 27 |  |  |  |  |  |
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| ***Student Communication*** | ***Parent/Community Communication*** | ***Teacher Communication*** |
|  |  |  |
| **Department Meetings** |  |
| **Teacher Leadership Meetings** |  |
| **Other Meetings** |  |
| **Pluses:** | **Deltas:** | **Next Steps:** |
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