

Board of Education Special Meeting
April 04, 2016 5:30 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 5:30 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Dr. Sally Sugg
Mrs. Tracey Williams

I. Call to Order

Discussion:

After a call to order by Mrs. Lisa Baird, Mr. Steve Steiner led the Pledge of Allegiance.

II. Approve Minutes from Prior Meeting - Action Required

Order #185 - Motion Passed: A motion to approve the minutes from the March 21, 2016 Special and Regular Meetings passed with a motion by Mrs. Tracey Williams and a second by Mr. Bradley Staton.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

III. Salary Topics

Discussion:

Mrs. Marganna Stanley explained to the Board the need to add a Transportation Area Assistant on the salary scale at pay grade 24 which will replace the Transportation Area Coordinator position. A formal approval will be requested at the April 18th meeting. Mrs. Lisa Baird asked what the difference between the two positions was. Ms. Cindy Cloutier stated that it's about \$13,000 savings. Ms. Cloutier also reported on a position that will be vacated that is split half HR and half Finance. The position will be moved to all Finance at a Payroll Clerk I with a pay grade 22 and the current Payroll Clerk II to be moved from a

pay grade 23 to pay grade 24. Ms. Cloutier is also recommending that the HR/Personnel Assistant position previously on the salary schedule be added back at a pay grade 23. With these three position changes, it would be an overall savings of \$3,600, but could be as much as \$8,600 due to years of experience. Dr. Sally Sugg asked if any positions are going to be abolished. Ms. Cloutier stated that we are just realigning positions. Dr. Sugg stated that it would be cleaner if we abolish positions that are going to be vacated. Ms. Cloutier stated that she can abolish the Insurance/Payroll Clerk position.

IV. May Work Session - Action Required

Discussion:

Mrs. Marganna Stanley requested that the May 2nd Work Session be moved to May 9th due to a Superintendent Summit that will be held in Frankfort, KY on May 2, 2016.

Order #186 - Motion Passed: A motion to change the May Work Session from May 2, 2016 to May 9, 2016 at 5:30 p.m. passed with a motion by Dr. Sally Sugg and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

V. Budget

Discussion:

Ms. Gail Binder, Financial Consultant for the Kentucky Department of Education, presented the following information in relation to the 2016-2017 Budget: Statement of Revenues and Expenditures - Governmental Funds, Balance Sheet - Governmental Funds, Components of the FY2015 Fund Balance, 2014-2015 Contingency, Historical Comparison, 2015-2016 Budget Variances, Changes Needed for 2016-2017, Options to Balance 2016-2017 Tentative Budget. After Ms. Binder's presentation, Mrs. Jennifer Keach asked Mrs. Marganna Stanley, based on the reductions, retirements and the things known right now, if she had a dollar figure in mind. Mrs. Stanley stated that she does not have a specific dollar figure at this time, but will share what the administration has been working on. Mr. Brad Staton asked Ms. Binder what kind of risk the Board is taking, if any at all, on the escrow KETS Match on forfeiting or not taking it all right away. Ms. Binder stated that she doesn't think we are since it goes through the school facilities construction and once the money is designated there, you will be able to hold on to it. Mrs. Lisa Baird mentioned the General Assembly and the State Budget to protect SEEK and cut other programs. Ms. Binder stated that when they do that, you have to do staffing commitments 90 days before the starting of school and once an employee has a contract, they have a contract. It doesn't matter if a position is 100% grant funded and the money is cut, the

position would have to be paid out of general fund if there is a contract. Ms. Binder stated that the one thing to always remember when making these hard decisions is that it shouldn't be about the adults, it should always be about the kids and what is best for them. Mrs. Stanley stated that there is one more day of legislative session which will be on April 12th and the 4-1/2% will more than likely happen. Mrs. Stanley stated that some of our programs that will be affected are the Family Resources and Youth Service Centers, the CTE Unit, textbooks, safe schools, professional development and instructional resources. Mrs. Stanley stated that the administration is looking to make sure we follow the staffing formula per board policy. We are also looking at the CTE program, preschool, special education, Central Academy, gifted and talented, ELL and our staffing. Dr. Sugg asked if the Budget Committee, which includes teachers, has been involved in this process yet. Mrs. Stanley stated that the administration is still working internally since there would not be a good outline ready to bring to the Budget Committee yet. Dr. Sugg emphasized that the Board should hear from the Budget Committee, which includes teacher representation, what some of their recommendations are. Mrs. Stanley stated that she will give the Board an update on April 18th or the work session in May. Mrs. Keach asked if the Board would be taking any action on the budget before May 16th. Mrs. Stanley stated that we would not have our numbers or have met with the Budget Committee to be ready before April 18th.

VI. Adjourn - Action Required

Order #187 - Motion Passed: A motion to adjourn the meeting at 6:47 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mrs. Jennifer Keach.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent