**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**February 22, 2016**

The New Highland Site Based Decision Making Council met on Monday, February 22, 2016 at 3:00 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins,Tammy Hall, Jackie Gibbons, Justin Maddock, Betty Underwood, and Heather Fredricksen

1. **Opening Business**
	1. **Recognition of visitors:** Elisabeth Scott, Teresa Edlin, and Kristin Gani
	2. **Agenda:** Mr. Mullins reviewed the agenda with the council. Justin Maddock made a motion to approve the agenda and Betty Underwood seconded.
	3. **Minutes:**  Tammy Hall made a motion to approve the January regular meeting minutes and Betty Underwood seconded. Justin Maddock made a motion to approve the February 2 special called meeting minutes and Jackie Gibbons seconded.
	4. **Good News Reports-** New Highland’s Beta Club members participated in the Beta Convention. Ten students and four adults attended. This was the first year for the Beta Club and the students did very well at the convention. Mr. Mullins shared with the council that preschool, kindergarten and first grade will be receiving 50 Osmos. This is technology designed to be used with iPads and will help to increase phonics skills.
	5. **Public Comment:** None
2. **Student Achievement**

SBDM reviewed K-5th grade MAP growth results as compared to the national norms and the district average.

1. **Planning**

There was no new business involving planning

1. **Program Review**

 There was no new business involving the Program Review.

1. **Budget Report**

The January finance report was reviewed by the council. Jackie Gibbons made a motion to accept the report and Tammy Hall seconded.

1. **Committee Reports**
2. Mrs. Gani reviewed the Curriculum and Instruction Committee report with the council. After surveying the staff, the committee decided to spend textbook funds on a literacy tool kit for each teacher. In addition Mountain Math and Language will be purchased for those teachers who do not currently have a copy. An electronic option will also be offered. Reading Resource, a phonics supplemental program, will be purchased for kindergarten and first grade teachers. Any remaining money will be spent on consumables to teach cursive handwriting.
3. Mr. Maddock shared the committee report from the Program Review Committee. New Highland took part in the first district check on February 1st. Comments by those reviewing the Program Review were positive. New Highland’s submissions are organized and already have rationales included.
4. Ms. Scott reviewed the committee report from the Planning and PD Committee. After surveying the staff, the committee decided to hold two PD days at the beginning of the summer break (possibly June 6 and 7) and two PD days at the end of the summer break (possibly July 26 and 27). Some of the major areas of interest for PD topics were: special education, technology, PLCs, common assessments, and Program Review.
5. SBDM reviewed the minutes from the following committee meetings:
* Culture and Resources February 2nd meeting
* Culture and Resources February 17th meeting
* Planning and PD February 3rd meeting

**VII. Review**

 No review at this time.

**VIII. Old Business**

 No old business at this time.

**IX.** **New Business**

1. Teresa Edlin reviewed the FRC continuation plan for the 2016-2018 school years.
2. This meeting included the first reading for Section 7 requests.
3. Mr. Mullins shared staffing allocations for the 2016-2017 school year. Our allocation for certified staff remains the same but we will lose one full-time classified positon.
4. Mr. Mullins informed the council that New Highland’s K-Prep goal is changing. By next month he should be able to share the goal with SBDM.

Tammy Hall made a motion to adjourn and Betty Underwood seconded.

Meeting adjourned at 4:10 p.m.

Minutes respectfully submitted by Mary Foster