

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Ashley Phillips

TYPE OF TRIP (CHECK ONE):

- ☐ Classroom Field Trip ☒ Class Trip (i.e., junior, senior), specify 5th Grade
☐ Organization/Club Trip, specify COOPUS ☐ Other (athletic, band, if applicable) (859)

DESTINATION UofK ADDRESS Lexington, KY PHONE 251-9000

☐ Out of State ☒ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging

DATE(S) OF TRIP 5/18/16 & 5/19/16 DEPARTURE TIME 9:00 RETURN TIME 0000 2:30

PURPOSE/EDUCATIONAL VALUE To explore career options after obtaining a college degree.

SOURCE OF FUNDING FOR TRIP Students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY SCES

NUMBER OF STUDENTS 150 FACULTY SPONSORS 5 OTHER CHAPERONES 1

TOTAL # OF PARTICIPANTS 156

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S)

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Ashley Phillips
Signature of Faculty Sponsor

3/25/16
Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval

Maz

Signature of Superintendent/Designee

4-1-16

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☒ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: 4

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: 5th Grade - Noel, Zurkuhlen, Fladung, Isaac & Penrod

Class: _____

Date: 5/18/16 and 5/19/16 ←

Class Size: ↑ Noel & Zurkuhlen (08) L Fladung, Isaac & Penrod (96)

Instruction Plan

PRE Activities

- * College research
- * Career cluster lesson
- * Career interest inventory

POST Activities

- * Compare UK to other colleges
- * reflect if UK would be a college they'd like to attend
- * Communicate what they learned at UK

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Choose one post-assessment of learning activity:

☐ Open Response Prompt: _____

☒ Student Product: brochure for UK

☐ Performance Event: _____

☒ Writing for Authentic Audience: letter to parent about why they do/don't want to attend UK

Adaptations or Special Strategies (if applicable)
