

Board of Education Regular Meeting
March 21, 2016 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mrs. Jennifer Keach
Mr. Bradley Staton
Mrs. Tracey Williams

Absent Board Members:

Dr. Sally Sugg

I. Welcome & Call Meeting to Order

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence, Connor Stallings, 5th grader from Cairo Elementary, led the Pledge of Allegiance.

II. Students & Staff Recognition

II.A. Braille Challenge Winner

Discussion:

The Board recognized Ethan Dixon, 6th grader at North Middle School, for winning the Braille Challenge.

II.B. March Judges Scholar

Rationale:

Judges Scholar for March
Connor Stallings - 5th Grade - Cairo Elementary School

II.C. Crystal Weber (NMS) National Board Certification

Discussion:

The Board recognized Crystal Weber, teacher from North Middle School, for achieving her National Board Certification. At the same time, the Board recognized Stephanie Smith, National Board certified teacher at East Heights, for one of her video submissions being

selected by the National Board to be used as a teaching tool to showcase accomplished teaching.

II.D. Gifted and Talented to Recognize Henderson Farm Bureau

Discussion:

The Gifted and Talented Department recognized the Henderson Farm Bureau for their contribution to the students of Henderson County Schools.

II.E. Maintenance Department

Discussion:

The Board recognized the Henderson County Maintenance staff for their hard work and dedication to the district. The Board also recognized Connie Sights, Transportation Area Coordinator at the Transportation Department, for her hard work, dedication and years of service to the students of Henderson County. Ms. Sights will be retiring before the next Board meeting when the Transportation Department will be recognized.

II.F. College and Career Readiness Certificate

Rationale:

In recognition for meeting the district's goal to increase the rate of College and Career Readiness of graduates by 50% from 2010 to 2015.

III. Public Participation & Recognition of Guests

Discussion:

The Board recognized HCHS Student Ambassadors in attendance: Micah Gibson, Jordan Campbell and Carrington Mason. Greg Hunsaker introduced David Salisbury, Minister at the Henderson Church of Christ, who led a prayer. Julie Wischer on behalf of Mayor, Steve Austin, and County Judge Executive, Brad Schneider, read the following Proclamation in to the record: "Read Across Henderson County Month" Whereas nurturing a love of reading in children is crucial for their personal growth and well-being; and Whereas research has demonstrated that children who are read to and have conversations with caring adults have greater success in school and in life; and Whereas reading for enjoyment and enlightenment can enrich the lives of all people; and Whereas reading is a cornerstone of education for people of all ages; and Whereas democracy needs an informed citizenry and reading is critical to this purpose; and Whereas adults can nurture a love of reading in children by reading to them, reading with them, and demonstrating a life-long love of reading in their own lives; and Whereas Henderson County Schools has organized literacy events at every school to promote the joy of reading. Now, therefore we, by virtue of the authority vested in us as Mayor of the City of Henderson and Henderson County Judge Executive do hereby proclaim the month of March 2016 as Read Across Henderson County Month in the City of Henderson and the County of Henderson, and urge all citizens to join us in encouraging and nurturing a love of reading in our children. In witness whereof, we have hereunto spread these letters

upon this page and caused the seals of the City and of the County of Henderson to be affixed this 21st day of March, 2016.

IV. Approve Minutes from Prior Meetings

Order #167 - Motion Passed: A motion to approve the Minutes from the March 7, 2016 Special Meeting Work Session passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

V. Committee Reports

VI. Reports

VI.A. Architect Report

VI.A.1. Design Development Approval for the New Spottsville Elementary School Project

Discussion:

Mr. Craig Thomas presented the design development documents for the New Spottsville Elementary School Project. Mrs. Marganna Stanley requested that the Board approve the design development documents as presented by Mr. Thomas.

Order #168 - Motion Passed: A motion to approve the design development documents as presented by Mr. Craig Thomas of RBS Design Group passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VI.A.2. BG-2 and BG-3 - New Spottsville Elementary School Project

Discussion:

Mr. Craig Thomas presented the BG-2 for the New Spottsville Elementary School Project. Mrs. Marganna Stanley requested that the Board approve the BG-2 for the New Spottsville Elementary School Project as presented by Mr. Thomas of RBS Design Group.

Order #169 - Motion Passed: A motion to approve the BG-2 - Outline Specifications Energy Design Criteria for the New Spottsville Elementary School as presented by Mr. Craig Thomas of RBS Design Group passed with a motion by Mrs. Tracey Williams and a second by Mrs. Jennifer Keach.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

Discussion:

Mr. Neal Guess presented the BG-3 for the New Spottsville Elementary School Project. Mr. Brad Staton asked for a copy of the original schematic quote. Mr. Guess did not have a copy with him. Mr. Staton stated that he is not prepared to vote on this item. Mrs. Lisa Baird asked for any particular issue he may have. Mr. Staton wants to do a little bit more research as to what the quotes are and how we have come along. He stated that \$17,000,000 was not in his mind of what he was prepared to approve tonight. Mrs. Jennifer Keach shared Mr. Staton's concern. Mr. Thomas explained what all is involved with the next steps of the project and reminded the Board that the BG-3 is just an opinion and, at the end of the day, the contractors will tell us what the school building is going to cost. Mrs. Lisa Baird asked for confirmation from Mr. Thomas that the \$14.5 figure is the figure the Board has been looking at the whole time and the additional \$2.4 is all of the fees, contingency that we are required by law to add. Mrs. Baird also stated that when the Board was talking about construction costs before by taking off classrooms here and adding on there that was to the get to the \$14.5 figure and not the \$16.9 figure. Mr. Thomas confirmed that that is correct. Mr. Thomas stated that from line item #8 down, those are the line items that we are required to break down. Construction costs are line item #1-#7 with #7 being the total opinion of probable cost. Mr. Guess stated that right now we are looking at \$188 per square foot. He also stated that we could change some things, but it's not going to get a whole lot less. Mrs. Baird stated that the \$188 per square foot is based on the 700 student facility that the Board decided to build. Mr. Guess confirmed that that is correct. Mrs. Marganna Stanley stated that Mr. Thomas and Mr. Guess have given the Board continuous information over the past several work sessions. She stated that they have reminded the Board along the way that the original BG-1 project was not going to come in at that price. They gave us estimated sheets that even line itemed out more specifically items #1-#6. Mrs. Stanley stated that for the total construction cost to come in at \$14.5, is not surprising to us and then you add the

contingencies, inspections, abatement and all of the requirements that we are required to put on top of the construction amount. She stated that Mr. Guess gave this to the Board last week to review and had not received any calls or questions about this until just this evening and Mrs. Stanley stated that she feels very confident in recommending to the Board to approve the BG-3 at this point and to understand that approval of this document allows us to put it out for bid and when the bids come out, then that will give us a more probable cost of the project. Mr. Thomas clarified that they are not going out to bid, they will be going to Frankfort so we can get their approval and then come back to get the CD (contract documents) approved and once that is approved, they will come back to revise the BG-3 at that time and then when we get Frankfort's approval having that is when we put it out for bid. After looking at the Project Schedule, Mr. Thomas stated that we need to get approval of the contract documents on 6/20/16 and the bid dates are set for 7/28/16. He stated that the geothermal bids will be received on 5/12/16 and will be coming back to the Board on 4/18/16 to get approval on those packets. Mrs. Baird asked Mr. Thomas that until we accept the bids, we are not accepting a dollar amount. Mr. Thomas confirmed that that is correct. Mrs. Baird asked Mr. Staton if he is still not prepared to vote on this item. Mr. Staton stated that it's not that he is not prepared, he just needs a couple of weeks to soak this in. He stated that he is not prepared to vote yes. Mrs. Keach stated that she is still trying to absorb the \$2.4 million extra. Mrs. Keach stated that she envisioned the total cost for everything being \$14.5 and seeing all of the fees is giving her a little heartburn. She stated from the beginning she wanted to look everywhere at where we can cut costs. She stated that she has no problem waiting to try and absorb this and understand this a little more. Mrs. Keach asked if two weeks is too long to take this to Frankfort. Mr. Thomas stated that they will do what the Board wants them to do, but he will not be able to meet the Project Schedule. Mrs. Baird stated that they give us information ahead of time to look at and she gets what Mrs. Keach is saying about the extra fees which are required by the state. Mrs. Tracey Williams stated that we had the information and knew that we could not base our decision on the original cost opinion. Mrs. Williams doesn't want to see the Board go back and pick this school apart to where it would not be at it's full potential. She stated that the Board has looked at this over and over again, talked about it, taken things away, put things back and if you look at the fees, these are things that don't really do anything for a school, but are not negotiable. Mrs. Williams stated that the only thing that is going to happen with the \$14.5 figure is that it is going to increase. Mrs. Baird stated that we need to put this up for a vote since it does not commit the Board to money, this just permits us to the state to come back and put this out to bid. Mr. Thomas stated that, at the end of the day, you still can come back and make changes regardless of what the BG-3 says. Mr. Staton asked Mr. Thomas if the Board goes ahead and approves the BG-3, then we can still go back and make changes. Mr. Thomas confirmed that that is correct. Mrs. Baird asked Mr. Thomas to email the Board the original BG-1.

Order #170 - Motion Passed: A motion to approve the BG-3 Statement of Probably Cost for the New Spottsville Elementary School Project as presented passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VI.B. CTE Construction Report and Change Orders

Discussion:

Mr. Neal Guess presented the remainder of the change orders on the Henderson County High School CTE Unit Project. Mr. Guess handed out a sheet which itemized a total of \$64,719.06 in savings by using our Maintenance Department on some of the jobs.

Order #171 - Motion Passed: A motion to approve Change Order 1-4, 1-5, 1-6, 1-7, 3-1, 7-2, 8-7, 8-8, 8-9, 9-3, 9-4 and 10-1 on the BG 15-017 Henderson County High School and KY Tech Center Renovation as presented passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VI.C. Maintenance Report

Discussion:

Mr. Billy Austill and Mr. Donnie Thacker presented information and duties on the Maintenance Department.

VI.D. Transportation Report

Discussion:

Mr. Jeff Coursey reported to the Board information and duties on the Transportation Department.

VII. Old Business

VII.A. Board Attorney Request for Proposals

Discussion:

Mrs. Marganna Stanley presented a proposed Request for Proposal (RFP) for Board Attorney, Rubric and Timeline. Mrs. Jennifer Keach stated that on page 2 in the middle "...any other extraordinary legal services." should probably be by the Board unless it is an emergency situation, then you can include the Superintendent. Mrs. Lisa Baird brought up

that according to policy changes, the board attorney contract will be up for review every two years. Mrs. Baird asked if that needs to be added into the RFP. After discussion and advice by Mrs. Elizabeth Bird, the word "annual" is to be taken out under Period of Contract and read "...has the right to cancel the contract..." Mrs. Stanley asked if the process and the timeline presented is suitable for the Board.

Order #172 - Motion Passed: A motion to appoint Dr. Sally Sugg to the committee to review applicants for the Board Attorney passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

Order #173 - Motion Passed: A motion to nominate Ms. Bonnie Gelke to serve on the committee to review applicants for Board Attorney passed with a motion by Mrs. Lisa Baird and a second by Mrs. Jennifer Keach.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

Order #174 - Motion Passed: A motion to approve Board Attorney Selection Process - An Overview, Request for Proposals for School Board Attorney/Legal Services and Board Attorney Applicant Comparison with noted changes to the RFP passed with a motion by Mrs. Jennifer Keach and a second by Mrs. Tracey Williams.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VII.B. Strategic Plan

Discussion:

Mrs. Marganna Stanley along with principals and district administrators presented the Henderson County Schools Strategic Plan. Mrs. Stanley asked the Board to approve the Strategic Plan as presented.

Order #175 - Motion Passed: A motion to approve the Strategic Plan as presented passed with a motion by Mrs. Jennifer Keach and a second by Mr. Bradley Staton.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VII.C. Second Reading of Policy 04.312 - School Activity Funds

Discussion:

Ms. Cindy Cloutier presented Policy 04.312 - School Activity Funds for a second reading which will allow the high school to accept online payments into the school activity accounts.

Order #176 - Motion Passed: A motion to approve the second reading of Policy 04.312 - School Activity Funds as presented passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VII.D. Micro Computer Specialist Positions

Discussion:

Mrs. Marganna Stanley requested approval for the two Micro Computer Specialist positions as Mr. Brian Bailey previously presented to the Board. Mrs. Lisa Baird clarified that the District Network Administrator will be discussed at a later time and is not be voted on tonight.

Order #177 - Motion Passed: A motion to approve the two (2) Micro Computer Specialist positions as presented passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VII.E. School Lunch Prices

Discussion:

Mrs. Charlotte Baumgartner presented proposed breakfast/lunch price increases. Mrs. Tracey Williams asked when the free lunch program be re-evaluated. Mrs. Baumgartner stated that the April 1st data is what the state looks at for that program.

Order #178 - Motion Passed: A motion to approve the breakfast and lunch prices as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Jennifer Keach.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VIII. New Business

VIII.A. Insurance Bid

Discussion:

Ms. Cindy Cloutier presented three option for property, liability and fleet insurance. Mrs. Jennifer Keach expressed an interest in exploring options 2 or 3. Mrs. Tracey Williams asked if we are sending it out for bid, how is it not on a level playing field. Ms. Cloutier explained that the insurance company assumes the first agent to provide a submission for a quote is the agent of record and they block the market from the other agents. Mrs. Lisa Baird reviewed what she was hearing from the Board is that we will send it out for bid with the statement taken from the state insurance manual.

Order #179 - Motion Passed: A motion was made to use Option #1 sending the property, liability and fleet insurance out for bid with the additional notation taken from the state insurance manual as requested passed with a motion by Mrs. Lisa Baird and a second by Mr. Bradley Staton.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VIII.B. First Reading Policy 09.4261 - Telecommunication Devices

Discussion:

Mrs. Marganna Stanley presented for a first reading Policy 09.4261 - Telecommunication Devices to better clarify that consequences are not only enforced at the high school only.

Order #180 - Motion Passed: A motion to approve the first reading of Policy 09.4261 - Telecommunication Devices passed with a motion by Mrs. Tracey Williams and a second by Mrs. Jennifer Keach.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VIII.C. Consent Agenda

Order #181 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Bradley Staton and a second by Mrs. Jennifer Keach.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

VIII.C.1. Approve Bid Recommendations

Rationale:

Bid Renewal Recommendation:

Senior/Underclassman Pictures Bid #8-13-5-5

Courier Service Bid #5-15-5-5

Bid Recommendation:

Fiber Optic Network Services RFP #3-16-2-2

VIII.C.2. Approve Student Overnight Trip Requests

Rationale:

HCHS Girls Softball to the Marshall County Slugfest March 18, 2016
HCHS Academic Team to attend the State Governor's Cup March 19-21, 2016 in Louisville, KY
HCHS FBLA Program to travel to Louisville, KY for the FBLA State Leadership Conference April 18-20, 2016
HCHS Leo Club to travel to Lebanon Junction, KY April 29-May 1, 2016 for the Leo Club Conference
Henderson County FFA is requesting to attend the following overnight trips:

State FFA Convention, Lexington, KY, June 6-9, 2016
Kentucky FFA Leadership Training Center, Hardinsburg, KY, July 11-15, 2016
Kentucky State Fair, Louisville, KY, August 17-19, 2016
National FFA Convention, Indianapolis, IN, October 18-22, 2016

HCHS Choir to travel to New York, NY April 9-12, 2016 (during Spring Break)

VIII.C.3. Approve Two Board Members to Attend NSBA in Boston, Massachusetts

Rationale:

Board Members to attend the NSBA Annual Conference in Boston, Massachusetts:
Lisa Baird
Brad Staton

VIII.C.4. Approve Non-Resident Contract for Union County

VIII.C.5. Approve Grant Applications

Rationale:

Spottsville and Cairo - Action for Healthy Kids (\$2,500)
HCHS/CTE Unit - Owensboro Health Regional Hospital Grant (\$10,000)

VIII.C.6. Approve FRYSC Continuation Program Plans FY 17-18

IX. Financial

IX.A. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending February, 2016. Mrs. Marganna Stanley requested that the Board approve the Treasurer's Report as presented by Ms. Cloutier.

Order #182 - Motion Passed: A motion to approve the Treasurer's Report for the month ending February, 2016 passed with a motion by Mr. Bradley Staton and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

IX.B. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between February 16, 2016 and March 21, 2016. Mrs. Marganna Stanley requested that the Board approve the Paid Warrant Report as presented by Ms. Cloutier.

Order #183 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between February 16, 2016 and March 21, 2016 passed with a motion by Mrs. Tracey Williams and a second by Mrs. Jennifer Keach.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

X. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XI. Statement of Intent

Discussion:

Mr. Brad Staton read the following statement into the Board record:

As you are probably aware, I have applied to run to be one of our next City Commissioners. Many people have approached me with questions like, "How are you going to do both jobs at the same time? Why not run for school board again this fall?" For

this reason, I've respectfully asked our school board for some time so that I might make a brief statement tonight.

Even though I didn't join the school board until November of last year, I feel like I've been a member for much longer than just a few months. The education and upbringing of children in our community has, is, and will continue to be one of my greatest passions. And while these first few months have been challenging, to say the least, none of the issues we have faced have had any bearing or influence on my decision to leave the school board at the end of this year.

Because I took over a vacant seat, my charge was only to fill the unexpired term for District #5, which does, indeed, end at the end of 2016. Before filing to run for City Commissioner, I consulted with our School Board Attorney to make 100% sure I could continue to serve out the rest of my term. After learning this to be true, I submitted my application so that I could have the opportunity to share my specific skill set with our city, and to guide Henderson toward a brighter future. If elected, my term as Commissioner will not begin until January 1, 2017, resulting in no overlap whatsoever.

Even though I am leaving to pursue other interests, I pledge to you that I will continue to provide my full attention to all school board matters, and I will continue to be a productive, concerned, informed, and reliable school board member through the end of my term. I care very deeply about our schools, our children, our faculty and staff, and that will not change no matter where my path takes me in the future. Thank you.

XII. Adjourn

Order #184 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 8:13 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

4 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mrs. Jennifer Keach	Yes
Mr. Bradley Staton	Yes
Dr. Sally Sugg	Absent
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent