

Robertson County

Big Rock Plan for Continuous Improvement: PDSA for Curriculum, Instruction and Assessment

In the first 30 days, we will know we are successful when: all action steps in multiple PDSA's are completed by the appropriate deadline by the district personnel assigned to complete the tasks.

The measures/evidence we will use are: PDSA's will be color-coded by district and KDE staff to show progress on each action step (completed tasks highlighted in **green**, tasks in process marked in **yellow** and tasks not started marked in **red**)

PDSA #	First 30 days action strategies:	Who is on point?	By When	How Communicated
	All district math teachers create pacing guides aligned to Engage NY and Quality Core with guidance and support of KDE Staff	Holly Linville- Instructional Supervisor, DAC, DPP	1-Jul-2015	
	Analyzed assessment data and determined a need for technology based interventions in reading	Holly Linville Jamey Johnson - Principal	10-Jul-2015	

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	District Personnel attend week long Infinite Campus training to build capacity to better utilize the state student data system to improve instruction and monitor student learning.	Holly Linville Thomas Mitchell - Technology/FRAM coordinator	17-Jul-2015	
	Seek KDE approval for Daytime Extended School Services Waiver to provide more effective and targeted interventions in both math and reading schoolwide.	Holly Linville	28-Jul-2015	
	Researched and purchased technology based intervention program for reading.	Holly Linville	30-Jul-2015	
	District Leadership Team analyzed Program Review data and determined the need to find outside resources to fill in certain areas of need, specifically Art and Dance.	Holly Linville Jamey Johnson Cayeann Cowan - Teacher Leader	30-Jul-2015	
	District Assessment Coordinator attends new DAC training with the goal of creating a district assessment system and calendar.	Holly Linville	31-Jul-2015	
	Conduct new teacher orientation to train teachers on district policy and procedures.	Holly Linville	7-Aug-2015	
	District personnel planned a community event prior to parent-teacher conferences in order to increase parent involvement.	Thomas Mitchell Diana Wells - FRYSC Coordinator	10-Aug-2015	
	All teaching staff trained on technology based reading intervention (Reading Plus, Lexia) to target students below grade level.	Holly Linville	10-Aug-2015	

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PDSA #	First 60 day actions	Who's on Point	By When	How Communicated
	Representative from Maysville Community and Technical College (MCTC) met with students to increase the number of HS students taking college courses to increase college readiness.	Holly Linville	13-Aug-2015	
	District and School leadership meet with UK Extension office to create a plan to utilize 4-H programs to fill gaps in Arts/Humanities as determined by program review data analysis.	Jamey Johnson Holly Linville Sanford Holbrook - Superintendent	14-Aug-2015	
	Career pathways set up in infinite campus to track preparatory students to increase career readiness.	Holly Linville	15-Aug-2015	
	Instructional supervisor attended first day of college classes at MCTC to better acclimate students to college campus and to provide academic and social support.	Holly Linville	17-Aug-2015	
	Collaborate with KDE staff to verify At-Risk Report to obtain resources and training on identifying at-risk students in the future.	Holly Linville Thomas Mitchell	24-Aug-2015	
	Teachers were provided review and update of steps 1&2 of Utilizing Systems for Continous Classroom Improvement	Holly Linville Jamey Johnson	25-Aug-2015	
	District leadership assigned ELL Coordinator duties due to enrollment of new ELL students in the district.	Sanford Holbrook	26-Aug-2015	
	Train FMD teacher in Alternate Assessment and Accountability Folder System for Alternate Assessment to better track student progress.	Holly Linville	30-Aug-2015	
	Teachers will implement Plus/Delta in the classroom to obtain student feedback on teaching and learning.	Jamey Johnson	1-Sep-2015	
	Teachers provided review and update of steps 3 & 4 of Utilizing Systems for Continous Classroom Improvement	Holly Linville Jamey Johnson	1-Sep-2015	
	Primary teachers visit neighboring district to observe teachers implementing Engage NY Math in the classroom.	Sanford Holbrook	3-Sep-2015	

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	2 Elementary teachers will begin attending Conceptual Building Blocks in Math training provided by KEDC to help plan for school-wide implementation.	Tiffany Turner - Teacher Patrick Kelsch - Special Education Teacher	3-Sep-2015	Did not attend due to the number of days out of the classroom.
	Teachers will be provided with a review of the PDSA process as well as a review of Marzano high-yield instructional strategies	Holly Linville	8-Sep-2015	
	Provide an additional parent-teacher conference at mid-term to improve parent involvement in the student learning process.	Sanford Holbrook	11-Sep-2015	
	A KHEAA representative will meet with Seniors and discuss options for post-secondary education and help overcome barriers they may encounter.	Holly Linville	11-Sep-2015	
	Representative from Reading Plus/Lexia will help district personnel create a monitoring tool for reading intervention program.	Holly Linville	15-Sep-2015	
	Train CTE teachers to utilize career pathway system in infinite campus.	Holly Linville Jamey Johnson	15-Sep-2015	
	Teachers required to implement the PDSA process in at least once class or content area to increase student engagement and build capacity for data driven instruction.	Holly Linville	15-Sep-2015	
	DAC (District Assessment Coordinator) will meet with DAC from neighboring district for quality control of data and to collaborate on how work is done.	Holly Linville	16-Sep-2015	
	ELL Coordinator will schedule meetings with new ELL students and parents to create Program Service Plan to ensure that language is not a barrier to student achievement.	Tamara Leadingham	18-Sep-2015	
	DPP and superintendent will create plan to seek donations and prepare for high attendance day.	Holly Linville Sanford Holbrook	24-Sep-2015	

PDSA #	First 90 day actions	Who's on Point	By When	How Communicated
	Collaborated with KHEAA, MSU and Gear up to arrange the college fair and college tour of MSU campus for juniors and seniors to experience life on college campus and encourage students to enroll in post-secondary education.	Holly Linville	24-Sep-2015	
	All teachers are trained in peer observation using video examples.	Holly Linville	25-Sep-2015	

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	In order to prepare for the upcoming accountability for the World Language component of Program Reviews, district contracts with Confucius Institute through the University of Kentucky to provide a Chinese teacher.	Holly Linville	30-Sep-2015	The Confucious Institute promised a teacher but did not provide one.
	The first round of Peer Observations are conducted.	Holly Linville Jamey Johnson	30-Sep-2015	
	After school snack program begins to encourage students to stay after school for extended school services	Sanford Holbrook Holly Linville	30-Sep-2015	
	After school art club begins to hold regular meetings. Project is in collaboration with community partner and helps to meet program review requirements.	Sanford Holbrook	13-Oct-2015	
	KDE Novice Reduction Coaches meet with all middle school teachers to train and create a Novice Reduction Plan.	Holly Linville	13-Oct-2015	
	Data Team meets to analyze data and to revise Response to Intervention groups.	Holly Linville	14-Oct-2015	
	District and School Leadership attend John Hattie Visible Learning Academy to provide teachers resources and training on the use of research based, high yield instructional strategies in the classroom.	Jamey Johnson Holly Linville	15-Oct-2015	
	Teachers meet to put data in the intervention tab in Infinite Campus.	Holly Linville	20-Oct-2015	
	School holds first Family Math night to educate parents on the new math curriculum.	Holly Linville Jamey Johnson	21-Oct-2015	
	ACT boot Camp begins in collaboration with the Gear Up Program.	Holly Linville Jamey Johnson	23-Oct-2015	
	KHEAA visits school to help students with college applications and to work with students on their Individual Learning Plans.	Holly Linville Jamey Johnson	30-Oct-2015	
	Daytime ESS staff to be hired and begin work. Intervention will focus on Reading and Math.	Sanford Holbrook Holly Linville	30-Oct-2015	
	Science teachers grades K-12 to attend science PD provided by Northern Kentucky University. This if the first of 4 meetings.	Holly Linville Science Teachers	30-Oct-2015	

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	Part- Time Teacher hired to provide Spanish instruction for grades K-5.	Sanford Holbrook Holly Linville	30-Oct-2015	
	Part-Time Interventionist begins work to help students with Language Mechanics	Sanford Holbrook Holly Linville	1-Nov-2015	
	KDE Education Recovery Staff provide training to all teachers on Professional Learning Communities.	Holly Linville Jamey Johnson	3-Nov-2015	
	ERS Math specialist from Fleming Co. to spend 2 days in district working with middle and high school math classes and teachers	Holly Linville	6-Nov-2015	
	District leadership provides additional support and training on Professional Learning Communities.	Holly Linville	10-Nov-2015	
	Teachers will meet to work on Ciits data input	Jamey Johnson	10-Nov-2015	
	Superintendent completed and received ELEOT certification	Sanford Holbrook	12-Nov-2015	

PDSA #	First 120 day actions	Who's on Point	By When	How Communicated
	Intermediate teachers to visit Ponderosa Elementary (a School of Distinction) to explore novice reduction in the classroom	Sanford Holbrook	16-Nov-2015	
	Create assessment calendar for school year and share with all staff	Holly Linville Jamey Johnson	1-Dec-2015	
	ACT waivers completed and students registered for December ACT session to increase CCR for juniors and seniors	Holly Linville Jamey Johnson	1-Dec-2015	
	Maysville Community College representative will visit to help juniors and seniors register for the Spring Semester at MCC	Holly Linville & Billie Barbour, college rep	1-Dec-2015	
	All teachers will utilize Ciits lesson planner to better track standards that are being taught	Jamey Johnson	1-Dec-2015	
	Jennifer Jones, Novice Reduction coach to meet with administration and help analyze strategies in place	Holly Linville Jamey Johnson Sanford Holbrook	7-Dec-2015	
	District Leadership and ER Team to meet with KDE Novice Reduction Coach to develop a Reponse to Intervention Plan for the spring semester.	Holly Linville Jamey Johnson	7-Dec-2015	

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	Karla Tipton to meet with admin to look over career pathways currently being offered at RCS and evaluate	Sanford Holbrook	10-Dec-2015	
	District Leadership and ER Team to meet with KDE Career and Technical Education Consultant to better align CTE classes offered and schedule to district career readiness goals.	Holly Linville Jamey Johnson	10-Dec-2015	
	3-day ACT boot camp provided to any HS student in preparation for December ACT testing session	Jamey Johnson and Gear-up coordinator	12-Dec-2015	
	KHEAA representative to conduct parent night on "Paying for College"	Holly Linville Jamey Johnson	15-Dec-2015	
	ELEOT observations completed on all teachers	Holly Linville Jamey Johnson Sanford Holbrook	15-Dec-2015	
	PLC's will actively meet weekly	Holly Linville Jamey Johnson	15-Dec-2015	PLC agendas and sign-in sheets
	Rachel Ball from Newport High School to meet with Admin and DAC to look discuss best practices for CCR and test admin.	Holly Linville	16-Dec-2015	
	50% of all TPGES mini-observations will be completed	Jamey Johnson	18-Dec-2015	observations logged in ciits
	Visit Scheduled to introduce senior students to Lineman program offered at Rowan Co. Campus of MCTC	Jamey Johnson Holly Linville	21-Dec-2015	

SoQ & eleot target	First 150 day actions	Who's on Point	By When	How Communicated
	CSIP/CDIP updated and completed with the help of ERS and ERL and focused on results of Standard 3 review to set goals	Jamey Johnson Holly Linville Sanford Holbrook	2-Jan-16	
	Title I report completed and submitted	Jamey Johnson Holly Linville	2-Jan-16	
	Proficient and Distinguished students are recognized in central hallway for 2015 K-Prep test scores	Holly Linville	4-Jan-16	

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	Leadership Team review and revision of policy of earning credits to increase graduation rate.	Sanford Holbrook Holly Linville	5-Jan-16	1/2 credits awarded to increase graduation rates and prevent discipline problems in the classroom
	MCTC admin Kim Sparks will provide BlackBoard training to all students enrolled in classes for the Spring Semester	Holly Linville	7-Jan-16	
	KHEAA representative will hold parent night to complete FAFSA's - parents will schedule appts.	Holly Linville	11-Jan-16	
	CERT representative will meet with admin to discuss CERT testing for grades 6-12 as a replacement benchmark that would better align with ACT and Quality Core Standards.	Holly Linville	13-Jan-16	
	Develop End of Course Common Assessments to increase rigor, ensure standard alignment and to monitor and adjust instruction.	Holly Linville Jamey Johnson	15-Jan-16	
	KDE will conduct an attendance audit of RCS	Holly Linville	21-Jan-16	
	WorkKeys test administration will begin	Holly Linville	25-Jan-16	
	Staff will collaboratively develop a written plan and process to schedule students based on individual, academic and intervention needs.	Teacher Leaders Holly Linville Jamey Johnson	25-Jan-16	
	Leadership Team and CTE teachers explore the options of offering CTE courses in middle school to help meet career readiness goals.	Sanford Holbrook Holly Linville	30-Jan-16	
	Instructional Supervisor and Principal will meet individually with each student that is in danger of failing a class to encourage improvement and to reduce potential barriers.	Holly Linville Jamey Johnson	30-Jan-16	
	Thinlink data from test B will be dissected and analyzed in PLC's - RTI groups will be restructured based on the data	Holly Linville Jamey Johnson	31-Jan-16	
	Teachers will increase the use of exemplars in the classroom. Exemplars will be shared and created in weekly PLC's	Holly Linville Jamey Johnson	31-Jan-16	

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	Eleot and PGES observations to continue on all teachers	Jamey Johnson Holly Linville Sanford Holbrook	on-going	48 eleot observations have been recorded to this point
3.2, 3.3 & 3.4	KDE Social Studies Consultant will meet with 5th, 8th and HS teachers to provide resources and to help them to address curriculum needs based on draft standards and KPREP assessments.	Jamey Johnson Holly Linville	18-Feb-16	

SoQ & eleot targets	First 180 day actions	Who's on Point	By When	How Communicated
3.1 & 3.6	Middle school math classes were restructured based on multiple data points. Most students are now getting a double block of math instruction that is both teacher led and using KAHN Academy.	Holly Linville	23-Feb-16	
3.3 & eleot G 1-3	District is beginning the process of implementing a one-to-one Chromebook initiative for all middle school and high school students and to increase technology access for elementary students.	Sanford Holbrook Holly Linville	25-Feb-16	
3.4	Teachers will collaborate with Gear Up staff to provide college readiness study skills to all junior students.	Holly Linville	29-Feb-16	
3.1, 3.2 & 3.6	Principal will revisit high yield instructional strategies and the use of exemplars with teachers and set expectations and monitor through PLCs and walkthroughs.	Jamey Johnson	2-Mar-16	
3.2, 3.5 & 3.11	District leadership increases expectations and frequency of PLC Meetings with specific documentation requirements.	Holly Linville	2-Mar-16	
	PLCs will restructure RtI groupings based on multiple sources of data.	Teacher Leaders	2-Mar-16	
3.2 & 3.4	KDE Novice Reduction Coach will participate in walkthroughs with district leadership to help identify needs for differentiation of instruction in the classroom using the key work processes.	Holly Linville Jamey Johnson	7-Mar-16	
3.3	Sustainability Plan will be developed to ensure sustainability of increased technology purchases	Sanford Holbrook	30-Mar-16	

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3.1 & 3.6	Instructional supervisor will secure trainers for summer professional developmemnt around the <u>Fifteen Fixes for Broken Grades</u> .	Holly Linville	11-Apr-16	
3.2 & 3.3	Middle school math students progress will be consistently monitored to adjust instruction and to meet individual student needs.	Sanford Holbrook Holly Linville	11-Apr-16	
3.4	In order to increase college readiness, MCTC will provide content specific instructors for 10 sessions for all juniors and provide resources to the students. Program will be evaluated using student feedback through plus/deltas.	Holly Linville Jamey Johnson	11-Apr-16	
	District Leadership will develop a communication tool to share district progress with all shareholders through various forms of communication which includes social media.	Sanford Holbrook	15-Apr-16	
3.4	Principal provides feedback on teacher lesson plans through CIITS.	Jamey Johnson	on-going	
3.3	High expectations for student progress are enforced through posting of Lexia Reading certificates, names of College and/or Career Readiness student , and pictures of Proficient/Distinguished students in the hallways.	Holly Linville Jamey Johnson Sanford Holbrook	on-going	
3.4	Teachers are using CIITS formative assessments, EOC benchmark assessments, Lexia and Reading Plus Data to prove student mastery and provide individually designed instuction for students that need additional interventions.	Holly Linville Jamey Johnson	on-going	